

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Monday, July 16, 2018, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President Brugger called the meeting to order at 2:01 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Ms. Roberts, Mr. Rosales (Student Trustee)

Members absent: Mr. Ovitt

CLOSED SESSION

The public is given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:01 p.m. Closed session was adjourned at 2:38 p.m.

STUDY SESSION

A study session commenced on the following topic:

Alumni Partnership Report – Janeth Rodriguez, alumni relations director, presented on the following: alumnus Sheldon Pace; tailgate spirit week and pride day; student connection; alumni panel; faculty partnerships; professor for a day program; alumni outreach; rad tech alumni meet and greet; annual giving/stewardship campaign; young alumni video on social media; a look ahead; alumni advisory council; alumni survey; the Chaffeyan retiree group and a video with Tim Arner.

Dr. Shannon asked Ms. Rodriguez to speak about her new position, interim director of community outreach. This position consists of outreach to the community regarding the bond measure.

REGULAR SESSION

The regular session reconvened at 3:03 p.m., and Trustee McLeod led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

No. 17,053
Study
Session

No. 17,054
Public
Comments

CCFA President Jonathan Ausubel approached the Board regarding the dual enrollment agreements contained in this month's Board agenda. CCFA seeks to continue discussions regarding dual enrollment.

Dr. Shannon stated that the College is committed to working with Faculty Senate and CCFA on future dual enrollment agreements.

COMMUNITY LINKAGES
GOVERNING BOARD

No. 17,055
Board
Reports

Student Trustee Moises Rosales gave his sincere condolences to the family of Fran Givens. He also commended Janeth Rodriguez on the work she is doing and suggested that she schedule more of the guest speakers.

Trustee McDougal had no report.

Trustee Roberts reported attending four Rotary meetings and a Fourth of July parade. Ms. Roberts also mentioned that she held a "hero" party for those who assisted her while she was ill.

Vice President Gloria Negrete McLeod had no report.

Board President Kathy Brugger announced that she attended the Rancho Cucamonga Chamber event and stated that Dr. Shannon was honored for serving on the Board for six years.

No. 17,056
Legislative
Update

LEGISLATIVE UPDATE
No report.

No. 17,057
Presentation

PRESENTATIONS
There were no presentations at the July 16, 2018, meeting.

No. 17,058
Foundation

FOUNDATION
No report.

No. 17,059
Closed
Session

REPORTS
CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (4:0) vote.

Employment of:

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Jose Flores to the temporary, unclassified, professional expert position of first assistant coach, football/out-of-season, all sports, effective August 1, 2018, through June 15, 2019, under the terms and conditions of the employment agreement.

Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:

Sabrina Sanchez to the position of program assistant, CalWORKs, 1.0 FTE, 12-months, range 13, step H of the CSEA salary schedule, effective August 1, 2018.

Aissa Nason to the position of supervisor, operations, 1.0 FTE, 12-months, range 4, step C of the Management salary schedule, effective July 1, 2018.

Educational Services Coordinators – 2018-2019

The Governing Board approved a temporary increase in assignments – visual and performing arts.

MONITORING

The following report was submitted to the Governing Board for their approval:

Facilities Master Plan Addendum – A motion was made by Trustee McDougal, seconded by Trustee McLeod, with 4-0 vote in favor of approving the report.

No. 17,060
Monitoring

PUBLIC HEARINGS

ACADEMIC AFFAIRS

A public hearing was held on the proposed CCAP Agreement for Dual Enrollment between Chaffey Community College District and Baldy View Regional Occupational Program.

The public hearing was closed.

Motion – Lee McDougal Second – Gloria McLeod

The Governing Board approved the proposed CCAO Agreement for Dual Enrollment between Chaffey Community College District and Baldy View Regional Occupational Program.

No. 17,061
Public
Hearings

A public hearing was held on the proposed CCAP Agreement for Dual Enrollment between Chaffey Community College District and Chino Valley Unified School District.

Motion – Lee McDougal Second – Gloria McLeod

The public hearing was closed.

No. 17,062
Agreement
for Dual
Enrollment
Baldy View
Regional
Occupational
Program

No. 17,063
Agreement
for Dual
Enrollment
CVUSD

The Governing Board approved the proposed CCAO Agreement for Dual Enrollment between Chaffey Community College District and Chino Valley Unified School District.

No. 17,064
Consent
Agenda

CONSENT AGENDA

A motion was made by Mr. McDougal, seconded by Ms. McLeod, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Ms. Roberts
Mr. Rosales (advisory)

Nays: None

Absent: Mr. Ovitt

Through this action, the following were approved (Approval of Minutes, July 9, 2018 through Sector Navigator – Energy (Efficiency) and Utilities Grant).

No. 17,065
Minutes

GOVERNANCE PROCESS

The minutes of the July 9, 2018, special board meeting were approved as presented.

