

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
VIA ZOOM ONLY**

MEETING LINK: <https://cccconfer.zoom.us/j/268215263>

MEETING ID: 268-215-263

SUMMARY NOTES

April 22, 2020

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Curriculum Chair
Bruce Osburn, Business & Applied Technology
Candice Hines-Tinsley, Kinesiology, Nutrition, & Athletics
Charmaine Phipps, Language Arts
Christina McPeck, Social & Behavioral Sciences
Daniel Jacobo, Visual & Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Jeffrey Laguna, Health Sciences
Julie Law, Counseling
Kathleen Galipeau, Hospitality, Fashion, Interior Design, & Culinary
Laura Hope, Associate Superintendent of Instruction and Institutional Effectiveness
Lisa Doget, Health Sciences

Mary Romero, Business & Applied Technology
Naomi McCool, Social & Behavioral Sciences
Nicole DeRose, Acting Faculty Senate President
Nicole Farrand, Visual & Performing Arts
Patricia Bopko, Financial Aid
Patricia Powell, Counseling
Rob Kopp, Mathematics & Science
RuthAnn Garcia, Transfer Center
Ryan Sipma, Catalog & Schedule Coordinator
Sean Stratton, Articulation Officer
Shelley Marcus, Library Learning Resources
Sherrie Loewen, Health Sciences
Shireen Awad, Curriculum Specialist
Stephen Calebotta, Language Arts
Vanessa Thomas, Business & Applied Technology

Members Absent:

Erik Kolb, Mathematics & Science
Jo Alvarez, SLO Facilitator, PSR Representative
Kathy Lucero, Admissions & Records
Megan Keebler, Instructional Support

Michael Escobosa, Health Sciences
Rob Rundquist, Interim Dean, Institutional Effectiveness and Intersegmental Partnerships

Guests:

Carol Hutte, Library Learning Resources

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:34p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of April 15, 2020 Expanded Summary Notes:** The summary notes were approved 19/0/1.
4. **Consent Agenda:** The consent agenda was approved 20/0/0.

4.1. Removal of 2019-2020 Deactivated Courses and additions to University Studies, CSUGE, and IGETC:

	Course ID	Title	University Studies	CSUGE	IGETC
1.	BIOL-61	Introduction to Cell and Molecular Biology	Removed from University Studies: Math and Science. Replaced with BIOL-40	Removed and replaced with BIOL-40.	Removed and replaced with BIOL-40.
2.	ENGL-73	LGBT Literature		Added	
3.	GEOG-10	Cultural Geography of North America	Removed from University Studies: Social and Behavioral.	Removed	Removed
4.	MATH-17	Statway II		Removed	Removed
5.	RE-10	Real Estate Principles	Removed Business and Technology.		

4.2. Distance Education Addenda for Summer 2020 and Fall 2020 Schedules (Please note: Courses marked only as online can also be taught as hybrid. Courses marked only as hybrid can only be taught as hybrid.). To streamline the approvals of the DE proposals, the Curriculum Office will complete both Curriculum Committee approvals and the Associate Superintendent of Instruction's approvals simultaneously in Curricunet. Laura Hope's attendance and live approval at this meeting serves as her approval in Curricunet.

Course Name	Type	Hybrid	Online
ART 20	Mod w/ DE	X	X
ART 30	Mod w/ DE	X	X
ART 32	Mod w/ DE	X	X
ARTH 11	Mod w/ DE		X
ARTH 7	Mod w/ DE		X
ARTH 9	Mod w/ DE		X
BRDCAST 55	Mod w/ DE		X
BRDCAST 74	Mod w/ DE		X
CINEMA 30	Mod w/ DE		X
CINEMA 80	Mod w/ DE		X
CJ 10	Mod w/ DE	X	X
CJ 408	Mod w/ DE	X	X
CJ 410	Mod w/ DE	X	X
CJ 5	Mod w/ DE	X	X
CJ 54	Mod w/ DE	X	X
CJ 55	Mod w/ DE	X	X
CJ 56	Mod w/ DE	X	X
CJ 58	Mod w/ DE	X	X
CJ 6	Mod w/ DE	X	X
CJ 7	Mod w/ DE	X	X
CJ 8	Mod w/ DE	X	X
CJ 9	Mod w/ DE	X	X
CUL 17	Mod w/ DE		X
CUL 440	Mod w/ DE		X
CUL 442	Mod w/ DE		X
CUL 443	Mod w/ DE		X
CUL 444	Mod w/ DE		X
DANCE 1	Mod w/ DE		X
DANCE 10A	Mod w/ DE		X
DANCE 10B	Mod w/ DE		X
DANCE 12	Mod w/ DE		X
DANCE 2	Mod w/ DE		X
DANCE 20A	Mod w/ DE		X
DANCE 20B	Mod w/ DE		X
DANCE 25	Mod w/ DE		X
DANCE 30A	Mod w/ DE		X
DANCE 30B	Mod w/ DE		X

