

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
May 4, 2022
1:30pm-3:00pm
VIA ZOOM ONLY**

MEETING LINK: <https://chaffey-edu.zoom.us/j/97402717669>

BY PHONE: +1 669 900 6833 (US Toll)

MEETING ID: 974 0271 7669

Members Present:

Angela Burk-Herrick, Curriculum Chairperson
Annette Henry, KNA
Candice Hines-Tinsley, KNA
Carol Hutte, Library Learning Resources
Christina Holdiness, Instructional Support
Janeth Rodriguez, Executive Director, Enrollment Services
and Student Support
Jo Alvarez, Program Services and Review
Joann Eisberg, Mathematics and Science
Jonathan Polidano, CTE Liaison
Julie Law, Articulation Officer
Julie Leahy, Health Sciences

Kathy Galipeau, HFIC
Kirk Collins, Counseling
Markazon Romero, Business and Applied Technology
Maryline Chemama, Mathematics and Science
Naomi McCool, Social and Behavioral Sciences
Nicole Farrand, Visual and Performing Arts
Neil Watkins, Academic Senate President
RuthAnn Valencia, Transfer Center
Ryan Sipma, Catalog and Schedule
Shannon Jessen, SLO Facilitator
Sharon Alton, Language Arts
Shireen Awad, Curriculum Specialist
Stephen Calebotta, Language Arts

Members Absent:

Christina McPeck, Social and Behavioral Sciences
Daniel Jacobo, Visual and Performing Arts
Grace Wong, HFIC
Joan Godinez, Counseling
Lisa Doget, Health Sciences

Megan Keebler, Instructional Support
Patricia Bopko, Financial Aid
Rob Rundquist, Dean of Institutional Effectiveness
Rousselle Douge, Student Representative

Guests:

Elizabeth Cannis, Mathematics and Science
Morgan Rea, Mathematics and Science
Robin Witt, Mathematics and Science

1. **Call to Order/Roll Call:** The meeting was called to order at 1:36p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of March 30, 2022 Expanded Summary Notes:** The summary notes were approved 14/0/1.
4. **Curriculum Office Reports**
 - 4.1. **Curriculum Chair:** The Chair asked the committee to complete the self-evaluation survey for College Planning Council by May 13, 2022. She thanked the Curriculum Committee and the Curriculum Specialist for their hard work and dedication to curriculum.

4.2. Curriculum Specialist: The Specialist reminded the Committee that the Annual Curriculum Committee Retreat will be in August and calendar invitations have been sent. She thanked the Committee for their hard work and for transforming curriculum, especially with DEI. She also thanked the Chair for her incredible work and dedication to curriculum.

4.3. Catalog and Schedule Coordinator: The Coordinator shared that the 22-23 Catalog is in its later stages in META with manager approvals. After manager approvals, the catalog will go to the Office of Instruction for final approval. The digital catalog is set to be released next week.

4.4. Articulation Officer (AO): The AO shared that GE approvals which are usually shared in April, have not yet been determined. She anticipates that schools will be notified of GE approvals in May. She will let the committee and coordinators know of any changes/approvals. She also reported that UC Submissions for UC approvals are due in August. In December 2022, submissions for GE approvals are due for the following year.

4.5. Chief Instructional Officer (CIO)/Designee of CIO: No report.

5. Consent Agenda: None

6. Curriculum Proposals:

AMT REACTIVATION PACKAGE

Course Reactivations: *The Committee discussed the answer to the DEI question as well as the content of the COR. Items 1 and 2 in the content need to be put into standard language (noun phrases). The Chair will work on that with the faculty. After reviewing the DEI page, the Committee discussed the broadness of the DEI question and how that impacts the answers faculty provide. Some answers pertain solely to the COR while other answers may address the classroom environment. Members feel the Curriculum Committee should not/cannot regulate the teaching environment, but can provide guidance on how this question can be answered related to the COR. Since the question is broad, the Committee suggested that they ask specific questions for faculty to answer. A member also noted that DEI is now DEIA to include accessibility. The committee will work on the DEI page for future proposals. Members of the committee commended the AMT faculty on their use of zero cost textbooks and resources.*

AMT-16A	Aviation Materials, Processes, Inspections & Regulations	Approval: 15/0/0
AMT-16B	Aviation Science	Approval: 15/0/0
AMT-501	Aeronautics Laboratory Projects	Approval: 15/0/0

ANTHROPOLOGY PACKAGE

Course Modifications w/ DE: *The Chair shared a [presentation](#) highlighting the Anthropology programs including their learning outcomes, career opportunities, inclusion of DEI, and career opportunities.*

ANTHRO-1	Introduction to Biological Anthropology	Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
ANTHRO-1L	Laboratory for Biological Anthropology	Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
ANTHRO-2	Introduction to Archaeology	Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
ANTHRO-3	Introduction to Social and Cultural Anthropology	Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0

