

**CHAFFEY COLLEGE  
CURRICULUM COMMITTEE MEETING  
SUMMARY NOTES  
March 30, 2022  
1:30pm-3:00pm  
VIA ZOOM ONLY**

**MEETING LINK:** <https://chaffey-edu.zoom.us/j/97402717669>

**BY PHONE:** +1 669 900 6833 (US Toll)

**MEETING ID:** 974 0271 7669

**Members Present:**

Angela Burk-Herrick, Curriculum Chairperson  
Annette Henry, KNA  
Candice Hines-Tinsley, KNA  
Carol Hutte, Library Learning Resources  
Christina McPeck, Social and Behavioral Sciences  
Daniel Jacobo, Visual and Performing Arts  
Grace Wong, HFIC  
Janeth Rodriguez, Executive Director, Enrollment  
Jo Alvarez, Program Services and Review  
Joann Eisberg, Mathematics and Science  
Julie Law, Articulation Officer  
Julie Leahy, Health Sciences  
Jonathan Polidano, CTE Liaison

Kathy Galipeau, HFIC  
Kirk Collins, Counseling  
Markazon Romero, Business and Applied Technology  
Maryline Chemama, Mathematics and Science  
Megan Keebler, Instructional Support  
Nicole Farrand, Visual and Performing Arts  
Naomi McCool, Social and Behavioral Sciences  
Neil Watkins, Academic Senate President  
Rob Rundquist, Dean of Institutional Effectiveness  
RuthAnn Valencia, Transfer Center  
Ryan Sipma, Catalog and Schedule  
Shannon Jessen, SLO Facilitator  
Stephen Calebotta, Language Arts

**Members Absent:**

Christina Holdiness, Instructional Support  
Services and Student Support  
Lisa Doget, Health Sciences  
Julie Leahy, Health Sciences  
Joan Godinez, Counseling

Patricia Bopko, Financial Aid  
Rousselle Douge, Student Representative  
Sharon Alton, Language Arts  
Shireen Awad, Curriculum Specialist

**Guests:**

Henry Leonor, Language Arts  
Lissa Napoli, Administrative Assistant II, Academic Senate  
Maria Landsberg, Visual and Performing Arts

1. **Call to Order/Roll Call:** The meeting was called to order at 1:33p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of March 9, 2022, Expanded Summary Notes:** The summary notes were approved 18/0/1.
4. **Curriculum Office Reports**
  - 4.1. **Curriculum Chair:** Because of the upcoming March 31st deadline for MIT, PCS, and HWA standard updates, the Chair has been meeting with a lot of faculty to assist them in the updating process.
  - 4.2. **Curriculum Specialist:** No report.

**4.3. Catalog and Schedule Coordinator:** No report.

**4.4. Articulation Officer (AO):** The AO shared that submissions for CSUGE and IGETC are still under review.

**4.5. Chief Instructional Officer (CIO)/Designee of CIO:** Dean Rundquist commended Catalog and Schedule Coordinator, Ryan Sipma's current efforts at building the schedule for the upcoming year, as well as the coordinating work on the 22/23 digital catalog. One new component of this year's catalog production is the ability of relevant areas to participate in the building, editing, and approval of the catalog using CurriQunet Meta.

## 5. Consent Agenda:

**5.1.** Per faculty consent, "Level I" was removed from the Electromechanical Technology Certificate of Career Preparation (approved on March 9, 2022) since there are no other levels.

## 6. Curriculum Proposals:

### 6.1. PACKAGES

#### **BIOLOGY**

**Course Modifications w/ DE:** *The Chair shared that BIOL 1, BIOL 22, and BIO 424 were commended by committee members for incorporating DEI into sample class assignments.*

<b>BIOL-1</b>	General Biology	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0
<b>BIOL-2</b>	Environmental Science	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0
<b>BIOL-3</b>	California Environmental Issues	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0
<b>BIOL-10</b>	Concepts in Biology	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0
<b>BIOL-12</b>	Introduction to Human Genetics	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0
<b>BIOL-14</b>	Health Science	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0
<b>BIOL-22</b>	Human Physiology	Approval: 19/0/0	Distance Education Approval Hybrid: 19/0/0
<b>BIOL-23</b>	General Microbiology	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0
<b>BIOL-62</b>	Biology of Organisms	Approval: 19/0/0	Distance Education Approval Hybrid: 19/0/0
<b>BIOL-63</b>	Evolutionary Ecology	Approval: 19/0/0	Distance Education Approval Hybrid: 19/0/0
<b>BIOL-92ABC</b>	Special Topics: Biology	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0
<b>BIOL-98ABC</b>	Independent Study: Biology	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0
<b>BIOL-424</b>	Anatomy and Physiology	Approval: 19/0/0	Distance Education Approval Hybrid/Online: 19/0/0

