

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, February 22, 2018, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President Brugger called the meeting to order at 2:05 p.m.

Members present: Ms. Brugger, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Contreras (Student Trustee)

Members absent: Mr. McDougal

CLOSED SESSION

The public is given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:05 p.m. Closed session was adjourned at 3:26 p.m.

STUDY SESSION

A study session commenced on the following topic:

Career Technical Education Monitoring Report – Joy Haerens, dean, business and applied technology and economic development, presented on Career Technical Education including the following: 138 CTE program offerings at Chaffey, 21.5% of total FTES generated by CTE, 74.3% of CTE students are economically disadvantaged, success and retention rates, Career Transitions Program and articulation agreements, CTE programs in all schools and at all three campuses and online, CTE program outcomes, core indicator performance, top five CTE programs, Paralegal Studies Annual Legal Night, and auto technology program received additional hybrid vehicles. Ms. Haerens explained that CTE courses are designed to help students find jobs, keep jobs and for upward mobility. She stated that students who earn certificates get jobs, often higher paying than those who graduate from four-year colleges.

Dean Haerens mentioned that instructors Elmano Alves and Sherm Taylor are well known all over the state and are often asked to write curriculum. She further reported that Chaffey's EMT program is number one in the western region and number four in the nation.

President Brugger congratulated Dean Haerens on the fabulous report and expressed her pleasure that Chaffey College is on the cutting edge of CTE.

No. 16,886
Study
Session

Dr. Shannon asked about the Legal Week event and Dean Haerens responded that it is scheduled in April and that she would let the Board know the exact date.

REGULAR SESSION

The regular session reconvened at 3:48 p.m., and Hope Ell, executive assistant, led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

No. 16,887
Public
Comments

Professor Neil Watkins explained that he is a tri-chair for the newly formed Undocumented Advocates Committee, whose goals are to develop and maintain a college-wide coherent strategy for supporting AB540 DACA undocumented students and to provide a visible and active undocumented ally presence to foster a welcoming environment for all DACA students and their families. He stated that he looks forward to working with the Board and the executive team to support those students who are targeted. He stated that one year ago the Board resolved that the college would work to support its diverse student population by providing a space for their meetings and resources and to feel more connected to the College. Mr. Watkins thanked the Board and administration for identifying a space on campus for a multicultural resource center and for meeting with students to identify what is needed for this space. It is their goal to open this center before April 2018. He stated that with DACA expiring March 5, although there is an injunction in place, our students are worried about their futures and their families, and asked that everyone be dedicated allies.

Student Moises Rosales shared a personal story about a pair of prescription glasses and thanked the Leadership Team for contributing to the cost of buying a new pair. He stated that the students will make the space identified for the multicultural resource center work, and thanked Dr. Bishop.

Student Mayra Ramirez thanked the Board and the administration for the space for the multicultural resource center and stated that the students will prove that it is needed.

Student Erika Ortega thanked the Board for taking the steps to make a multicultural center on campus. She stated that the center will help students to pursue their educational path and that the space will be a relief amid the chaos.

Classified employee Kim Noseworthy addressed the Board regarding CSEA negotiations. She reread her comments from the January 25, 2018 meeting, asking about Dr. Shannon's employment status and whether the District's

negotiating team was going with or against the District's directive. She requested the Board improve the culture of the college and the treatment of classified staff.

Edgar Pazmino stated he has been a student at Chaffey College since 1999 off and on. He stated that he had a disability which prevented him from learning and that the DPS program has helped him to improve. He gave thanks to Chaffey College for improving his life. He graduates this May with three degrees and a certificate and will be trilingual. He is president of the Cannabis Education Club, volunteers his time to DJ at Chaffey, and is also a student ambassador and represents Chaffey at the local high schools.

Professor Deanna Hernandez stated that she is also a part of the Undocumented Advocates Committee. She explained that this semester she has been visiting departments to discuss how they can show support and assist undocumented students. She believes there is miscommunication on campus and therefore, the *Go Green* event was started so students can see who supports them.

COMMUNITY LINKAGES GOVERNING BOARD

No. 16,888
Board
Reports

Student Trustee Contreras shared the following Chaffey College Student Governing (CCSG) activities: meeting with Assembly Member Freddie Rodriguez to exchange civic engagement ideas, Region IX meeting to discuss matters that impact students, gave away over 300 roses and candy to students to show appreciation, opened spring scholarships on February 16, special scholarship for students participating in 2018 commencement to purchase graduation package and outfit, spring election schedule, and a Black History month celebration.