Course Name	Type	Hybrid	Online
DANCE 400	Mod w/ DE		X
DANCE 40A	Mod w/ DE		X
DANCE 50A	Mod w/ DE		X
DANCE 60A	Mod w/ DE		X
DANCE 7A	Mod w/ DE		X
DANCE 7B	Mod w/ DE		X
DANCE 8A	Mod w/ DE		X
GEOG 6	Mod w/ DE	X	X
HIST 10	Mod w/ DE		X
HIST 4	Mod w/ DE	X	X
HIST 50	Mod w/ DE	X	X
HIST 51	Mod w/ DE	X	X
HOTFS 14	Mod w/ DE		X
HOTFS 21	Mod w/ DE		X
HOTFS 32	Mod w/ DE		X
HOTFS 42	Mod w/ DE		X
HOTFS 428	Mod w/ DE		X
HOTFS 431	Mod w/ DE		X
HOTFS 450	Mod w/ DE		X
HOTFS 451	Mod w/ DE		X
HOTFS 452	Mod w/ DE		X
ID 14	Mod w/ DE		X
ID 15	Mod w/ DE	X	X
ID 17	Mod w/ DE	X	X
ID 21	Mod w/ DE	X	X
ID 22	Mod w/ DE	X	X
KINLEC 16	Mod w/ DE		X
KINLEC 2	Mod w/ DE		X
KINTM 1	Mod w/ DE		X
KINTM 11	Mod w/ DE		X
KINTM 14	Mod w/ DE		X
KINTM 15	Mod w/ DE		X
KINTM 18	Mod w/ DE		X
KINTM 2	Mod w/ DE		X
KINTM 27	Mod w/ DE		X
KINTM 3	Mod w/ DE		X
KINTM 5	Mod w/ DE		X

Course Name	Type	Hybrid	Online
KINTM 6	Mod w/ DE		X
KINTM 60	Mod w/ DE		X
KINTM 60A	Mod w/ DE		X
KINTM 61A	Mod w/ DE		X
KINTM 62	Mod w/ DE		X
KINTM 62A	Mod w/ DE		X
KINTM 64	Mod w/ DE		X
KINTM 65A	Mod w/ DE		X
KINTM 66	Mod w/ DE		X
KINTM 7	Mod w/ DE		X
KINTM 8	Mod w/ DE		X
KINTM 9	Mod w/ DE		X
MUSIC 26	Mod w/ DE		X
MUSIC 2A	Mod w/ DE		X
MUSIC 2B	Mod w/ DE		X
MUSIC 35	Mod w/ DE		X
MUSIC 36	Mod w/ DE		X
MUSIC 37	Mod w/ DE		X
MUSIC 38	Mod w/ DE		X
MUSIC 58	Mod w/ DE		X
MUSIC 75	Mod w/ DE		X
MUSIC 76	Mod w/ DE		X
NF 27	Mod w/ DE		X
NURADN 14	Mod w/ DE	X	X
NURADN 26	Mod w/ DE	X	X
NURADN 27	Mod w/ DE	X	X
NURADN 3	Mod w/ DE	X	X
NURADN 34	Mod w/ DE	X	X
NURADN 45	Mod w/ DE	X	X
NURADN 50	Mod w/ DE	X	X
NURADN 6	Mod w/ DE	X	
NURVN 407A	Mod w/ DE	X	X
NURVN 407B	Mod w/ DE	X	X

