

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
March 9, 2022
1:30pm-3:00pm
VIA ZOOM ONLY**

MEETING LINK: <https://chaffey-edu.zoom.us/j/97402717669>

BY PHONE: +1 669 900 6833 (US Toll)

MEETING ID: 974 0271 7669

Members Present:

Angela Burk-Herrick, Curriculum Chairperson
Candice Hines-Tinsley, KNA
Carol Hutte, Library Learning Resources
Christina McPeck, Social and Behavioral Sciences
Daniel Jacobo, Visual and Performing Arts
Grace Wong, HFIC
Joan Godinez, Counseling
Joann Eisberg, Mathematics and Science
Jonathan Polidano, CTE Liaison
Julie Law, Articulation Officer
Julie Leahy, Health Sciences
Kathy Galipeau, HFIC

Kirk Collins, Counseling
Markazon Romero, Business and Applied Technology
Maryline Chemama, Mathematics and Science
Naomi McCool, Social and Behavioral Sciences
Neil Watkins, Academic Senate President
Rob Rundquist, Dean of Institutional Effectiveness
RuthAnn Valencia, Transfer Center
Ryan Sipma, Catalog and Schedule
Shannon Jessen, SLO Facilitator
Sharon Alton, Language Arts
Shireen Awad, Curriculum Specialist

Members Absent:

Annette Henry, KNA
Christina Holdiness, Instructional Support
Janeth Rodriguez, Executive Director, Enrollment Services and Student Support
Jo Alvarez, Program Services and Review
Lisa Doget, Health Sciences

Megan Keebler, Instructional Support
Nicole Farrand, Visual and Performing Arts
Patricia Bopko, Financial Aid
Rousselle Douge, Student Representative
Stephen Calebotta, Language Arts

Guests:

None

1. **Call to Order/Roll Call:** The meeting was called to order at 1:36p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of February 23, 2022 Expanded Summary Notes:** The summary notes were approved 15/0/1.
4. **Curriculum Office Reports**
 - 4.1. **Curriculum Chair:** The Chair emailed faculty for Curriculum Representative nominations. She has already received nominations from five areas. She will send a reminder after Spring Break.

4.2. Curriculum Specialist: The Specialist thanks the Deans and Coordinators for assisting with the communication for the standard update cycle. She has seen many proposals being worked on.

4.3. Catalog and Schedule Coordinator: No report.

4.4. Articulation Officer (AO): The AO shared that submissions for CSUGE and IGETC submissions are currently in review.

4.5. Chief Instructional Officer (CIO)/Designee of CIO: Dean Rundquist wished faculty a restful Spring Break next week.

5. Consent Agenda: None.

6. Curriculum Proposals:

6.1. PACKAGES

REAL ESTATE:

Course Modifications w/ DE:

BUSL-50	Legal Aspects of Real Estate	Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
RE-415	Real Estate Practice	Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0

INDUSTRIAL ELECTRICAL TECHNOLOGY

Course Modifications w/ DE: *The Chair shared an overview presentation on the IET curriculum that commended the work of the faculty on their standard updates, highlighted current components of the programs, outlined labor market information, and shared any plans for future projects for this area (e.g. transfer to CSU Bakersfield). The presentation can be found [here](#).*

IET-401A	Introduction to Electricity	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IET-401B	Industrial Basic Controls	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IET-403A	Electrical Motors and Controls I	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IET-403B	Electrical Motors and Controls II	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only):

			17/0/0
IET-405	National Electric Code	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
IET-407	Electrical Blueprints	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
IET-411	Programmable Logic Controllers	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IET-413	Intermediate Programmable Logic Controllers	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IET-414	Advanced Programmable Logic Controllers	Approval: 17/0/0	Distance Education Approval Hybrid: 17/0/0
IET-415	Advanced Electricity Laboratory	Approval: 17/0/0	Distance Education Approval Hybrid:
IET-417	Electrical Troubleshooting	Approval: 17/0/0	Distance Education Approval Hybrid (Emergency Only): 17/0/0
IET-419	DC Variable Speed Drive	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IET-420	Fundamentals of Control Systems Technology	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IET-421	AC Variable Frequency Speed Drive	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IET-422	OSHA Safety Training	Approval: 17/0/0	Distance Education Approval Fully Online (Emergency Only): 17/0/0
IET-460	Introduction to Photovoltaic Installation	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
IET-484ABCD	Industrial Electricity Internship	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
IETELMT-430	Hydraulic Fundamentals	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IETELMT-432	Electrical Control of Hydraulic Systems	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IETELMT-436	Pneumatics Fundamentals	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0

IETELMT-438	Electrical Control of Pneumatic Systems	Approval: 17/0/0	Distance Education Approval Hybrid (Always)/Fully Online (Emergency Only): 17/0/0
IETMECH-400	Introduction to Mechatronics	Approval: 17/0/0	Distance Education Approval Hybrid: 17/0/0
IETMECH-401	Robotics and Sequencing	Approval: 17/0/0	Distance Education Approval Hybrid: 17/0/0
IETMECH-402	Mechatronics Troubleshooting	Approval: 17/0/0	Distance Education Approval Hybrid: 17/0/0

Course Deactivations:

