

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

Teleconference x6759

AGENDA

November 28, 2018

1:30pm-3:00pm

Members Present:

Members Absent:

Guests:

1. Call To Order/New Committee Members:

2. Public Comment:

3. Review and Approval of October 31, 2018 Expanded Summary Notes:

4. Review and Approval of November 14, 2018 Expanded Summary Notes:

5. Discussion Items:

5.1. Associate Degree Description pertaining to the value of GE courses (Cont.):

1. *Example: To become a well-rounded person capable of fully participating in society and the modern economy, the student will need a strong foundation in the major areas of human study and endeavor. This A.S. degree also includes coursework in General Education. Entry-level courses in General Education (arts and humanities, mathematics and natural sciences, and the social sciences) can help you gain a greater understanding of and appreciation for the world and its people. These general education courses will enhance communication skills, improve critical thinking skills and help with a professional career in _____.*

5.2. Catalog and Schedule Report:

5.3. Language Courses and Supplemental Requirement:

6. Guided Pathways:

7. Miscellaneous:

8. Consent Agenda:

8.1. The units for the Nursing: Vocational A.S. and Certificate of Achievement were updated to reflect the correct unit count as Curricunet did not calculate the units correctly. The certificate was 53-65 units, and the A.S. was 47 units. Both are actually 53 units.

8.2. DENTAL changes due to scheduling issues within Colleague:

1. DENTAL-415 removed lab units and content
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 17. DENTAL-490 removed lab units and content
 18. DENTAL-490L created to include lab only units and content
- 8.3.** The following courses had their TOP Codes and SAM Codes switched from non-CTE to CTE.
1. ED-10, changed from SAM Code E to SAM Code C.
 2. ED-10, changed from TOP Code 0801.00 to TOP Code 0802.10.
 3. PHOTO-1, changed SAM Code E to SAM Code D.
 4. PHOTO-1, changed TOP Code 1011.00 to TOP Code 1012.00.
 5. MUSIC-15, changed SAM Code E to SAM Code D.
 6. MUSIC-15, changed TOP Code 1004.00 to TOP Code 1005.00.
 7. MUSIC-16, changed SAM Code E to SAM Code C.
 8. MUSIC-16, changed TOP Code 1004.00 to TOP Code 1005.00.
 9. MUSIC-17, changed SAM Code E to SAM Code C.
 10. MUSIC-17, changed TOP Code 1004.00 to TOP Code 1005.00.
 11. MUSIC-18, changed SAM Code E to SAM Code C.
 12. MUSIC-18, changed TOP Code 1004.00 to TOP Code 1005.00.

9. NEW BUSINESS:

Package: Business Technology

Course Deactivation: Final Reading

BUSOT-462	Digital Transcription and Voice Recognition Software	Approval:
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Program Modifications: Final Reading

Microsoft Word	Certificate of Achievement	Approval:
Professional Administrative Management	A.S. Degree	Approval:
Professional Administrative Management	Certificate of Achievement	Approval:

Package: Public Health

New Courses with DE: First Reading

PH-10	Personal Health and Wellness	Modification Approval:	Distance Education Approval Hybrid/Online:
PH-20	Introduction to Public Health	Modification Approval:	Distance Education Approval Hybrid/Online:
PH-30	Health and Social Justice	Modification Approval:	Distance Education Approval Hybrid/Online:

PH-40	Drugs, Health, and Society	Modification Approval:	Distance Education Approval Hybrid/Online:

New Program: Final Reading

Public Health	AS-T	Approval:
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New Program: Final Reading

Dental Assisting Skills	Certificate of Competency	Approval:
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Course Deactivation: Final Reading

ENGL-675	Preparation for College Reading and Writing	Approval:
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Course Modifications with DE: First Reading

BUS-49	Business Decisions Using Basic Quantitative Tools	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-400	Introduction to Paralegal Studies	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-401	Legal Research and Writing	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-402	Civil Litigation	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-403	Evidence	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-404	Law Office Operations	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-406	Advanced Legal Research and Writing	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-408	Bankruptcy and Debtor/Creditor Relations	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-409	Family Law	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-411	Estate Planning and Probate Law	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-412	Immigration Law	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-413	Workers' Compensation Law	Modification Approval:	Distance Education Approval Hybrid/Online:

