

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
November 20, 2024
1:30pm-3:00pm
RANCHO CAMPUS, BEB-204
CHINO CAMPUS CONFERENCE ROOM, CHMB-242
FONTANA CAMPUS CLASSROOM, FNAC-204
FONTANA CAMPUS OFFICE, FNLC-116
INTECH CENTER, CLASSROOM-3/ELECTRICAL LAB**

Members Present:

Andrew Long, Dean of Instructional Support
Angela Burk-Herrick, Curriculum Chairperson
Carol Hutte, Library Learning Resources
Christie McPeck, Public Service, Culture, and Society
Elaine Martinez, Health and Wellness
Jennika Celo, Academic and Career Counseling
Joan Godinez, Academic and Career Counseling
Julie Law, Articulation Officer
Lisa Doget, Health and Wellness
Lisa Pitts, Science, Technology, Engineering, and Mathematics

Markazan Romero, Business, Technology, and Hospitality
Maryline Chemama, Science, Technology, Engineering, and Mathematics
Matthew Caddell, Student Representative
Michael Wangler, CIO Designee
Nicole DeRose, Academic Senate President
Ryan Sipma, Catalog/Schedule Coordinator
Sharon Alton, Arts, Communication, and Design
Shireen Awad, Curriculum Specialist
Stephen Calebotta, Arts, Communication, and Design

Members Absent:

Christina Holdiness, Instructional Support
Jonathan Polidano, CTE Liaison
Laura Picklesimer, SLO Facilitator

Nicole Farrand, PSR Facilitator
Paula Snyder, Public Service, Culture, and Society
Tracy Kocher, Business, Technology, and Hospitality

Guests:

Yvette Tejada, Glendale Community College

1. **Call to Order/Roll Call:** The meeting was called to order at 1:33 p.m.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): Yvette Tejada introduced herself. She works in Admissions and Records at Glendale Community College. She is currently participating in the SanFACC Mentor Program with Dean Andrew Long serving as her member. She thanked the Committee for welcoming her.
3. **Review and Approval of November 6, 2024 Expanded Summary Notes:** The summary notes were approved 11/0/1.
4. **Curriculum Office Reports**
 - 4.1. **Curriculum Chair:** No report.
 - 4.2. **Curriculum Specialist:** The Specialist shared an update from the Monthly Curriculum Office Team Meeting. At that meeting, the Curriculum Office shared the Committee's feedback on the academic maps discussed at the October 2 meeting. The CIO responded to the feedback proactively by organizing a meeting with the Curriculum Office and Academic and Career Counselors to discuss the academic maps. Additionally, the CIO invited the Marketing Department to the latest Curriculum Office Team Meeting to address the feedback. As a first step, the team plans on working with Institutional Research to generate and distribute surveys to faculty and students regarding the maps.

The Specialist also commended Academic Senate, especially Lissa Napoli, for organizing such a memorable and beautiful Meritorious Service Awards event.
 - 4.3. **Articulation Officer (AO):** No report.

4.4. **Catalog and Schedule Coordinator:** No report.

4.5. **Chief Instructional Officer (CIO)/Designee of CIO:** No report.

4.6. **Academic Senate President:** The Academic Senate President shared that over the past few weeks she has attended Plenary as well as other events. The timing of those events overlapped with curriculum meetings and she apologized for her absence. She is happy to be back.

4.7. **Chaffey College Student Government Liaison:** CCSG is flying out to the Advocacy Academy tomorrow in Sacramento. They will also be hosting a 9+1 rights event next week.

5. **Consent Agenda:** None.

6. **Non-Cycle Updates:**

The Business faculty launched these modifications to better serve students in the CIM/CIW programs by reducing the units to completion.

Program Modifications:

Business	AS	Approval: 13/0/0
Business	Certificate of Achievement	Approval: 13/0/0

7. **Comprehensive Update Curriculum Proposals:**

ASTRONOMY PACKAGE

The Chair shared the [Astronomy Program Presentation](#) that highlights the department’s accomplishments, data, and inclusion of DEIA.

Course Modifications w/ DE:

ASTRON-26	Stars and Galaxies	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
ASTRON-27	Life in the Universe	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
ASTRON-27L	Life in the Universe Laboratory	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
ASTRON-35	Planets and the Solar System with Lab	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0

GEOGRAPHY PACKAGE

The Chair shared the [Geography Program Presentation](#) that highlights the department’s accomplishments, data, and inclusion of DEIA.

