

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
January 28, 2026
1:30pm-3:00pm
RANCHO CAMPUS, BEB-204
CHINO CAMPUS CONFERENCE ROOM, CHMB-242
FONTANA CAMPUS CLASSROOM, FNAC-204
FONTANA CAMPUS OFFICE, FNLC-116
INTECH CENTER, CLASSROOM-3/ELECTRICAL LAB**

*The quorum number is 10.

Members Present:

Andrew Long, Dean, Instructional Support
Angela Burk-Herrick, Curriculum Chairperson
Candice Hines-Tinsley, Health & Wellness
Carol Hutte, Library Learning Resources
Christina Holdiness, Instructional Support
Christie McPeck, Public Service, Culture, and Society
Elizabeth Encarnacion, Academic Senate President
Garrett Kenehan, Arts, Communication, & Design
Joan Godinez, Academic and Career Counseling
Jennika Celo, Academic and Career Counseling

Julie Law, Articulation Officer
Lisa Doget, Health & Wellness
Paula Snyder, Public Service, Culture, and Society
Rebecca Bowers, DE Committee
Ryan Hitch, Instructional Support
Ryan Sipma, Catalog/Schedule Coordinator
Sarah Schmidt, Classified Senate Representative
Sharon Alton, Arts, Communication, & Design
Shireen Awad, Curriculum Specialist
Tracy Kocher, Business, Technology, & Hospitality

Members Absent:

Jonathan Polidano, CTE Liaison
Lisa Pitts, Science, Technology, Engineering, & Mathematics
Louisa Villeneuve, SLO Facilitator
Markazan Romero, Manufacturing, Industrial Design and Transportation

Maryline Chemama, Science, Technology, Engineering, & Mathematics
Nicole Farrand, PSR Faculty Tri-Chair

Guests:

Jinny Lee, Geology
Michelle Sims, Athletics

1. **Call to Order/Roll Call:** The meeting was called to order at 1:38pm.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): None.
3. **Review and Approval of January 14, 2026 Expanded Summary Notes:** The Summary Notes were approved 11/0/3.
4. **Curriculum Office Reports**

4.1. Curriculum Chair:

1. **Local GE Workgroup Updates:** The Chair shared that group is working on a draft of criteria for evaluating course alignment with the Chaffey GE areas that will be brought to the committee for feedback at curriculum's next meeting. They are also preparing a fact sheet to help inform discussions and voting related to adding a Success and Wellness area to the Chaffey GE pattern. The workgroup will meet next week to set the timeline for next steps
2. The Chair thanked Shireen for her valuable partnership and expressed how proud she is all that was accomplished in their partnership over the last 6 ½ years. The Chair specifically expressed appreciation for Shireen's collaborative nature and expertise, not just in curriculum and Title 5 matters, but in the Curriculum Committee's DEIA work, as well. The Chair congratulated Shireen on her new role, sharing that she is glad it is not goodbye and that she looks forward to working with Shireen in a different capacity, although she will be missed in curriculum!

- 4.2. Curriculum Specialist:** The Specialist expressed her sincere gratitude to the Curriculum Chair for her partnership, leadership, and collaboration over the years. She shared that it has been a true privilege to work alongside her and to engage in meaningful curriculum work together. Through their partnership, they navigated complex processes, supported positive change, and kept students at the center of the work. The Specialist noted her deep appreciation for the thoughtfulness and care the Curriculum Chair consistently brought to the role, and shared that the work they accomplished together and the relationships built will always be deeply valued.

The Specialist wanted to take a moment to thank the curriculum committee for the past ten years of partnership. Their trust, collaboration, and commitment made this work both possible and meaningful. The committee did not just support her in this role, they helped elevate the role itself and the values behind the work. This experience has been deeply impactful, and she carries genuine gratitude for each of them.

- 4.3. Articulation Officer (AO):** The Articulation Officer thanked the Curriculum Specialist for the incredible work she has done in the role and expressed deep appreciation for her contributions. She shared that she will greatly miss both the Curriculum Specialist's expertise and the person she has been throughout their time working together. She also added that she and the Chair have worked with faculty on CCN: Phase 2B courses which are currently being submitted by the faculty.

- 4.4. Catalog and Schedule Coordinator:** No report.

- 4.5. Chief Instructional Officer (CIO)/Designee of CIO:** Dean Long expressed appreciation and echoed the positive comments shared regarding the Curriculum Specialist, noting his excitement about continuing to work closely with her in her new role. He shared that her work and the foundation she has helped build are key reasons he is looking forward to their continued collaboration. As part of his regular report, Dean Long noted that work on the baccalaureate degree program exploration application is ongoing. He shared that SOC codes have been aligned to clarify potential career outcomes for students in the programs under consideration. He also reported recent discussions regarding the state moratorium affecting several programs, primarily within Cybersecurity, and shared that he and Dean Fisher will be attending a conference in February to seek additional clarity. Dean Long noted an opportunity to work with an external partner to support these efforts and shared that a Governing Board presentation providing a status update is anticipated for the March 19 board meeting, which will also include input from Dr. Shannon.