BUSL-435	The Law of Marketing and Business Competition	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSMGT-430	Warehouse Management and Material Handling	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSMGT-440	Principles of Leadership	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSMGT-45	Small Business Ownership and Management	Modification Approval:	Distance Education Approval Hybrid:
BUSMGT-466	Introduction to Project Management	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSMGT-48	Quality Management Principles	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSMGT-480	Principles of Supervision	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSMKT-405	International Marketing	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSTEC-400	Job Search and Interviewing Techniques	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSTEC-40A	Beginning Computer Keyboarding	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSTEC-40B	Computer Keyboarding: Speed and Accuracy Development	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSTEC-471	Administrative Office Management	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSTEC-50	Filing and Records Management	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSTEC-61	Microsoft Office PowerPoint	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSTEC-63	Microsoft Office Excel - Comprehensive	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSTEC-64	Microsoft Office Access-Comprehensive	Modification Approval:	Distance Education Approval Hybrid/Online:
COMSTD-12	Mass Communication and Society	Modification Approval:	Distance Education Approval Hybrid/Online:
RE-60	Real Estate Finance	Modification Approval:	Distance Education Approval Online:

SPAN-1	Elementary Spanish I	Modification Approval:	Distance Education Approval Online:
SPAN-2	Elementary Spanish II	Modification Approval:	Distance Education Approval Online:
SPAN-4SS	Spanish for Heritage Speakers II	Modification Approval:	Distance Education Approval Online:

Course Modifications: First Reading

ARABIC-2	Elementary Modern Standard Arabic	Approval:
ARABIC-3	Intermediate Modern Standard Arabic	Approval:
ART-82	Introduction to Digital Media	Approval:
BUS-10	Introduction to Business	Approval:
BUSL-28A	Business Law I	Approval:
BUSL-28B	Business Law II	Approval:
CHIN-3	Intermediate Mandarin Chinese I	Approval:
CHIN-4	Intermediate Mandarin Chinese II	Approval:
CUL-15	Sanitation, Safety, and Equipment Management	Approval:
CUL-17	Principles of Food Preparation	Approval:
EMT-11	Emergency Medical Technician	Approval:
FR-1	Elementary French I	Approval:
FR-2	Elementary French II	Approval:
HOTFS-10	Introduction to Hospitality Management	Approval:
HOTFS-14	Food and Beverage Management	Approval:
HOTFS-21	Purchasing, Cost Controls, and Menu Planning	Approval:
HOTFS-32	Hospitality Law	Approval:
HOTFS-422	Hotel Operations	Approval:
HOTFS-428	Human Resources Management in Hospitality	Approval:
HOTFS-431	Hospitality Marketing Management	Approval:
HOTFS-482	Industry Internship: Hospitality Management	Approval:
KINTM-16	Beginning Dance/Spirit Team	Approval:
SPAN-4	Intermediate Spanish II	Approval:

10. Adjournment:

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

Teleconference x6759

SUMMARY NOTES

October 31, 2018

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Mathematics & Science
Charmaine Phipps, Language Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
John Machado, Visual & Performing Arts
Kathy Lucero, Admissions and Records
Linda Marcotte, Social & Behavioral Sciences
Marie Boyd, Curriculum Chair
Mark Forde, Chino Representative
Marlene Soto, Health Sciences
Megan Keebler, Instructional Support
Meridith Randall, Associate Superintendent of Instruction
and Institutional Effectiveness

Misty Burruel, Faculty Senate President
Naomi McCool, Social and Behavioral Sciences
Rob Kopp, Mathematics & Science
Ryan Sipma, Catalog and Schedule Coordinator
Sean Stratton, Articulation Officer
Sharon Awad, Administrative Assistant II, Curriculum
Stephen Calebotta, Language Arts
Stephen Shelton, Vice Chair
Tracy Kocher, Business & Applied Technology
Vanessa Thomas, Business and Applied Technology, High
School Articulation

Members Absent:

Annette Henry, Kinesiology, Nutrition, & Athletics
Anthony DiSalvo, Dean, Language Arts and Library
Daniel Jacobo, Visual and Performing Arts
Helen Leung, Counseling
Jeffrey Laguna, Health Sciences
Lucy Serrano, Counseling

Michael Escobosa, Health Sciences
Patricia Bopko, Financial Aid
RuthAnn Garcia, Transfer Center
Shelley Marcus, Library Learning Resources
Wanda Baker, Business & Applied Technology

Guests:

Maria Fitzpatrick

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:33p.m.
2. **Public Comment:** Angela Burk-Herrick congratulated Tracy Kocher on winning first place at Chaffey College's 2018 Halloween Contest.
3. **Review and Approval of October 17, 2018 Expanded Summary Notes:** The summary notes were approved 14/0/1.
4. **Discussion Items:**
 - 4.1. **AP Credit Score:** The conversation continued from the last curriculum meeting. Chaffey College is currently accepting an AP Credit score of four for U.S. History and Psychology course equivalencies. Naomi McCool spoke with both departments and History Faculty have decided to accept a score of three for U.S. History. Kathy Lucero believes the Catalog can provide clearer language on exactly what can be awarded for students in terms of AP Credit. The Catalog and Schedule Coordinator will work on some designs to provide clarity on the AP Credit Score Chart on pages 27-28. The Articulation Officer advocated that the college follow the standards of the CSU protocol for all AP course equivalencies. Maria Fitzpatrick shared that PSYCH-1 articulates to both the UCs and CSUs. She stated that UCs do not grant course equivalency for an AP score of three. The UC gives "unassigned or general credits" for a score of a three meaning students may have to repeat the course at the receiving UC institution. The department wants to align with the rigor of the IGETC pattern and the UCs. Maria shared that accepting a score of a three for equivalency may impact the rest of the course sequence in the program. The Chair suggested that Maria Fitzpatrick get a copy of the AP test, request a statistical validation between PSYCH-1 and PYSCH-80 to disaggregate the grade

effects of PSYCH-1 to PSYCH-80, and return to the Curriculum Committee early spring semester to report the data. The committee voted 16/0/0 that the actions suggested by the Chair take place.

4.2. Allowable COOPED Course Designs: The committee revisited the last conversation that took place on COOPED on January 31, 2018. Discussion continued on whether or not faculty should find the employment site for a student, the display of unit ranges, addition of co-requisites/prerequisites to COOPED courses, and if faculty can/should create a one unit lecture companion course to accommodate occupational COOPED courses. The committee decided that due to the many questions surrounding COOPED, the college's COOPED plan needs to be revised. The Faculty Senate President suggested that a policy be created; however, no decision has been made on who would create this policy.

4.3. AP 4023 Workgroup: David Karp has joined the group. Angela Burk-Herrick has emailed CPC to gain more attendance from those members. Dr. Randall suggested that the revisions to the AP should include CTE programs needing advisory committee minutes in the packets.

4.4. Chancellor's Office Curriculum Update:

1. **Substantial and Nonsubstantial changes for program modifications:** There is no longer a distinction between substantial and nonsubstantial changes in the Curriculum Inventory. This is beneficial as substantial changes used to prompt a new control number, which essentially means a new program to the Chancellor's Office.
2. **New Language for Credit Certificates [Title 5 §55070](#):** Credit Certificates that are 16 or more semester units must now be submitted to the Chancellor's Office. Before, the minimum unit count for a certificate submission was 18 units. Previously, colleges had the option of submitting certificates between 12 to 17.5 units, but colleges may now submit certificates as low as 8 units so that these certificates may be transcribed after Chancellor's Office approval. The new certificate program award types available for submission will now be:
 - 4.4.2.1. Certificate of Achievement: 16 or greater semester (or 24 or greater quarter) units
 - 4.4.2.2. Certificate of Achievement: 8 to fewer than 16 semester (or 12 to fewer than 24 quarter units)

The memo from the Chancellor's Office states that the Curriculum Inventory will be able to accommodate these new changes early next year.

