

**CHAFFEY COLLEGE**  
**CURRICULUM COMMITTEE MEETING**  
**Summary Notes**  
**January 14, 2026**  
**1:30pm-3:00pm**  
**RANCHO CAMPUS, BEB-204**  
**CHINO CAMPUS CONFERENCE ROOM, CHMB-242**  
**FONTANA CAMPUS CLASSROOM, FNAC-204**  
**FONTANA CAMPUS OFFICE, FNLC-116**  
**INTECH CENTER, CLASSROOM-3/ELECTRICAL LAB**

\*The quorum number is 10.

**Members Present:**

Andrew Long, Dean, Instructional Support  
Angela Burk-Herrick, Curriculum Chairperson  
Candice Hines-Tinsley, Health & Wellness  
Carol Hutte, Library Learning Resources  
Christina Holdiness, Instructional Support  
Garrett Kenehan, Arts, Communication, & Design  
Joan Godinez, Academic and Career Counseling  
Jonathan Polidano, CTE Liaison  
Julie Law, Articulation Officer  
Lisa Pitts, Science, Technology, Engineering, & Mathematics

Louisa Villeneuve, SLO Facilitator  
Markazan Romero, Manufacturing, Industrial Design and Transportation  
Maryline Chemama, Science, Technology, Engineering, & Mathematics  
Nicole Farrand, PSR Faculty Tri-Chair  
Paula Snyder, Public Service, Culture, and Society  
Ryan Hitch, Instructional Support  
Sarah Schmidt, Classified Senate Representative  
Sharon Alton, Arts, Communication, & Design  
Shireen Awad, Curriculum Specialist

**Members Absent:**

Christie McPeck, Public Service, Culture, and Society  
Elizabeth Encarnacion, Academic Senate President  
Jennika Celo, Academic and Career Counseling  
Lisa Doget, Health & Wellness

Rebecca Bowers, DE Committee  
Ryan Sipma, Catalog/Schedule Coordinator  
Tiffany Cobos, CCSG Student Representative  
Tracy Kocher, Business, Technology, & Hospitality

**Guests:**

None

1. **Call to Order/Roll Call:** The meeting was called to order at 1:34pm.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): None.
3. **Review and Approval of December 3, 2025 Expanded Summary Notes:** The summary notes were approved 12/0/0.
4. **Curriculum Office Reports**
  - 4.1. **Curriculum Chair:** The Chair welcomed back the Committee and hoped they had a restful break.
  - 4.2. **Curriculum Specialist:** The Specialist announced that she will be taking on a new role at the college as the Administrator of Instructional Systems & Pathways Innovation. Her last curriculum meeting will be January 28. While she is incredibly excited to begin this role, she will greatly miss curriculum. This May will mark ten years in her curriculum role. The new position is curriculum adjacent and will provide the opportunity to focus more deeply on Credit for Prior Learning and Pathways. She shared that searching for her “next role” was difficult because she deeply values working with the faculty and deans at Chaffey. She has remained in this role for so long because of the strong relationships she has built with faculty and deans. She is grateful for the opportunity to continue working closely with faculty in a different way. She thanked the committee for everything and for an amazing ten years.
  - 4.3. **Articulation Officer (AO):** The AO congratulated the Specialist on her new role and shared excitement yet sadness for the change.
  - 4.4. **Catalog and Schedule Coordinator:** No report.

**4.5. Chief Instructional Officer (CIO)/Designee of CIO:** Dean Long congratulated the Specialist on her new role. He also shared that the BDBP work is continuing and that the group is meeting with the two areas under consideration, Automotive Technology and Cybersecurity, to discuss potential career pathways.

**4.6. Academic Senate President:** No report.

**4.7. Curriculum Committee Student Representative:** No report.

**5. Presentation:** [Work Experience at Chaffey - Legislation and Process](#): The Chair and Specialist shared updates on the new work experience regulations and the project that will support curriculum alignment with these regulatory changes.

**6. Consent Agenda:** The consent agenda was approved 13/0/0.

- 6.1.** Per faculty consent, the missing reading assignment for BUS-496ABCD was added to the course by modifying and removing the “Other” assignment.
- 6.2.** Per faculty consent, the missing writing assignment for DENTAL-445L was added to the course.
- 6.3.** Per faculty and departmental consent, the units and hours for the following Work Experience Courses will be changed to align with the latest regulations (see presentation in agenda item #5).