The minutes of the June 28, 2018 regular board meeting were approved as presented.

The Governing Board changed the date of the August board meeting to Tuesday, August 28, 2018.

No. 17,066
Board
Meeting
Date
Change

BUSINESS/FISCAL AFFAIRS

The Governing Board approved Amendment 02, which increases the amount of the California Department of Education 2017-2018 California State Preschool program (CSPP - 7418) by \$130,477.

No. 17,067
2017-18 CA
State
Preschool
Amendment
02

The Governing Board approved the contract for the Enrollment Growth for Associate Degree Nursing Program grant (RFA17-199-004) in the amount of \$199,958 for the 2018-2019 year.

No. 17,068
2018-19
Enrollment
Growth ADN
Retention
Grant

The Governing Board approved the agreement between the San Bernardino County Workforce Development Department (WDD) and Chaffey Community College in the amount of \$125,000 for the period of June 8, 2018 through June 30, 2019.

No. 17,069
SBC WDD
Individual
Training
Account
(ITA)

The Governing Board approved the revised district authorized signature list to be effective July 16, 2018.

No. 17,070
Authorized
Signature
List

The Governing Board approved the agreement with Inland Empire Health Plan (IEHP) to design and develop Business Writing Skills training in the amount of \$19,200.

No. 17,071
IEHP
Training

The Governing Board approved:

- a. The designation of the Inland Valley Daily Bulletin as the newspaper for the publication of the notice of public hearing on the 2018-2019 budget.
- b. August 23, 24, and 27, 2018 between 8:00 a.m. and 4:30 p.m. as the dates and times the 2018-2019 budget will be available for public inspection in the Chaffey Community College District Budgeting and Fiscal Services Office.
- c. August 28, 2018, at 2:00 p.m. as the date and time of the budget public hearing to be held in the Chaffey Community College District board room.

No. 17,072
Designation
of
Newspaper
for
Publication
Notice of the
2018-19
Budget
Public
Hearing

The Governing Board adopted Resolution 71618, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

No. 17,073
Disposal of
Electronic
Equipment
and Misc.
Materials

The Governing Board:

- a. Approved the 2020-2024 Five-Year Capital Construction Plan
- b. Authorized the superintendent/president of the college to sign the formal documents that authorize action on behalf of the District.

No. 17,074
Five-Year
Construction
Plan

The Governing Board approved one existing member to serve a third term on the Measure L Bond Citizens' Oversight Committee.

No. 17,075
Measure L
Citizens'
Oversight
Committee
Membership

The Governing Board approved approve the Budget Transfer Board Report for the period of April 1, 2018 through June 30, 2018.

No. 17,076
Quarterly
Budget
Transfer
Report

The Governing Board approved and authorized the district to enter into a rental agreement with Chaffey Joint Union High School District ("CJUHS"), for classroom space located at Ontario High School, 901 West Francis Street, Ontario, California, as a temporary facility for educational classes, for the periods of August 20, 2018, through December 20, 2018, and a total rental fee of \$16,958.70, at the rates as noted above, in accordance with the terms and conditions of the application and permit for use of school facilities as administered by CJUHS's civic center policies and procedures.

No. 17,077
Rental
Agreement:
Ontario High
School

The Governing Board approved the 2018-2019 Sector Navigator Grant from the California Community Colleges Chancellor's Office in the amount of \$372,000.

No. 17,078
Sector
Navigator-
Energy
(Efficiency)
and Utilities
Grant

ACTION AGENDA
BUSINESS/FISCAL AFFAIRS

No. 17,079
Contract/PO/
Warrants
List

The contract, purchase order, and warrant lists were ratified on the motion of McLeod, second of McDougal. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Ms. Roberts,
Mr. Rosales (advisory)
Nays: None
Absent: Mr. Ovitt

CEO/STAFF REPORTS

No. 17,080
Supt/Pres
Report

Henry Shannon, superintendent/president, asked Dr. Randall to introduce Michael McClellan, the new dean of guided pathways and KNA. He spent 18 years at Pasadena City College in the role of athletic director.

Dr. Shannon highlighted the bond measure and the report from the League of Women Voters.

No. 17,081
Faculty
Senate

Faculty Senate President Misty Burrueel distributed a handout regarding program mapping and educational program. She also stated that Faculty Senate supports AB 288.

Dr. Shannon thanked Matt Morin for his assistance in working on partnerships with the local high schools.

No. 17,082
Classified
Senate

Classified Senate President Trisha Albertsen highlighted classified employee Dr. Danielle Graham, research analyst in institutional research.

No. 17,083
CSEA

CSEA had no report.

No. 17,084
CCFA

CCFA had no report.

No. 17,085
CDCFA

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 3:25 p.m.

The next regular meeting of the Chaffey Community College District
Governing Board will be Tuesday, August 28, 2018.

President

Clerk