**Program Modifications:** *The Chair shared that PHYSICS 45 & 46 were removed from the Environmental Science for Transfer AS-T course requirements based on feedback from the CCCCCO reviewer earlier this semester.*

<b>Environmental Science for Transfer</b>	AS-T	Approval: 19/0/0
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## 7. Discussion/Action Items:

### 7.1. Curriculum Committee Elections:

- Positions filled by acclamation:
  - HFIC: Kathy Galipeau
  - KNA: Candace Hines-Tinsely
  - LA: Sharon Alton
  - MS: Joann Eisberg
- Elections to be held
  - BAT: Markazon Romero (IET), Pierre-Carlo Ortanez (HVACR), and Tracy Kocher (CIS)
  - HS: Julie Leahy & Adeel Rizvi (Lisa Doget to run election)
  - VPA Daniel Jacobo & John Machado (Nicole Farrand to run election)
- No Nominees:
  - SBS
  - Counseling/Matriculation
  - Instructional Support
- After committee discussion, it was decided that the Chair will put out a call for another round of nominations for faculty representatives in these areas.

### 7.2. Academic Senate Resolution on Climate Change & Carbon Neutral Campus

- Following an overview of the resolution and Academic Senate discussion by Academic Senate President, Neil Watkins, the Curriculum Committee discussed possible next steps in response to the Academic Senate Resolution, particularly related to encouraging “faculty to include lessons and assignments on climate change, sustainability, environmental ethics, climate justice, and related issues into their courses.”
- Curriculum representatives Joann Eisberg and Kathy Galipeau provided examples of assignments they use in their courses. It was suggested that prompts within the course modules linked to related resources that the Faculty Success Center is working on, should be considered. It was noted that because of the connections between DEI and environmental justice, these prompts might simply be included in the DEI framework.
- The Curriculum Chair shared plans to more intentionally incorporate sustainability/environmental responsibility in the revision of Institutional Learning Outcomes (ILOs). Neil Watkins and OAC Tri-Chair, Shannon Jessen shared that there already is a natural fit with the Community/Global Awareness and Responsibility ILO. Shannon Jessen also encouraged faculty to link sustainability, climate justice, and other related assignments to Social/Global Awareness ACES-ILO rubrics in Canvas and share the assignments in the Canvas Commons with an ACES tag.
- Because there is only one more committee meeting remains this semester, the committee agreed to pick up this discussion in the fall.

## 8. Next Agenda Forecast:

- Election Results
- Possible review of another standard update package

## 9. Floor Items:

- ACES-ILOs and curriculum processes

## 10. Adjournment: The meeting was adjourned at 2:18 p.m.

<b>Name</b>	<b>ATTENDANCE</b>	<b>M: Approval of Summary Notes 1<sup>st</sup>: Joann Eisberg 2<sup>nd</sup>: Markazon</b>	<b>M: Approval of Consent Agenda 1<sup>st</sup>: Julie Law 2<sup>nd</sup>: Joann Eisberg</b>	<b>M: Approval of Biology Package 1<sup>st</sup>: Julie Law 2<sup>nd</sup>: Naomi McCool</b>
Annette Henry	X	X	X	X
Candice Hines-Tinsley	X	X	X	X
Carol Hutte	X	X	X	X
Christina Holdiness				
Christina McPeck	X	X	X	X
Daniel Jacobo	X	X	X	X
Grace Wong	X	X	X	X
Joan Godinez				
Joann Eisberg	X	X	X	X
Julie Law	X	X	X	X
Julie Leahy	X	X	X	X
Kathy Galipeau	X	X	X	X
Kirk Collins	X	X	X	X
Lisa Doget				
Markazon Romero	X	X	X	X
Maryline Chemama	X	X	X	X
Megan Keebler	X	A	X	X
Naomi McCool	X	X	X	X
Nicole Farrand	X	X	X	X
Rob Rundquist (as CIO Designee)	X	X	X	X
Ryan Sipma	X	X	X	X
Sharon Alton				
Stephen Calebotta	X	X	X	X
<b>TOTAL COUNTS</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

Quorum= 23/2=11.5+1=12.5=13

<b>Non-Voting</b>	
Angela Burk-Herrick	X
Janeth Rodriguez	X
Jo Alvarez	X
Jonathan Polidano	X
Neil Watkins	X
Patricia Bopko	
Rousselle Douge	
RuthAnn Valencia	X
Shannon Jessen	X
Shireen Awad	