<b>BUS-496ABCD</b>	Internships in Business
<b>BUSL-496ABC</b>	Internships in Paralegal
<b>CDE-28W</b>	Practicum II: Supervised Occupational Work Experience
<b>CINEMA-96</b>	Internships in Cinema, Television or Radio
<b>COOPED-497ABCD</b>	Cooperative Education: General Work Experience
<b>ED-10W</b>	Introduction to Elementary Classroom Teaching Fieldwork
<b>FIRETEC-97ABCD</b>	Fire Technology Career Experience Internship
<b>HOTFS-482</b>	Industry Internship: Hospitality Management
<b>ID-482ABCD</b>	Internships in Interior Design

<b>IET-484ABCD</b>	Industrial and Maintenance Work Experience
<b>ITIS-496ABCD</b>	Internships in Computer Information Systems
<b>NURADN-482</b>	Cooperative Education: Nursing A.D.N
<b>PH-97ABCD</b>	Public Health Career Experience Internship
<b>PTA-32</b>	Clinical I
<b>PTA-33</b>	Clinical II
<b>THEATRE-496ABCD</b>	Internships in Technical Theatre and Entertainment Design
<b>WORKEXP-697</b>	General Work Experience
<b>WORKEXP-97ABC</b>	Work Experience Education

## 7. Non-Cycle Updates:

### Program Modifications:

<b>Kinesiology</b>	AA-T	Approval: 13/0/0
<b>Nursing: ADN</b>	AS	Approval: 13/0/0
<b>Nursing VN to RN</b>	AS	Approval: 13/0/0

## AUTOMOTIVE TECHNOLOGY PACKAGE

Johnny Polidano thanked Dr. Friday for discovering a grant to support curriculum development focused on electric vehicles. He also thanked the Grants Office for their work in finalizing the grant in such a short time frame.

### New Courses w/ DE:

<b>AUTOTEC-408</b>	Electric Vehicle Systems and Diagnostics	Approval: 13/0/0	Distance Education Approval Hybrid Only: 13/0/0
<b>AUTOTEC-409</b>	Advanced Alternative Propulsion and Fuel Cell Technology	Approval: 13/0/0	Distance Education Approval Hybrid Only: 13/0/0

**New Programs:**

<b>Electric Vehicle and Alternative Propulsion Technician</b>	Certificate of Achievement	Approval: 13/0/0
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**Program Modifications:**

<b>Automotive Electrical Systems</b>	Certificate of Achievement	Approval: 13/0/0
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**8. ACD, BTH, and CHINO Mid-Cycle Updates:** None.

**9. Discussion/Information/Action Items:** None.

**10. Agenda Forecast:** Non-cycle updates and celebration for Curriculum Specialist.

**11. Floor Items:** (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

**11.1.** None.

**12. Adjournment:** The meeting was adjourned at 2:11pm.

Name	ATTENDANCE	M: Approval of Summary Notes 1 <sup>st</sup> : Julie Law 2 <sup>nd</sup> : Lisa Pitts	M: Approval of Consent Agenda 1 <sup>st</sup> : Lisa Pitts 2 <sup>nd</sup> : Maryline Chemama	M: Approval of Non-Cycle Updates 1 <sup>st</sup> : Lisa Pitts 2 <sup>nd</sup> : Sharon Alton	M: Approval of Automotive Technology Package 1 <sup>st</sup> : Julie Law 2 <sup>nd</sup> : Lisa Pitts
Andrew Long	X	X	X	X	X
Candice Hines-Tinsley	X	X	X	X	X
Carol Hutte	X	X	X	X	X
Christina Holdiness	X	X	X	X	X
Christie McPeck					
Garrett Kenehan	X	X	X	X	X
Joan Godinez	X	X	X	X	X
Jennika Celo					
Julie Law	X	X	X	X	X
Lisa Doget					
Lisa Pitts	X	X	X	X	X
Markazan Romero	X	X	X	X	X
Maryline Chemama	X	X	X	X	X
Paula Snyder	X		X	X	X
Ryan Hitch	X	X	X	X	X
Ryan Sipma					
Sharon Alton	X	X	X	X	X
Tracy Kocher					
TOTAL COUNTS	13	12	13	13	13

Quorum= 18/2=9+1=10

Non-Voting	
Rebecca Bowers	
Angela Burk-Herrick	X
Tiffany Cobos	
Elizabeth Encarnacion	
Jonathan Polidano	X
Louisa Villeneuve	X
Nicole Farrand	X
Sarah Schmidt	X
Shireen Awad	X