3. **Simplified Process for Submitting IGETC and CSU-GE Certificates:** Curriculum Specialists are no longer required to attach all the CORs for the IGETC and CSU-GE certificates and can just attach a copy of the certificates from the Catalog.
4. **Local Approval of COOPED ([Title 5 §55250](#), [55251](#), [55256.5](#)):** As of March 2018, COOPED courses have local approval. The courses still need to be submitted to the Chancellor's Office for chaptering, but should the course need a new control number, the college will receive one in 24 to 48 hours. COOPED courses may also award units in 0.5 increments.

4.5. Articulation Report (GE Pattern for University Studies): Tabled

4.6. Guided Pathways/AB-705 Curriculum Webinar: Tabled

5. Guided Pathways: Tabled

6. Miscellaneous: Tabled

7. Consent Agenda: The consent agenda was approved 16/0/0.

7.1. The descriptions for the Industrial Electrical Technology AS Degree, and Industrial Electrical Technology Certificates Level I, II, and III have been revised to include minor language that delineates the certificates as Level I, Level II, and Level III. These programs of study were approved by the Curriculum Committee on October 3, 2018.

7.2. The unit range for the Industrial Electrical Technology Level I Certificate of Achievement was fixed to show the proper range of 20-23 units. The original word report did not pull the 1-4 unit range of IET-484ABCD.

- 7.3. The unit range for the Industrial Electrical Technology Level II Certificate of Achievement was fixed to show the proper range of 30-33 units. The original word report did not pull the 1-4 unit range of IET-484ABCD.
- 7.4. The unit range for the Industrial Electrical Technology Level III Certificate of Achievement was fixed to show the proper range of 43-46 units. The original word report did not pull the 1-4 unit range of IET-484ABCD.
- 7.5. The unit range for the Industrial Electrical Technology A.S. Degree was fixed to show the proper range of 43-46 units. The original word report did not pull the 1-4 unit range of IET-484ABCD.
- 7.6. The phrase “This course may also require completion of lab assignments” has been removed from CHIN-1 and CHIN-2 descriptions and was replaced with “This course may also require completion of supplemental assignments.” CHIN-1 and CHIN-2 were approved by the Curriculum Committee on September 19, 2018.

8. NEW BUSINESS:

Course Modifications with DE: First and Second Reading

RE-10	Real Estate Principles	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
RE-15	Real Estate Practice	Modification Approval: 16/0/0	Distance Education Approval Hybrid/Online: 16/0/0
RE-475	Real Estate Escrow I	Modification Approval: 16/0/0	Distance Education Approval Online: 16/0/0

Course Modifications: First and Second Reading

ARABIC-1	Elementary Modern Standard Arabic	Approval: 16/0/0
ARABIC-4	Intermediate Modern Standard Arabic	Approval: 16/0/0
FIRETEC-11	Legal Aspects of Emergency Services	Approval: 16/0/0
FIRETEC 12	Occupational Safety and Health for Emergency Services	Approval: 16/0/0

Program Modifications: Final Reading

Dietetic Service Supervisor	Certificate of Achievement	Approval: 16/0/0
Real Estate	A.S. <i>The description should include possible occupational opportunities students may receive after obtaining this program of study.</i>	Approval: Tabled
Real Estate	Certificate of Achievement <i>The description should include possible occupational opportunities students may receive after obtaining this program of study.</i>	Approval: Tabled
Real Estate Salesperson’s Certificate	Certificate of Career Preparation <i>The description should include possible occupational opportunities students may receive after obtaining this program of study.</i>	Approval: Tabled

