

**CHAFFEY COLLEGE  
CURRICULUM COMMITTEE MEETING  
SUMMARY NOTES  
September 20, 2023  
1:30pm-3:00pm  
RANCHO CAMPUS, BEB-204  
CHINO CAMPUS CONFERENCE ROOM, CHMB-102  
FONTANA CAMPUS CONFERENCE ROOM, FNAC-119  
FONTANA CAMPUS OFFICE, FNLC-116  
RANCHO SAN ANTONIO MEDICAL PLAZA, RSA-8**

**Members Present:**

Adeel Rizvi, Health and Wellness, (elected as Health Sciences representative)  
Angela Burk-Herrick, Curriculum Chairperson  
Carol Hutte, Educational Support Units (by position as Library Learning Resources)  
Christina Holdiness, Educational Support Units (elected as Instructional Support)  
Elaine Martinez, Health and Wellness (elected as Kinesiology, Nutrition and Athletics representative)  
Garrett Kenehan, Arts, Communication, and Design (elected as Visual and Performing Arts representative)  
Jennika Celo, Educational Support Units (elected as Academic and Career Counseling representative)  
Joan Godinez, Educational Support Units (elected as Academic and Career Counseling representative)  
Joann Eisberg, Science, Technology, Engineering, and Mathematics (elected as Mathematics and Science representative)

Julie Law, Articulation Officer  
Laura Picklesimer, SLO Facilitator  
Maryline Chemama, Science, Technology, Engineering, and Mathematics (elected as Mathematics and Science representative)  
Michael Wangler, Science, Technology, Engineering, and Mathematics  
Nicole Farrand, Arts, Communication, and Design (elected as Visual and Performing Arts representative)  
Paula Snyder, Public Service, Culture, and Society (elected as Social and Behavioral Sciences representative)  
Shireen Awad, Curriculum Specialist  
Stephen Calebotta, Arts, Communication, and Design (elected as Language Arts representative)  
Xochitl Sanchez, Student Representative CCSG

**Members Absent:**

Candice Hines-Tinsley, Health and Wellness (elected as Kinesiology, Nutrition and Athletics representative)  
Grace Wong, Business, Technology, and Hospitality (elected as Hospitality, Fashion, Interior & Culinary Arts representative)  
Jonathan Polidano, CTE Liaison  
Marlene Soto, Health and Wellness, (elected as Health Sciences representative)

Nicole DeRose, Academic Senate President  
Rob Rundquist, Dean Institutional Effectiveness/CIO Designee  
Ryan Sipma, Catalog/Schedule Coordinator  
Tracy Kocher, Business, Technology, and Hospitality, (elected as Business and Applied Technology representative)

**Guests:**

Sharon Alton, English, FSC Facilitator

1. **Call to Order/Roll Call:** The meeting was called to order at 1:36p.m. Xochitl Sanchez is now the student representative from CCSG on the Curriculum Committee.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): None
3. **Review and Approval of September 6, 2023 Expanded Summary Notes:** The summary notes were approved 11/0/2.
4. **Curriculum Office Reports**
  - 4.1. **Curriculum Chair:** The Chair shared her observations about the amount of representatives reading curriculum. She reported that we have great attendance, but need more participation on the reading. She shared that the Curriculum Office is happy to share tips on the reading if needed.
  - 4.2. **Curriculum Specialist:** The Specialist shared that the October 4, 2023 curriculum meeting is cancelled. She also shared an update on the ACD and BTH cycles. Some curriculum is still undergoing departmental discussions

regarding their standard updates; therefore, some packages are anticipated to be ready later in the semester, or early spring.

**4.3. Catalog and Schedule Coordinator:** None.

**4.4. Articulation Officer (AO):** No report.

**4.5. Chief Instructional Officer (CIO)/Designee of CIO:** None.

**4.6. Academic Senate President:** None.

**5. Consent Agenda:** The consent agenda was amended to include item 4 in section 5.2. and was approved 14/0/0.

**5.1.** DEIA assignment was added to ACCTGFS-453 (approved by the Committee on April 12, 2023 due to substantial description change). The purpose of the added assignment is for students to reflect on the impact that diversity and/or lack of diversity may have on their future career in accounting.