Course Name	Type	Hybrid	Online
NURVN 409L	Mod w/ DE	X	
NURVN 415A	Mod w/ DE	X	X
NURVN 417A	Mod w/ DE	X	X
NURVN 421	Mod w/ DE	X	X
NURVN 421L	Mod w/ DE	X	
NURVN 601	Mod w/ DE	X	X
NURVN 602	Mod w/ DE	X	X
NURVN 603	Mod w/ DE	X	X
PHIL 71	Mod w/ DE	X	X
PHIL 79	Mod w/ DE	X	X
PHIL 80	Mod w/ DE		X
PHOTO 10	Mod w/ DE	X	X
PHOTO 429	Mod w/ DE		X
PHYS 44	Mod w/ DE	X	X
PHYS 5	Mod w/ DE	X	X
PHYS 6	Mod w/ DE	X	X
PS 10	Mod w/ DE		X
PS 21	Mod w/ DE	X	X
PS 25	Mod w/ DE	X	X
PS 3	Mod w/ DE		X
PS 32	Mod w/ DE		X
PS 4	Mod w/ DE		X
PS 7	Mod w/ DE		X
THEATRE 14	Mod w/ DE		X
THEATRE 2	Mod w/ DE		X
THEATRE 30	Mod w/ DE	X	X
THEATRE 32	Mod w/ DE		X
THEATRE 36	Mod w/ DE		X
THEATRE 40	Mod w/ DE		X
THEATRE 42	Mod w/ DE		X
THEATRE 50	Mod w/ DE		X
THEATRE 52	Mod w/ DE		X
THEATRE 8	Mod w/ DE		X

5. Curriculum Proposals:

PACKAGE: BUSINESS

New Courses w/ DE: First and Second Reading

BUSMGT-441	Principles of Leadership	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
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BUSMKT-410	Marketing Using Social Media	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0
BUSMKT-420	Customer Service	Approval: 21/0/0	Distance Education Approval Hybrid/Online:21/0/0

Course Deactivations: Final Reading

BUSMGT-440	Principles of Leadership	Approval: 21/0/0
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Program Modifications: Final Reading

General Business	A.S.	Approval: 21/0/0
General Business	Certificate of Achievement	Approval: 21/0/0
Leadership in Criminal Justice	Certificate of Achievement	Approval: 21/0/0
Management	A.S	Approval: 21/0/0
Management	Certificate of Achievement	Approval: 21/0/0
Marketing	A.S.	Approval: 21/0/0
Marketing	Certificate of Achievement	Approval: 21/0/0
Small Business Entrepreneur	A.S.	Approval: 21/0/0
Small Business Entrepreneur	Certificate of Achievement	Approval: 21/0/0
Supervision	A.S.	Approval: 21/0/0
Supervision	Certificate of Achievement	Approval: 21/0/0

PACKAGE: COMPUTER INFORMATION SYSTEMS

New Courses w/ DE: First and Second Reading

COMPSCI-401	Introduction to Virtual and Augmented Reality	Approval: 21/0/0	Approval: 21/0/0	Distance Education Approval Hybrid/Online: Approval: 21/0/0
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Program Modifications: Final Reading

Computer Information Systems	A.S.	Approval: 21/0/0
Computer Information Systems	Certificate of Achievement	Approval: 21/0/0

PACKAGE: GEOGRAPHY

Course Deactivations: Final Reading

GEOG-10	Cultural Geography of North America <i>Note: The removal of GEOG-10 from University Studies: Social & Behavioral Sciences, CSUGE, and IGETC are reflected in</i>	Approval: 21/0/0
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	<i>consent agenda item 4.1.</i>	
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Program Modifications: Final Reading

Geography	AA-T	Approval: 21/0/0
Social Justice Studies	AA-T	Approval: 21/0/0

NONPACKAGES

Course Modifications w/ DE: First and Second Reading

FASHD-482	Industry Internship: Fashion Design	Approval: 21/0/0	Distance Education Approval Online: 21/0/0
FASHM-482	Industry Internships: Fashion Merchandising	Approval: 21/0/0	Distance Education Approval Hybrid/Online: 21/0/0

Course Modifications: First and Second Reading

ART-478	Illustration on the Computer	Approval: 21/0/0
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Program Modifications: Final Reading

Drafting Technician: Architectural	Certificate of Achievement	Approval: 21/0/0
Drafting Technician: Mechanical	A.S.	Approval: 21/0/0
Drafting Technician: Mechanical	Certificate of Achievement	Approval: 21/0/0

