

**CHAFFEY COLLEGE**  
**CURRICULUM COMMITTEE MEETING**  
**SUMMARY NOTES**  
**December 4, 2024**  
**1:30pm-3:00pm**  
**RANCHO CAMPUS, BEB-204**  
**CHINO CAMPUS CONFERENCE ROOM, CHMB-242**  
**FONTANA CAMPUS CLASSROOM, FNAC-204**  
**FONTANA CAMPUS OFFICE, FNLC-116**  
**INTECH CENTER, CLASSROOM-3/ELECTRICAL LAB**

**Members Present:**

Andrew Long, Dean of Instructional Support  
Carol Hutte, Library Learning Resources  
Christie McPeck, Public Service, Culture, and Society  
Christina Holdiness, Instructional Support  
Elaine Martinez, Health and Wellness  
Jennika Celo, Academic and Career Counseling  
Joan Godinez, Academic and Career Counseling  
Julie Law, Articulation Officer  
Lisa Pitts, Science, Technology, Engineering, and Mathematics

Maryline Chemama, Science, Technology, Engineering, and Mathematics  
Michael Wangler, CIO Designee  
Nicole DeRose, Academic Senate President  
Ryan Sipma, Catalog/Schedule Coordinator  
Shireen Awad, Curriculum Specialist  
Stephen Calebotta, Arts, Communication, and Design  
Tracy Kocher, Business, Technology, and Hospitality

**Members Absent:**

Angela Burk-Herrick, Curriculum Chairperson  
Jonathan Polidano, CTE Liaison  
Laura Picklesimer, SLO Facilitator  
Lisa Doget, Health and Wellness  
Markazan Romero, Business, Technology, and Hospitality

Matthew Caddell, Student Representative  
Nicole Farrand, PSR Facilitator  
Paula Snyder, Public Service, Culture, and Society  
Sharon Alton, Arts, Communication, and Design

**Guests:**

None

1. **Call to Order/Roll Call:** The meeting was called to order at 1:41p.m.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): None.
3. **Review and Approval of November 20, 2024 Expanded Summary Notes:** The summary notes were approved 11/0/2.
4. **Curriculum Office Reports**
  - 4.1. **Curriculum Chair:** No report.
  - 4.2. **Curriculum Specialist:** The Specialist thanked the Curriculum Committee for their hard work this semester. She wished everyone a restful holiday break and a Happy New Year.
  - 4.3. **Articulation Officer (AO):** The AO shared that next Friday is the deadline for CalGETC submissions. She currently has 55 submissions in the queue. Colleges will receive feedback about Communication courses in March/April. Edits to these courses can be submitted in May. The feedback for other submissions will be given in April/May.
  - 4.4. **Catalog and Schedule Coordinator:** The Catalog and Schedule Coordinator shared the same sentiments shared by the Curriculum Specialist.
  - 4.5. **Chief Instructional Officer (CIO)/Designee of CIO:** No report.
  - 4.6. **Academic Senate President:** No report.
  - 4.7. **Chaffey College Student Government Liaison:** No report.

5. **Consent Agenda:** The consent agenda originally had a motion to table item 5.1.1 due to clarification needed on whether BIOL-20 should be included in the list of descriptions that were edited. The motion passed and the consent agenda was approved 13/0/0 with the tabling of 5.1.1. During the meeting, the AO received clarification regarding BIOL-20. A motion was made to revisit the consent agenda, and it was confirmed by members of the Biology Department and the department coordinator that BIOL-20 should indeed be included in the list. Rather than requiring students to visit the Success Center, the department decided to encourage attendance. This approach will allow data collection to support potentially adding the requirement to courses in the future. The Instructional Support representative noted that if the Success Center requirement is not explicitly listed in the course, funding for resources may be affected. This could hinder the Success Center’s ability to allocate dedicated resources for Biology students who are encouraged—but not required—to attend. While appreciating the department’s thoughtful consideration of this process, the representative also highlighted the potential impact on resources and accommodations. The committee voted to approve the consent agenda as written 13/0/0.

5.1. Biology Department (the Biology curriculum was approved by the Committee on November 6, 2024).

1. Per departmental faculty request, the sentence “One hour for supplemental learning through a Success Center that supports this course is required” was removed from the BIOL-1, BIOL-20, BIOL-22, BIOL-40, and BIOL-424 course descriptions.
2. Per department consent, Credit for Prior Learning was added to BIOL-10 via AP Exam.

