

**CHAFFEY COLLEGE  
CURRICULUM COMMITTEE MEETING  
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204  
FONTANA CAMPUS, FNAC 100  
CHINO CAMPUS, CHMB 143**

**Teleconference x6759**

**SUMMARY NOTES**

**February 27, 2019**

**1:30pm-3:00pm**

**Members Present:**

Angela Burk-Herrick, Mathematics & Science  
Annette Henry, Kinesiology, Nutrition, & Athletics  
Charmaine Phipps, Language Arts  
Daniel Jacobo, Visual and Performing Arts  
Elaine Martinez, Kinesiology, Nutrition, & Athletics  
Helen Leung, Counseling  
Jeffrey Laguna, Health Sciences  
Kathy Lucero, Admissions and Records  
Laura Hope, Interim, Associate Superintendent of  
Instruction and Institutional Effectiveness  
Mark Forde, Chino Representative  
Marie Boyd, Curriculum Chair

Megan Keebler, Instructional Support  
Misty Burrue, Faculty Senate President  
Naomi McCool, Social and Behavioral Sciences  
Rob Kopp, Mathematics & Science  
Ryan Sipma, Catalog and Schedule Coordinator  
Sean Stratton, Articulation Officer  
Shelley Marcus, Library Learning Resources  
Shireen Awad, Administrative Assistant II, Curriculum  
Stephen Shelton, Vice Chair  
Tracy Kocher, Business & Applied Technology  
Vanessa Thomas, Business and Applied Technology, High  
School Articulation

**Members Absent:**

John Machado, Visual & Performing Arts  
Linda Marcotte, Social & Behavioral Sciences  
Lucy Serrano, Counseling  
Marlene Soto, Health Sciences

Michael Escobosa, Health Sciences  
Patricia Bopko, Financial Aid  
RuthAnn Garcia, Transfer Center  
Stephen Calebotta, Language Arts

**Guests:**

None

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:37p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of February 13, 2019 Expanded Summary Notes:** The summary notes were approved 13/0/2.
4. **Discussion Items:**
  - 4.1. **Program language distinguishing between a CTE AS and a CTE certificate in the same discipline:** The Chair asked for volunteers to work on language that can distinguish descriptions between a CTE AS and a CTE certificate for the same discipline. The volunteers are Mark Forde, Jeffrey Laguna, Angela Burk-Herrick, and possibly Helen Leung.
  - 4.2. **Local GE Pattern and Math Competency:** Angela Burk-Herrick pointed to page 39 of the Catalog that lists the Math Competency to be "Place[ment] into Mathematics 25 or higher as determined by the Chaffey assessment process." She feels this language may need to be clearer so that students who place into MATH-25 will not need to take a course to fulfill this requirement. Helen Leung pointed to GE Area A2 Communication and Analytical Thinking and stated that if students took a non-math course for that area, students would still need to meet math proficiency. With AB-705 in effect, it is uncertain how the counselors will determine if students have met this proficiency. Laura Hope mentioned that new language is being proposed regarding changes to Title 5 that align with AB-705 which may guide our discussion on the math competency at our next meeting.
  - 4.3. **EO 1100 Approved GE-Area B4 courses:** EO 1100 states that courses that will fulfill the math competency/quantitative reasoning requirement include personal finance, game theory, and computer programming as

examples. The guiding notes are a good starting point for faculty to develop courses that they feel qualify for quantitative reasoning per EO 1100. The Articulation Officer says these courses need to be broad in theory and have quantitative elements. Laura Hope suggested that faculty start with the courses the CSU explicitly outlines in the guiding notes and work towards others after more are defined. These courses include Personal Finance, Math for Liberal Arts, Game Theory, and Fundamentals of Game Programming.

