

**CHAFFEY COLLEGE**  
**CURRICULUM COMMITTEE MEETING**  
**SUMMARY NOTES**  
**January 15, 2025**  
**1:30pm-3:00pm**  
**RANCHO CAMPUS, BEB-204**  
**CHINO CAMPUS CONFERENCE ROOM, CHMB-242**  
**FONTANA CAMPUS CLASSROOM, FNAC-204**  
**FONTANA CAMPUS OFFICE, FNLC-116**  
**INTECH CENTER, CLASSROOM-3/ELECTRICAL LAB**

**Members Present:**

Andrew Long, Dean of Instructional Support  
Angela Burk-Herrick, Curriculum Chairperson  
Carol Hutte, Library Learning Resources  
Christina Holdiness, Instructional Support  
Elaine Martinez, Health and Wellness  
Jennika Celo, Academic and Career Counseling  
Joan Godinez, Academic and Career Counseling  
Jonathan Polidano, CTE Liaison  
Laura Picklesimer, SLO Facilitator  
Lisa Pitts, Science, Technology, Engineering, and Mathematics

Markazan Romero, Business, Technology, and Hospitality  
Maryline Chemama, Science, Technology, Engineering, and Mathematics  
Michael Wangler, CIO Designee  
Nicole DeRose, Academic Senate President  
Nicole Farrand, PSR Facilitator  
Paula Snyder, Public Service, Culture, and Society  
Ryan Sipma, Catalog/Schedule Coordinator  
Shireen Awad, Curriculum Specialist  
Stephen Calebotta, Arts, Communication, and Design  
Tracy Kocher, Business, Technology, and Hospitality

**Members Absent:**

Christie McPeck, Public Service, Culture, and Society  
Julie Law, Articulation Officer  
Lisa Doget, Health and Wellness

Matthew Caddell, Student Representative  
Sharon Alton, Arts, Communication, and Design

**Guests:**

Melissa Diaz, Accounting Department

1. **Call to Order/Roll Call:** The meeting was called to order at 1:36 p.m.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes):
3. **Review and Approval of December 4, 2024 Expanded Summary Notes:** The summary notes were approved 11/0/1.
4. **Curriculum Office Reports**
  - 4.1. **Curriculum Chair:** The Chair expressed her heartfelt condolences to all those affected by the fires and electricity outages. She also announced that the Program Initiation process will proceed with a proposal from the Computer Information Systems department to establish a Data Science degree. To support this effort, she called for a Curriculum Representative to join the review group. Lisa Pitts volunteered to serve in this role.
  - 4.2. **Curriculum Specialist:** ACD and BTH will begin their mid-cycle update submissions this semester in preparation for the Fall 2026 Catalog. The Specialist will contact each department within these ACCs to guide and support their update process. Optional curriculum updates outside of the ACD and BTH cycle must be launched into CurriQunet META no later than March 31, 2025.
  - 4.3. **Articulation Officer (AO):** No report.
  - 4.4. **Catalog and Schedule Coordinator:** No report.
  - 4.5. **Chief Instructional Officer (CIO)/Designee of CIO:** No report.
  - 4.6. **Academic Senate President:** The Academic Senate President shared that there was an announcement made at President's Cabinet regarding a series of immigration training sessions via Zoom. These trainings are open to all

employees at the college. The Chief Instructional Officer's Office sent an email today with the Zoom links. She feels it will be extremely informative and encourages everyone to attend.

**4.7. Chaffey College Student Government Liaison:** No report.

**5. Consent Agenda:** The consent was approved 13/0/0.

**5.1.** Per department consent, the Biology Department has made the following changes:

1. BIOL-42L has been added to the "Required Core" for the Biology AS-T due to the TMC Template and C-ID requirements.
2. BIOL-42L's corequisite of BIOL-42 changed from "Concurrent or Previous Enrollment" to "Concurrent Enrollment".

**6. Mid-Cycle Update Curriculum Proposals:**

**DENTAL PACKAGE**

The Chair presented the *Dental Program Presentation* that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

