

**OFFICIAL PROCEEDINGS  
OF THE GOVERNING BOARD  
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, April 26, 2018, at the Chaffey College Chino Community Center. Board President Brugger called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt, Ms. Roberts, Ms. Contreras (Student Trustee)

Members absent: None

**CLOSED SESSION**

The public is given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

Chef Mark Forde introduced the Chino Bistro class, Culinary 22, who prepared lunch and desserts for the Governing Board. Chef Forde announced that some of his students would be attending Cal Poly in the fall.

The Board convened in closed session at 2:05 p.m. Closed session was adjourned at 3:20 p.m.

**STUDY SESSION**

A study session commenced on the following topics:

Chino Campus Monitoring Report – Dr. Teresa Hull, Dean of the Chino Campus, presented on what has happened at the Chino campus this past year. She mentioned that the Chino campus has just celebrated its 10-year anniversary. The presentation included the following: School of Hospitality, Fashion, Interior and Culinary Arts; Chino Advisory Team; campus activities; student survey; and the Chino Community Center. Dr. Hull mentioned that the Bistro served 600 guests and that the Chino Community Center held 65 events with a revenue of \$173,000 this fiscal year. She mentioned that Rubidoux High School held their prom at the Chino Center this year. This was the first prom ever held at the center.

Sabbatical Report – Professor Barbara King of the philosophy department presented her research on Plato’s view on women by undertaking a thorough and detailed reading of his entire works. She thanked the Governing Board

No. 16,944  
Study  
Session

and Dr. Shannon for approving her sabbatical leave. Professor King commented that since returning from her leave, she now expects more from her students and that they have risen to meet the challenge. Through her extensive research, Professor King concluded that Plato was not a feminist as some believe, but in her view, he was deeply attached to the misogynist views held in ancient Greece.

President Brugger asked if Professor King knew Greek and she responded that as part of her degree in philosophy, she was required to read and write ancient Greek. Professor King will present her findings to the American Philosophical Association.

Future Bond Considerations – Melanie Siddiqi, vice president of administrative services, spoke about the possibility of going out for a general obligation bond maybe as early as this November. She introduced Jared Boigon from TBWB and John Fairbank from FM3 Research who presented the results of the bond survey. The presentation included: November 2018 bond timeline; building consensus in the community; building a strong measure, advocacy campaign; methodology of survey; general community attitudes; college importance in the community; and AB195 ballot measure wording.

The recommendation from the consultants is that Chaffey College could pass a bond for \$930 million with a 59% - 60% approval rating. A final decision by the District would need to be made by the July Board meeting.

There was discussion on the breakdown of the results by city. Mr. McDougal questioned why the city of Montclair was not represented on the chart. Jared Boigon reported that Montclair was included in the sample poll, but the sample size was only 8% and therefore the results were not included in the chart presented. The consultants agreed to include the results from the city of Montclair in the second presentation.

Vice President McLeod asked why the support from Rancho Cucamonga was lower than other district cities. Mr. Fairbank responded that Republican voters tend to vote against bond measures, while Democrats tend to support them. Mr. Boigon mentioned that perhaps the fact that the Rancho campus is a beautiful and iconic campus makes voters in Rancho Cucamonga unaware of the needs of the college.

Trustee Roberts asked at what point in the process the needs of the college are determined. It was discussed that the Facilities Master Plan illustrates the needs. The Vision 2025 Facilities Master Plan is currently being amended.

Dr. Shannon asked about an Ontario campus. The consultant explained that over 3 to 1 of the survey respondents are agreeable to having a campus in Ontario.

Faculty Senate President Ardon Alger asked about voter expectations, and the consultant explained that more Latinos, millennials and women are expected to vote. Trustee Ovitt asked if they are expecting a larger voter turnout for the gubernatorial race, and Mr. Fairbank responded that they do due to the race and because of some controversial ballot measures. He also stated that there is generally strong support of community colleges in California. Mr. Ovitt stated that the cities in this area generally support educational bonds.

President Brugger asked if the consultants felt good about the survey results, and they responded that they feel the results are very favorable.

Dr. Shannon stated that the College needs to get the education piece out throughout the cities in the district. He stated that the College intends to very aggressively educate the public. Mr. Fairbank commented that we have a unique challenge in that we have such diverse cities.

