

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, February 28, 2019, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President Brugger called the meeting to order at 2:01 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt, Ms. Roberts, Mr. Rosales (Student Trustee)

Members absent: none

CLOSED SESSION

The public is given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:01 p.m. Closed session was adjourned at 2:52 p.m.

STUDY SESSION

A study session commenced on the following topic:

Vision for Success – Acting Associate Superintendent of Instruction and Institutional Effectiveness Laura Hope and Jim Fillpot, dean, institutional research, policy and grants, presented on system-wide goals and commitments, connecting priorities and efforts, Guided Pathways, AB 705 activities, first year transfer course completion, maximizing throughput: statistics, previous versus current English placement rules, other college-wide activities, transfer certificates conferred 2013-14 through 2017-18, transfer prepared/ready, fall 2018, and the student-centered funding formula.

Ms. Hope praised faculty members Misty Burruel, Cherlou Opulencia, Melissa Sakoonphong, and Angela Burk-Herrick for their work. She also thanked Dr. Shannon for his leadership and support of Guided Pathways.

Discussion ensued about implementation of AB 705. Ms. Hope stated that all students are now eligible to take transfer-level math without a prerequisite. The College is working on messaging on AB 705 regarding assessment, counseling and student services, student support services, supplemental instruction and success centers. Mr. McDougal asked if students would be capable of being successful in transfer-level work. Mr. Fillpot responded that the research shows that students are persisting and

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Study
Session

succeeding in transfer-level courses. High levels of support and student services are offered to students.

Dr. Shannon mentioned that the Vision for Success in California is tied to the national conversation of increasing the college-going rate and completion of all community colleges. California is the largest system in the country, so if we move the needle here, it will affect the country significantly.

REGULAR SESSION

The regular session reconvened at 3:27 p.m., and Laura Hope led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

No. 17,253
Public
Comments

Theatre students Evgeniya Zapata, Beth Royal, Cecile Entz, Marc Anthony Perez, Kylie Paguio, and Elise Flores addressed the Board regarding their experiences in the theatre department over the past two and a half semesters. The students referred to construction in the theatre and stated that the spaces they have been displaced to have not been adequate. They also objected to not being a part of the planning process. The students further stated that the displacement has caused students to leave Chaffey, which has resulted in class cancellations. This has caused students to complete their degrees at other colleges, and concern for the continuance of the theatre arts department at Chaffey College.

A video was played of theatre students who could not attend the Board meeting but wished to express their concerns.

Mr. McDougal reported that the students would get their space back on March 25. He mentioned that he took a tour with faculty members of the theatre to discuss the renovations. He would like to hear what happened, and would think the students would like to hear the explanation.

Dr. Shannon responded that the District was finishing the last of the Measure L budget on the theatre wings project, and that with Measure P, there will also be disruptions during the construction process. These facilities are old and need to be upgraded. President Shannon stated that the construction timeline has changed for many reasons, and that the inconvenience is not intentional. The disruption is ultimately for the betterment of students.

Mr. McDougal asked why the group chose today to come forward and what have the students done to remedy the situation over the past two and a half semesters. The students explained that they had brought their concerns to faculty members, but were unaware of the process of addressing the Board until recently.

Ms. McLeod asked staff if the students have had their classes cut. Ms. Hope replied that the musical theatre class was cancelled because of low enrollment. Ms. Hope also reiterated that the theatre wings would be reopened on March 25 after spring break.

Mr. Ovitt asked what the next production would be, and when. The students responded that *“As You Like It”* would be the next production.

COMMUNITY LINKAGES GOVERNING BOARD

No. 17,254
Board
Reports

Student Trustee Moises Rosales highlighted Chaffey College Student Government (CCSG) in Region IX; resolution for dual enrollment; CCSG changes; elections committee; bylaw changes; Monthly Coffee with CCSG; observance and celebration of Black History Month; survey; and \$80,000 in scholarships available to Chaffey students.

Mr. Rosales also discussed a community event he attended with State Representative James C. Ramos. Mr. Rosales explained that he and two CCSG senators advocated on behalf of Chaffey students. He also attended the Building Diversity Summit, hosted by the California Community College Chancellor’s Office along with Chaffey faculty and staff. The focus of the summit was on hiring processes.