New Courses w/ DE:

GEOG-12	Map Interpretation and Analysis	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
GEOG-55	Introduction to Geographic Information Systems	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0

New Courses:

GEOG-16ABC	Field Geography: Mountains	Approval: 14/0/0
GEOG-17ABC	Field Geography: Deserts	Approval: 14/0/0
GEOG-18ABC	Field Geography: Coasts	Approval: 14/0/0

Course Modifications w/ DE:

GEOG-1	World Regional Geography	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
GEOG-11	Human Geography	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
GEOG-2	Global Climate Change: An Introduction to Weather and Climate	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
GEOG-3	Geography of California	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
GEOG-4	Physical Geography	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
GEOG-4L <i>(previously GEOG-5)</i>	Physical Geography Laboratory	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
GEOG-6	Environmental Geography	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0

Program Modifications:

Geography	AA-T	Approval: 14/0/0
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MATHEMATICS PACKAGE

The Chair shared the [Mathematics Program Presentation](#) that highlights the department's accomplishments, data, and inclusion of DEIA. The Curriculum Specialist shared that the faculty currently have DEIA in their assignments, but are taking some time to review the suggestions made by the Committee. If the faculty agree to any of the suggestions, the Curriculum Specialist will report those additions on the consent agenda during the next meeting. The Committee engaged in brief discussion on math pathways for Business and STEM members. The discussion clarified why some courses are numbered as they are and how course numbering impacts transfer curriculum. Some members advocated for a technical math class that could help students in the MIT Academic and Career Community.

Course Modifications w/ DE:

MATH-25	College Algebra	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-31	Plane Trigonometry	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-401	Mathematics for Health Science	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-45	Explorations in Quantitative Reasoning	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-542	Essentials of Intermediate Algebra	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-545	Concurrent Support: Explorations in Quantitative Reasoning	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-560	Concurrent Support: Business Calculus	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-561	Concurrent Support: Pre-Calculus	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-565A	Concurrent Support: Calculus I	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-60	Calculus for Business	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-61	Pre-Calculus	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-65A	Calculus I	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1
MATH-65B	Calculus II	Approval: 14/0/1	Distance Education Approval Hybrid (Always) and Fully Online (Emergency Conditions Only): 14/0/1
MATH-75	Calculus III	Approval: 14/0/1	Distance Education Approval Hybrid (Always) and Fully Online (Emergency Conditions Only): 14/0/1
MATH-81	Linear Algebra	Approval: 14/0/1	Distance Education Approval Hybrid (Always) and Fully Online (Emergency Conditions

			Only): 14/0/1
MATH-85	Differential Equations	Approval: 14/0/1	Distance Education Approval Hybrid (Always) and Fully Online (Emergency Conditions Only): 14/0/1
STAT-510	Concurrent Support: Introduction to Statistics	Approval: 14/0/1	Distance Education Approval Fully Online/Hybrid: 14/0/1

Course Modifications:

MATH-4	Mathematical Concepts for Elementary School Teachers	Approval: 14/0/1
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Course Deactivations:

MATH-650	Mathematical Foundations	Approval: 14/0/1
MATH-652	Skill Building for Math 25	Approval: 14/0/1

Program Modifications:

Mathematics	AS-T	Approval: 14/0/1
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PHYSICS PACKAGE

The Chair shared the [Physics Program Presentation](#) that highlights the department's accomplishments, data, and inclusion of DEIA.

New Courses w/ DE:

PHYS-35 <i>(will replace PHYS-30A if approved for C-ID)</i>	Calculus Based Physics I	Approval: 15/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 15/0/0
PHYS-36 <i>(will replace PHYS-30B if approved for C-ID)</i>	Calculus Based Physics II	Approval: 15/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 15/0/0

Course Modifications w/ DE:

PHYS-20A	Algebra/Trigonometry College Physics I	Approval: 15/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 15/0/0
PHYS-20B	Algebra/Trigonometry College Physics II	Approval: 15/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 15/0/0
PHYS-30A	Physics for Chemistry & Life Sciences I	Approval: 15/0/0	Distance Education Approval Fully Online (Emergency Conditions

