

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
January 25, 2023
1:30pm-3:00pm
RANCHO CAMPUS, BEB-204
CHINO CAMPUS CONFERENCE ROOM, CHCM-201
FONTANA CAMPUS OFFICE, FNLC 116
FONTANA CAMPUS CONFERENCE ROOM, FNAC-119
FONTANA IN-TECH CENTER, Classroom 3 or Electrical Lab 2
RANCHO SAN ANTONIO MEDICAL PLAZA, RSA-7**

Members Present:

Adeel Rizvi, Health Sciences
Angela Burk-Herrick, Curriculum Chairperson
Candice Hines-Tinsley, Kinesiology, Nutrition and Athletics
Carol Hutte, Library Learning Resources
Christina Holdiness, Instructional Support
Christina McPeck, Social and Behavioral Sciences
Jo Alvarez, PSR Representative
Joan Godinez, Counseling/Matriculation
Jonathan Polidano, CTE Liaison
Kathy Galipeau, Hospitality, Fashion, Interior & Culinary Arts
Laura Picklesimer, SLO Facilitator

Markazan Romero, Business and Applied Technology
Michael Wangler, Mathematics and Science
Neil Watkins, Academic Senate President
Nicole Farrand, Visual and Performing Arts
Patricia Bopko, Director of Financial Aid
Paula Snyder, Social and Behavioral Sciences
Rob Rundquist, CIO Designee
Ryan Sipma, Catalog/Schedule Coordinator
Sharon Alton, Language Arts
Shireen Awad, Curriculum Specialist
Stephen Calebotta, Language Arts
Tracy Kocher, Business and Applied Technology

Members Absent:

Alisha Serrano, Director Admissions and Records
Annette Henry, Kinesiology, Nutrition and Athletics
Chingping (Grace) Wong, Hospitality, Fashion, Interior & Culinary Arts
Joann Eisberg, Mathematics and Science
Julie Law, Articulation Officer

Julie Leahy, Health Sciences
Kirk Collins, Counseling/Matriculation
Maryline Chemama, Mathematics and Science
Rousselle Douge, Student Representative
RuthAnn Valencia, Director of Transfer Center

Guests:

Jack Little, Business and Applied Technology
Janeth Rodriguez, Admissions and Records
Robin Witt, Mathematics and Science

1. **Call to Order/Roll Call:** The meeting was called to order at 1:32p.m.
2. **Public Comment** (Reserved for guests to address any item on the agenda for a limit of two minutes): None.
3. **Review and Approval of January 11, 2023 Expanded Summary Notes:** The summary notes were approved 15/0/0.
4. **Curriculum Office Reports**
 - 4.1. **Curriculum Chair:** John Machado from VPA resigned from the committee. The Chair asked members who cannot attend meetings to consider resigning so that quorum is not impacted. Nicole Farrand will participate in the Program Viability for Dance as the VPA representative moving forward.
 - 4.2. **Curriculum Specialist:** No report.
 - 4.3. **Catalog and Schedule Coordinator:** No Report.
 - 4.4. **Articulation Officer (AO):** No report.
 - 4.5. **Chief Instructional Officer (CIO)/Designee of CIO:** No report.

4.6. Academic Senate President: No report.

5. Workgroup Updates: None.

6. Consent Agenda: The committee voted to amend the consent agenda to add item 6.2. The amended consent agenda was approved 16/0/0.

6.1. MATH-45: Per faculty consent - Added MATH-545 as an advisory concurrent enrollment requisite.

6.2. MATH-60: Per faculty consent - Added MATH-560 as an advisory concurrent enrollment requisite.

6.3. MATH-61 (approved by committee on December 7, 2022): Per faculty consent - Added MATH-561 as an advisory concurrent enrollment requisite.

6.4. MATH-65A (approved by committee on December 7, 2022): Per faculty consent - Added MATH-565A as an advisory concurrent enrollment requisite.

6.5. STAT-10: Per faculty consent - Advisory concurrent enrollment requisite changed from STAT-610 to STAT-510.

7. Curriculum Proposals:

AVIATION MAINTENANCE TECHNOLOGY PACKAGE

Jack Little, AMT Faculty, was present to share the new AMT program updates with the committee. He shared that the FAA has new requirements to meet industry standards and technology in the field. Previously, students needed to complete 1900 hours of lab for certification. Due to the high demand of the industry, the FAA has shifted to a performance-based approach and the 1900 hours are no longer required. This helps reduce program completion time so students can get to the field faster. The FAA will continue to monitor the written examination, but they will now monitor the oral practical exam as well. The Chair then shared the [AMT Program Presentation](#) that covers the program highlights, accomplishments, updates, and labor market data. The Chair also worked on the academic maps for the degrees and certificates and noticed that the Powerplant Certificate and AS are redundant with the Aviation Maintenance Certificate. She spoke with discipline faculty and they agreed to launch a deactivation for the Powerplant AS and Certificate.