Frank Vega, Rod Carter and Christen Villalobos from RBC Capital Markets discussed the general obligation bond. Their presentation included: the tax base, commercial and residential property values, Measure L bond program overview, outstanding debt and assessed value history, comparison of local community college general obligation bond programs and tax rates; potential new bond measure analysis and scenarios, general obligation bond primer, key aspects of a community college general obligation bond program, bond election options, sample projects financed with Proposition 39 general obligation bond proceeds, market update, interest rate movements and overview of municipal supply. The consultants stated that the bonding capacity for the District is about \$2.5 billion.

Mr. McDougal asked about the assessed valuation growth assumption and why it changed. Mr. Vega responded that the community has grown over 4.87% and that the assumption was based on 4.5% growth, but that different scenarios are given.

Ms. McLeod asked what would happen to the bond if another economic recession occurs. The consultant stated that this area has a very stable tax base and rebound in this area was much quicker than in other areas in California.

Ardon Alger mentioned that during Measure L, the College realized that we didn't ask for enough because the cost of construction had increased. Mr. Vega responded that there is a concern that the purchasing power could be challenged due to the increased cost of materials and construction costs.

Dr. Shannon stated that the College would take the information presented and implement a communication plan and come back in a couple of months with another presentation.

## REGULAR SESSION

The regular session reconvened at 4:35 p.m., and Julie Sanchez, recording officer, led the Pledge of Allegiance to the Flag.

## PUBLIC COMMENTS

There were no public comments.

## COMMUNITY LINKAGES

### GOVERNING BOARD

Student Trustee Contreras and her cabinet, Blake Burum, vice president; Jordan Shackles, finance director and director of activities; and Jennifer Cardenas, director of communications; presented on the accomplishments for Chaffey College Student Government (CCSG) over the past year. The presentation included the following: elections, delegation, scholarships, class gift, ICC support, supporting programs, creation of flyers to collaborate with other entities; civil engagement; social events; backpack, shirts and pen giveaways; focus on Facebook, Instagram and Twitter to save paper usage; student empowerment campaign; and fall and spring activities. Ms. Contreras also recognized Julia Penigar, program assistant for the Office of Student Life, for her guidance and support.

Ardon Alger commented that in 19 years, this group of student government has been the most active. President Brugger thanked Ms. Contreras for attending all of the Board meetings and for her leadership. Dr. Shannon commented that this has been an excellent year for CCSG and he thanked Dr. Bishop, Advisor Charles Williams and Dean Chris Brunelle for their oversight and guidance of CCSG. Trustee Roberts commented that this group of students are so in control of their lives and what is going on around them and that has been very impressive.

Diana Contreras thanked the Board and everyone who has supported CCSG. She also asked that they support and guide the new student government.

Trustee Gary Ovitt highlighted the Ontario Montclair School District (OMSD) Promise Scholars golf tournament, the Alumni Hall of Fame recognition dinner, the Chaffey College Latino Scholarship Reception, and the OMSD Promise Scholars Key Champion recognition of Dr. Shannon. Mr. Ovitt commented that the event was very well attended and it was nice to honor Dr. Shannon.

Other events Mr. Ovitt attended were: Inland Empire Leadership Academy board meeting, Taste of Rancho Cucamonga, Chaffey High School breakfast with teachers and classified staff, OPARC fundraiser, Chaffey High School

Alumni Association board meeting, Ontario-Chaffey Community Show Band production meeting, Soroptimist International of Montclair/Inland Valley Library Read-In, Ontario-Chaffey Community Show Band concert, Children's Fund Executive Committee meeting, Soroptimist International of Montclair/Inland Valley Prism Award luncheon, Children's Fund Development Fund meeting, OMSD Models of Excellence Awards, Children's Fund West End Auxiliary Champions for Children Recognition, Ontario Parks & Recreation Commission Volunteer Banquet, and the Ontario-Chaffey Community Show Band board meeting.

Lee McDougal reported attending the Alumni/Hall of Fame recognition event which was personal to him because he knew some of the recipients, and the Promise Scholars event in which wonderful things were said about Dr. Shannon. Mr. McDougal also mentioned that he has completed his first week and second stint as interim city manager for the City of Riverside.

Trustee Katie Roberts mentioned that she has been ill, but was still able to attend the following events: two Rotary board meetings, Dialogue with the Board, Promise Scholars event honoring Dr. Shannon; Montclair Soroptimist awards, West End Family Counseling Board meeting, and a meeting with Dr. Shannon and Jim Fillpot to discuss Board policies.