Gary Ovitt reported attending the following: officiated the memorial service for Clyde Francisco; Ontario Parks and Recreation Commission meeting; Pathways Africa presentation at Soroptimist International of Montclair/Inland Valley; Children’s Fund West End Auxiliary English Tea; The Leaven meeting with Ontario City Manager Scott Ochoa; The Leaven IE Advisory Board meeting; Chaffey High School Alumni Association, Tiger of the Year Committee meeting; First 5, Inland Empire Intervention Planning Summit; First 5 Commission meeting; Children’s Fund Development meeting; Lincoln Club meeting with featured speaker, Asm Jay Obernolte; Esperanza Scholarship Foundation Board meeting; Ontario Chaffey Community Show Band concert; State of San Bernardino County address; Chaffey High School Alumni Association meeting; West End YMCA Accelerated Campaign meeting; Rancho Cucamonga CIF High School basketball game; Etiwanda High School CIF basketball game; memorial service for Bill Alexander; Children’s Fund Executive Committee meeting; memorial service for Richard Delman; Children’s Fund Board breakfast; Children’s Fund West End Auxiliary CPK Fundraiser; CS Lewis conference, Cal Poly Pomona; Rancho Cucamonga and Colony CIF High School basketball game; City of Ontario interview for Ontario State of the City; Ontario Chaffey Community Show Band Board meeting; First 5 Advisory Committee Briefing meeting; West End YMCA Board meeting; and First 5 Advisory Committee meeting.

Trustee Ovitt highlighted the Chaffey College Trust Committee, which will be awarding scholarships; Promise Scholars; and attended a meeting to discuss Chaffey College Board policies and procedures. He thanked the students for using their voices and addressing the Board today.

Trustee McDougal reported that he attended the CIM and CIW meetings; men's and women's basketball games; and met with Gary Ovitt and Lisa Bailey to discuss personnel issues.

Trustee Roberts reported that she attended four rotary meetings, a Traveler's Aid meeting, and a performance of the community band at Chaffey High School.

Vice President Gloria Negrete-McLeod reported that she attended a trustee conference in Sacramento with Dr. Shannon.

Board President Kathy Brugger reported that she attended a Senior Disability Fund Meeting.

No. 17,255
Legislative
Update

LEGISLATIVE UPDATE

Lorena Corona, manager, transitional services and governmental relations, provided a written report which included: Community College League's 2019 Annual Legislative Conference; state legislative priorities; and federal policy platform. Ms. Corona also provided updates on the following legislation: Assembly Bill (AB) 260, AB 381, AB 463, AB 500, and Senate Bill (SB) 173.

PRESENTATIONS

There were no presentations this month.

No. 17,256
Foundation

FOUNDATION

Lisa Nashua, executive director, Foundation, provided a written report which included updates on: Alumni of the Year/Hall of Fame save the date – April 11, 2019; Commencement Countdown; Gradfest; Foundation scholarships; private foundations James Irvine and Kaiser Permanente; Foundation Golf Tournament at Red Hill Country Club on June 24, 2019; and Foundation Mini-Grant spring applications.

Ms. Nashua thanked all the faculty and staff who volunteered to review scholarship applications. She stated that students would be notified next week.

REPORTS

No. 17,257
Closed
Session
Actions

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or ratification of:

Jennifer Diaz to the position of human resources generalist, 1.0 FTE, 12 months, range 2, step A of the confidential salary schedule, effective March 11, 2019.

Joey Correa to the position of instructional assistant IV, language success center, .475 FTE, 10-months, range 19, step A of the CSEA salary schedule, effective March 1, 2019.

Paul Vaccher to the position of workforce research analyst, center of excellence, .475 FTE, 12 months, range 33, step A of the CSEA salary schedule, effective March 1, 2019.

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Darryl Seube to the temporary, unclassified, professional expert position of acting chief of police, effective January 19, 2019, through June 30, 2019, under the terms and conditions of the employment agreement.

James Strona to the temporary, unclassified, professional expert position of lieutenant, campus police, effective February 11, 2019, through June 30, 2019, under the terms and conditions of the employment agreement.