5.2. Math Department: Additional [DEIA suggestions](#) made by the Committee were added to:

1. MATH-4, MATH-25, MATH-31, MATH-45/MATH-541, MATH-60/MATH-560, MATH-61/MATH-561, MATH-65/MATH-565A, MATH-65B, MATH-75, MATH-81, MATH-85, MATH-401, and STAT-10/STAT-510.

## 6. Returning Curriculum Proposals

The STEM representatives met with the Physical Science faculty to address questions raised by the Curriculum Committee at a previous meeting. During the discussion, the representatives distributed a handout detailing the Physical Science faculty’s proposed plan for the degree. The faculty proposed creating two local degrees: an Earth Science AS and a Geology AS. The Earth Science AS will be career-focused, targeting students interested in teaching K-8 science and/or becoming Geology Technicians. Additionally, it will support transfer to related majors at CSU Bakersfield, CSU Fullerton, and CSU San Bernardino. The Geology AS is designed for students pursuing careers as Geologists and will also facilitate transfer to geology-related majors at CSU Bakersfield and CSU San Bernardino. The handout provided an overview of the curricular changes necessary for both degrees to align with the transfer requirements of the aforementioned CSU campuses. The Specialist expressed enthusiasm for these revisions and informed the representatives that the degrees must go through the Program Initiation process for an anticipated implementation in Fall 2026. The Committee looks forward to reviewing these degrees when they are ready.

### Program Modifications:

Physical Science	AS	Approval: 13/0/0
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## 7. Mid-Cycle Update Curriculum Proposals:

### **KINESIOLOGY PACKAGE**

The Articulation Officer shared the [Kinesiology Program Presentation](#) that highlights the program’s accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

KINACT-1	Beginning Tennis
KINACT-16	Volleyball
KINACT-17	Advanced Volleyball

<b>KINACT-2</b>	Advanced Tennis
<b>KINACT-20</b>	Basketball
<b>KINACT-22</b>	Soccer
<b>KINACT-23</b>	Intermediate Soccer
<b>KINACT-24</b>	Cross Training Boot Camp
<b>KINACT-25</b>	Spinning for Fitness
<b>KINACT-26</b>	Beginning Pilates Matwork
<b>KINACT-28A</b>	Beginning Yoga
<b>KINACT-28B</b>	Intermediate Yoga
<b>KINACT-29A</b>	Beginning Body Conditioning
<b>KINACT-29B</b>	Intermediate Body Conditioning
<b>KINACT-29C</b>	Advanced Body Conditioning
<b>KINACT-31</b>	Introduction to Self-Defense and Personal Safety
<b>KINACT-32A</b>	Beginning Jiu-Jitsu
<b>KINACT-32B</b>	Intermediate Jiu-Jitsu
<b>KINACT-35</b>	Cardio Fitness For Life
<b>KINACT-3A</b>	Beginning Baseball
<b>KINACT-5A</b>	Beginning Flag Football
<b>KINACT-9</b>	Swimming
<b>KINLEC-11</b>	Theory and Digital Analysis of Football
<b>KINLEC-15</b>	Diet and Fitness
<b>KINLEC-16</b>	First Aid
<b>KINLEC-17</b>	First Aid & Emergency Response to Community Disasters
<b>KINLEC-18</b>	Introduction to Kinesiology
<b>KINLEC-19</b>	Practical Applications in Athletic Training I
<b>KINLEC-2</b>	Introduction to Athletic Training
<b>KINLEC-21</b>	Practical Applications in Athletic Training II
<b>KINLEC-22</b>	Practical Applications in Athletic Training III
<b>KINLEC-24</b>	Biomechanics
<b>KINLEC-32</b>	Outdoor Adventures
<b>KINTM-11ABCD</b>	Swimming Team Activity, Men and Women
<b>KINTM-14ABCD</b>	Soccer Team Activity, Men
<b>KINTM-15ABCD</b>	Soccer Team Activity, Women
<b>KINTM-16</b>	Beginning Dance/Spirit Team
<b>KINTM-17</b>	Intermediate Dance/Spirit Team
<b>KINTM-18</b>	Beginning Dance/Cheer Team
<b>KINTM-19</b>	Intermediate Dance/Cheer Team
<b>KINTM-1ABCD</b>	Football Team Activity
<b>KINTM-26ABCD</b>	Softball Team Class, Women
<b>KINTM-27ABCD</b>	Baseball Team Class, Men
<b>KINTM-2ABCD</b>	Volleyball Team Activity, Women

