

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

Teleconference x6759

SUMMARY NOTES

September 19, 2018

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Mathematics & Science
Anthony DiSalvo, Dean, Language Arts and Library
Charmaine Phipps, Language Arts
Daniel Jacobo, Visual and Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Helen Leung, Counseling
Jeffrey Laguna, Health Sciences
Linda Marcotte, Social & Behavioral Sciences
Marie Boyd, Curriculum Chair
Mark Forde, Chino Representative
Megan Keebler, Instructional Support
Meridith Randall, Associate Superintendent of Instruction
and Institutional Effectiveness
Naomi McCool, Social and Behavioral Sciences

Patricia Bopko, Financial Aid
Rob Kopp, Mathematics & Science
RuthAnn Garcia, Transfer Center
Ryan Sipma, Catalog and Schedule Coordinator
Sean Stratton, Articulation Officer
Sharon Awad, Administrative Assistant II, Curriculum
Shelley Marcus, Library Learning Resources
Stephen Calebotta, Language Arts
Stephen Shelton, Vice Chair
Tracy Kocher, Business & Applied Technology
Vanessa Thomas, Business and Applied Technology, High
School Articulation
Wanda Baker, Business & Applied Technology

Members Absent:

Annette Henry, Kinesiology, Nutrition, & Athletics
John Machado, Visual & Performing Arts
Kathy Lucero, Admissions and Records
Lucy Serrano, Counseling

Marlene Soto, Health Sciences
Michael Escobosa, Health Sciences
Misty Burrue, Faculty Senate President

Guests:

Diann Thursby, Inland Empire Desert Regional Consortium
Joyce Oakdale, Math and Science
Tanya Cusick, Health Sciences

- 1. Call To Order/New Committee Members:** The meeting was called to order at 1:35p.m. The Chair introduced the guest, Diann Thursby, who works with the Inland Empire Desert Regional Consortium.
- 2. Public Comment:** No comment.
- 3. Review and Approval of September 5, 2018 Expanded Summary Notes:** The summary notes were approved 17/0/0.
- 4. Discussion Items:**
 - 4.1. Review of Distance Education Proposals:** The Chair and Administrative Assistant II (AAII) reminded the committee to review the distance education proposals in Curricunet while reviewing the main COR. There is a DEH icon for hybrid proposals and DEO icon for fully online proposals. The AAII also mentioned that the agenda will now reflect separate approvals for face-to-face modifications and for distance education.
 - 4.2. Chemistry AS-T:** The Curriculum Committee is tasked with ensuring that all curriculum at Chaffey College is compliant with state laws regarding curriculum. In 2010, SB-1440 was approved for Community Colleges to create Associate Degrees for Transfer.

Chaffey College has complied with this portion of the law for all degrees affected, except the Chemistry AS-T. Only two of the chemistry courses, CHEM-75A and CHEM-75B, are over the unit count by one unit each,

meaning the courses do not fit into the TMC template. Since the Chemistry AS-T template became available on February 1, 2015, the Curriculum Office and the Articulation Officer have attempted to work with the Chemistry Faculty in obtaining the AS-T degree. Chemistry Faculty do not want to adjust the units to fit the template. As a result, the development of the AS-T is at a standstill. Guest, Joyce Oakdale from the Chemistry department, mentioned that the Physics courses are also above the unit count on the Chemistry AS-T. Joyce stated that the Chemistry department is willing to adjust the units of those two organic chemistry courses if the Physics department adjusts the units of their courses on the Chemistry AS-T as well. The Physics department does not feel the need to adjust their courses as they have their own Physics AS-T and the Physics courses fit that template. The Chair observed that since the Physics Department has a successful AS-T that has been approved by the state, they should not have to adjust their courses for the Chemistry AS-T. Since the Chemistry AS-T is only over by two units according to the IGETC pattern, the Chair thinks the responsibility lies within the Chemistry department only to obtain the Chemistry AS-T. The Chair shared the Chancellor's Office chart that lists all the ADT's that have been approved within our region. Norco College has the Chemistry AS-T which is likely drawing students to their campus instead of ours.

The Articulation Officer stated that several colleges have O-Chem at 4 units--the same C-ID approved courses as Chaffey's Chem-75A and 75B--and those courses still articulate to the UC. He advises that the reduction of the units would allow the AS-T to pass under the IGETC for STEM pattern.

Since the production of the Chemistry AS-T is at a standstill, thus resulting in incompliance of SB-1440, the Chair motioned to take the issue to Faculty Senate to report that discipline faculty do not want to lower the organic chemistry units; therefore, the template cannot be completed. The motion carried 16/0/4.