9. Adjournment: The meeting was adjourned at 2:48p.m.

Name	ATTENDANCE	SUMMARY NOTES	CONSENT AGENDA	AP Credit Score-PSYCH	RE-10 1 ST /2 ND READING	RE-15 1 ST /2 ND READING	RE-475 1 ST /2 ND READING	ARABIC-1 1 ST /2 ND READING	ARABIC-4 1 ST /2 ND READING	FIRETEC-11 1 ST /2 ND READING	FIRETEC-12 1 ST /2 ND READING	DIETETIC SERVICE SUPERVISOR
Angela Burk-Herrick	X	X	X	X	X	X	X	X	X	X	X	X
Annette Henry												
Anthony DiSalvo												
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo												
Elaine Martinez	X	X	X	X	X	X	X	X	X	X	X	X
Helen Leung												
Jeffrey Laguna												
John Machado	X	X	X	X	X	X	X	X	X	X	X	X
Linda Marcotte	X	X	X	X	X	X	X	X	X	X	X	X
Lucy Serrano												
Mark Forde	X		X	X	X	X	X	X	X	X	X	X
Marlene Soto	X	X	X	X	X	X	X	X	X	X	X	X
Megan Keebler	X	X	X	X	X	X	X	X	X	X	X	X
Michael Escobosa												
Misty Burruel	X	a	X	X	X	X	X	X	X	X	X	X
Naomi McCool	X	X	X	X	X	X	X	X	X	X	X	X
Rob Kopp	X	X	X	X	X	X	X	X	X	X	X	X
RuthAnn Garcia												
Ryan Sipma	X	X	X	X	X	X	X	X	X	X	X	X
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus												
Stephen Calebotta	X	X	X	X	X	X	X	X	X	X	X	X
Tracy Kocher	X	X	X	X	X	X	X	X	X	X	X	X
Vanessa Thomas	X	X	X	X	X	X	X	X	X	X	X	X
Wanda Baker												
Total Counts	16	15	16	16	16	16	16	16	16	16	16	16

Quorum= (26/2) +1=14

Guests: Maria Fitzpatrick

Non-Voting	
Kathy Lucero	X
Marie Boyd	X
Meridith Randall	X
Patricia Bopko	
Sharon Awad	X
Stephen Shelton	X

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SUMMARY NOTES

November 14, 2018

1:30pm-3:00pm

Members Present:

Annette Henry, Kinesiology, Nutrition, & Athletics
Charmaine Phipps, Language Arts
Daniel Jacobo, Visual and Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Helen Leung, Counseling
John Machado, Visual & Performing Arts
Linda Marcotte, Social & Behavioral Sciences
Marie Boyd, Curriculum Chair

Misty Burruel, Faculty Senate President
Rob Kopp, Mathematics & Science
RuthAnn Garcia, Transfer Center
Sean Stratton, Articulation Officer
Sharon Awad, Administrative Assistant II, Curriculum
Shelley Marcus, Library Learning Resources
Stephen Shelton, Vice Chair

Members Absent:

Angela Burk-Herrick, Mathematics & Science
Kathy Lucero, Admissions and Records
Jeffrey Laguna, Health Sciences
Lucy Serrano, Counseling
Mark Forde, Chino Representative
Marlene Soto, Health Sciences
Megan Keebler, Instructional Support
Meridith Randall, Associate Superintendent of Instruction
and Institutional Effectiveness
Michael Escobosa, Health Sciences

Michael McClellan, Kinesiology, Nutrition, & Athletics,
Guided Pathways, Success Centers
Naomi McCool, Social and Behavioral Sciences
Patricia Bopko, Financial Aid
Ryan Sipma, Catalog and Schedule Coordinator
Stephen Calebotta, Language Arts
Tracy Kocher, Business & Applied Technology
Vanessa Thomas, Business and Applied Technology, High
School Articulation
Wanda Baker, Business & Applied Technology

Guests:

None

*Quorum was not met today.

1. Call To Order/New Committee Members: The meeting was called to order at 1:38p.m.

2. Public Comment: No comment.

3. Review and Approval of October 31, 2018 Expanded Summary Notes: There was not a quorum for voting.

4. Discussion Items:

4.1. Associate Degree Description pertaining to the value of GE courses: The Chair suggested that the descriptions for CTE associate degrees include the value of students taking GE courses. Since CTE certificates often resemble or are identical to the associate degree, adding language about the GE courses explicitly clarifies the distinction between the two programs of study. The Chair is also suggesting that the CTE associate degrees address what professional careers are obtainable after completion of the degree. Linda Marcotte reported that she devotes full class sessions to clarify the distinction between her programs of study by sharing the different options of certification and employability for each program. Daniel Jacobo also discusses the variances of his degrees in the students' syllabi. He shared that students feel this distinction is very helpful. Below is an example of a CTE associate degree that added GE language to the description. Discussion will continue on whether the language should be a general statement or specific to each degree.