<b>KINTM-3ABCD</b>	Basketball Team Activity, Women
<b>KINTM-41I</b>	Intercollegiate Football
<b>KINTM-42I</b>	Intercollegiate Volleyball Team, Women
<b>KINTM-44I</b>	Intercollegiate Softball Team, Women
<b>KINTM-45I</b>	Intercollegiate Water Polo Team, Men
<b>KINTM-47I</b>	Intercollegiate Baseball Team, Men
<b>KINTM-48I</b>	Intercollegiate Cross Country, Men
<b>KINTM-49I</b>	Intercollegiate Cross Country, Women
<b>KINTM-51I</b>	Intercollegiate Swimming Team, Men/Women
<b>KINTM-54I</b>	Intercollegiate Soccer Team, Men
<b>KINTM-55I</b>	Intercollegiate Soccer Team, Women
<b>KINTM-56AI</b>	Intercollegiate Basketball Team, Women Fall
<b>KINTM-56BI</b>	Intercollegiate Basketball Team, Women Spring
<b>KINTM-57AI</b>	Intercollegiate Basketball Team, Men Fall
<b>KINTM-57BI</b>	Intercollegiate Basketball Team, Men Spring
<b>KINTM-59I</b>	Intercollegiate Water Polo Team, Women
<b>KINTM-5ABCD</b>	Water Polo Team Activity, Men
<b>KINTM-60ABC</b>	Volleyball Strength and Conditioning for Athletes
<b>KINTM-61ABC</b>	Basketball Strength and Conditioning for Athletes
<b>KINTM-62ABC</b>	Football Strength and Conditioning for Athletes
<b>KINTM-63ABC</b>	Soccer Strength and Conditioning for Athletes
<b>KINTM-64ABC</b>	Softball Strength and Conditioning for Athletes
<b>KINTM-65ABC</b>	Water Polo Strength and Conditioning for Athletes
<b>KINTM-66ABC</b>	Baseball Strength and Conditioning for Athletes
<b>KINTM-67ABC</b>	Swimming Strength and Conditioning for Athletes
<b>KINTM-69ABC</b>	Cross Country Strength and Conditioning for Athletes
<b>KINTM-6ABCD</b>	Basketball Team Activity, Men
<b>KINTM-7ABCD</b>	Cross Country Team Activity, Men
<b>KINTM-8ABCD</b>	Cross Country Team Activity, Women
<b>KINTM-9ABCD</b>	Water Polo Team Activity, Women

**New Courses:**

<b>KINACT-6</b>	Beginning Pickleball	Approval: 13/0/0
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**Course Deactivations:**

<b>KINTM-4ABCD</b>	Softball Team Activity, Women	Approval: 13/0/0
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### Program Modifications:

The Physical Education AA degree is in the Catalog and Schedule Coordinator's queue pending IGETC approvals of KINLEC 3, 4, and/or 5. KINACT-6 has been added to the PE AA and KINTM-4ABCD has been removed. If KINLEC 3, 4, and/or 5 do not receive IGETC approval before the catalog production, the PE AA will be activated without KINLEC 3, 4, and/or 5.

<b>Athletic Trainer Aide</b>	Certificate of Achievement	Approval: 13/0/0
<b>Kinesiology</b>	AA-T	Approval: 13/0/0
<b>Physical Education</b>	AA	Approval: 13/0/0

### NUTRITION AND FOOD PACKAGE

The Articulation Officer shared the [Nutrition and Food Program Presentation](#) that highlights the program's accomplishments, data, and inclusion of DEIA.

### Course Modifications w/ DE:

<b>NF-11</b>	Food Service Management Supervision	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>NF-15</b>	Nutrition I: Introduction to Nutrition Science	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>NF-19</b>	Nutrition II: Modified Diets	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>NF-22</b>	Nutrition and the Active Person	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>NF-27</b>	Healthy Cooking	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>NF-471</b>	Dietetic Service Supervisor I	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>NF-471L</b>	Dietetic Service Supervisor I: Supervised Clinical Laboratory	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>NF-472</b>	Dietetic Service Supervisor II	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>NF-472L</b>	Dietetic Service Supervisor II: Supervised Clinical Laboratory	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>NF-5</b>	Nutrition for Life	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0