- 4.3. (Jim Fillpot) 2018-2019 Funding Formula:** Jim Fillpot distributed the latest report on the new proposed Funding Formula. The report included an analysis by each funding element. Jim shared with the committee the various components of the funding formula. One question arose about whether or not the points awarded to the AS-T was based upon a time limit. Jim clarified that there is no time limit as of yet. He also clarified that in order to receive points for the "Transfer Level Math and English" component, students would have to complete both math and English within one year. What constitutes a year is still not clear (i.e. Fall and Spring only). More information from the state on the Funding Formula is coming.
- 5. Prerequisite Workgroup:** The AAI for Curriculum shared that responses for the final portion of the AB-705 project are coming through. She reported that Deans and Coordinators are to respond by September 24, 2018.
- 6. Guided Pathways:** Angela Burk-Herrick met with Math, Kinesiology, and Business in regards to program mapping. They are using a model for program mapping from another college that seems to work very well. She complimented Business' work in mapping their courses and programs and understanding where all of their courses articulate. She reported that Kinesiology discovered that they could have work in Pre-Allied Health curriculum as they align with that subject. Angela is excited about the working on mapping with other departments as well.
- 7. Miscellaneous:**
 - 7.1. Informational:** Final By-Laws approved at the August 29, 2018 meeting are in your packet.
 - 7.2. Informational:** The Out-of-Class Assignment "Computation" has changed to "Quantitative Reasoning".
- 8. Consent Agenda:** The consent agenda was approved 20/0/0.
 - 8.1. Dental Assisting Programs (A.S. and Certificate of Achievement):** The requirement, "Students must be eligible for ENGL 1A and MATH 25 or completion of MATH 420," was removed from the A.S. program description. The phrase "It is strongly recommended that students be eligible to register in English 1A" has been added to the certificate's description. The letter "R" for "RDA" was also removed from the program descriptions.
 - 8.2.** The following actions have taken place in Curricunet following the steps outlined in the summary notes from the September 5, 2018 Curriculum Committee meeting.
 - 1. Removal of ESL-475 and Assessment Level into ENGL-1A:**
 - 8.2.1.1. COMSTD-2

- 8.2.1.2. COMSTD-6
- 8.2.1.3. COMSTD-74 (Changes made to existing modification below)
- 8.2.1.4. COMSTD-78

2. **Removal of ENGL-475 (ENGL-495 or ESL-475 are prerequisites for these courses):**

- 8.2.2.1. ENGL-33
- 8.2.2.2. ENGL-35
- 8.2.2.3. ENGL-68
- 8.2.2.4. ENGL-74
- 8.2.2.5. ENGL-76
- 8.2.2.6. ENGL-7A
- 8.2.2.7. ENGL-7B
- 8.2.2.8. ENGL-7D
- 8.2.2.9. ENGL-7E
- 8.2.2.10. JOUR-10
- 8.2.2.11. JOUR-30

9. OLD BUSINESS:

New Program: Final Reading

Heating, Ventilation, Air Conditioning and Refrigeration Level 2	Certificate of Competency	Approval: 20/0/0
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10. NEW BUSINESS:

Course Modifications with DE: First Reading

CISNTWK-20	Introduction to Cybersecurity: Ethical Hacking <i>Needs SLOs in TaskStream</i>	Modification Approval: 20/0/0	Distance Education Approval Hybrid/Online: 20/0/0
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Course Modifications with DE: First and Second Reading

CHIN-1	Elementary Mandarin Chinese I	Modification Approval: 20/0/0	Distance Education Approval Hybrid: 20/0/0
CHIN-18	Chinese Civilization and Culture	Modification Approval: 20/0/0	Distance Education Approval Hybrid/Online: 20/0/0
CHIN-2	Elementary Mandarin Chinese II	Modification Approval: 20/0/0	Distance Education Approval Hybrid: 20/0/0
COMSTD-74	Intercultural Communication	Modification Approval: 20/0/0	Distance Education Approval Hybrid: 20/0/0

Course Modifications: First Reading

INDMM-400	Intro to Construction Safety, Trade Math, Rigging, and Tools <i>Needs SLOs in TaskStream</i>	Approval: 20/0/0
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Course Modifications: First and Second Reading