1. *Example: To become a well-rounded person capable of fully participating in society and the modern economy, the student will need a strong foundation in the major areas of human study and endeavor. This A.S. degree also includes coursework in General Education. Entry-level courses in General Education (arts and humanities, mathematics and natural sciences, and the social sciences) can help you gain a greater understanding of and appreciation for the world and its people. These general education courses will enhance communication skills, improve critical thinking skills and help with a professional career in _____.*

4.2. Fall Plenary 2018: The Curriculum Vice Chair attended Fall Plenary along with the Faculty Senate President. He reported that there were breakouts on Guided Pathways, diversification, credit for prior learning, and AB-705. There was also discussion on the Funding Formula and its link to Guided Pathways. ASCCC also reported that employment data shows that the California Community Colleges' workforce does not represent the diverse composition of the state. As a result, it is encouraged that colleges look at their hiring application process, construction of job announcements, screening processes, and interview processes. The UC Transfer Pathways were also discussed. There are twenty-one different pathways that do not lead to an associate degree. The President of the UC system stated that these pathways should be expanded to other areas and guarantee admission into the UC. The resolutions on "Consultation with the Chancellor's Office" were briefly discussed. The Administrative Assistant will send the committee the updated adopted resolutions. To view the Fall Session Resolutions, please click [here](http://asccc.org) or visit <http://asccc.org>.

4.3. Catalog and Schedule Report: Tabled.

4.4. Curricunet Update: There is now a pencil icon on the Curriculum Committee Member approval page for easier access to the proposal checklist.

5. Guided Pathways: No comment.

6. Miscellaneous: The Articulation Officer mentioned that courses submitted for GE review (CSUGE/IGETC pattern) will no longer be back-dated by the GE reviewers. New courses approved for GE will have a GE 'effective date'--that is, the date indicating GE approval in the ASSIST database--beginning the academic year which follows the year in which the course was submitted. For example, courses submitted for GE approval in Fall 2018 will have a GE effective date of Fall 2019. Faculty interested in developing new courses intended for inclusion in the CSUGE/IGETC pattern should keep this timeline in mind when undertaking schedule planning.

7. Consent Agenda: There was no quorum. The consent agenda was tabled.

7.1. The units for the Nursing: Vocational A.S. and Certificate of Achievement were updated to reflect the correct unit count as Curricunet did not calculate the units correctly. The certificate was 53-65 units, and the A.S. was 47 units. Both are actually 53 units.

7.2. DENTAL changes due to scheduling issues within Colleague:

1. DENTAL-415 removed lab units and content
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8. **NEW BUSINESS:** There was no quorum. New Business was tabled.

Course Deactivation: Final Reading

ENGL-675	Preparation for College Reading and Writing	Approval:
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Course Modification with DE: First Reading

BUS-49	Business Decisions Using Basic Quantitative Tools	Modification Approval:	Distance Education Approval Hybrid/Online:
BUSL-409	Family Law	Modification Approval:	Distance Education Approval Hybrid/Online:

Course Modification: First Reading

ARABIC-2	Elementary Modern Standard Arabic	Approval:
ARABIC-3	Intermediate Modern Standard Arabic	Approval:
BUS-10	Introduction to Business	Approval:
BUSL-28A	Business Law I	Approval:
BUSL-28B	Business Law II	Approval:

9. **Adjournment:** The meeting was adjourned at 2:15p.m.

Name	ATTENDANCE	SUMMARY NOTES	CONSENT AGENDA	ENGL-675 Deactivation	BUS-49 1 st Reading	BUSL-409 1 st Reading	ARABIC-4 1 st Reading	ARABIC-3 1 st Reading	BUS-10 1 st Reading	BUSL-28A 1 st Reading	BUSL-28B 1 st Reading
Angela Burk-Herrick											
Annette Henry	X										
Charmaine Phipps	X										
Daniel Jacobo	X										
Elaine Martinez	X										
Helen Leung	X										
Jeffrey Laguna											
John Machado	X										
Linda Marcotte	X										
Lucy Serrano											
Mark Forde											
Marlene Soto											
Megan Keebler											
Michael Escobosa											
Michael McClellan											
Misty Burruel	X										
Naomi McCool											
Rob Kopp	X										
RuthAnn Garcia	X										
Ryan Sipma											
Sean Stratton	X										
Shelley Marcus	X										
Stephen Calebotta											
Tracy Kocher											
Vanessa Thomas											
Wanda Baker											
Total Counts	12										