			Only): 15/0/0
PHYS-30B	Physics for Chemistry & Life Sciences II	Approval: 15/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 15/0/0
PHYS-44	Introduction to Motion	Approval: 15/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 15/0/0
PHYS-45	Physics for Scientists and Engineers I	Approval: 15/0/0	Distance Education Approval Hybrid Only: 15/0/0
PHYS-46	Physics for Scientists and Engineers II	Approval: 15/0/0	Distance Education Approval Hybrid (Emergency Conditions Only): 15/0/0
PHYS-47	Physics for Scientists and Engineers III	Approval: 15/0/0	Distance Education Approval Hybrid (Emergency Conditions Only): 15/0/0
PHYS-5	The Ideas of Physics	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
PHYS-6	The Ideas of Physics Laboratory	Approval: 15/0/0	Distance Education Approval Fully Online/Hybrid: 15/0/0

Program Modifications:

Physics	AS-T	Approval: 15/0/0
Physics University of California Transfer Pathway	AS-T	Approval: 15/0/0

8. Discussion/Information/Action Items:

8.1. [Course Outline of Record: Proposed Changes to Title 5 Regulations](#): The Chair shared the proposed changes to the course outline of record in Title 5. These changes are undergoing a first reading for feedback from the colleges. The committee specifically focused on item c stating that Curriculum Committees need a documented procedure that guarantees accessibility for every student. While the committee agrees that accessibility is of the utmost importance, the word “guarantee” is concerning for the Committee. The Committee has never guaranteed that faculty are teaching to the COR as that is not in their purview; however, the Committee is aware that accommodations are provided in classes in partnership with DPS. The Curriculum Committee also worked with DPS to have ADA compliance language in the DE Addendum process, but not for face-to-face courses. The Committee briefly discussed having accessibility language in the COR for all courses. They will continue this discussion at the next meeting, and will also consider sending feedback to the CCCCCO.

8.2. Local Chaffey GE Pattern and CalGETC: Moved to next meeting.

9. Next Agenda Forecast (Anticipated Packages): December 4, 2024

9.1. HW Packages: Kinesiology, Nutrition and Food, Nursing: Associate Degree, Nursing: Vocational, and Public Health.

9.2. All items should be reviewed **before December 2, 2024.**

10. Floor Items: (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

10.1. None

11. Adjournment: The meeting was adjourned at 2:55p.m.

Name	ATTENDANCE	M: Approval of Summary Notes 11/6/2024 1 st : Lisa Pitts 2 nd : Maryline Chemama	M: Approval of Non-Cycle Updates 1 st : Lisa Pitts 2 nd : Markazan Romero	M: Approval of Astronomy Package 1 st : Lisa Pitts 2 nd : Lisa Doget	M: Approval of Geography Package 1 st : Lisa Pitts 2 nd : Markazan Romero	M: Approval of Mathematics Package 1 st : Lisa Doget 2 nd : Markazan Romero	M: Approval of Physics Package 1 st : Julie Law 2 nd : Ryan Sipma
Andrew Long	X	X	X	X	X	X	X
Carol Hutte	X	X	X	X	X	X	X
Christie McPeck	X	A	X	X	X	X	X
Christina Holdiness							
Elaine Martinez	X			X	X	A	X
Jennika Celo	X	X	X	X	X	X	X
Joan Godinez	X	X	X	X	X	X	X
Julie Law	X	X	X	X	X	X	X
Lisa Doget	X		X	X	X	X	X
Lisa Pitts	X	X	X	X	X	X	X
Markazan Romero	X	X	X	X	X	X	X
Maryline Chemama	X	X	X	X	X	X	X
Michael Wangler	X	X	X	X	X	X	X
Paula Snyder							
Ryan Sipma	X	X	X	X	X	X	X
Sharon Alton	X	X	X	X	X	X	X
Stephen Calebotta	X					X	X
Tracy Kocher							
TOTAL COUNTS	15	12	13	14	14	15	15

Quorum= 18/2=9+1=10

Non-Voting	
Angela Burk-Herrick	X
Jonathan Polidano	
Laura Picklesimer	
Matthew Caddell	X
Nicole DeRose	X
Nicole Farrand	
Shireen Awad	X