Gary Ovitt highlighted the Chaffey College Board retreat in which the Board discussed its goals and aspirations; the Esperanza Scholarship Foundation Toyota Leadership dinner with Dr. Lieberman, President of the University of La Verne; the Chaffey College Dialogue with the Board meeting in which he was able to learn a lot about what is happening on campus; and the Chaffey College vs. LA Trade Tech basketball game in which Chaffey won by 30 points. Mr. Ovitt stated that he is pleased with the amount of scholarships that the Foundation awards to students.

Other meetings and events Mr. Ovitt attended include: Chaffey Joint Union High School District Honor Band concert, Etiwanda High School vs. Chino Hills basketball game, West End YMCA Board meeting, Children's Fund Development meeting, Soroptimist International yard sale, Esperanza Scholarship Foundation Board meeting, Promise Scholars Board meeting, Ontario-Chaffey Community Show Band production meeting, Ontario-Chaffey

Community Show Band concert, Chaffey College solar project ribbon cutting ceremony, Chaffey High School Alumni Association Board meeting, and the Children's Fund Executive Committee meeting.

President Brugger announced that Mr. McDougal was out due to hip replacement surgery. She reported that he is doing well.

Trustee Katie Roberts reported that she has no report and will submit it later.

Vice President Gloria Negrete McLeod mentioned she attended the Board study session and the solar ribbon cutting.

Board President Kathy Brugger announced that she and Clerk Gary Ovitt were present at the Board Dialogue meeting and that she believes we are the only community college that provides this opportunity and that everyone is represented; she attended the annual Manufacturing Summit with representatives from the state and federal levels, and she encouraged Board members from the local high schools to attend; she attended the solar panel ribbon cutting and thanked Vice President Melanie Siddiqi for her coordination of the project and stated that the College would be reducing its carbon footprint because of this technology; she met with Dr. Shannon to review the February Board agenda; and that after today's Governing Board meeting, she will be attending the Rancho Cucamonga State of the City event.

Ms. Brugger announced that she took out papers to run for election to the Chaffey College Governing Board, and that Ms. Roberts did also.

No. 16,889
Legislative
Update

LEGISLATIVE UPDATE

Lorena Corona, manager of governmental relations, reported that February 16 was the deadline to introduce bills to the state legislature; the Chancellor's Office and CCLC are tracking 130 bills. The themes that she's seeing are very broad including: mental health of students, student ID cards with the number of the Suicide Prevention hotline on the back, DMV data sharing, and a bill requiring a resource center liaison which was vetoed by the Governor.

On the federal level, she met with Congresswoman Norma Torres as part of the Immigration Advisory Committee regarding immigration reform.

Ms. Corona announced that Chaffey student Moises Rosales is an intern with Congressman Aguilar's office.

Ms. Corona offered to track any bills of interest to the Board or to arrange meetings with legislators.

PRESENTATIONS

There were no presentations at the February 22, 2018, meeting.

FOUNDATION

Lisa Nashua, executive director of the Foundation and governmental relations, distributed an update regarding foundation and alumni relations activities. She highlighted the following: Alumni of the Year/Athletic Hall of Fame event, Grad Fest, Alumni Advisory Board, endowment challenge, Foundation scholarships, save the date for the Foundation golf tournament on June 25 at the Glendora Country Club, private foundation gifts and community partnerships. Ms. Nashua expressed her thanks to everyone who has volunteered their time to review scholarship applications. She stated that over 50 people volunteered this year, and mentioned that the more people who are involved, the more will learn how wonderful our Chaffey students are.

Ms. Nashua announced the alumni of the year honorees and athletic hall of fame inductees: Dimple Tansen Ajmera; Timothy Arner; Javier Ramirez; Ruben Ayala, Jr.; Michael Jackson and Sheldon Pace.

Trustee Ovitt questioned Sheldon Pace serving as team captain all four years he attended Chaffey College. He stated that this is not possible. Ms. Nashua responded that she will look into it.

Ms. Nashua announced that Bernards' Builders will be the Title Sponsor for the golf tournament this year.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (4:0) vote.

Employment of:

- Tania Mejico to the position of administrative assistant II, health sciences, 1.0 FTE, 12 months, range 17, step B of the CSEA salary schedule, effective March 1, 2018.
- Silvia Valverde to the position of administrative assistant II, social & behavioral sciences, 1.0 FTE, 12 months, range 17, step A of the CSEA salary schedule, effective March 1, 2018.
- Soliman Eid to the position of campus police officer, 1.0 FTE, 12 months, range 23, step A of the CSEA salary schedule, effective March 1, 2018.
- Matthew Solis to the position of instructional assistant III, chemistry, 1.0 FTE, 12 months, range 13, step A of the CSEA salary schedule, effective March 1, 2018.
- Crystal Tettenhorst to the position of instructional assistant III, chemistry, 1.0 FTE, 12 months, range 13, step A of the CSEA salary schedule, effective March 1, 2018.
- Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

No. 16,890
Foundation

No. 16,891
Closed
Session
Actions

Appointment of:

Linda Lamp to the temporary, unclassified, professional expert position of director, grant effective March 1, 2018, through June 30, 2018, under the terms and conditions of the employment agreement.