**5.2.** CHIN-18 (approved August 23, 2023):

1. Title changed from, “Chinese Civilization and Culture” to “Modern Chinese Popular Culture”
2. Short title changed to “Modern Chinese Pop Culture”
3. Description changed to “Uncover the exciting world of modern Chinese pop culture! No prior knowledge of Chinese is required. From literature to film, music to MTV, and traditional Kung Fu to Martial Arts, explore the trends and transformations that have shaped China, Taiwan, Hong Kong, and overseas Chinese communities over the past century. Engage with dynamic readings, movies, field trips, and interactive discussions.”
4. The Objectives, Content, and CLOs were slightly adjusted to better align with the new description, emphasizing its impact on modern Chinese culture. The faculty kept the majority of the content similar (to maintain articulation)—but from the lens of its impact on modern Chinese culture.

## 6. Curriculum Proposals:

### ART HISTORY PACKAGE

The Chair shared the [Art History Program Presentation](#) that highlights the program’s accomplishments, career opportunities, inclusion of DEIA, and general data. The Articulation Officer noted that there is a new TMC for Art History. She will work with the faculty on the new TMC and will report any changes back to the committee via consent agenda. The Committee commended the Art History department for incorporating DEIA into their curriculum in a variety of ways, especially in their content and assignments. The department is commended for their evident commitment to providing zero-cost and low-cost textbook resources for students.

#### Course Modifications w/ DE:

<b>ARTH-11</b>	Survey of Asian Arts	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
<b>ARTH-19</b>	Contemporary Art: 1945-Present	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
<b>ARTH-3</b>	Survey of Western Art from Prehistory through the Middle Ages	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
<b>ARTH-5</b>	Survey of Western Art from Renaissance to Contemporary	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
<b>ARTH-7</b>	Arts of Africa, Oceania, and Indigenous North America	Approval: 14/0/0	Distance Education Approval Fully Online/Hybrid: 14/0/0
<b>ARTH-9</b>	Art of the Ancient Americas	Approval: 14/0/0	Distance Education Approval Fully

		Online/Hybrid: 14/0/0
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**Program Modifications:**

<b>Art History</b>	AA-T	Approval: 14/0/0
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**BROADCASTING and CINEMA PACKAGE**

*The following package was voted to be tabled 14/0/0 until the Curriculum Office can meet with the faculty regarding both the Technical Review Committee and Curriculum Committee comments.*

[Broadcasting and Cinema Program Presentation](#)

**Course Modifications w/ DE:**

<b>BRDCAST-3</b>	Introduction to Electronic Media	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>BRDCAST-55</b>	Beginning Audio Production	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>BRDCAST-60</b>	Beginning Single Camera Production	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>BRDCAST-62</b>	Beginning TV Studio Production	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>BRDCAST-67</b>	Beginning Radio Production	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>BRDCAST-70</b>	Postproduction for Broadcasting & Cinema	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>BRDCAST-74</b>	High Definition Cinematography	Approval:	Distance Education Approval Hybrid:
<b>CINEMA-20</b>	Screenwriting - Cinema	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CINEMA-22</b>	Introduction to Media Writing	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CINEMA-25</b>	Survey of World Cinemas	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CINEMA-26</b>	Survey of American Cinema	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CINEMA-30</b>	Beginning Motion Picture Production	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CINEMA-80</b>	Producing for Broadcast and Cinema	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>CINEMA-96</b>	Internships in Cinema, Television, or Radio	Approval:	Distance Education Approval Fully Online/Hybrid:

### Program Modifications:

<b>Broadcasting and Cinema</b>	AS	Approval:
<b>Film, Television and Electronic Media for Transfer</b>	AS-T	Approval:
<b>Motion Picture Production</b>	Certificate of Achievement	Approval:
<b>On-Air Radio Production</b>	Certificate of Achievement	Approval:
<b>Post Production Editing</b>	Certificate of Achievement	Approval:
<b>Screenwriting</b>	Certificate of Achievement	Approval:
<b>Television and Video Production</b>	Certificate of Achievement	Approval:

### PHOTOGRAPHY PACKAGE

The Chair shared the [Photography Program Presentation](#) that highlights the program's accomplishments, career opportunities, inclusion of DEIA, and general data. The Curriculum Office shared that they were unable to meet with the faculty in the short period allotted to work on the Committee's suggestions. During the program presentation, the Committee commended the department for incorporating DEIA in a variety of ways including, assignments, zero textbook costs, adding CPL, and distance education flexibility. The Committee discussed interest in knowing more about the certificate and associate degree requirements. They were also interested in seeing if the faculty have explored a course in videography for Photography students. The Committee would like to hear the department's feedback on their suggestions before they call for a vote of approval. The Curriculum Committee voted 8/3/1 to table the Photography package until the Curriculum Office meets with the faculty.