HIST-10	History of Asian Civilizations II	Approval: 20/0/0
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IET-411	Programmable Logic Controllers	Approval: 20/0/0
IET-415	Advanced Electricity Laboratory	Approval: 20/0/0
IET-419	DC Variable Speed Drive	Approval: 20/0/0
IET-420	Fundamentals of Control Systems Technology	Approval: 20/0/0
IETELMT-432	Electrical Control of Hydraulic Systems	Approval: 20/0/0

Course Deactivations: Final Reading

SPAN-16	Spanish Composition	Approval: 20/0/0
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Program Modifications: Final Reading

Associates in Computer Science for Transfer	AS-T	Approval: 20/0/0
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PACKAGE: Accounting and Financial Services

New Course with DE: First and Second Reading

ACCTGFS-30	Personal Finance <i>This course will be submitted for Area B4-Mathematics for CSUGE.</i>	Modification Approval: 20/0/0	Distance Education Approval Hybrid/Online: 20/0/0
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Course Deactivations: Final Reading

ACCTGFS-440	Introduction to Financial Planning	Approval: 20/0/0
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Program Modifications: Final Reading

Financial Planning	Certification of Career Preparation	Approval: 20/0/0
Small Business Entrepreneur	A.S.	Approval: 20/0/0
Small Business Entrepreneur	Certificate of Achievement	Approval: 20/0/0

PACKAGE: Mechatronics

New Course with DE: First and Second Reading

IETMECH-400	Introduction to Mechatronics	Modification Approval: 20/0/0	Distance Education Approval Hybrid: 20/0/0
IETMECH-401	Robotics and Sequencing	Modification Approval: 20/0/0	Distance Education Approval Hybrid: 20/0/0
IETMECH-402	Mechatronics Troubleshooting	Modification Approval: 20/0/0	Distance Education Approval Hybrid: 20/0/0

Course Reactivations: First and Second Reading

IETELMT-436	Pneumatics Fundamentals <i>Need SLOs in TaskStream</i>	Approval: 20/0/0
IETELMT-438	Electrical Control of Pneumatic Systems <i>Need SLOs in TaskStream</i>	Approval: 20/0/0

New Programs: Final Reading

Mechatronics	A.S.	Approval: 20/0/0
Mechatronics Level I	Certificate of Achievement	Approval: 20/0/0
Mechatronics Level II	Certificate of Career Preparation	Approval: 20/0/0

PACKAGE: Welding

New Course: First Reading (*Request for Discussion*)

The following package was tabled as these are noncredit courses that are to mirror credit courses for Welding. The credit courses have not been fully developed in curriculum. The curriculum committee feels it is best to table this package until the mirrored credit courses are also included in the package.

WELD-600	Introduction to Welding	Approval: Tabled 20/0/0
WELD-601	Introduction to SMAW Welding	Approval: Tabled 20/0/0
WELD-602	Introduction to SMAW Groove & open-root Welding	Approval: Tabled 20/0/0

New Programs: Final Reading

Introduction to Welding	Certificate of Completion	Approval: Tabled 20/0/0
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11. Adjournment: The meeting was adjourned at 3:03p.m.

Name	ATTENDANCE	SUMMARY NOTES	CHEMISTRY AST DISCUSSION TO FACTULY SENATE	CONSENT AGENDA	HVACR LEVEL II NEW PROGRAM	CHIN-1 1 ST /2 ND READING W/DE	CHIN-18 1 ST /2 ND READING W/DE	CHIN-2 1 ST /2 ND READING W/DE	CISNTWK-20 1 ST READING W/DE	COMSTD-74 1 ST /2 ND READING W/DE	HIST-10 1 ST /2 ND READING	IET-411 1 ST /2 ND READING	IET-415 1 ST /2 ND READING	IET-419 1 ST /2 ND READING	IET-420 1 ST /2 ND READING	IETELMT-432 1 ST /2 ND READING	INDMM-400 1 ST READING
Angela Burk-Herrick	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Annette Henry																	
Anthony DiSalvo	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Elaine Martinez	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Helen Leung	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Jeffrey Laguna	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
John Machado																	
Linda Marcotte	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Lucy Serrano																	
Mark Forde	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Marlene Soto																	
Megan Keebler	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Michael Escobosa																	
Misty Burruel																	
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	A	X	X	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Tracy Kocher	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Vanessa Thomas	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Wanda Baker	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	20	17	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20

Quorum= (26/2) +1=14

Guests:

Diann Thursby
Joyce Oakdale
Tanya Cusick

Non-Voting	
Kathy Lucero	
Marie Boyd	X
Meridith Randall	X
Patricia Bopko	X
Sharon Awad	X
Stephen Shelton	X

