

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
October 21, 2020
1:30pm-3:00pm
VIA ZOOM ONLY**

MEETING LINK: <https://cccconfer.zoom.us/j/99084848526>

BY PHONE: +1 669 900 6833 (US Toll)

MEETING ID: 990 8484 8526

Members Present:

Angela Burk-Herrick, Curriculum Chair
Bruce Osburn, Business & Applied Technology
Christina McPeck, Social & Behavioral Sciences
Daniel Jacobo, Visual & Performing Arts
Joan Godinez, Student Services
Joann Eisberg, Mathematics & Science
Jonathan Polidano, CTE Liaison
Julie Law, Articulation Officer
Kathy Galipeau, HFIC
Laura Hope, Associate Superintendent of Instruction
Lisa Doget, Health Sciences
RuthAnn Garcia, Transfer Center
Ryan Sipma, Catalog & Schedule Coordinator
Sharon Alton, Language Arts

Mary Romero, Business & Applied Technology
Megan Keebler, Instructional Support
Naomi McCool, Social & Behavioral Sciences
Nicole DeRose, Acting Faculty Senate President
Nicole Farrand, Visual & Performing Arts
Patricia Bopko, Financial Aid
Patricia Powell, Student Services
Phil Roberts, Kinesiology, Nutrition, & Athletics
Rob Kopp, Mathematics & Science
Rob Rundquist, Dean Institutional
Effectiveness/Intersegmental Partnerships
Sherrie Loewen, Dean of Health Sciences
Shireen Awad, Curriculum Specialist

Members Absent:

Candice Hines-Tinsley, Kinesiology, Nutrition, & Athletics
Carol Hutte, Library Learning Resources
Stephen Calebotta, Language Art

Jo Alvarez, Outcomes and Assessment Facilitator
Jordan Hung, Health Sciences
Kathy Lucero, Admissions & Records

Guests:

Angela Ybarra, Student
Lauren Sanders, President/Student Trustee

- 1. Call To Order/New Committee Members:** The meeting was called to order at 1:35p.m.
- 2. Public Comment:** No comment.
- 3. Review and Approval of October 7, 2020 Expanded Summary Notes:** The summary notes were approved 15/0/0.
- 4. Curriculum Office Reports**
 - 4.1. Curriculum Chair:** A Board Policy (BP) and Administrative Policy (AP) for Credit for Prior Learning is being reviewed by Faculty Senate. The committee will likely see some new programs coming through for their approval as new educational programs have recently been reviewed by the EPPC. The Chair shared that she will reach out to some committee members to help with other AP/BPs related to curriculum that are up for review.

4.2. Curriculum Specialist: No report.

4.3. Catalog and Schedule Coordinator: The 2020-2021 Spring Schedule was released on Monday, October 19, 2020 and is available for students to view in the portal.

4.4. Articulation Officer: The Articulation Officer reported the following:

1. The question, "Will online labs be accepted for general transfer through 2020-21 by the UC?" was proposed to the UCs recently. The UCs responded that all the UC campuses have agreed to continue to honor online lab classes through the academic year 2020-2021. The UCs will honor established articulation agreements and rely on local CCCs to do their best in fulfilling the terms of the articulation as described in the approved Course Outline of Records (CORs).
2. UCs will no longer accept Pass/No Pass units in major prep classes and will not increase the cap of Pass/No Pass units passed after summer 2020. Chaffey does not have many courses that are available for students as Pass/No Pass but the AO wanted to ensure that everyone is aware of the updated policy for the UCs. The UCs will only accept Pass/No Pass units for the winter 2020, spring 2020, and summer 2020 terms.

4.5. Chief Instructional Officer: No report.

5. Consent Agenda: None.

6. Discussion Items:

6.1. BP/AP 4260 Prerequisites and Corequisites Workgroup: The Chair asked for volunteers to work on the BP/AP for Prerequisites and Corequisites to solicit feedback on the policies and to also ensure that the policies are being followed. The workgroup will make changes to the policies and then send those changes to Jim Fillpot. Jim Fillpot will then apply those changes so they can be vetted, reviewed, and approved by Faculty Senate. Rob Kopp volunteered and Patty Powell also volunteered depending upon the time the meeting is scheduled to make changes to the policies.