*No quorum.
Guests: None

Non-Voting	
Kathy Lucero	
Marie Boyd	X
Meridith Randall	
Patricia Bopko	
Sharon Awad	X
Stephen Shelton	X

ADVANCED PLACEMENT (AP) EXAMS: COURSE EQUIVALENCIES AND GENERAL EDUCATION CREDIT

Students may earn credit for College Board Advanced Placement (AP) Exams with scores of 3, 4, or 5 (unless otherwise noted below). AP credit can be used to meet institutional requirements for Chaffey College (general education and/or major requirements), and transfer requirements for the CSUs, UCs, CSU GE-Breadth, and IGETC. Course credit and units granted at Chaffey College may differ from course credit and units granted by a transfer institution. The actual AP transfer credit awarded is determined by the CSU and UC*.

AP EXAM	Chaffey College Credit			Chaffey College General Education Pattern (AP Scores of 3, 4, or 5)	
	AP Score	Course Equivalency	Unit Credit (Semester)	Subject Area	Minimum GE Credits (Semester)
Art History	3, 4, 5	No equivalent course	6 units	C1: Art <i>or</i> C2: Humanities	3 units
Biology	3, 4, 5	BIOL-1	4 units	B: Natural Sciences	4 units
Calculus AB or AB Subscore ¹	3, 4, 5	MATH-65A	4 units	A2: Communication and Analytical Thinking <i>and</i> Math Competency	3 units
Calculus BC ¹	3, 4, 5	MATH-65A <i>and</i> MATH-65B	4 units + 4 units	A2: Communication and Analytical Thinking <i>and</i> Math Competency	3 units
Chemistry	3, 4, 5	CHEM-24A	5 units	B: Natural Sciences	4 units
Chinese Language and Culture	3, 4, 5	CHIN-1 <i>and</i> CHIN-2	4 units + 4 units	C2: Humanities	3 units
Comparative Government and Politics	3, 4, 5	No equivalent course	3 units	D1: American Institutions	3 units
Computer Science A ²	3, 4, 5	COMPSCI-1	3 units	N/A	3 units
Computer Science AB ²	3, 4, 5	No equivalent course	3 units	N/A	3 units
Computer Science Principles	3, 4, 5	No equivalent course	3 units	N/A	3 units
English – Language and Composition	3, 4, 5	ENGL-1A	3 units	A1: English Composition	3 units
English – Literature and Composition	3, 4, 5	ENGL-1A <i>and</i> ENGL-1C	3 units + 3 units	A1: English Composition <i>or</i> C2: Humanities	3 units
Environmental Science	3, 4, 5	No equivalent course	4 units	B: Natural Sciences	4 units
European History	3, 4, 5	No equivalent course	3 units	C2: Humanities <i>or</i> D2: Behavioral Sciences	3 units
French Language and Culture	3, 4, 5	FR-1 <i>and</i> FR-2	4 units + 4 units	C2: Humanities	3 units
French Literature	3, 4, 5	No equivalent course	4 units	C2: Humanities	3 units
German Language and Culture	3, 4, 5	No equivalent course	8 units	C2: Humanities	3 units
Human Geography	3, 4, 5	No equivalent course	3 units	D2: Behavioral Sciences	3 units
Italian Language and Culture	3, 4, 5	No equivalent course	8 units	C2: Humanities	3 units
Japanese Language and Culture	3, 4, 5	No equivalent course	8 units	C2: Humanities	3 units
Latin ³	3, 4, 5	No equivalent course	8 units	C2: Humanities	3 units
Latin – Literature ³	3, 4, 5	No equivalent course	8 units	C2: Humanities	3 units

¹AP Calculus Exam Limitations: Only one exam may be used for unit credit.

²AP Computer Science Exam Limitations: Only one exam may be used for unit credit.

³AP Latin Exam Limitations: Maximum 8 semester units toward Chaffey College credit.