Vice President Gloria Negrete McLeod reported she attended the Alumni and Hall of Fame awards and dinner, the Montclair Soroptimist awards, the Latino Scholarship reception, and the Promise Scholars event honoring Dr. Shannon. Ms. McLeod explained a brief history of the Promise Scholars program which was brought to Chaffey in 1997 or 1998. She explained that Riverside Community College had a similar school to college program and that she had brought the idea back and the Board moved the program forward at Chaffey with a partnership with the city of Montclair.

Board President Kathy Brugger announced that she now serves as the Director of the Senior and Disabled Fund of San Bernardino County. Ms. Brugger attended the following events: STEM Open House with AAUW, Alumni of the Year and Athletic Hall of Fame event; Dialogue with the Board; Montclair/Inland Valley Soroptimist Prism Awards luncheon which honored Lorena Corona, Chaffey College's manager of governmental relations as well as Chaffey students Niomi Jimenez, Jennifer Mejia, and Ashley Page. Ms. Brugger also reported that she served as a keynote speaker for the Executary Networking Luncheon with the City of Rancho Cucamonga. She explained the amount of research necessary to provide a presentation which illustrates the differences between K-12 and community colleges and thanks Alisha Rosas, director of marketing and public relations for her assistance. She also mentioned that Ms. Rosas provided her with a wonderful information booklet describing the CTE courses available at Chaffey College.

## LEGISLATIVE UPDATE

Lorena Corona, manager of governmental relations, was not present. Dr. Shannon has asked Ms. Corona to provide a written report that will be forwarded to the Board.

## PRESENTATIONS

There were no presentations at the April 26, 2018, meeting.

## FOUNDATION

Lisa Nashua, executive director of the Foundation and governmental relations, distributed an update regarding foundation and alumni relations activities. She introduced Foundation Board member Joe Lutz who was present at the meeting.

Ms. Nashua's report included the following: Alumni of the Year/Athletic Hall of Fame event, Grad Fest, alumni partnerships, Foundation scholarships, impact of scholarships video, save the date for the golf tournament to be held on June 25 at the Glendora Country Club, donation of \$125,000 from the Grigsby's to support the football stadium renovation project; and community partnerships.

Dr. Shannon commented that the Alumni of the Year/Athletic Hall of Fame event was a homerun and that the videos were extraordinary. Lisa Nashua thanked marketing and athletics for their partnership. She stated that Alisha Rosas and Janeth Rodriguez are amazing and have taken marketing to another level.

## REPORTS

### CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

#### Employment of:

Jonathan Polidano to the position of instructor, automotive technology, 1.0 FTE, 10-month tenure-track assignment effective August 15, 2018.

Jasmeet Singh to the position of instructor, chemistry, 1.0 FTE, 10-month tenure-track assignment effective August 15, 2018.

Brian Khairullah to the position of instructor, industrial electrical technology, 1.0 FTE, 10-month tenure-track assignment effective August 15, 2018.

Daniel Carson to the position of instructor, physics, 1.0 FTE, 10-month tenure-track assignment effective August 15, 2018.

Eric Small to the position of programmer analyst, 1.0 FTE, 12 months, range 43, step C of the CSEA salary schedule, effective May 1, 2018.

Andrew Hadle to the position of studio arts technician/museum preparator, 1.0 FTE, 12 months, range 17, step A of the CSEA salary schedule, effective May 1, 2018.

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Jason Burnell to the temporary, unclassified, professional expert position of out-of-season, all sports, effective May 1, 2018, through June 30, 2018, under the terms and conditions of the employment agreement.

Jose Flores to the temporary, unclassified, professional expert position of out-of-season, all sports, effective May 1, 2018, through June 30, 2018, under the terms and conditions of the employment agreement.

David Lamour to the temporary, unclassified, professional expert position of out-of-season, all sports, effective May 1, 2018, through June 30, 2018, under the terms and conditions of the employment agreement.

Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:

Tara Johnson to the position of instructor, business, 1.0 FTE, 10-month tenure-track assignment effective August 15, 2018.

The Governing Board approved the revised educational services coordinator assignments for the 2017–18 academic year as identified on the attached list.

The Governing Board authorized the district to enter into a last chance agreement and ten-day disciplinary suspension of an academic employee with identification number 8816.

The Governing Board approved the early termination of the employment contract of an employee with identification number 0305, effective April 30, 2018.

The Governing Board approved the early termination of the employment contract of an employee with identification number 7867, effective April 30, 2018.