New Courses w/ DE:

ANTHRO-5	Introduction to Linguistic Anthropology	Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
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Program Modifications:

Anthropology for Transfer	AA-T	Approval: 15/0/0
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ECONOMICS PACKAGE

Course Modifications w/ DE: *The Chair shared that there needs to be more discussion with discipline faculty on this package. As a result, the committee voted to table the package for approval until the fall 15/0/0.*

ECON-1	Introduction to Economics	Approval:	Distance Education Approval Hybrid/Online:
ECON-2	Principles of Macroeconomics	Approval:	Distance Education Approval Hybrid/Online:
ECON-4	Principles of Microeconomics	Approval:	Distance Education Approval Hybrid/Online:
ECON-7	Economic History of the United States	Approval:	Distance Education Approval Hybrid/Online:
ECON-8	History of Economic Ideas	Approval:	Distance Education Approval Hybrid/Online:

Program Modifications:

Economics for Transfer	AA-T	Approval:
Political Economics	AA	Approval

NONPACKAGES:

New Courses w/ DE: *Robin Witt shared this course will be an option for students in many different areas who do not need to take Trig, Calculus, or Statistics, such as non-STEM majors. Elizabeth Cannis shared that this course provides students opportunities to experience math in different ways, such as investing, amortized loans, and apportionment and voting theory. If approved, the course will be submitted in August for UC approval. If it articulates, academic maps can include this course as an option for students. The Academic Senate President said this course would be applicable for programs in the Arts, Communication, and Design Academic and Career Community.*

MATH-42	Explorations in Quantitative Reasoning	Approval: 15/0/0	Distance Education Approval Hybrid/Online: 15/0/0
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7. Discussion/Action Items:

[Assigning Courses to State Disciplines](#): One responsibility of Academic Senate is to assign disciplines to every course. The college has already assigned local subject codes for our curriculum (e.g. BIOL, GEOG, etc.); however, courses also need to be assigned to state disciplines beyond local assignment and local department organization. The state disciplines can be found in the [Minimum Qualifications Handbook \(cccco.edu\)](#). This responsibility of every Academic Senate has been announced at annual Curriculum Institutes held by ASCCC and the CCCCCO. Chaffey's curriculum management system, CurriQunet META, has a module to input this data in for each course. The Curriculum Office will do this work in the summer to ensure the Curriculum Committee is compliant with placing courses within disciplines ([Title 5 §53200](#)). The Chair is working on a draft list of Chaffey's current courses and local subject codes to facilitate this work. She has worked with coordinators for ambiguous discipline assignments. The Chair will present this information and draft list to the Deans and Coordinators as well. The coordinators will then finalize the list for the summer work to begin. In the fall, Academic Senate will review the list for possible approval.

8. Next Agenda Forecast: None.

9. Floor Items: None.

10. Adjournment: The meeting was adjourned at 2:46p.m.

Name	ATTENDANCE	M: Approval of 3/30/2022 Summary Notes 1 st : Julie Law 2 nd : Joann Eisberg	M: Approval of AMT Course Reactivations 1 st : Julie Law 2 nd : Joann Eisberg	M: Approval of Anthropology Package 1 st : Joann Eisberg 2 nd : Carol Hutte	M: Approval of Economics Package 1 st : Christina Holdiness 2 nd : Joann Eisberg	M: Approval of MATH-42 1 st : Christina Holdiness 2 nd : Joann Eisberg
Annette Henry	X		X	X	X	X
Candice Hines-Tinsely	X	X	X	X	X	X
Carol Hutte	X	X	X	X	X	X
Christina Holdiness	X	A	X	X	X	X
Christina McPeck						
Daniel Jacobo						
Grace Wong						
Joan Godinez						
Joann Eisberg	X	X	X	X	X	X
Julie Law	X	X	X	X	X	X
Julie Leahy	X	X	X	X	X	X
Kathy Galipeau	X	X	X	X	X	X
Kirk Collins	X	X	X	X	X	X
Lisa Doget						
Markazon Romero	X	X	X	X	X	X
Maryline Chemama	X	X	X	X	X	X
Megan Keebler						
Naomi McCool	X	X	X	X	X	X
Nicole Farrand	X	X	X	X	X	X
Rob Rundquist (as CIO Designee)						
Ryan Sipma	X	X	X	X	X	X
Sharon Alton	X	X	X	X	X	X
Stephen Calebotta	X	X				
TOTAL COUNTS	16	15	15	15	15	15

Quorum= 23/2=11.5+1=12.5=13

Non-Voting	
Angela Burk-Herrick	X
Janeth Rodriguez	X
Jo Alvarez	X
Jonathan Polidano	X
Neil Watkins	X
Patricia Bopko	
Rousselle Douge	
RuthAnn Valencia	X
Shannon Jessen	X
Shireen Awad	X