### Program Modifications:

<b>Dietetic Service Supervisor</b>	Certificate of Achievement	Approval: 13/0/0
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<b>(DSS)/Certified Dietary Manager (CDM)</b>		
<b>Nutrition and Dietetics</b>	AS-T	Approval: 13/0/0
<b>Nutrition and Food</b>	Certificate of Achievement	Approval: 13/0/0

### **NURSING: ADN PACKAGE**

The Articulation Officer shared the [Nursing: ADN Program Presentation](#) that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

<b>NURADN-15</b>	Nursing Process 1
<b>NURADN-28</b>	Nursing Process 2
<b>NURADN-29</b>	Maternal-Newborn Nursing
<b>NURADN-3</b>	Transition in Nursing
<b>NURADN-35</b>	Nursing Process 3
<b>NURADN-39</b>	Family-Child Nursing
<b>NURADN-3L</b>	Transition in Nursing Laboratory
<b>NURADN-403</b>	Pathophysiology for Nursing
<b>NURADN-404</b>	Basic ECG and Dysrhythmia Interpretation
<b>NURADN-428</b>	Basic Pharmacology
<b>NURADN-47</b>	Nursing Process 4
<b>NURADN-482</b>	Cooperative Education: Nursing A.D.N.
<b>NURADN-49</b>	Mental Health Nursing
<b>NURADN-6</b>	Clinical Nursing Skills

#### **Program Modifications:**

<b>Nursing: ADN</b>	AS	Approval: 13/0/0
<b>Nursing VN to RN</b>	AS	Approval: 13/0/0
<b>Nursing VN to RN: Non-Degree Option</b>	Certificate of Career Preparation	Approval: 13/0/0

### **NURSING: VOCATIONAL PACKAGE**

The Articulation Officer shared the [Nursing: Vocational Program Presentation](#) that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

<b>NURVN-403</b>	Fundamentals of Nursing
<b>NURVN-403L</b>	Fundamentals of Nursing Laboratory
<b>NURVN-405</b>	Beginning Medical Surgical Nursing
<b>NURVN-405L</b>	Beginning Medical Surgical Nursing Laboratory
<b>NURVN-407A</b>	Beginning Nursing Skills/Clinical Simulation Laboratory
<b>NURVN-407B</b>	Intermediate Nursing Skills/Clinical Simulation Laboratory
<b>NURVN-407C</b>	Advanced Nursing Skills/Clinical Simulation Laboratory

<b>NURVN-409</b>	Intermediate Medical Surgical Nursing
<b>NURVN-409L</b>	Intermediate Medical Surgical Nursing Laboratory
<b>NURVN-411</b>	Advanced Medical Surgical Nursing
<b>NURVN-411L</b>	Advanced Medical Surgical Nursing Lab
<b>NURVN-413</b>	Leadership for the Vocational Nurse
<b>NURVN-413L</b>	Leadership for the Vocational Nurse Lab
<b>NURVN-414</b>	Acute Care Nursing Assistant: Vocational Nursing Foundations
<b>NURVN-415A</b>	Growth/Development: Psychology Adult - Geriatric
<b>NURVN-415B</b>	Growth and Development of the Child
<b>NURVN-417A</b>	Critical Thinking and the Nursing Process I
<b>NURVN-417B</b>	Critical Thinking and the Nursing Process II
<b>NURVN-421</b>	Maternal and Child Health Nursing
<b>NURVN-421L</b>	Maternal and Child Health Nursing Lab
<b>NURVN-600</b>	NCLEX Review for VN Licensure Examination

**Course Modifications:**

<b>NURVN-604</b>	Intravenous Therapy and Blood withdrawal	Approval: 13/0/0
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**Program Modifications:**

<b>Nursing: Vocational</b>	AS	Approval: 13/0/0
<b>Nursing: Vocational</b>	Certificate of Achievement	Approval: 13/0/0

**PUBLIC HEALTH PACKAGE**

The Articulation Officer shared the [Public Health Program Presentation](#) that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

<b>PH-10</b>	Personal Health and Wellness
<b>PH-30</b>	Health and Social Justice
<b>PH-40</b>	Drugs, Health, and Society

**New Courses w/ DE:**

<b>PH-11</b>	Navigating the U.S. Health Care System, Health Insurance, Public Assistance, and Benefits Programs	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>PH-13</b>	Social Determinants of Health, Disparities and Equities	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>PH-15</b>	Exploration of Health Professions	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>PH-5</b> (Will replace PH-401)	Community Health Worker Principles	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
<b>PH-97ABCD</b>	Public Health Career Experience	Approval: 13/0/0	Distance Education