## MONITORING

The following reports were submitted to the Governing Board for their information:

Budget Monitoring Report

Chino Campus Monitoring Report

## INFORMATIONAL

Board Policies for Information

Dr. Shannon thanked Trustee Katie Roberts for working with Jim Fillpot, dean of institutional research, to review the board policies which will be brought back next month for approval.

## PUBLIC HEARINGS

### HUMAN RESOURCES

As a result of the bargaining process between the District and the Association, a joint proposal/preliminary agreement was reached and was ratified by the Association. In accordance with California Government Code Section 3547,

No. 16,949  
Monitoring

No. 16,950  
Public  
Hearing

the Governing Board held a public hearing to give the public an opportunity to express itself regarding the joint proposal/preliminary agreement. Copies of the proposed preliminary agreement were made available at the meeting.

Motion – Lee McDougal Second – Gloria McLeod

The public hearing was closed.

The Governing Board adopted the proposed joint proposal/agreement between the Chaffey College Faculty Association (CCFA) and the Chaffey Community College District.

No. 16,951  
Joint  
Proposal /  
Preliminary  
Agreement  
CCFA

### CONSENT AGENDA

A motion was made by Lee McDougal, seconded by Gary Ovitt, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod,  
Mr. Ovitt, Ms. Roberts, Ms. Contreras (advisory)  
Nays: None  
Absent: None

No. 16,952  
Consent  
Agenda

Through this action, the following were approved (Approval of Minutes, March 29, 2018 through Temporary Interfund Borrowing).

### GOVERNANCE PROCESS

The minutes of the March 29, 2018, regular board meeting were approved as presented.

No. 16,953  
Minutes

The Governing Board received board policies for second reading and adoption.

No. 16,954  
Board  
Policies for  
Adoption

The Governing Board adopted the resolution to compensate Katie Roberts, Governing Board member, for the March 29, 2018, meeting from which he was absent.

No. 16,955  
Resolution-  
Comp for  
Trustee  
When  
Absent

### ACADEMIC AFFAIRS

The Governing Board approved 4 new courses, 104 course modifications, 8 course deactivations, 17 distance education courses, 7 program of study modifications, and 2 program of study deactivations for the *Chaffey College 2018-2019 Catalog*.

No. 16,956  
Curriculum

The Governing Board approved the sabbatical leave report from Barbara King, School of Social and Behavioral Sciences.

No. 16,957  
Sabbatical  
Report-  
Barbara King



**BUSINESS/FISCAL AFFAIRS**

The Governing Board approved the grant sub-agreement between Rancho Santiago Community College District and Chaffey Community College District in the amount of \$400,000, with a performance period of February 26, 2018 through December 31, 2018.

No. 16,958  
ISPIC Grant  
Sub-  
Agreement

The Governing Board authorized the District to award Bid No. 2018CS464 and to issue a purchase order in accordance with the terms and specifications of the Bid Documents, to Jaken Medical of Chino, California, in the amount of \$173,350, which equals the total bid price on the attached bid opening results, plus sales tax in the amount of \$12,737.13, for a grand total of \$186,087.13.

No. 16,959  
Bid. No.  
2018CS464

The Governing Board approved the budget increase of \$79,175 to the 2017-2018 restricted general fund budget for the Veteran's Resource Center and Campus Safety and Sexual Assault allocations.

No. 16,960  
Budget  
Increase

The Governing Board adopted Resolution 42618, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

No. 16,961  
Disposal of  
Electronic  
Equipment  
and Misc.  
Materials

The Governing Board approved the changes to the fee schedule, effective fall 2018, as authorized by the applicable provisions of the Education Code.

No. 16,962  
Fee  
Schedule  
Updates

The Governing Board approved the Budget Transfer Board Report for the period of January 1, 2018 through March 31, 2018.

No. 16,963  
Quarterly  
Budget  
Transfer  
Report

The Governing Board approved the Quarterly Financial Status Report for the period ending March 31, 2018.

No. 16,964  
Quarterly  
Financial  
Status  
Report

The Governing Board approved the Participation Agreement No. 2017/20-17-B Strong Workforce Program between Riverside Community College District and Chaffey Community College in the amount of \$138,500 for the period of January 1, 2018 through December 31, 2019.

No. 16,965  
Strong  
Workforce  
Agreement

The Governing Board approved the resolution authorizing interfund borrowing among all funds held by the San Bernardino County Treasurer for the Chaffey College District for the 2018-2019 fiscal year.

