

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
SUMMARY NOTES
January 27, 2021
1:30pm-3:00pm
VIA ZOOM ONLY**

MEETING LINK: <https://cccconfer.zoom.us/j/99084848526>

BY PHONE: +1 669 900 6833 (US Toll)

MEETING ID: 990 8484 8526

Members Present:

Angela Burk-Herrick, Curriculum Chair
Bruce Osburn, Business & Applied Technology
Candice Hines-Tinsley, Kinesiology, Nutrition, & Athletics
Carol Hutte, Library Learning Resources
Daniel Jacobo, Visual & Performing Arts
Jo Alvarez, Outcomes and Assessment Facilitator
Joan Godinez, Student Services
Joann Eisberg, Mathematics & Science
Jonathan Polidano, CTE Liaison
Julie Law, Articulation Officer
Kathy Galipeau, HFIC
Laura Hope, Associate Superintendent of Instruction
Lisa Doget, Health Sciences
Mary Romero, Business & Applied Technology

Naomi McCool, Social & Behavioral Sciences
Nicole DeRose, Acting Faculty Senate President
Nicole Farrand, Visual & Performing Arts
Patricia Bopko, Financial Aid
Patricia Powell, Student Services
Phil Roberts, Kinesiology, Nutrition, & Athletics
Rob Kopp, Mathematics & Science
Rob Rundquist, Dean Institutional Effectiveness/Intersegmental Partnerships
RuthAnn Valencia, Admissions and Records
Ryan Sipma, Catalog & Schedule Coordinator
Sharon Alton, Language Arts
Shireen Awad, Curriculum Specialist
Stephen Calebotta, Language Arts

Members Absent:

Christina McPeck, Social & Behavioral Sciences
Megan Keebler, Instructional Support
Sherrie Loewen, Dean of Health Sciences

Guests:

Angela Ybarra, Student
Jeff Laguna, Health Sciences

- 1. Call To Order/New Committee Members:** The meeting was called to order at 1:33p.m.
- 2. Public Comment:** No comment
- 3. Review and Approval of January 13, 2021 Expanded Summary Notes:** The summary notes were approved 16/0/0.
- 4. Curriculum Office Reports**
 - 4.1. Curriculum Chair:** The Chair sends well wishes to Sherrie Loewen and thanked her for her work on and with curriculum throughout the years.

- 4.2. **Curriculum Specialist:** The Specialist thanked Sherrie Loewen for her dedication to the college and for her amazing work on the Curriculum Committee. She thoroughly enjoyed working with Sherrie and wishes her the best in her new opportunity.
- 4.3. **Catalog and Schedule Coordinator:** The Catalog and Schedule Coordinator thanked Sherrie Loewen for her work at the college and in curriculum. He wishes her well in her new opportunity.
- 4.4. **Articulation Officer:** The Articulation Officer thanked Sherrie Loewen for her work at the college and wishes her the best in her new opportunity.
- 4.5. **Chief Instructional Officer:** No report.

5. **Consent Agenda:** The consent agenda was approved 17/0/0.

- 5.1. Due to the pandemic, GERO-497ABCD was removed from the Gerontology AS and Certificate of Achievement which were both approved on December 9, 2020 and will be on the January Board Report for January 28, 2021.
- 5.2. Due to the pandemic, PH-497ABCD will be temporarily removed from the Community Health Worker (CHW) Certificate that was approved on January 13, 2021. The faculty has confirmed that the internship is not currently a formal requirement for employment. Industry wants to fill these positions without internship as soon as possible to help with the pandemic. Following the pandemic, the faculty intend to add the internship course back to increase the competitiveness of graduates for regional positions.
- 5.3. The ENGL-495 prerequisite for BUSL-10, which was approved by the Committee on December 2, 2020, was removed. To maintain current articulation agreements, the prerequisite was replaced with “Eligibility for ENGL 1A as determined by the Chaffey College placement process.”
 - 1. Laura Hope added that the Chancellor’s Office is currently gathering data on the outcomes of AB-705. There will likely be a legislative push to remove stand-alone remediation prerequisite classes.

6. **Curriculum Proposals:**

6.1. **PACKAGES:**

DENTAL PACKAGE

Course Deactivations:

DENTAL-600	Activity Coordinator Training	Approval: 17/0/0
DENTAL-605	Activity Coordinator Training	Approval: 17/0/0

Program Deactivations:

Dental Assisting Skills	Certificate of Competency	Approval: 17/0/0
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Program Modifications:

Dental Assisting	A.S.	Approval: 17/0/0
Dental Assisting	Certificate of Achievement	Approval: 17/0/0

6.2. NONPACKAGES:

Course Modifications w/ DE:

