

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
October 15, 2025
1:30pm-3:00pm
RANCHO CAMPUS, BEB-204
CHINO CAMPUS CONFERENCE ROOM, CHMB-242
FONTANA CAMPUS CLASSROOM, FNAC-204
FONTANA CAMPUS OFFICE, FNLC-116
INTECH CENTER, CLASSROOM-3/ELECTRICAL LAB**

*The quorum number is 10.

Members Present:

Andrew Long, Dean, Instructional Support
Angela Burk-Herrick, Curriculum Chairperson
Candice Hines-Tinsley, Health & Wellness
Christina Holdiness, Instructional Support
Elizabeth Encarnacion, Academic Senate President
Garrett Kenehan, Arts, Communication, & Design
Joan Godinez, Academic and Career Counseling
Jennika Celo, Academic and Career Counseling
Julie Law, Articulation Officer
Lisa Doget, Health & Wellness

Lisa Pitts, Science, Technology, Engineering, & Mathematics
Louisa Villeneuve, SLO Facilitator
Maryline Chemama, Science, Technology, Engineering, & Mathematics
Nicole Farrand, PSR Faculty Tri-Chair
Paula Snyder, Public Service, Culture, and Society
Sarah Schmidt, Classified Senate Representative
Shireen Awad, Curriculum Specialist
Tiffany Cobos, CCSG Student Representative

Members Absent:

Carol Hutte, Library Learning Resources
Christie McPeck, Public Service, Culture, and Society
Jonathan Polidano, CTE Liaison
Markazan Romero, Manufacturing, Industrial Design and Transportation

Ryan Sipma, Catalog/Schedule Coordinator
Sharon Alton, Arts, Communication, & Design
Tracy Kocher, Business, Technology, & Hospitality

Guests:

None

1. **Call to Order/Roll Call:** The meeting was called to order at 1:31 pm. The Chair introduced the Committee's new Student Representative from CCSG, Tiffany Cobos.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes):None.
3. **Review and Approval of October 1, 2025 Expanded Summary Notes:** The summary notes were approved 11/0/0.
4. **Curriculum Office Reports**
 - 4.1. **Curriculum Chair:** The Chair reminded the Committee that the Bachelor's Degree Program (BDP) information session is on October 30, 2025 at 9:30am.
 - 4.2. **Curriculum Specialist:** No report.
 - 4.3. **Articulation Officer (AO):** The AO reported that there are 8 new UC approved courses: ARTGD-83, KINACT-6, KINACT-32B, GEOG-12, GEOG-16ABC, GEOG-17ABC, GEOG-18ABC, and GEOG-55. Unfortunately, NF-30 was denied for transfer credit so Chaffey cannot submit the course for CalGETC. She reached out to UCOP for one more appeal and was not granted one. The AO will reach out to the department to inform them. ARTGD-74, as well as a few FASHM courses, were also denied for UC approval. Any approvals will go into effect Fall 2025.
 - 4.4. **Catalog and Schedule Coordinator:** No report.
 - 4.5. **Chief Instructional Officer (CIO)/Designee of CIO:** No report.

4.6. Academic Senate President: No report.

4.7. Curriculum Committee Student Representative: No report.

5. Consent Agenda: None

6. Non-Cycle Updates:

INDUSTRIAL ELECTRICAL TECHNOLOGY

Course Modifications w/ DE:

IET-422	OSHA Safety Training	Approval: 11/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 11/0/0
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PHYSICS AND ENGINEERING

Course Modifications w/ DE:

ENGIN-60	Materials of Engineering	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
PHYS-20A	Algebra/Trigonometry College Physics I	Approval: 11/0/0	Distance Education Approval Hybrid Only: 11/0/0
PHYS-20B	Algebra/Trigonometry College Physics II	Approval: 11/0/0	Distance Education Approval Hybrid Only: 11/0/0
PHYS-35	Calculus Based Physics I	Approval: 11/0/0	Distance Education Approval Hybrid Only: 11/0/0
PHYS-36	Calculus Based Physics II	Approval: 11/0/0	Distance Education Approval Hybrid Only: 11/0/0
PHYS-44	Introduction to Motion	Approval: 11/0/0	Distance Education Approval Hybrid Only: 11/0/0

