

CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
February 25, 2026
1:30pm-3:00pm
RANCHO CAMPUS, BEB-204
CHINO CAMPUS CONFERENCE ROOM, CHMB-242
FONTANA CAMPUS CLASSROOM, FNAC-204
FONTANA CAMPUS OFFICE, FNLC-116
INTECH CENTER, CLASSROOM-3/ELECTRICAL LAB

*The quorum number is 10.

Members Present:

Angela Burk-Herrick, Curriculum Chairperson
Candice Hines-Tinsley, Health & Wellness
Carol Hutte, Library Learning Resources
Christina Holdiness, Instructional Support
Elizabeth Encarnacion, Academic Senate President
Joan Godinez, Academic and Career Counseling
Jennika Celo, Academic and Career Counseling
Julie Law, Articulation Officer
Lisa Pitts, Science, Technology, Engineering, & Mathematics

Louisa Villeneuve, SLO Facilitator
Markazan Romero, Manufacturing, Industrial Design and Transportation
Nicole Farrand, PSR Faculty Tri-Chair
Paula Snyder, Public Service, Culture, and Society
Rebecca Bowers, DE Committee
Ryan Hitch, Instructional Support
Ryan Sipma, Catalog/Schedule Coordinator
Sarah Schmidt, Classified Senate Representative
Tracy Kocher, Business, Technology, & Hospitality

Members Absent:

Andrew Long, Dean, Instructional Support
Christie McPeck, Public Service, Culture, and Society
Garrett Kenehan, Arts, Communication, & Design
Lisa Doget, Health & Wellness
Sharon Alton, Arts, Communication, & Design
Jonathan Polidano, CTE Liaison
Maryline Chemama, Science, Technology, Engineering, & Mathematics

Guests: none

1. **Call to Order/Roll Call:** The meeting was called to order at 1:37 pm.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): No guests present
3. **Review and Approval of February 11, 2026 Expanded Summary Notes:** The summary notes were amended to correct the spelling of Michelle Sims' name and to include the call to order of 1:45 pm. The Summary Notes were approved 11Y/1A/0N.
4. **Curriculum Office Reports**

4.1. **Curriculum Chair:** The Curriculum Chair reviewed the current [Terms of Office](#) that identified the members whose terms are up this year. The Chair also shared that the Call for Nominations would be emailed out on Monday, March 2nd, and encouraged those whose term expired to self-nominate and noted that there is expected to be a lighter of curriculum review in 26-27 as there were no required standard updates due this spring. Nominations will be due on Tuesday, March 24th by 5 pm; Elections will be held March 24th-31st.

The Curriculum Chair announced that Curriculum Specialist position has been filled and accepted by Sarah Schmidt! She will begin in the role starting on March 9.

4.2. **Curriculum Specialist:** Position Vacant (until March 9)

4.3. **Articulation Officer (AO):** No report, still waiting for feedback on GE submissions in ASSIST.

4.4. **Catalog and Schedule Coordinator:** Summer and Fall class schedules and catalog are in production, April 13th is the scheduled launch.

4.5. **Chief Instructional Officer (CIO)/Designee of CIO:** Not present.

4.6. **Academic Senate President:** No report.

4.7. **Curriculum Committee Student Representative:** Position Vacant

5. **Consent Agenda:** The Consent Agenda was approved 12Y/0A/0N.

5.1. CCN course renumbering for 2026-2027 catalog. The following courses will be updated with their Common Course Numbers for the 2026-2027 catalog; they will no longer be identified using original Chaffey subject code and acronym.

ARTH-3 to ARTH C1100	ENGL-1C to ENGL C1002
ARTH-5 to ARTH C1200	HIST-17 to HIST C1001
COMSTD-2 to COMM C1000	HIST-18 to HIST C1002
ECON-2 to ECON C2002	PS-1 to POLS C1000
ECON-4 to ECON C2001	PSYCH-1 to PSYC C1000
ENGL-1A to ENGL C1000	STAT-10 to STAT C1000
ENGL-1B to ENGL C1001	

6. **Non-Cycle Updates:**

New Program:

Program Name	Program Type	Approval Status
Artificial Intelligence	Certificate of Career Preparation	Approval: 12Y/0A/0N.