### Course Modifications:

<b>PHOTO-10</b>	Beginning Darkroom Photography	Approval:
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### Course Modifications w/ DE:

<b>PHOTO-1</b>	History of Photography	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-11</b>	Intermediate Photography	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-12</b>	Studio Lighting	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-13</b>	Fine Art Photography	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-20</b>	Photography for Media	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-429</b>	Wedding, Quinceañera, and Event Photography	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-430</b>	Fine Art Photography Portfolio	Approval:	Distance Education Approval Fully

			Online/Hybrid:
<b>PHOTO-436</b>	Studio Lighting Portfolio	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-438</b>	Photography for Media Portfolio	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-439</b>	Wedding, Quinceañera, and Event Photography Portfolio	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-450</b>	Color Photography Portfolio	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-50</b>	Introduction to Color Photography	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-7</b>	Beginning Digital Photography	Approval:	Distance Education Approval Fully Online/Hybrid:
<b>PHOTO-9</b>	Beginning Photoshop and Digital Imaging	Approval:	Distance Education Approval Fully Online/Hybrid:

**Program Modifications:**

<b>Commercial Photography</b>	Certificate of Achievement	Approval:
<b>Photography</b>	AA	Approval:

**7. Discussion/Information/Action Items:**

**7.1. Repetition of MATH-25:** Tabled.

**7.2. Review of Objectives and Bloom's Taxonomy:** Tabled.

**8. Next Agenda Forecast:**

**8.1.** October 4, 2023 meeting cancelled.

**8.2.** October 18, 2023 Possible Packages: Possibly Art (Graphic Design only), Culinary Arts, Fashion Design, Fashion Merchandising and Design, and Guidance.

**9. Floor Items:** (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#).

Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

**9.1.** The Curriculum Committee discussed some of their observations while reading curriculum and provided suggestions in efforts to benefit the student experience with curriculum. One suggestion was to make a clear distinction about zero textbook costs vs zero resource costs for students. The Committee discussed that ZTC and resource costs vary depending upon the section and modality of the course. They feel there should be a clearer distinction for students in the catalog and schedule about resource expectations. One suggested distinction was to put a sentence in course descriptions as to whether are not students are required to buy any equipment, and/or if rental options are available for the equipment. Another suggestion was to diversify any icons used at the section level to make the distinction clearer. The Committee then discussed having identifiers on courses that are undocu-friendly and are available to formerly incarcerated students.

**10. Adjournment:** The meeting was adjourned at 2:57p.m.

Name	ATTENDANCE	M: Approval of Summary Notes 9/6/2023 1 <sup>st</sup> : Joann Eisberg 2 <sup>nd</sup> : Christina Holdiness	M: Approval of Consent Agenda 1 <sup>st</sup> : Christina Holdiness 2 <sup>nd</sup> : Joann Eisberg	M: Approval of Art History Package 1 <sup>st</sup> : Christina Holdiness 2 <sup>nd</sup> : Joann Eisberg	M: Tabling of Broadcasting & Cinema Package 1 <sup>st</sup> : Christina Holdiness 2 <sup>nd</sup> : Joann Eisberg	M: Tabling of Photography Package 1 <sup>st</sup> : Christina Holdiness 2 <sup>nd</sup> : Joann Eisberg
Adeel Rizvi	X	X	X	X	X	X
Candice Hines-Tinsley						
Carol Hutte	X	X	X	X	X	X
Christina Holdiness	X	X	X	X	X	X
Elaine Martinez	X	A	X	X	X	N
Garrett Kenehan	X	X	X	X	X	X
Grace Wong						
Jennika Celo	X	X	X	X	X	A
Joan Godinez	X	X	X	X	X	X
Joann Eisberg	X	X	X	X	X	
Julie Law	X	X	X	X	X	N
Marlene Soto						
Maryline Chemama	X		X	X	X	X
Michael Wangler	X	X	X	X	X	X
Nicole Farrand	X	X	X	X	X	N
Paula Snyder	X	A	X	X	X	
Rob Rundquist (as CIO Designee)						
Ryan Sipma						
Stephen Calebotta	X	X	X	X	X	X
Tracy Kocher						
<b>TOTAL COUNTS</b>	14	13	14	14	14	12

Quorum= 20/2=10+1=11

Non-Voting	
Angela Burk-Herrick	X
Xochitl Sanchez	X
Jonathan Polidano	
Laura Picklesimer	X
Nicole DeRose	
Shireen Awad	X