NURSING: ADN PACKAGE

Course Modifications w/ DE:

NURADN-3	Transition in Nursing	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
NURADN-3L	Transition in Nursing Laboratory	Approval: 11/0/0	Distance Education Approval Hybrid Only: 11/0/0

Program Modifications:

Nursing VN to RN: Non-Degree Option	Certificate of Career Preparation	Approval: 11/0/0
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PUBLIC HEALTH PACKAGE

New Courses w/ DE:

HS-15 (replacing PH-15)	Exploration of Health Professions	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
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Course Deactivations:

PH-15	Exploration of Health Professions	Approval: 11/0/0
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Program Modifications:

Public Health	AS-T	Approval: 11/0/0
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7. ACD, BTH, and CHINO Mid-Cycle Updates:

CULINARY PACKAGE

[Culinary Program Presentation](#): The AO shared this presentation on the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

CUL-15	Sanitation, Safety, and Equipment Management
CUL-17	Principles of Food Preparation
CUL-438	American Regional Cuisine
CUL-440	Introduction to Baking
CUL-441	Advanced Professional Baking
CUL-442	Professional Cooking
CUL-443	Artisan Breads
CUL-445	Cake Decorating and Pastry Art
CUL-446	World Baking
CUL-447	Garde Manger: The Art & Craft of the Cold Kitchen

Course Modifications w/ DE:

CUL-22	Bistro, Restaurant, and Catering Operations	Approval: 11/0/0	Distance Education Approval Hybrid (Always) and Fully Online (Emergency Conditions Only): 11/0/0
CUL-444	World Cuisine	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0

Program Modifications:

Culinary Arts	AS	Approval: 11/0/0
Culinary Arts	Certificate of Achievement	Approval: 11/0/0
Professional Baking and Patisserie	AS	Approval: 11/0/0
Professional Baking and Patisserie	Certificate of Achievement	Approval: 11/0/0

FASHION DESIGN AND FASHION MERCHANDISING PACKAGE

[Fashion Design and Merchandising Program Presentation](#): The AO shared this presentation on the program's accomplishments, data, and inclusion of DEIA.

New Courses w/ DE:

FASHD-62 <i>(replacing FASHD-472)</i>	Computer-Aided Patternmaking	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
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Course Modifications w/ DE:

FASHD-20	History of Fashion	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
FASHD-28	Computer-Aided Design for Fashion	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
FASHD-40	Beginning Clothing Construction	Approval: 11/0/0	Distance Education Approval Hybrid (Always) and Fully Online (Emergency Conditions Only): 11/0/0
FASHD-45	Design Fundamentals for Fashion	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
FASHD-470	Apparel Production	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
FASHD-65	Digital Fashion Illustration	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
FASHD-89	Fashion Collection	Approval: 11/0/0	Distance Education Approval Hybrid (Emergency Conditions Only): 11/0/0
FASHM-10	Introduction to the Fashion Industry	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
FASHM-11	Fashion Retail Merchandising and Management	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0

FASHM-12	Visual Merchandising	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
FASHM-20	Fashion Promotion	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
FASHM-21	Retail Buying	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
FASHM-60	Textiles	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0

Course Modifications:

FASHD-42	Advanced Clothing Construction	Approval: 11/0/0
FASHD-442	Industrial Sewing	Approval: 11/0/0
FASHD-61	Beginning Patternmaking	Approval: 11/0/0
FASHD-72	Fashion Draping	Approval: 11/0/0

Course Deactivations:

FASHD-445	Fitting and Alterations of Patterns and Apparel	Approval: 11/0/0
FASHD-471	Advanced Patternmaking	Approval: 11/0/0
FASHD-472	Computer-Aided Patternmaking	Approval: 11/0/0
FASHM-89	Retail Collection	Approval: 11/0/0

Program Modifications:

Fashion Design	AS	Approval: 11/0/0
Fashion Design	Certificate of Achievement	Approval: 11/0/0
Fashion Merchandising	AS	Approval: 11/0/0
Fashion Merchandising	Certificate of Achievement	Approval: 11/0/0
Industrial Sewing	Certificate of Career Preparation	Approval: 11/0/0