New Courses:

AMT-29A	Powerplant: Aircraft Reciprocating and Turbine Engines	Approval: 16/0/0
AMT-29B	Powerplant: Aircraft Reciprocating and Turbine Engines Lab	Approval: 16/0/0
AMT-39A	Airframe Structures: Primary and Secondary Systems	Approval: 16/0/0
AMT-39B	Airframe Structure: Primary and Secondary Systems Lab	Approval: 16/0/0

Course Modifications:

AMT-15A	Introduction to Aviation Maintenance for Airframe and Powerplant	Approval: 16/0/0
AMT-15B	Introduction to Aviation Maintenance for Airframe and Powerplant Laboratory	Approval: 16/0/0
AMT-400	Aircraft Electronics	Approval: 16/0/0

Course Deactivations:

AMT-15	Introduction to Aviation Maintenance for Airframe and Powerplant	Approval: 16/0/0
AMT-16A	Aviation Materials, Processes, Inspections & Regulations	Approval: 16/0/0
AMT-16B	Aviation Science	Approval: 16/0/0

AMT-25	Powerplant: Aircraft Reciprocating and Turbine Engines	Approval: 16/0/0
AMT-25A	Powerplant: Aircraft Reciprocating Engines I	Approval: 16/0/0
AMT-25B	Powerplant: Aircraft Reciprocating Engines Laboratory	Approval: 16/0/0
AMT-26	Powerplant: Engine Instrumentation, Lubrication, Electrical	Approval: 16/0/0
AMT-26A	Powerplant: Engine Instrumentation, Lubrication, Electrical I	Approval: 16/0/0
AMT-26B	Powerplant: Engine Instrumentation, Lubrication, Electrical Laboratory	Approval: 16/0/0
AMT-27	Powerplant: Reciprocating Engine Fuel & Auxiliary Systems	Approval: 16/0/0
AMT-27A	Powerplant: Reciprocating Engine Fuel & Auxiliary Systems I	Approval: 16/0/0
AMT-27B	Powerplant: Reciprocating Engine Fuel & Auxiliary Systems Laboratory	Approval: 16/0/0
AMT-28A	Powerplant: Reciprocating Engine Inspection	Approval: 16/0/0
AMT-28B	Powerplant: Electrical Systems	Approval: 16/0/0
AMT-28C	Powerplant: Turbine Engine Auxiliary Systems	Approval: 16/0/0
AMT-35	Airframe Structures: Fabrication, Inspection and Repair	Approval: 16/0/0
AMT-35A	Airframe Structures: Fabrication, Inspection and Repair I	Approval: 16/0/0
AMT-35B	Airframe Structures: Fabrication, Inspection and Repair Laboratory	Approval: 16/0/0
AMT-36	Airframe Primary Systems	Approval: 16/0/0
AMT-36A	Airframe Primary Systems I	Approval: 16/0/0
AMT-36B	Airframe Primary Systems Laboratory	Approval: 16/0/0
AMT-37	Airframe Secondary Systems	Approval: 16/0/0
AMT-37A	Airframe Secondary Systems I	Approval: 16/0/0
AMT-37B	Airframe Secondary Systems Laboratory	Approval: 16/0/0
AMT-38A	Airframe Structure: Structure Fabrication	Approval: 16/0/0
AMT-38B	Airframe Structure: Hydraulic Systems	Approval: 16/0/0
AMT-38C	Airframe Structure: Aircraft Secondary Systems and Components	Approval: 16/0/0

Program Modifications:

Aircraft Electrical and Avionics Technician	Certificate of Achievement	Approval: 16/0/0
Aviation Maintenance	Certificate of Achievement	Approval: 16/0/0

Aviation Maintenance Technology: Airframe	AS	Approval: 16/0/0
Aviation Maintenance Technology: Airframe	Certificate of Achievement	Approval: 16/0/0
Aviation Maintenance Technology: Powerplant	AS	Approval: 16/0/0
Aviation Maintenance Technology: Powerplant	Certificate of Achievement	Approval: 16/0/0