6. Discussion Items:

6.1. Committee Members Recognition: The Chair thanked the committee for their hard work, commitment, and dedication to the committee this year. In addition to making thoughtful decisions aimed at serving the best interests of students, the committee has read 1,480 curriculum proposals (56 new courses, 781 course modifications, 530 distance education addenda, 7 new programs, 54 program modifications, 46 course deactivations, 1 course reactivation, and 5 program deactivations). The Chair also thanked Shelley Marcus, Jeff Laguna, and Charmaine Phipps, who have announced that they will not be returning next year, for their time and commitment to the committee. All have been extremely valuable and exemplary in their curriculum work. Shelley Marcus thanked the Chair and Curriculum Specialist for their dedicated work to curriculum as well. The Curriculum Specialist also congratulated the Chair on her first year in the role. The Specialist thanked the Chair for her evident hard work, dedication, passion, and care for Chaffey’s curriculum. The Chair was also thanked for taking on a challenging role and making the transition seamless, effortless, and fun. The committee praised the Chair with a virtual round of applause.

6.2. Oral Communication Requirement in ADTs: As discussed in the previous meeting, the Chair drafted the following language to be reviewed and voted on by the committee. This proposed language reflects the committee’s vote to require oral communication (Area 1C) for ADTs:

Complete 60 semester CSU-transferable units using the California State University-General Education-Breadth pattern (CSU-GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) for CSU pattern requiring Area 1, Group C: Oral Communication.

The committee revised the language to say:

- i. Complete the major requirements listed with grades of C or better.
- ii. Complete a minimum of 60 CSU transferable units with a minimum GPA of 2.0.
- iii. Complete the California State University-General Education-Breadth pattern (CSU-GE Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) for CSU (Area 1C: Oral Communication course required).

The committee voted 21/0/0 to have the revised language placed into all ADTs by the Curriculum Office.

- 7. Floor Items:** The Chair announced that CurricUNET will now be “closed” for any future curriculum development due to the transition to the college’s new curriculum management system, CurriQunet META, and due to the conclusion of Curriculum Committee meetings until Fall 2020. For the remainder of the semester through Fall 2020, the Curriculum Office will work closely with META developers to create the new curriculum management system. Faculty will still have view only access to the current CurricUNET.

For any faculty members who would still like to launch distance education courses for the Fall schedule are asked to not launch any proposals in CurricUNET, but rather inform their coordinators of their intent to launch. This notification of intent will allow these courses to still be scheduled online in the fall. As long as these courses are launched and approved in META before December 2020, these courses can still be offered via the Chancellor’s Office Temporary Blanket Distance Education Addendum. The Chair sent an email to faculty with this announcement and detailed instructions on April 22, 2020.

- 8. Adjournment:** The meeting was adjourned at 2:45p.m.

Name	ATTENDANCE	Summary Notes 4/15/2020	CONSENTA GENDA	BUSMGT-441 1 st /2 nd READING	BUSMKT-410 1 st /2 nd READING	BUSMKT-420 1 st /2 nd READING	BUSMGT-440 DEACTIVATION	GENERAL BUSINESS AS FINAL	GENERAL BUSINESS CA FINAL	LEADERSHIP IN CRIMINAL JUSTICE FINAL	MANAGEMENT AS FINAL	MANAGEMENT CA FINAL	MARKETING AS FINAL	MARKETING CA FINAL	SMALL BUSINESS ENTREPRENEUR AS FINAL	SMALL BUSINESS ENTREPRENEUR CA FINAL	SUPERVISION AS FINAL
Bruce Osburn	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Candice Hines-Tinsley	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Christina McPeck	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Erik Kolb																	
Jeffrey Laguna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jo Alvarez																	
Julie Law	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Kathy Galipeau	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Lisa Doget	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Mary Romero	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler																	
Michael Escobosa																	
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nicole DeRose	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Nicole Farrand	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Patricia Powell	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia	X																
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sherrie Loewen	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	22	20	20	21	21	21	21	21	21	21	21	21	21	21	21	21	21

Quorum= 26/2=13+1=14

Non-Voting	
Angela Burk-Herrick	X
Kathy Lucero	
Laura Hope	X
Patricia Bopko	X
Rob Rundquist	
Shireen Awad	X
Vanessa Thomas	X
PSR Representative	
DE Representative (Jonathan Ausubel)	