Roberto Robles to the temporary, unclassified, professional expert position of out-of-season, all sports, effective March 1, 2019, through June 15, 2019, under the terms and conditions of the employment agreement.

Sharlene Smith to the temporary, unclassified, professional expert position of transition facilitator, effective March 1, 2019, through June 30, 2019, under the terms and conditions of the employment agreement.

Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:

The Governing Board approved the revised educational services coordinator assignments for the 2018–19 academic year. (This list has been made part of the minutes of this meeting.)

The Governing Board approved a reduced workload assignment for Catherine Bacus, instructor, gerontology, from 1.00 FTE to .8134 FTE for the 2019–20 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

The Governing Board approved a sabbatical leave request for Kevin Cameron, instructor, political science, for the spring 2020 semester.

The Governing Board approved a sabbatical leave request for Cindy Walker, instructional specialist, for the 2019-20 academic year.

The Governing Board approved a sabbatical leave request for Carol Dickerson, instructor, accounting, for the 2019-20 academic year.

The Governing Board approved a sabbatical leave request for Mary Jane Ross, instructional specialist, for the 2019-20 academic year.

The Governing Board approved the temporary increase in assignment of the .475 contract employee in language arts to work a maximum of eight hours per day for no more than four consecutive days and for a period that will not exceed four days ending March 31, 2019.

The Governing Board approved the temporary increase in assignments of the .475 contract employees in visual and performing arts to work a maximum of eight hours per day for no more than twenty consecutive days and for a period that will not exceed seventy-five days during the 2018–19 fiscal year.

The Governing Board confirmed regular status with the district for Myra Andrade, counselor, extended opportunity programs and services.

The Governing Board confirmed regular status with the district for Anna Foutz, instructor, geology/earth science.

The Governing Board confirmed regular status with the district for Brandelyn Neal, instructor, mathematics.

The Governing Board confirmed regular status with the district for Elaine Martinez, instructor, kinesiology.

The Governing Board confirmed regular status with the district for Elizabeth Cannis, instructor, mathematics.

The Governing Board confirmed regular status with the district for Mark Forde, instructor, hospitality management.

The Governing Board confirmed regular status with the district for Kimberly George, instructor, English.

The Governing Board confirmed regular status with the district for Anthony Guaracha, instructor, sociology.

The Governing Board confirmed regular status with the district for Dionne Henderson, instructor, business and applied technology.

The Governing Board confirmed regular status with the district for Deanna Hernandez, instructor, English.

The Governing Board confirmed regular status with the district for Melissa Johannsen, counselor, disability programs and services.

The Governing Board confirmed regular status with the district for Jeffrey Laguna, instructor, gerontology.

The Governing Board confirmed regular status with the district for Lindsay Lavalley, counselor, foster youth.

The Governing Board confirmed regular status with the district for Helen Leung, counselor.

The Governing Board confirmed regular status with the district for Sheila Malone, instructor, theatre.

The Governing Board confirmed regular status with the district for Michelle Martinez, counselor, Guiding Panthers to Success.

The Governing Board confirmed regular status with the district for Naomi McCool, instructor, sociology.

The Governing Board confirmed regular status with the district for Christina McPeak, instructor, child development education.

The Governing Board confirmed regular status with the district for Leta Ming, instructor, art history.

The Governing Board confirmed regular status with the district for Jean Oh, instructor, disability programs and services.

The Governing Board confirmed regular status with the district for Marlene Ramirez-Mooney, counselor, extended opportunity programs and services.

The Governing Board confirmed regular status with the district for Doungchit Melissa Sakoonphong, counselor.

The Governing Board confirmed regular status with the district for Shannon Jessen, instructor, biology.

The Governing Board confirmed regular status with the district for Stephen Shelton II, instructor, communication studies.

The Governing Board confirmed regular status with the district for James Sloan, instructor, fire technology/emergency medical technician.