*Credit for external exams at CSUs and UCs varies by campus, but minimum acceptance standards are updated and published periodically. For CSUs and CSU GE-Breadth applicability, see "Systemwide Credit for External Examinations" [Memo ASA-2018-06](http://www.calstate.edu/AcadAff/CodedMemos) at www.calstate.edu/AcadAff/CodedMemos. For UCs, see "Exam Credit" at <http://admission.universityofcalifornia.edu/counselors/exam-credit>. For IGETC, see the most recent "IGETC Standards" document at <http://icas-ca.org/standards-policies-and-procedures-manual>.

ADVANCED PLACEMENT (AP) EXAMS: COURSE EQUIVALENCIES AND GENERAL EDUCATION CREDIT

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AP EXAM	Chaffey College Credit			Chaffey College General Education Pattern (AP Scores of 3, 4, or 5)	
	AP Score	Course Equivalency	Unit Credit (Semester)	Subject Area	Minimum GE Credits (Semester)
Latin – Vergil	3, 4, 5	No equivalent course	3 units	C2: Humanities	3 units
Macroeconomics	3, 4, 5	ECON-2	3 units	D1: American Institutions	3 units
Microeconomics	3, 4, 5	ECON-4	3 units	D1: American Institutions	3 units
Music Theory	3, 4, 5	MUSIC-5	4 units	C1: Arts	3 units
Physics 1: Algebra-based ⁴	3, 4, 5	PHYS-5 <u>and</u> PHYS-6	3 units + 1 unit	B: Natural Sciences	4 units
Physics 2: Algebra-based ⁴	3, 4, 5	PHYS-5 <u>and</u> PHYS-6	3 units + 1 unit	B: Natural Sciences	4 units
Physics B ⁴	3, 4, 5	PHYS-5 <u>and</u> PHYS-6	3 units + 1 unit	B: Natural Sciences	4 units
Physics C – Electricity/Magnetism	3, 4, 5	PHYS-46	5 units	B: Natural Sciences	4 units
Physics C – Mechanics	3, 4, 5	PHYS-45	5 units	B: Natural Sciences	4 units
Psychology	3 4, 5	No equivalent course PSYCH-1	0 units 3 units	D2: Behavioral Sciences	3 units
Research	N/A	No equivalent course	0 units	N/A	0 units
Seminar	N/A	No equivalent course	0 units	N/A	0 units
Spanish Language and Culture	3, 4, 5	SPAN-1 <u>and</u> SPAN-2	4 units + 4 units	C2: Humanities	3 units
Spanish Literature and Culture	3, 4, 5	SPAN-3	4 units	C2: Humanities	3 units
Statistics	3, 4, 5	STAT-10	4 units	A2: Communication and Analytical Thinking <u>and</u> Math Competency	3 units
Studio Art – 2D	3, 4, 5	No equivalent course	3 units	C1: Arts	3 units
Studio Art – 3D	3, 4, 5	ART-12	4 units	C1: Arts	3 units
Studio Art – Drawing	3, 4, 5	ART-14	3 units	C1: Arts	3 units
U.S. Government and Politics	3, 4, 5	PS-1	3 units	D1: American Institutions	3 units
U.S. History	3, 4, 5	HIST-17 <u>and</u> HIST-18	3 units + 3 units	C2: Humanities <u>or</u> D1: American Institutions	3 units
World History	3, 4, 5	No equivalent course	3 units	C2: Humanities <u>or</u> D1: American Institutions	3 units

⁴AP Physics Exam Limitations (for Physics 1, 2, and B): Maximum 4 semester units toward Chaffey College credit.

*Credit for external exams at CSUs and UCs varies by campus, but minimum acceptance standards are updated and published periodically. For CSUs and CSU GE-Breadth applicability, see “Systemwide Credit for External Examinations” [Memo ASA-2018-06](http://www.calstate.edu/AcadAff/CodedMemos) at www.calstate.edu/AcadAff/CodedMemos. For UCs, see “Exam Credit” at <http://admission.universityofcalifornia.edu/counselors/exam-credit>. For IGETC, see the most recent “IGETC Standards” document at <http://icas-ca.org/standards-policies-and-procedures-manual>.