MATHEMATICS PACKAGE

Dean Wangler and Math faculty and Coordinator, Robin Witt, shared this presentation on [Mathematics and Corequisite Support Courses](#). Dean Wangler discussed the legislation, scheduling, and logistical components of corequisite support courses. Robin Witt led the discussion on the curriculum design of these courses, the research behind the design, and the beneficial impacts for students. She also shared two infographics that illustrate the concurrent support pathways that align to each Academic Career and Community. Robin encouraged faculty to look at MATH-45 as an option for their academic maps. She shared that she is happy to meet with any department to discuss the math course options for maps. The Chair added that academic maps are updated throughout the standard update cycle, and she too encouraged faculty to reach out to the Guided Pathways team for questions regarding the Math options and their academic maps. In May, she and the counselors will recheck maps and will reach out to faculty if needed as well. The Academic Senate President commended the math faculty on these courses and agreed that this structure will be beneficial for students. Dean Rundquist expressed that this structure embraces the idea that appropriate support helps with student success in the classroom. He also shared that these changes will positively benefit STEM students as well.

New Courses w/ DE:

MATH-545	Concurrent Support: Explorations in Quantitative Reasoning	Approval: 15/0/0	Distance Education Fully Online and Hybrid: 15/0/0
MATH-560	Concurrent Support: Business Calculus	Approval: 15/0/0	Distance Education Fully Online and Hybrid: 15/0/0
MATH-561	Concurrent Support: Pre-Calculus	Approval: 15/0/0	Distance Education Fully Online and Hybrid: 15/0/0
MATH-565A	Concurrent Support: Calculus I	Approval: 15/0/0	Distance Education Fully Online and Hybrid: 15/0/0
STAT-510	Concurrent Support: Elementary Statistics	Approval: 15/0/0	Distance Education Fully Online and Hybrid: 15/0/0

Course Deactivations:

STAT-610	Skill Building for Stat 10	Approval: 15/0/0
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8. Discussion/Action Items:

Course Unit Structure: The Chair thanked the Catalog and Schedule Coordinator for gathering data on the different scenarios for lecture/lab courses. The Chair is reviewing this to generate rationales for each structure for faculty guidance in their curriculum design. This [chart](#) summarizes the lecture/lab structures and the committee's input.

9. Next Agenda Forecast: None.

10. Floor Items: (Reserved to raise concerns and/or future items to discuss within the [Curriculum Committee Scope](#). Committee members may also use floor items to share committee work and departmental/institutional updates as it relates to the Committee's work. Concerns and/or items to discuss may appear on a future agenda).

11. Adjournment: The meeting was adjourned at 2:52p.m.

Name	ATTENDANCE	M: Approval of Summary Notes 1/11/2023 1 st : Christina Holdiness 2 nd : Tracy Kocher	M: Approval of amended consent agenda to add item 6.2 1 st : Tracy Kocher 2 nd : Candice Hines-Tinsely	M: Approval of AMT Package 1 st : Carol Hutte 2 nd : Tracy Kocher	M: Approval of MATH Package 1 st : Christina Holdiness 2 nd : Sharon Alton
Adeel Rizvi	X	X	X	X	X
Annette Henry					
Candice Hines-Tinsley	X	X	X	X	X
Carol Hutte	X	X	X	X	X
Christina Holdiness	X	X	X	X	X
Christina McPeck	X	X	X	X	X
Grace Wong					
Joan Godinez	X	X	X	X	X
Joann Eisberg					
Julie Law					
Julie Leahy					
Kathy Galipeau	X		X	X	X
Kirk Collins					
Markazan Romero	X	X	X	X	X
Maryline Chemama					
Michael Wangler	X	X	X	X	X
Nicole Farrand	X	X	X	X	X
Paula Snyder	X	X	X	X	X
Rob Rundquist (as CIO Designee)	X	X	X	X	X
Ryan Sipma	X	X	X	X	X
Sharon Alton	X	X	X	X	X
Stephen Calebotta	X	X	X	X	
Tracy Kocher	X	X	X	X	X
TOTAL COUNTS	16	15	16	16	15

Quorum= 23/2=11.5+1=12.5=13

Non-Voting	
Alisha Serrano	
Angela Burk-Herrick	X
Jo Alvarez	X
Jonathan Polidano	X
Laura Picklesimer	X
Neil Watkins	X
Patricia Bopko	X
Rousselle Douge	
RuthAnn Valencia	
Shireen Awad	X