- 4.6. Academic Senate President:** The Academic Senate President expressed deep appreciation on behalf of the Academic Senate for the Curriculum Specialist's work. She shared that her contributions have had a direct and lasting impact not only on the Curriculum Committee and the Academic Senate, but also on curriculum, programs, faculty, and individuals across the college. She thanked the Curriculum Specialist not only for her leadership and service, but also for the sense of community and relationships she has built through her work. As part of her report, the Academic Senate President shared that the Senate will be hosting a conversation next week regarding a local Regular Substantive Interaction (RSI) definition, which may be of interest to Curriculum Committee members. She also noted a planned discussion in February focused on the Equivalency Committee and equivalency processes related to minimum qualifications for hiring, which, while not directly tied to the Curriculum Committee, may serve as a guiding factor for future work.

- 4.7. Curriculum Committee Student Representative:** No representative.

- 5. Consent Agenda:** The consent agenda was approved 15/0/0.

- 5.1.** Per faculty consent, NF-25 and NF-30 were removed from the Nutrition and Food Certificate of Achievement pending CalGETC resubmission and approval.
- 5.2.** Per faculty consent, the missing resources for ITIS-74 and ITIS-474 have been added to the courses.
- 5.3.** Per faculty consent, a missing reading assignment was added to CDE-28W.

6. Non-Cycle Updates:

Course Deactivations:

Course Name	Course Title	Approval Status
COOPED-497ABCD	Cooperative Education: General Work Experience	Approval: 14/0/0

Program Modifications:

CJ 55 or SOC 17 added to align with degree.

Program Name	Program Type	Approval Status
Correctional Science	Certificate of Achievement	Approval: 14/0/0

GEOLOGY PACKAGE

The Geological Sciences A.S. degree requires only one Calculus course (Math 65A) which matches the Geology B.S. requirement at CSU San Bernardino.

The Earth Science Associate of Science program addresses a gap in our department by establishing a direct pathway for students to transfer to Cal State Fullerton's B.A. Earth Science program, designed specifically for aspiring K-12 science teachers.

New Programs:

Program Name	Program Type	Approval Status
Earth Science	AS	Approval: 14/0/0
Geological Sciences	AS	Approval: 14/0/0

Program Deactivations:

Program Name	Program Type	Approval Status
Physical Science	AS	Approval: 14/0/0

GERONTOLOGY PACKAGE

Revised to align more closely with current workforce demand and evolving educational pathways in health sciences and aging-related fields. While prior iterations of the certificate reflected earlier labor-market data and training models, the updated structure emphasizes a streamlined, competency-based approach that allows students to gain recognized aging expertise efficiently and apply it directly within healthcare, social services, and allied health settings. This redesign improves accessibility, strengthens workforce relevance, and supports students seeking timely entry into aging-focused roles or complementary credentials that enhance their primary field of study.

New Courses w/ DE:

Course Name	Course Title	Approval Status	Distance Education
GERO-24	Intergenerational Relationships and Aging	Approval: 14/0/0	Distance Education Approval Fully Online and Hybrid: 14/0/0
GERO-97AB	Gerontology Career Experience Internship	Approval: 14/0/0	Distance Education Approval Fully Online and Hybrid: 14/0/0

Program

Modifications:

Program Name	Program Type	Approval Status
Gerontology	Certificate of Achievement	Approval: 14/0/0

7. ACD, BTH, and CHINO Mid-Cycle Updates: None.

8. Discussion/Information/Action Items: None.

9. Agenda Forecast: None.

10. Floor Items: (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

10.1. None.

11. Adjournment: The meeting was adjourned at 2:01pm.

Name	A T T E N D A N C E	M: Appr oval of Sum mary Note s 1 st : Lisa Pitts 2 nd : Chris tina Holdi ness	M: Appr oval of Cons ent Agen da 1 st : Chris tina Hold iness 2 nd : Trac y Koch er	M: Approv al of Geolog y Packag e 1 st : Julie Law 2 nd : Lisa Pitts	M: Approv al of Correct ional Science Mod. 1 st : Lisa Pitts 2 nd : Tracy Kocher	M: Approv al of COOPE D-497A BCD Deactiv ation 1 st : Lisa Pitts 2 nd : Tracy Kocher	M: Approv al of Geront ology Packag e 1 st : Lisa Pitts 2 nd : Tracy Kocher
Andrew Long	X	X	X	X	X	X	X
Candice Hines-Tinsley	X	X	X	X	X	X	X
Carol Hutte	X	X	X	X	X	X	X
Christina Holdiness	X	X	X				
Christie McPeck	X	A	X	X	X	X	X
Garrett Kenehan	X	X	X	X	X	X	X
Joan Godinez	X	X	X	X	X	X	X
Jennika Celo	X	A	X	X	X	X	X
Julie Law	X	X	X	X	X	X	X
Lisa Doget							
Lisa Pitts	X	X	X	X	X	X	X
Markazan Romero							
Maryline Chemama							
Paula Snyder	X	X	X	X	X	X	X
Ryan Hitch	X	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X
Sharon Alton	X		X	X	X	X	X
Tracy Kocher	X	A	X	X	X	X	X
TOTAL COUNTS	15	14	15	14	14	14	14

Quorum= 18/2=9+1=10

Non-Voting	
Angela Burk-Herrick	X
Elizabeth Encarnacion	X
Jonathan Polidano	
Louisa Villeneuve	
Nicole Farrand	
Rebecca Bowers	X
Sarah Schmidt	X
Shireen Awad	X