ART-474	Identity System Design	Approval: 17/0/0	Distance Education Approval FO Emergency: 17/0/0
ART-89	Student Invitational Exhibition	Approval: 17/0/0	Distance Education Approval FO Emergency: 17/0/0
BUS-10	Introduction to Business	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
BUS-49	Business Decisions Using Basic Quantitative Tools	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
BUS-88	Business Communication	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
BUSL-401	Legal Research and Writing	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
BUSL-402	Civil Litigation	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
BUSL-406	Advanced Legal Research and Writing	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
BUSL-408	Bankruptcy and Debtor/Creditor Relations	Approval: 17/0/0	Distance Education Approval Hybrid/Online: 17/0/0
BUSL-435	The Law of Marketing and Business Competition	Approval: 18/0/0	Distance Education Approval Hybrid/Online: 18/0/0
BUSMGT-466	Introduction to Project Management	Approval: 18/0/0	Distance Education Approval Hybrid/Online: 18/0/0
BUSMGT-48	Quality Management Principles	Approval: 18/0/0	Distance Education Approval Hybrid/Online: 18/0/0
BUSMGT-480	Principles of Supervision	Approval: 5/13/0	Distance Education Approval Hybrid/Online: 5/13/0
BUSMKT-13	Professional Selling	Approval: 18/0/0	Distance Education Approval Hybrid/Online: 18/0/0
BUSMKT-405	International Marketing	Approval: 18/0/0	Distance Education Approval Hybrid/Online: 18/0/0
CISNTWK-435	Introduction to the Linux Operating System	Approval: 2/16/0	Distance Education Approval Hybrid/Online: 2/16/0
EGTECH-16	Computer Integrated Manufacturing - CNC Material Removal	Approval: 18/0/0	Distance Education Approval Hybrid: 18/0/0
MUSIC-58	Applied Music	Approval: 18/0/0	Distance Education Approval Hybrid/Online: 18/0/0

Program Modifications:

Accounting	A.S.	Approval: 18/0/0
Accounting	Certificate of Achievement	Approval: 18/0/0
Associate of Arts in Music for Transfer	AA-T	Approval: 18/0/0
Business Information Worker Stage Two	Certificate of Achievement	Approval: 18/0/0
Cyber Security Analyst	Certificate of Achievement	Approval: 18/0/0
Cyber Security Defender	Certificate of Achievement	Approval: 18/0/0
Cyber Security Professional	A.S.	Approval: 18/0/0
Fashion Merchandising	A.S.	Approval: 18/0/0
Fashion Merchandising	Certificate of Achievement	Approval: 18/0/0
Journalism	AA-T	Approval: 18/0/0
Microsoft Excel	Certificate of Achievement	Approval: 18/0/0
Microsoft Office	Certificate of Achievement	Approval: 18/0/0
Microsoft Word	Certificate of Achievement	Approval: 18/0/0

7. Discussion Items:

7.1. Ethnic Studies: The Articulation Officer shared a presentation on the new Ethnic Studies general education (Area F) that is required by the CSUs. The area was created as a response to social justice action that is needed. To access her presentation, please click on the file [Ethnic Studies Presentation 1/27/2021](#).

The Committee asked the following questions during the presentation:

1. What are the minimum qualifications for instructors to teach courses in this area?
 - Chaffey currently does not have any full-time or adjunct faculty that meet the Ethnic Studies minimum qualifications. Since this is a specific discipline, there will need to be an ask to hire someone who does meet these qualifications.
2. Is there a C-ID course for Ethnic Studies that colleges can emulate?
 - The AO confirmed there is no C-ID yet and each college is fulfilling this requirement differently. There is a call by the state to start the discussion on an Ethnic Studies degree in February.
3. Is there a possibility of enrollment impacts if courses are moved from Area D to Area F?
 - The AO and Chair agreed there may be an impact but there is more discussion needed on this.
4. How does this impact catalog rights?
 - Graduates from the CSU in 2024-2025 must have Area F completed despite previous catalog rights.
5. What are the next steps and answers needed?
 - Everything should be in place by Spring 2022.
 - Will there be an ethnic studies department?
 - Who will write the curriculum?
 - Will Ethnic Studies be added to our local GE Pattern?
 - This change much be a group effort and a team will be needed to work on this.

The following discussion ensued:

1. The Chair discussed that a decision needs to be made on the roll out plan of an Ethnic Studies department that includes the Curriculum Committee, Faculty Senate, and Administration. Curriculum Committee members have purview over structural design of the course and can serve on the statewide discussions for this as well. The committee discussed the need for a robust structure. A committee member recommended a process to assess our current curriculum to see if there are any courses that we can use or build from to meet the demand for Ethnic Studies. Whether or not colleges can take this approach is being discussed now. The

CIO emphasized that the courses that are created for this area must meet the integrity of the core competencies and meet the true intentions of Area F.

2. There was a motion to have the Curriculum Committee create a subgroup to work on Ethnic Studies related discussions and processes. The committee approved the formation of a subgroup 18/0/0.

8. Floor Items: None.

9. Adjournment: The meeting was adjourned at 2:52p.m.

Name	ATTENDANCE	Summary Notes 1/13/2021	CONSENT AGENDA	DENTAL-600	DENTAL-605	DENTAL ASSISTING SKILLS	DENTAL ASSISTING AS	DENTAL ASSISTING CA	ART-474	ART-89	BUS-10	BUS-49	BUS-88	BUSL-401	BUSL-402	BUSL-406	BUSL-408
Bruce Osburn	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Candice Hines-Tinsley	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Carol Hutte	X	X	X	X	X	X	X	X	X	X							
Christina McPeck																	
Daniel Jacobo	X																
Joan Godinez	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Joann Eisberg	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Julie Law	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Kathy Galipeau	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Laura Hope	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Lisa Doget	X										X	X	X	X	X	X	X
Mary Romero	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler																	
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nicole Farrand	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Patricia Powell	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Phil Roberts	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sharon Alton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sherrie Loewen																	
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	19	16	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17

Quorum= 22/2=11+1=12

Non-Voting	
Angela Burk-Herrick	X
Jo Alvarez	X
Jonathan Polidano	X
Nicole DeRose	X
Patricia Bopko	X
Rob Rundquist	X
RuthAnn Valencia	X
Shireen Awad	X