Representative Kocher led a discussion about the [Artificial Intelligence Certificate pathway](#). It was shared that AI-1 and AI-3 have no prerequisites (no mathematics or coding experience is necessary) to enter the program. However, AI-1 is a prerequisite for AI-2, which is a prerequisite for AI-4. It was mentioned that the first year experience that is being explored could benefit from a program of this nature.

MUSIC PACKAGE

The Chair shared that faculty updated one of the program learning outcomes based on feedback from the committee review. Articulation Officer Law commended the Music department for their hard work on this new program, as it is the first in the CCC system!

Program Name	Program Type	Approval Status
Music Industry Studies	AS-T	Approval: 12Y/0A/0N.

Program Deactivation:

Program Name	Program Type	Approval Status
Commercial Music	AS	Approval: 12Y/0A/0N

7. ACD, BTH, and CHINO Mid-Cycle Updates: None

8. Discussion/Information/Action Items:

8.1. Action Item: Chaffey GE Pattern [Criteria for Area Review](#)

The Chair for any additional feedback on the Chaffey GE Pattern Criteria that will be implemented for the 27-28 Catalog year. No recommendations were made and the criteria were approved 11Y/0A/0N.

8.2. Discussion Item: Chaffey GE Area Information Sheet

The committee reviewed a [Local GE Proposal Flier for Representatives to share with constituents](#) created by Liz Encarnacion in collaboration with the GE Workgroup. The Flier is to facilitate representative's discussions with their constituents in preparation for the March 11th Curriculum Committee vote on whether to add a Student Success and Wellness area requirement to Chaffey's local GE pattern.

9. Agenda Forecast:

The March 11th meeting may have a few items of curriculum, but the main agenda item will be the discussion and vote on the proposal to add a Student Success and Wellness area requirement to Chaffey's local GE pattern. The Chair encouraged representatives to engage their constituents in discussion to guide their votes. The Chair also shared that during the meeting the discussion on this topic would be limited to committee members and, because of this, encouraged representatives to invite any interested non-committee members to share their perspective during public comment.

10. Floor Items: (Reserved to raise concerns and/or future items to discuss within the Curriculum Committee Scope. Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

10.1.1. None

11. Adjournment: 2:12 pm

Name	ATTENDANCE	M: Approval of Summary Notes 1 st : Kocher 2 nd : Hines-Tinsley	M: Approval of Consent Agenda 1 st : Kocher 2 nd : Holdiness	M: Approval of Artificial Intelligence CCP 1 st : Law 2 nd : Holdiness	M: Approval of Music Package 1 st : Law 2 nd : Hines-Tinsley	M: Approval of Chaffey GE Pattern Criteria 1 st : Kocher 2 nd : Pitts
Andrew Long						
Candice Hines-Tinsley	X	Y	Y	Y	Y	Y
Carol Hutte	X	Y	Y	Y	Y	Y
Christina Holdiness	X	Y	Y	Y	Y	
Christie McPeck						
Garrett Kenehan						
Joan Godinez	X	Y	Y	Y	Y	Y
Jennika Celo	X	Y	Y	Y	Y	Y
Julie Law	X	Y	Y	Y	Y	Y
Lisa Doget						
Lisa Pitts	X	Y	Y	Y	Y	Y
Markazan Romero	X	Y	Y	Y	Y	Y
Maryline Chemama						
Paula Snyder	X	A	Y	Y	Y	Y
Ryan Hitch	X	Y	Y	Y	Y	Y
Ryan Sipma	X	Y	Y	Y	Y	Y
Sharon Alton						
Tracy Kocher	X	Y	Y	Y	Y	Y
TOTAL COUNTS	12	11	12	12	12	11

Quorum= 18/2=9+1=10

Non-Voting	
Angela Burk-Herrick	X
Elizabeth Encarnacion	X
Jonathan Polidano	
Louisa Villeneuve	X
Nicole Farrand	X
Rebecca Bowers	X
Sarah Schmidt	X