

**CHAFFEY COLLEGE
CURRICULUM COMMITTEE MEETING
RANCHO CAMPUS BEB BUILDING, CONFERENCE ROOM 204
FONTANA CAMPUS, FNAC 100
CHINO CAMPUS, CHMB 143**

TELECONFERENCE VIA CCC Confer: 1-888-886-3951, Passcode: 755479

[Click Here for Meeting Link](#)

AGENDA

February 28, 2018

1:30pm-3:00pm

1. **Call To Order/New Committee Members:**
2. **Public Comment:**
3. **Review and Approval of February 14, 2018 Expanded Summary Notes:**
4. **Discussion Items:**
 - 4.1. **Prerequisites:**
 - 4.2. **Elections:**
5. **Guided Pathways:**
6. **Miscellaneous:**
7. **Consent Agenda:**
8. **NEW BUSINESS:**

Course Modifications: First Reading

CHEM-12	Elementary Organic and Biochemistry	Approval:
CHEM-24B	General Chemistry II	Approval:
CHEM-70	Quantitative Analysis	Approval:
CHEM-75A	Organic Chemistry I	Approval:
CHEM-75B	Organic Chemistry II	Approval:
THEATRE-42	Theatrical Makeup <i>Concerns with C-ID have been addressed.</i>	Approval:

New Programs: Final Reading

Aircraft Electrical and Avionics Technician	Certificate of Achievement	Approval:
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PACKAGE: Event Planning

New Courses: First Reading

HOTFS-450	Principles of Public Events and Convention Management	Approval:
HOTFS-451	Social Events and Private Event Management	Approval:
HOTFS-452	Event Sales, Marketing and Financial Management	Approval:

New Program: Final Reading

Event Planning	Certificate of Achievement	Approval:
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PACKAGE: Heating, Ventilation, Air Conditioning and Refrigeration

New Courses: First Reading

HVAC-600	Introduction to Heating Ventilation and Air Conditioning	Approval:
HVAC-601	HVAC Piping Practices	Approval:
HVAC-602	HVAC Electrical Systems	Approval:
HVAC-603	Environmental Protection Agency Certification	Approval:
HVAC-604	HVAC Compressors and Refrigerants	Approval:
HVAC-605	HVAC Metering Devices, Heat Pumps and Basic Maintenance	Approval:

New Program: Final Reading

Heating, Ventilation, Air Conditioning and Refrigeration Level 1	Certificate of Competency	Approval:
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9. Adjournment:

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SUMMARY NOTES

February 14, 2018

1:30pm-3:00pm

Members Present:

Angela Burk-Herrick, Mathematics & Science
Annette Henry, Kinesiology, Nutrition, & Athletics
Ardon Alger, Faculty Senate President
Charmaine Phipps, Language Arts
Daniel Jacobo, Visual and Performing Arts
Elaine Martinez, Kinesiology, Nutrition, & Athletics
Helen Leung, Counseling
Jason Chevalier, Dean, Visual & Performing Arts
Jeffrey Laguna, Health Sciences
John Machado, Visual & Performing Arts

Linda Marcotte, Social & Behavioral Sciences
Marie Boyd, Curriculum Chair
Meridith Randall, Associate Superintendent of Instruction and Institutional Effectiveness
Naomi McCool, Social and Behavioral Sciences
Sean Stratton, Articulation Officer
Sharon Awad, Administrative Assistant II, Curriculum
Shelley Marcus, Library Learning Resources
Stephen Shelton, Vice Chair
Wanda Baker, Business & Applied Technology

Members Absent:

Lucy Serrano, Counseling
Mark Forde, Chino Representative
Marlene Soto, Health Sciences
Megan Keebler, Instructional Support
Michael Escobosa, Health Sciences
Rob Kopp, Mathematics & Science
RuthAnn Garcia, Transfer Center

Kathy Lucero, Admissions and Records
Patricia Bopko, Financial Aid
Stephen Calebotta, Language Arts (On Sabbatical Spring 2018)
Tracy Kocher, Business & Applied Technology
Vanessa Thomas, Business and Applied Technology, High School Articulation

Guests:

Shelley Eckvahl, Health Sciences

1. **Call To Order/New Committee Members:** The meeting was called to order at 1:48p.m.
2. **Public Comment:** No comment.
3. **Review and Approval of January 31, 2018 Expanded Summary Notes:** The summary notes were approved 13/0/0.
4. **Discussion Items:**
 - 4.1. **Prerequisites:** The Vice Chair shared that there is a need to proceed with the movement on prerequisites due to scheduling and catalog concerns. The prerequisite workgroup shared their recommendation that all English and Math Prerequisites related to AB-705 should be held for a one-year moratorium, meaning no courses outside of the English and Math Department would have these courses listed as requisites. This would allow the new courses, ENGL-495, and MATH-450 (550 and 650), MATH-420B (with the reactivation of MATH-420), to have a sufficient sample size for statistical validation. The Math and English faculty have deactivated their previous below transfer level courses. As of Fall 2018, ENGL-475 and 575, and MATH 410, 425, 510, 520, and 605 will no longer be offered. As a result, it is imperative that the many courses impacted by these requisites are modified in Curricunet to remove the requisites. The Curriculum Representatives will inform their respective schools that modifications are needed, and that the prerequisite workgroup suggested a one-year moratorium on Math and English for below transfer level requisites. To assist in this process, the Administrative Assistant will provide the committee the Course Impact Screens from Curricunet.