<b>DENTAL-405</b>	Basic Dental Sciences
<b>DENTAL-415</b>	Dental Chairside Skills I
<b>DENTAL-415L</b>	Dental Chairside Skills I Lab
<b>DENTAL-425</b>	Dental Materials
<b>DENTAL-425L</b>	Dental Materials Lab
<b>DENTAL-435</b>	Infection Control in Dentistry
<b>DENTAL-435L</b>	Infection Control in Dentistry Lab
<b>DENTAL-445</b>	Oral Radiology
<b>DENTAL-445L</b>	Oral Radiology Lab
<b>DENTAL-455</b>	Dental Office Procedures
<b>DENTAL-455L</b>	Dental Office Procedures Lab
<b>DENTAL-460</b>	Clinical Experience I
<b>DENTAL-465</b>	Clinical Experience II
<b>DENTAL-465L</b>	Clinical Experience II Lab
<b>DENTAL-475</b>	Dental Specialty Skills
<b>DENTAL-475L</b>	Dental Specialty Skills Lab
<b>DENTAL-480</b>	Dental Chairside Skills II
<b>DENTAL-480L</b>	Dental Chairside Skills II Lab
<b>DENTAL-490</b>	Advanced Clinical Procedures
<b>DENTAL-490L</b>	Advanced Clinical Procedures Lab
<b>DENTAL-601</b>	Dental Skills

**Program Modifications:**

<b>Dental Assisting</b>	AS	Approval: 13/0/0
<b>Dental Assisting</b>	Certificate of Achievement	Approval: 13/0/0

**GERONTOLOGY PACKAGE**

The Chair presented the *Gerontology Program Presentation* that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

<b>GERO-11</b>	Introduction to Gerontology
<b>GERO-18</b>	The Social, Cultural, and Policy Issues of an Aging Society
<b>GERO-22</b>	Dying and Death
<b>GERO-23</b>	Aging and Older Adulthood
<b>GERO-400</b>	Principles of Caregiving: Older Adults and Their Care
<b>GERO-404</b>	Health and Wellness for Older Adults
<b>GERO-455</b>	Resources and Services for Older Adults
<b>GERO-497ABCD</b>	Gerontology Career Experience Internship
<b>GERO-600</b>	Principles of Caregiving: Older Adults and Their Care
<b>GERO-655</b>	Resources and Services for Older Adults
<b>GERO-98ABC</b>	Independent Study: Gerontology

**Program Modifications:**

<b>Caregiving Essentials</b>	Certificate of Completion	Approval: 13/0/0
<b>Community Caregiver</b>	Certificate of Achievement	Approval: 13/0/0
<b>Gerontology</b>	AS	Approval: 13/0/0
<b>Gerontology</b>	Certificate of Achievement	Approval: 13/0/0

**HEALTH SCIENCE AND COMPUTED TOMOGRAPHY PACKAGE**

The coordinator of the department has determined that the following courses require no updates or changes for their mid-cycle review:

<b>HS-20</b>	Success in Nursing School and Health Sciences
<b>HS-30</b>	Beginning Medical Terminology
<b>HS-601</b>	Nursing Skills Directed Study

**Course Deactivations:**

<b>CT-410</b>	Patient Care and Procedures in Computed Tomography	Approval: 14/0/0
<b>CT-420</b>	Physics Instrumentation in Computed Tomography	Approval: 14/0/0
<b>CT-430</b>	Cross-Sectional Anatomy and Pathology in Radiology	Approval: 14/0/0

<b>CT-497</b>	Computed Tomography Work Experience	Approval: 14/0/0
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**Program Deactivations:**

<b>Computed Tomography</b>	Certificate of Achievement	Approval: 14/0/0
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**NURSING ASSISTANT AND PHLEBOTOMY PACKAGE**

The Chair presented the *Nursing Assistant and Phlebotomy Program Presentation* that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

<b>PHLEB-600</b>	Phlebotomy Technician Theory
<b>PHLEB-600L</b>	Phlebotomy Technician Clinical

**Course Modifications:**

<b>NURAST-600</b>	Nursing Assistant	Approval: 14/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 14/0/0
<b>NURAST-600L</b>	Nursing Assistant Laboratory	Approval: 14/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 14/0/0
<b>NURAST-605L</b>	Nursing Skills Laboratory	Approval: 14/0/0	Distance Education Approval Fully Online (Emergency Conditions Only): 14/0/0
<b>PHLEB-605</b>	Phlebotomy Technician Skills Lab	Approval: 14/0/0	Distance Education Approval Hybrid (Emergency Conditions Only): 14/0/0

**Course Deactivations:**

<b>NURAST-615</b>	Professional Development for the Nursing Assistant	Approval: 14/0/0
<b>NURAST-620</b>	Home Health Aide	Approval: 14/0/0
<b>NURAST-620L</b>	Home Health Aide Laboratory	Approval: 14/0/0

**Program Modifications:**

<b>Nursing Assistant</b>	Certificate of Completion	Approval: 14/0/0
<b>Phlebotomy Technician</b>	Certificate of Completion	Approval: 14/0/0

**Program Deactivations:**

<b>Nursing Assistant/Home Health Aide</b>	Certificate of Completion	Approval: 14/0/0
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## **RADIOLOGIC TECHNOLOGY PACKAGE**

The Chair presented the *Radiologic Technology Program Presentation* that highlights the program's accomplishments, data, and inclusion of DEIA.