No. 17,258
Monitoring

MONITORING

The following reports were submitted to the Governing Board for their information:

Quarterly Investment Report

INFORMATIONAL

The following were submitted to the Governing Board for their information:

Board Policies for Information

CONSENT AGENDA

A motion was made by Mr. Ovitt, seconded by Mr. McDougal, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt
Ms. Roberts, Mr. Rosales (advisory)
Nays: None
Absent: None

Through this action, the following were approved (Approval of Minutes, January 24, 2019 through Reject Claim for Damages).

GOVERNANCE PROCESS

The minutes of the January 24, 2019 regular board meeting were approved as presented.

ACADEMIC AFFAIRS

The Governing Board approved 18 new courses, 53 course modifications, 20 distance education courses, 4 course deactivations, 2 course reactivations, 3 new programs of study, and 12 program of study modifications for the *Chaffey College 2019-2020 Catalog*.

BUSINESS/FISCAL AFFAIRS

The Governing Board approved the nonresident tuition fee of \$265 per semester unit with a capital outlay fee of \$20.

The Governing Board authorized Chaffey Community College District to enter into a contract with Trane U.S., Inc. of Brea, CA for the CenTraVac® Compressor R’newal service, on a single source basis for the sole source services it exclusively provides pursuant to California Public Contract Code, Section 3400, in the amount not to exceed \$275,221.91.

The Governing Board authorized the District to transfer the amount of \$500,000 from Measure “L” Budgeted Bond Reserve for the purpose of funding the aforementioned project remaining project expenses throughout the project completion.

The Governing Board approved the revised district authorized signature list to be effective February 28, 2019. (This list has been made part of the minutes of this meeting.)

No. 17,259
Consent
Agenda

No. 17,260
Minutes

No. 17,261
Curriculum

No. 17,262
2019-20
Nonresident
Tuition and
Capital
Outlay Fee

No. 17,263
Single
Source
Vendor

No. 17,264
Use of
Measure L
Bond
Budgeted
Reserve

No. 17,265
Authorized
Signature
List

No. 17,266
Budget
Changes-
Restricted
General
Fund

The Governing Board approved the budget increase of \$492,517 to the 2018-2019 restricted general fund budget for the Disability Programs and Services (DPS), Extended Opportunity Programs and Services (EOPS), Cooperative Agencies Resources for Education (CARE), and Mental Health Support allocations

No. 17,267
Disposal of
Electronic
Equipment
and Misc.
Materials

The Governing Board adopted Resolution 22819, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

No. 17,268
Reject Claim
for Damages

HUMAN RESOURCES

The Governing Board rejected the claim for damages identified as claim number 1990575.

ACTION AGENDA

A motion was made by Trustee McDougal, seconded by Trustee Negrete-McLeod, to approve the action agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Mr. Rosales (advisory)
Nays: None
Absent: None

Through this action, the following were approved:

No. 17,269
Contract/PO/
Warrants
List

BUSINESS/FISCAL AFFAIRS

The Governing Board ratified the contract, purchase order, and warrant lists. (These lists have been made part of the minutes of this meeting.)

No. 17,270
Emergency
Repair of
Central Plant
Closed
Water Loop

The Governing Board ratified the existence of emergency conditions threatening public health, safety and welfare and the continuance of classes resulting from three Central Plant closed water loop leaks at an area north of the Health Science building, and additional work needed to repair two leaks along College Drive, on the Rancho Cucamonga Campus, and the award of contracts to Southland Industries of Garden Grove, CA for repairs necessary to remediate the same, for a total cost not to exceed \$58,750

No. 17,271
Emergency
Resolution
for Repair of
Flooded
Areas

The Governing Board adopted Resolution 22819A to ratify the existence of emergency conditions threatening public health, safety and welfare and the continuance of classes resulting from water damage to multiple locations on the Rancho Cucamonga Campus caused by torrential rains on January 17, 2019, and to authorize the Joint Powers Authority (JPA) to enter into contracts on behalf of the District with Padgett's Fire and Flood Restoration of Redlands, CA (Padgett's) for repairs necessary to remediate the same

CEO/STAFF REPORTS

No. 17,272
Supt/Pres
Report

Henry Shannon, superintendent/president, provided his report which included: California Community Colleges Guided Pathways Institute #5, Breakfast with Supervisor Janice Rutherford in which he served as keynote speaker, ACCT Second Chance Pell Program for Incarcerated Individuals, Georgia Tech Institute Summit logistics meeting hosted by the Inland Empire Economic Partnership, and highlights by the Offices of Business Services and Economic Development, Instruction and Institutional Effectiveness, and Student Services.