INDMM-600	Intro to Construction Safety, Trade Math, Rigging, and Tools	Approval: 17/0/0
INDMM-601	Basic Communication and Employability Skills, and Core Testing	Approval: 17/0/0
INDMM-602	Fundamentals of Industrial Maintenance, Oxyfuel, and Craft Skills	Approval: 17/0/0
INDMM-603	Trade Math and Drawings, Material Handling, and Mobile Equipment	Approval: 17/0/0

Program Modifications:

Electromechanical Technology Level I	Certificate of Career Preparation	Approval: 17/0/0
Industrial Electrical Technology	AS	Approval: 17/0/0
Industrial Electrical Technology Level I	Certificate of Achievement	Approval: 17/0/0
Industrial Electrical Technology Level II	Certificate of Achievement	Approval: 17/0/0
Industrial Electrical Technology Level III	Certificate of Achievement	Approval: 17/0/0
Mechatronics	AS	Approval: 17/0/0
Mechatronics Level I	Certificate of Achievement	Approval: 17/0/0
Mechatronics Level II	Certificate of Achievement	Approval: 17/0/0

Program Deactivations:

Industrial Maintenance Mechanic Skills Builder I	Certificate of Completion	Approval: 17/0/0
---	---------------------------	------------------

7. Discussion/Action Items:

7.1. Upcoming Curriculum Committee Elections: The Curriculum Office has notified faculty via email that the following Curriculum Representative terms are available. A [nomination form](#) is linked in the notification. Interested faculty can submit a nomination form(s) for either themselves and/or a colleague they wish to recommend. Please be

sure to speak to a potential nominee before nominating them for a position. If more than one person is interested for the same position, the Curriculum Representative whose term is still active in that area will run elections. The following positions will be open for the 2022-2024 terms and any one-year terms available.

School/Area	Representative Whose Term Ends	Term to be Filled	Positions Available
Business and Applied Technology	Markazon Romero	2022-2024 (two-year)	1
Business and Applied Technology	Vacant	2022-2023 (one-year)	1
Hospitality, Fashion, Interior, & Culinary Arts	Kathy Galipeau	2022-2024 (two-year)	1
Health Sciences	Julie Leahy	2022-2024 (two-year)	1
Instructional Support	Megan Keebler	2022-2024 (two-year)	1
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsely	2022-2024 (two-year)	1
Language Arts	Sharon Alton	2022-2024 (two-year)	1
Mathematics and Science	Joann Eisberg	2022-2024 (two-year)	1
Social and Behavioral Sciences	Naomi McCool	2022-2024 (two-year)	1
Counseling/Matriculation	Joan Godinez	2022-2024 (two-year)	1
Visual and Performing Arts	Daniel Jacobo	2022-2024 (two-year)	1

7.2. Associate Degree Language Survey: The survey will ask faculty to look at language that will be used to help clarify the function of different associate degrees to students. The committee made the following suggestions:

- Add a descriptor for those programs where external certification requires an associate degree.
- Specify “transfer to a CSU” (and possibly UC) for the ADTs.
- For local degrees, add “prepare students to get employed and transfer”.
- Incorporate the student design team for their feedback on the language.

There will also be an “other” field for faculty to fill out in the survey to ensure no functions are missing.

8. Next Agenda Forecast: There may be a biology package ready for review.

9. Floor Items: The Academic Senate President shared that a Climate Change Resolution will be presented at the March 22 Academic Senate meeting. The resolution asks the College to be carbon neutral. The resolution also encourages faculty across disciplines to include lessons and/or assignments that are climate related. Climate related change is part of equity. Resources are available to faculty in the Faculty Success Center including a workshop that was presented by Joann Eisberg. Curriculum could be a place where equity issues in climate change are addressed. This would align with the Analysis/Solution Mindset and Empathy and Social/Diversity Awareness ACES outcomes.

The Chair asked for feedback on the IET package presentation. Committee members gave her a thumbs up and asked her to continue these presentations for future packages.

10. Adjournment: The meeting was adjourned at 2:25p.m.

Name	ATTEN DANCE	M: Approval of Summary Notes 1 st : Julie Law 2 nd : Joann Eisberg	M: Approval of Real Estate Package 1 st : Naomi McCool 2 nd : Joann Eisberg	M: Approval of Industrial Electrical Technology Package 1 st : Sharon Alton 2 nd : Markazon Romero
Annette Henry				
Candice Hines-Tinsley	X	X	X	X
Carol Hutte	X	X	X	X
Christina Holdiness				
Christina McPeck	X	A	X	X
Daniel Jacobo	X	X	X	X
Grace Wong	X	X	X	X
Joan Godinez	X	X	X	X
Joann Eisberg	X	X	X	X
Julie Law	X	X	X	X
Julie Leahy	X	X	X	X
Kathy Galipeau	X	X	X	X
Kirk Collins	X	X	X	X
Lisa Doget				
Markazon Romero	X	X	X	X
Maryline Chemama	X	X	X	X
Megan Keebler				
Naomi McCool	X	X	X	X
Nicole Farrand				
Rob Rundquist (as CIO Designee)	X	X	X	X
Ryan Sipma	X			X
Sharon Alton	X	X	X	X
Stephen Calebotta				
TOTAL COUNTS	17	16	16	17

Quorum= 23/2=11.5+1=12.5=13

Non-Voting	
Angela Burk-Herrick	X
Janeth Rodriguez	
Jo Alvarez	
Jonathan Polidano	X
Neil Watkins	X
Patricia Bopko	
Rousselle Douge	
RuthAnn Valencia	X
Shannon Jessen	X
Shireen Awad	X