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

<b>RADTEC-10</b>	Anatomy and Radiographic Positioning I
<b>RADTEC-10L</b>	Laboratory for Anatomy and Radiographic Positioning I
<b>RADTEC-16</b>	Patient Care for Radiologic Technologists
<b>RADTEC-16L</b>	Laboratory for Patient Care for Radiologic Technologists
<b>RADTEC-20</b>	Radiologic Science and Protection
<b>RADTEC-20L</b>	Laboratory for Radiologic Science and Protection
<b>RADTEC-25</b>	Anatomy and Radiographic Positioning II
<b>RADTEC-25L</b>	Laboratory for Anatomy and Radiographic Positioning II
<b>RADTEC-31</b>	Radiographic Clinical Education I
<b>RADTEC-34</b>	Radiographic Imaging
<b>RADTEC-34L</b>	Laboratory for Radiographic Imaging
<b>RADTEC-41</b>	Radiographic Clinical Education II
<b>RADTEC-472</b>	Pharmacology and Venipuncture for Imaging Professionals
<b>RADTEC-472L</b>	Lab for Pharmacology and Venipuncture for Imaging Professionals
<b>RADTEC-51</b>	Radiographic Clinical Education III
<b>RADTEC-55</b>	Fluoroscopy and Clinical Application
<b>RADTEC-601</b>	Radiology Skills Directed Study
<b>RADTEC-61</b>	Radiographic Clinical Education IV
<b>RADTEC-67</b>	Anatomy and Radiographic Positioning III
<b>RADTEC-67L</b>	Laboratory for Anatomy and Radiographic Positioning III
<b>RADTEC-71</b>	Radiographic Clinical Education V
<b>RADTEC-77</b>	Radiographic Pathology
<b>RADTEC-82</b>	Radiographic Clinical Education VI
<b>RADTEC-85</b>	Radiographic Review and ARRT Preparation

### **Program Modifications:**

<b>Radiologic Technology</b>	AS	Approval: 14/0/0
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### **7. Discussion/Information/Action Items:**

**7.1.** Nutrition And Dietetics AS-T Follow-Up from the December 4, 2024 Curriculum Meeting Discussion: Tabled.

**7.2.** Local Chaffey GE Pattern and CalGETC: Tabled.

### **8. Next Agenda Forecast (Anticipated Packages): February 5, 2025**

**8.1.** MIT: Automotive Technology, HVACR, and Industrial Electrical Technology

**8.2.** Non-Cycle Updates: Possibly new KINACT courses; Two Gerontology course deactivations

8.3. All items should be reviewed before **January 29, 2025**

9. **Floor Items:** (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

9.1. None

10. **Adjournment:** The meeting was adjourned at 2:09 p.m.

Name	ATTENDANCE	M: Approval of Summary Notes 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: Approval of Consent Agenda 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: Approval of Dental Package 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: Approval of Gerontology Package 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: Approval of Health Science Package 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: Approval of Nursing Assistant and Phlebotomy Package 1 <sup>st</sup> : 2 <sup>nd</sup> :	M: Approval of Radiologic Technology Package 1 <sup>st</sup> : 2 <sup>nd</sup> :
Andrew Long	X	X	X	X	X	X	X	X
Carol Hutte	X					X	X	X
Christie McPeck								
Christina Holdiness	X	X	X	X	X	X	X	X
Elaine Martinez	X		X	X	X	X	X	X
Jennika Celo	X	X	X	X	X	X	X	X
Joan Godinez	X	X	X	X	X	X	X	X
Julie Law								
Lisa Doget								
Lisa Pitts	X	X	X	X	X	X	X	X
Markazan Romero	X	X	X	X	X	X	X	X
Maryline Chemama	X	X	X	X	X	X	X	X
Michael Wangler	X	X	X	X	X	X	X	X
Paula Snyder	X	A	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X	X
Sharon Alton								
Stephen Calebotta	X	X	X	X	X	X	X	X
Tracy Kocher	X	X	X	X	X	X	X	X
<b>TOTAL COUNTS</b>	14	12	13	13	13	14	14	14

Quorum= 18/2=9+1=10

Non-Voting	
Angela Burk-Herrick	X
Jonathan Polidano	X
Laura Picklesimer	X
Matthew Caddell	X
Nicole DeRose	X
Nicole Farrand	X
Shireen Awad	X