6.2. Revision of Local GE Pattern: The Chair shared that MATH-420 and MATH-450 are both listed in our local general education pattern which means they are considered "degree applicable" by virtue of this placement; however, these courses are also coded as basic skills. Courses cannot be considered both basic skills and degree applicable. ENGL-495 and ESL-475 fall into these same coding considerations. The Chair asked the committee to discuss whether the units for MATH-420 (MATH-450 is in the process of being deactivated), ENGL-495, and ESL-475 should be applicable to degrees *or* if they should be considered basic skills and not count as units for a degree moving forward. The Chair clarified two major points: (1) the decision made by the committee is for the future listing of these courses in the next catalog. The college will honor the status of these courses in the current and past catalogs until the decision is made and reflected in the new catalog, and (2) the math competency will remain the same and the decision made will not affect the math competency for a local AA/AS degree.

The CIO and the Chair both clarified that the discussion only revolves around MATH-420, ENGL-495, and ESL-475, not other 400-level courses offered at the college. Four hundred level courses in general are considered degree-applicable and non-transferrable, but in the case of these three courses, they have also been considered basic skills and one level below transfer (as defined by the Chancellor's office for Math, English, and ESL *only*). The committee is asked to decide if these courses are considered basic skills *or* degree applicable as defined by their 400-level numbering. Discussion ensued on the student learning outcomes and the intent of MATH-420 and ENGL-495. The intent of these courses, which is preparation for college coursework, is not synonymous with courses that work towards a degree. After continued discussion, the committee decided that the discipline faculty in these areas will be consulted on whether they consider their courses basic skills, before deciding how to code these courses.

6.3. Suggestions for DE Addendum Page: The Chair shared the draft of the AP that is being worked on by the DE office for DE courses. This AP will help with the revisions to the DE page in META. Joann and Naomi are working on helping with the revisions to the page. Joann and Naomi shared that having the language of the AP on the DE page in META would be beneficial for faculty and the college's DE curriculum. The language will also align with the DE developing standards set by the district which helps establish aligned expectations for DE courses. The current DE page is set up to justify why a course should be DE, but now the philosophical approach is to ask faculty what components of the original COR have to be different in DE (if any) and to address those components on the DE page. The Chair also mentioned that the current DE page is being revised to remove the additional explanation boxes.

A committee member briefly discussed concerns over the frequency of the instructor-student contact in DE courses. Some students have shared that some faculty have not been as responsive in DE courses. The student guests shared similar experiences; however, they did share that majority of their experiences have been positive and have set a high standard of what is expected in all of their courses. The committee members wanted to make it clear that faculty are working extremely hard to ensure they are maintaining exceptional instructor-student contact. The committee members commended faculty in their outstanding efforts to support students during the crisis and in DE courses in general.

7. Floor Items: None.

8. Adjournment: The meeting was adjourned at 2:56p.m.

Name	ATTENDANCE	Summary Notes 10/7/2020																
Bruce Osburn	X	X																
Candice Hines-Tinsley																		
Carol Hutte																		
Christina McPeck	X	X																
Daniel Jacobo	X																	
Joan Godinez	X	X																
Joann Eisberg	X																	
Jordan Hung																		
Julie Law	X	X																
Kathy Galipeau	X	X																
Laura Hope	X																	
Lisa Doget	X	X																
Mary Romero	X	X																
Megan Keebler	X																	
Naomi McCool	X	X																
Nicole Farrand	X	X																
Patricia Powell	X	X																
Phil Roberts	X	X																
Rob Kopp	X	X																
RuthAnn Garcia	X	X																
Ryan Sipma	X	X																
Sharon Alton	X	X																
Sherrie Loewen	X																	
Stephen Calebotta																		
Total Counts	20	15																

Quorum= 24/2=12+1=13

Non-Voting	
Angela Burk-Herrick	X
Jo Alvarez	
Jonathan Polidano	X
Kathy Lucero	
Nicole DeRose	X
Patricia Bopko	X
Rob Rundquist	X
Shireen Awad	X
DE Representative	
Student Representative	