Program Deactivations:

Custom Dressmaking	Certificate of Achievement	Approval: 11/0/0
Patternmaking for Apparel	Certificate of Achievement	Approval: 11/0/0

INTERIOR DESIGN PACKAGE

Interior Design Program Presentation: The AO shared this presentation on the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

ID-11	History of Architecture and Interiors I
ID-12	History of Architecture and Interiors II
ID-14	Fundamentals of Design for Interiors
ID-15	Architectural Drafting for Interior Designers
ID-16	Quick Sketching for Interior Designers
ID-17	Lighting for Architecture and Interior Design
ID-21	Space Planning
ID-22	Interior Design Materials
ID-27	Computer Drafting & Design for Interiors
ID-30	Interior Design Studio
ID-45	Codes and Building Systems
ID-426	Professional Practice for Interior Designers
ID-482ABCD	Internships in Interior Design

Course Modifications w/ DE:

ID-10	Introduction to Interior Design	Approval: 11/0/0	Distance Education Approval Fully Online/Hybrid: 11/0/0
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Program Modifications:

Interior Design	AS	Approval: 11/0/0
Interior Design	Certificate of Achievement	Approval: 11/0/0
Interior Design Visual Communication	Certificate of Achievement	Approval: 11/0/0

8. Discussion/Information/Action Items: None.

9. Agenda Forecast:

9.1. ACD/BTH Packages: Accounting, Business, and Real Estate

10. Floor Items: (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

10.1. A committee member shared that the Success Centers are learning about apportionment concerning supplemental learning requirements for the state. It is unknown if having supplemental learning in the course outline of record (COR) impacts apportionment. They proposed that the college define supplemental learning locally so that the Committee can advise faculty on what language to put into CORs. They also proposed a workgroup from the Curriculum Committee who would be willing to participate in defining supplemental instruction and tutoring locally. The group could also look at existing language in the COR versus what language could potentially be in the COR. The Chair shared that a presentation from the Success Center would be helpful.

The committee member shared that it would be beneficial that the Committee review the By-Laws in terms of Success Center representation based upon the new professional responsibility standards for instructional support faculty. They proposed that a Success Center representative could serve as a non-voting member. The Academic Senate President asked to defer the conversation since discussions regarding the 32-hour requirement are ongoing.

11. Adjournment: The meeting was adjourned at 2:04 pm.

Name	ATTENDANCE	M: Approval of Summary Notes 1 st : Lisa Pitts 2 nd : Sarah Schmidt	M: Approval of Non-Cycle Updates 1 st : Christina Holdiness 2 nd : Garrett Kenehan	M: Approval of Culinary Package 1 st : Julie Law 2 nd : Candice Hines-Tinsley	M: Approval of FASHD and FASHM Package 1 st : Lisa Pitts 2 nd : Sarah Schmidt	M: Approval of Interior Design Package 1 st : Sarah Schmidt 2 nd : Julie Law
Andrew Long	X	X	X	X	X	X
Candice Hines-Tinsley	X	X	X	X	X	X
Carol Hutte						
Christina Holdiness	X	X	X	X	X	X
Christie McPeck						
Garrett Kenehan	X	X	X	X	X	X
Joan Godinez	X	X	X	X	X	X
Jennika Celo	X	X	X	X	X	X
Julie Law	X	X	X	X	X	X
Lisa Doget	X	X	X	X	X	X
Lisa Pitts	X	X	X	X	X	X
Markazan Romero						
Maryline Chemama	X	X	X	X	X	X
Paula Snyder	X	X	X	X	X	X
Ryan Sipma						
Sharon Alton						
Tracy Kocher						
TOTAL COUNTS	11	11	11	11	11	11

Quorum= 17/2=8.5+1=9.5, 10

Non-Voting	
Angela Burk-Herrick	X
Tiffany Cobos	X
Elizabeth Encarnacion	X
Jonathan Polidano	
Louisa Villeneuve	X
Nicole Farrand	X
Sarah Schmidt	X
Shireen Awad	X