The Governing Board approved the revised educational services coordinator assignments for the 2017–18 academic year. (This list has been made part of the minutes of this meeting.)

The Governing Board approved a reduced workload assignment for Mary Jane Ross, instructional specialist, from 1.00 FTE to .90 FTE for the 2018–19 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

The Governing Board approved a reduced workload assignment for Bruce Osburn, instructor, automotive technology, from 1.00 FTE to .50 FTE for the 2018–19 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

The Governing Board approved a reduced workload assignment for Robin Ikeda, instructor, biological science, from 1.00 FTE to .76 FTE for the 2018–19 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

The Governing Board approved a reduced workload assignment for Cynthia Parker, instructor, economics, from 1.00 FTE to .80 FTE for the 2018–19 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

The Governing Board approved a reduced workload assignment for Catherine Bacus, instructor, gerontology, from 1.00 FTE to .60 FTE for the 2018–19 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

The Governing Board approved a reduced workload assignment for Wafa Yazigi, instructor, mathematics, from 1.00 FTE to .667 FTE for the 2018–19 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

The Governing Board approved a reduced workload assignment for Lynn Breegle, instructor, pharmacy technician, from 1.00 FTE to .90 FTE for the 2018–19 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

The Governing Board approved a sabbatical leave request for Rachel Hanna, instructor, Spanish, for the spring 2019 semester.

The Governing Board approved a sabbatical leave request for Paula Snyder, instructor, sociology, for the spring 2019 semester.

The Governing Board approved a sabbatical leave request for Charles Williams, instructor, English, for the spring 2019 semester.

The Governing Board approved the temporary increase in assignments of the .475 contract employees in the Bookstore to work a maximum of eight hours per day for no more than twenty consecutive days and for a period that will not exceed seventy-five days during the 2017–18 fiscal year.

The Governing Board approved the temporary increase in assignments of the .475 contract employees in the visual and performing arts department to work a maximum of eight hours per day for no more than twenty consecutive days and for a period that will not exceed seventy-five days during the 2017–18 fiscal year.

The Governing Board confirmed regular status with the district for Maria Beck, counselor.

The Governing Board confirmed regular status with the district for Fabiola Espitia, counselor, guiding panthers to success.

The Governing Board confirmed regular status with the district for Charles Prattella, counselor, guiding panthers to success.

The Governing Board confirmed regular status with the district for Patricia Powell, counselor, disability programs and services.

The Governing Board confirmed regular status with the district for Robert Price, instructor, administration of justice.
The Governing Board confirmed regular status with the district for Jin Liu, instructor, Chinese.
The Governing Board confirmed regular status with the district for Carrie Veazey, instructor, communication studies.
The Governing Board confirmed regular status with the district for David Rentz, instructor, music.
The Governing Board confirmed regular status with the district for Mark Padilla, instructor, physics.
The Governing Board confirmed regular status with the district for Mellanie Reeve, reference librarian.

MONITORING

The following reports were submitted to the Governing Board for their information:

Board Partnership Report

Career Technical Education Monitoring Report

Quarterly Investment Report

PUBLIC HEARING

The District requested that items 4.E.1a and b – Public Hearing Joint Proposal/Preliminary Agreement of the California School Employees Association (CSEA), Chapter 431 and Chaffey Community College District be pulled from the agenda and brought back at a future date.

CONSENT AGENDA

A motion was made by Mr. Ovitt, seconded by Ms. McLeod, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Contreras (advisory)
Nays: None
Absent: Mr. McDougal

Through this action, the following were approved (2018-2019 Board Meeting Dates through Reject Claim for Damages).

GOVERNANCE PROCESS

The Governing Board approved the list of regular meeting dates of the Governing Board for the 2018-2019 academic year.

The minutes of the January 25, 2018, regular board meeting were approved as presented.

No. 16,892
Monitoring

No. 16,893
Public
Hearing

No. 16,894
Consent
Agenda

No. 16,895
2018-19
Governing
Board
Meeting
Date

No. 16,896
Minutes

No. 16,897
Biennial
Election of
Governing
Board
Members

The Governing Board approved the Order of Election and Specifications of the Election Order for the election of Governing Board members to be held June 5, 2018.