Dr. Shannon highlighted the CCLC legislative conference in Sacramento, which he attended with Board Vice President Gloria Negrete-McLeod and Lorena Corona. President Shannon also thanked those involved in the Black History Month activities, and thanked Dr. Hull for the plate of soul food prepared by the culinary students in Chino.

Faculty Senate President Misty Burrueel provided a handout of academic highlights including: Building Diversity Summit, distance education, theatre department, and supplemental instruction. Ms. Burrueel also highlighted creative works and professional accomplishments by Mary Beierle, visual and performing arts faculty; Celeste Dunlap, gerontology faculty; Stan Hunter, ceramics faculty; Hannah Lucas, psychology faculty; and Don Schroeder, broadcasting and cinema faculty.

No. 17,273
Faculty
Senate

Classified Senate President Trisha Albertsen was unable to attend, and Hope Ell, executive assistant, presented on her behalf. The classified professional highlights included: Trisha Albertsen, Hope Ell and Joseph Cascio attended the California Community College Classified Senate (4CS) South Gathering of the Senates; Jaqueline Herrera, financial aid advisor, graduated with a Bachelor of Science degree from the University of La Verne; and Lissa Napoli and Shireen Awad attended the Building Diversity Summit.

No. 17,274
Classified
Senate

CSEA President Monica Han addressed the Board regarding Board Policy 3900 – *Speech: Time, Place and Manner* and distributed a handout entitled *Model Freedom of Expression Resolution (Based on University of Chicago Statement)* which she read aloud. CSEA asked the Board to look into this when considering Chaffey College's policy. Ms. Han suggested inviting experts in this area to campus to discuss free speech.

No. 17,275
CSEA

CCFA President Jonathan Ausubel could not be present as he was attending the ASCCC Faculty Diversification workshop, but submitted the following report, which was read by faculty member Emily Avila-Teegarden:

No. 17,276
CCFA

The Chaffey College Faculty Association is proud to report that we sent our largest delegation ever to the Winter CCA Bargaining Conference –

12 faculty in all. Our bargaining team attended CCA's Bargaining Academy, an intensive, three-day workshop conducted by CTA staff, to bring them up to speed on the latest legislative changes, "hot topics," and bargaining trends around the state. Other CCFA representatives learned about grievance processing, the Governor's proposed budget, dual enrollment, prison programs, and a host of other topics.

In connection with a budget update, CTA's legislative liaison Jennifer Baker reported on the California Education Coalition's push to have the State Assembly perform an audit of State corporate tax credits. Jennifer conveyed that such an audit could increase education funding by as much as \$300 million within five years, and that even the most conservative estimates of the outcome indicate nearly \$100 million additional dollars for K-14 education state-wide. Dozens of groups are already supporting this initiative—among them CTA, CSEA, the California State PTA, the Community College League, the California School Boards Association, the Los Angeles Unified School District, and the Governing Boards of Mt. SAC, Peralta, Foothill-De Anza, North Orange County, and San Diego Community College Districts. CCFA urges the Chaffey College Governing Board to investigate this initiative and to support it for the benefit of all of California's students.

Finally, CCFA would like to congratulate the 25 full-time faculty to whom you have granted tenure today. These faculty will serve the institution and its students for decades to come. Regular faculty are the foundation of a strong college, and CCFA urges the Governing Board to support all efforts to increase the proportion of our students taught by these dedicated permanent professionals.

Discussion took place on tax credits.

CDCFA had no report.

No. 17,277
Board
Comments,
Requests,
and Future
Agenda
Items

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Trustee Roberts reminded all to attend the mobility event in Ontario on March 23, 2019.

ADJOURNMENT

The meeting was adjourned at 4:41 p.m. in the memory of Bill Alexander, former Rancho Cucamonga City Council member and Mayor.

The next regular meeting of the Chaffey Community College District
Governing Board will be Thursday, March 21, 2019.

President

Clerk