No. 16,966  
Temporary  
Interfund  
Borrowing

**ACTION AGENDA**

**BUSINESS/FISCAL AFFAIRS**

The contract, purchase order, and warrant lists were ratified on the motion of Gary Ovitt, second of Lee McDougal. (These lists have been made

No. 16,967  
Contract/PO/  
Warrants  
List

part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,  
Ms. Roberts, Ms. Contreras (advisory)  
Nays: None

### CEO/STAFF REPORTS

No. 16,968  
Supt/Pres  
Report

Henry Shannon, superintendent/president, provided the following highlights to the Board: Soroptimist International of the Montclair/Inland Valley Prism Award luncheon, Chaffey College Latino Faculty and Staff Association scholarship reception, Educational Advertising Awards, Guided Pathways Extravaganza, Community College Public Relations Organization Awards Ceremony, and the Strong Workforce Stars Gold Star Program.

Dr. Shannon praised Misty Burruel for leading the Guided Pathways project with Meridith Randall.

President Shannon also thanked the Board and the Leadership Team for supporting him and attending the Promise Scholars event.

Dr. Shannon provided updates from instruction and institutional effectiveness.

Mr. Alger asked Meridith Randall to announce some great news about the English faculty, and she explained that Chaffey College was chosen among 11 other colleges out of 66 to receive an award of \$1 million for the Statewide Innovation Award. She asked Dean Tony DiSalvo to explain further. Dean DiSalvo explained that English faculty worked quickly on AB705 to reform delivery of pre-collegiate English to go from a three-level below transfer model to a one-level which required curriculum revision. This resulted in a 120% increase in African American, and 116% increase in Latino students being placed directly in English 1A this semester. Leona Fisher, Neil Watkins, and Tony DiSalvo authored the document for the award with Dr. Randall's leadership.

Dr. Shannon mentioned that one of the biggest hurdles to completion is developmental education and the process to college credit courses. This new approach will help students to complete.

Dean DiSalvo also pointed out that the college is no longer using Accuplacer as a placement tool for English. The English Department is now using multiple measures heavily weighing high school GPA and the last class taken in English.

Trustee McLeod asked how returning students are assessed for English placement. Dean DiSalvo mentioned that this would require a counseling

session, obtaining transcripts, if available, and self-placement is used on a case-by-case basis.

Faculty Senate President Ardon Alger highlighted faculty members Baron Brown, Rose Ann Cobos, Sarah Cotton, Nikki DeRose, Sonia Diaz, Robin Ikeda, Erik Kolb, Shannon Jessen, Wendy Acosta, Megan Hassanzadah, Tina Kuo, Jorge Martinez, Christopher Waters, Kimberly Stephens, Taylor Pupka, Timothy Myers, Anna Foutz, Marc Meyer, Thierry Brusselle, Abel Chen and Megan Keebler.

No. 16,969  
Faculty  
Senate

Classified Senate had no report.

No. 16,970  
Classified  
Senate

CSEA had no report.

No. 16,971  
CSEA

CCFA President Jonathon Ausubel thanked the Board for ratifying the faculty contract. He commented that 232 out of 342 eligible voters participated which was the largest voter turnout ever. He also noted that the contract passed by a 3 to 2 ratio.

No. 16,972  
CCFA

CDCFA had no report.

No. 16,973  
CDCFA

### BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Dr. Shannon announced that the Marketing Department, under Alisha Rosas's leadership, won several Educational Advertising and Community College Public Relations Organization awards. Ms. Rosas announced the following awards that were received for Chaffey College's Marketing Department:

No. 16,974  
Board  
Comments,  
Requests,  
and Future  
Agenda  
Items

- Gold – Fast Track II “Stay the Course. Stay Chaffey.”
- Silver – Best Radio Commercial: Marlene Gonzales Testimonial
- Bronze – Report to the Community Publication 2017
- Merit Award: Report to the Community Video 2017
- Merit Award: Best Use of Billboard Ad
- Merit Award: Best Poster – Meagan Tandy
- 1<sup>st</sup> Place in the state for radio spot featuring Marlene Gonzales
- 1<sup>st</sup> Place in the state for the Report to the Community video
- 2<sup>nd</sup> Place in the state for Got Culture?
- 2<sup>nd</sup> Place in the state for redesigned football program
- 3<sup>rd</sup> Place for an I am Chaffey bus ad featuring Hugo Valenzuela

### ADJOURNMENT

The meeting was adjourned at 5:40 p.m.

The next regular meeting of the Chaffey Community College District  
Governing Board will be Thursday, May 24, 2018.

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President

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Clerk