**4.4. Curriculum Mapping (Who, What, When, Where, Why, and How?):** The Faculty Senate President shared that rich conversation about curriculum has occurred during the mapping process. As a result, she feels the Curriculum Committee should be involved in those discussions to ensure the curriculum process is not circumvented. The maps display the course sequence, including recommendations for general education. She also shared that the maps may be displayed in a portfolio in conjunction with the major sheets and the catalog. The Chair shared that the Curriculum Committee is tasked with the compliance of Title 5 and that more discussion will be needed on whether the curriculum committee would serve a role in the mapping process.

**4.5. College Planning Council Report:** The Chair shared the Local Goal Setting Data provided by Jim Fillpot. The college has awarded more AD-Ts, but the transfer rate to CSUs has declined. Some reasons pondered include impaction and unpacking of the AD-Ts. The Chair encouraged the committee to share this sheet with their department.

**4.6. Low Unit Certificates in Title 5:** Kathy Lucero shared that the regulation has been amended and the unit threshold has been lowered to 8 units as possible transcription and sixteen units as mandatory transcription. Colleague will need to be updated to meet these new mandates.

**4.7. Minimum Requirements for Associate Degrees:** Tabled.

**5. Guided Pathways:**

**5.1. Prototype with sample map:** Angela Burk-Herrick shared that the maps are recommended pathway for students' to reach their goal. There may be more than one map per area based upon students' educational goals. Angela also provided a FAQ that address questions about scheduling, the generation of maps, and advisement for students. The maps also help clarify the general education choices that best prepares students for their different interests. Jeffrey Laguna suggested that the maps help guide scheduling so that coordinators can anticipate possible influxes of students during certain semesters based upon the maps. Laura Hope shared that only 20% of our students have comprehensive educational plans that allow us to know the demands for scheduling courses. The technology piece is not available yet, but the Instruction Office is looking at technology that can meet these scheduling needs. Discussion ensued about the scheduling components of the maps, the decisions made around general education courses on the maps, and the advisement piece of the maps. The discussion will continue on how the maps are modified and maintained.

**6. Miscellaneous:** None.

**7. Consent Agenda:** The consent agenda was approved 15/0/0.

**7.1.** Per faculty consent, CB04 Credit Status for ENGL-495 has changed from Degree Applicable to Not Degree Applicable in Curricunet and COCI since this is a basic skills course. CB08 (Basic Skills) was also changed in COCI to Basic Skills.

**7.2.** Per faculty consent, CB04 Credit Status for MATH-420, MATH-420B, and MATH-450 changed from Degree Applicable to Not Degree Applicable in Curricunet since this is a basic skills course. COCI was coded correctly.

**8. NEW BUSINESS:**

**Program Modifications: Final Reading**

Dental Assisting	A.S.	Approval: 16/0/0
Dental Assisting	CA	Approval: 16/0/0

**9. Adjournment:** The meeting was adjourned at 2:57p.m.

Name	ATTENDANCE	Summary Notes 2-13--2019	Consent Agenda	DENTAL ASSISTING AS	DENTAL ASSISTING CA
Angela Burk-Herrick	X	X	X	X	X
Annette Henry	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X
Daniel Jacobo	X				
Elaine Martinez	X	X	X	X	X
Helen Leung	X	X	X	X	X
Jeffrey Laguna	X	A	X	X	X
John Machado					
Linda Marcotte					
Lucy Serrano					
Mark Forde	X	X	X	X	X
Marlene Soto					
Megan Keebler	X	X	X	X	X
Michael Escobosa					
Misty Burruel	X	X	X	X	X
Naomi McCool	X			X	X
Rob Kopp	X	X	X	X	X
RuthAnn Garcia					
Ryan Sipma	X	X	X	X	X
Sean Stratton	X	X	X	X	X
Shelley Marcus	X	X	X	X	X
Stephen Calebotta					
Tracy Kocher	X	X	X	X	X
Vanessa Thomas	X	A	X	X	X
<b>Total Counts</b>	17	15	15	16	16

Non-Voting	
Kathy Lucero	X
Laura Hope	X
Marie Boyd	X
Patricia Bopko	
Sharon Awad	X
Stephen Shelton	X