No. 16,898
Curriculum

ACADEMIC AFFAIRS

The Governing Board approved 17 new courses, 38 course modifications, 18 distance education courses, one course reactivation, nine course deactivations, one new program of study, 15 program of study modifications, and one program of study deactivation for the *Chaffey College 2018-2019 Catalog*.

No. 16,899
2017-18
Higher Aims
Network
Grant

BUSINESS/FISCAL AFFAIRS

The Governing Board approved the contract between Carnegie Foundation for the Advancement of Teaching, WestEd and Chaffey College for the Higher Aims Improvement Network Grant in the amount of \$25,000 for the period of September 28, 2017 through June 30, 2020.

No. 16,900
2017-18
UCLA
Research
Sub-Award
Agreement

The Governing Board approved the Sub-award Agreement between Chaffey College and University of California, Los Angeles for the 2017-2018 year in the amount of \$44,731.

No. 16,901
Authorized
Signature
List

The Governing Board approved the revised district authorized signature list to be effective February 22, 2018.

No. 16,902
Reject Claim
for Damages

HUMAN RESOURCES

The Governing Board rejected the claim for damages identified as claim number 1975873JS.

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

No. 16,903
Contract/PO/
Warrants
Lists

The contract, purchase order, and warrant lists were ratified on the motion of Mr. Ovitt, second of Ms. Roberts. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Contreras (advisory)
Nays: None
Absent: Mr. McDougal

No. 16,904
Supt/Pres
Report

CEO/STAFF REPORTS

Henry Shannon, superintendent/president, provided his report which included the following: GPS Centers featured in the *Report on Academic Advising and Student Engagement*, Florida high school shooting, solar panel ribbon cutting event, 7th Annual Manufacturers' Summit, and updates from the office of instruction and student services.

Dr. Shannon thanked Associate Superintendent Lisa Bailey, Steve Lux, Darryl Seube, and Chief Frank Montanez and campus police for keeping us safe at all three campuses. He also thanked everyone involved in the solar panel ribbon cutting event, especially Melanie Siddiqi and Alisha Rosas.

Dr. Shannon stated for the record that the District only uses community college data for CSEA salary comparisons.

Faculty Senate President Ardon Alger highlighted faculty members Marc Meyer, Anthropology Professor; John Machado, Art History Professor; Elizabeth Cannis, Danielle Graham, Shannon Jessen, Megan Keebler, Garrett Kenehan, Esther Leano, Kenneth Lindleaf, RoseAnn Osmanian, Grace Reotutar, Athalie Sapp, Hannah Seidler, Robin Witt, John Fay; Elaine Martinez, Kinesiology Professor; Stan Hunter, Ceramics Professor; Carol Williams, Adjunct Business and Office Technologies Professor; Mark McKnight, Adjunct Photography Professor; and Andrew Thompson, Adjunct Art Professor. Mr. Alger also mentioned the Undocumented Advocates Committee's *Go Green* campaign in support of Dreamer, AB540 and undocumented students.

No. 16,905
Faculty
Senate

On behalf of Classified Senate President Anita Fletcher, Hope Ell, confidential senator, highlighted classified employee Monique Alston.

No. 16,906
Classified
Senate

CSEA representative German Paez reported that he will be taking over for Monica Han, CSEA President, for a few months. Mr. Paez stated that they have reached a tentative agreement during their contract negotiations which is currently going through the internal process for verification, and that CSEA will schedule meetings to ratify the agreement before bringing it to the Board for approval.

No. 16,907
CSEA

CCFA President Jonathon Ausubel reported that four Chaffey faculty members attended the Community College Association winter conference which was a glorious success. He mentioned that at the conference, two members of Chaffey's Behavioral Intervention Team (BIT), Patricia Powell and Nicole Barbari, presented on the formation of BIT. He commented that Chaffey College is pretty far ahead of other community colleges in this endeavor.

No. 16,908
CCFA

CDCFA had no report.

No. 16,909
CDCFA

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

President Brugger thanked Ms. Vanessa Thomas and Ms. Sandra Sisco with whom she spoke at the Manufacturing Summit.

Dr. Shannon thanked Dean Fillpot and his staff for the Board Partnership Report which is unique to Chaffey College.

No. 16,910
Board
Comments,
Requests,
and Future
Agenda
Items

ADJOURNMENT

The meeting was adjourned at 4:48 p.m.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, March 29, 2018 at the Fontana City Council Chambers.

President

Clerk