(Will replace PH-497ABCD)	Internship		Approval Fully Online/Hybrid: 13/0/0
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**Course Modifications w/ DE:**

<b>PH-20</b>	Introduction to Public Health	Approval: 13/0/0	Distance Education Approval Fully Online/Hybrid: 13/0/0
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**Course Deactivations:**

<b>PH-401</b>	Community Health Worker Principles I	Approval: 13/0/0
<b>PH-402</b>	Community Health Worker Principles II	Approval: 13/0/0
<b>PH-497ABCD</b>	Public Health Career Experience Internship	Approval: 13/0/0

**Program Modifications:**

<b>Community Health Worker</b>	Certificate of Achievement	Approval: 13/0/0
<b>Public Health Science</b>	AS-T	Approval: 13/0/0

**8. Discussion/Information/Action Items:**

8.1. Local Chaffey GE Pattern and CalGETC: Tabled.

8.2. [Course Outline of Record: Proposed Changes to Title 5 Regulations](#): This item was tabled and will not appear on a future agenda since the timeline to submit feedback for these Title 5 changes is before the next meeting. As a result, Dean Wangler encouraged members to submit their own feedback before the 45-day review period ends. Their feedback would represent their own opinions and would not represent Chaffey's Curriculum Committee.

**9. Next Agenda Forecast (Anticipated Packages): January 15, 2025**

9.1. HW: Dental, Gerontology, Health Science, Computed Tomography, Nursing Assistant, Phlebotomy, Radiologic Technology

9.2. All items should be reviewed before **January 13, 2025**.

**10. Floor Items:** (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

**11. Adjournment:** The meeting was adjourned at 2:36p.m.



Name	ATTENDANCE	M: Approval of Summary Notes : 11/20/2024 1 <sup>st</sup> : Lisa Pitts 2 <sup>nd</sup> : Maryline Chemama	M: Approval of Consent Agenda w/ 5.1.1 Tabled 1 <sup>st</sup> : Christina Holdiness 2 <sup>nd</sup> : Tracy Kocher	M: Approval of Physical Science AS 1 <sup>st</sup> : Christina Holdiness 2 <sup>nd</sup> : Lisa Pitts	M: Approval of Kinesiology Package 1 <sup>st</sup> : Lisa Pitts 2 <sup>nd</sup> : Christina Holdiness	M: Approval of Nutrition and Food 1 <sup>st</sup> : Christina Holdiness 2 <sup>nd</sup> : Tracy Kocher	M: Approval of Nursing: ADN Package 1 <sup>st</sup> : Carol Hutte 2 <sup>nd</sup> : Maryline Chemama	M: Approval of Nursing: VN Package 1 <sup>st</sup> : Carol Hutte 2 <sup>nd</sup> : Christina Holdiness	M: Approval of Public Health 1 <sup>st</sup> : Carol Hutte 2 <sup>nd</sup> : Nicole DeRose	M: Approval of to reopen Consent Agenda 1 <sup>st</sup> : Lisa Pitts 2 <sup>nd</sup> : Elaine Martinez	M: Approval of Consent Agenda 1 <sup>st</sup> : Nicole DeRose 2 <sup>nd</sup> : Tracy Kocher
Andrew Long	X	X	X	X	X	X	X	X	X	X	X
Carol Hutte	X	X	X	X	X	X	X	X	X	X	X
Christie McPeck	X	X	X	X	X	X	X	X	X	X	X
Christina Holdiness	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez	X	A	X	X	X	X	X	X	X	X	X
Jennika Celo	X	X	X	X	X	X	X	X	X	X	X
Joan Godinez	X	X	X	X	X	X	X	X	X	X	X
Julie Law (serving as the Curriculum Chair Designee and is non-voting today)	X										
Lisa Doget											
Lisa Pitts	X	X	X	X	X	X	X	X	X	X	X
Markazan Romero											
Maryline Chemama	X	X	X	X	X	X	X	X	X	X	X
Michael Wangler	X	X	X	X	X	X	X	X	X	X	X
Paula Snyder											
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X
Sharon Alton											
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X
Tracy Kocher	X	A	X	X	X	X	X	X	X	X	X
<b>TOTAL COUNTS</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>

Quorum= 18/2=9+1=10

Non-Voting	
Angela Burk-Herrick	
Jonathan Polidano	
Laura Picklesimer	
Matthew Caddell	
Nicole DeRose	X
Nicole Farrand	
Shireen Awad	X