5. **Guided Pathways:** Tabled.

6. **Miscellaneous:** None.

7. **Consent Agenda:** None.

8. **OLD BUSINESS:**

Course Modifications with DE: Second Reading

HNS-10	Introduction to Homeland Security	Approval: 13/0/0
HNS-11	Intelligence Analysis and Security Management	Approval: 13/0/0
HNS-12	Transportation and Border Security	Approval: 13/0/0

9. **NEW BUSINESS:**

New Courses: First and Second Reading

PHOTO-475	Laboratory Practice in Photography	Approval: 14/0/0
PHOTO-677	Workforce Preparation in Photography	Approval: 14/0/0

Course Modifications with DE: First and Second Reading

ID-10	Introduction to Interior Design	Approval: 14/0/0
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Course Modifications: First and Second Reading

EMT-411	Emergency Medical Technician	Approval: 15/0/0
HOTFS-14	Quantity Food Production Management	Approval: 15/0/0
ID-11	History of Architecture and Interiors I	Approval: 15/0/0
PHOTO-50	Introduction to Color Photography	Approval: 15/0/0
THEATRE-36	Stage Management	Approval: 15/0/0

Course Modifications: First Reading

PHSCI-10	Survey of Chemistry and Physics <i>Needs to add MATH-420B</i>	Approval: Tabled- Curriculum Representative will speak to faculty about prerequisite sequence and/or possible removal of proposal.
THEATRE-42	Theatrical Makeup	Approval: Tabled-Due to C- ID concerns.

PACKAGE: Nursing-Vocational

New Courses: First Reading

NURVN-414	Acute Care Nursing Assistant: Vocational Nursing Foundations Jim both Math and English	Approval: Tabled
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Course Deactivations: Final Reading

NURVN-401	Foundations of Vocational Nursing Practice	Approval: Tabled
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Program Modifications: Final Reading

Nursing: Vocational	A.S.	Approval: Tabled
Nursing: Vocational	Certificate of Achievement	Approval: Tabled

10. Adjournment: The meeting was adjourned at 3:00p.m.

Name	ATTENDANCE	SUMMARY NOTES	HNS-10 2 ND READING	HNS-11 2 ND READING	HNS-12 2 ND READING	PHOTO-475 1 ST /2 ND Reading	PHOTO-677 1 ST /2 ND Reading	ID-10 1 ST /2 ND Reading	EMT-411 1 ST /2 ND Reading	HOTFS-14 1 ST /2 ND Reading	ID-11 1 ST /2 ND Reading	PHOTO-50 1 ST /2 ND Reading	THEATRE-36 1 ST /2 ND Reading
Angela Burk-Herrick	X	X	X	X	X	X	X	X	X	X	X	X	X
Annette Henry	X	X	X	X	X	X	X	X	X	X	X	X	X
Ardon Alger	X	X	X	X	X	X	X	X	X	X	X	X	X
Charmaine Phipps	X	X	X	X	X	X	X	X	X	X	X	X	X
Daniel Jacobo	X					X	X	X	X	X	X	X	X
Elaine Martinez	X	X	X	X	X	X	X	X	X	X	X	X	X
Helen Leung	X	X	X	X	X	X	X	X	X	X	X	X	X
Jason Chevalier	X	X	X	X	X	X	X	X	X	X	X	X	X
Jeffrey Laguna	X	X	X	X	X	X	X	X	X	X	X	X	X
John Machado	X	X	X	X	X	X	X	X	X	X	X	X	X
Linda Marcotte	X	X	X	X	X	X	X	X	X	X	X	X	X
Lucy Serrano													
Mark Forde													
Marlene Soto													
Megan Keebler													
Michael Escobosa													
Naomi McCool	X								X	X	X	X	X
Rob Kopp													
RuthAnn Garcia													
Sean Stratton	X	X	X	X	X	X	X	X	X	X	X	X	X
Shelley Marcus	X	X	X	X	X	X	X	X	X	X	X	X	X
Tracy Kocher													
Vanessa Thomas													
Wanda Baker	X	X	X	X	X	X	X	X	X	X	X	X	X
Total Counts	15	13	13	13	13	14	14	14	15	15	15	15	15

Non-Voting	
Kathy Lucero	
Marie Boyd	X
Meridith Randall	X
Patricia Bopko	
Sharon Awad	X
Stephen Shelton	X

Office of Curriculum Development

2017/18 Curriculum Committee

Terms of Office

Area of Representation	Representative	Telephone	Term of Office
Curriculum Chairperson	Marie Boyd	652-6968	2017-2019
Curriculum Vice Chairperson	Stephen Shelton	652-6948	2017-2018
Faculty Senate President	Ardon Alger	652-6965	2017-2018
Business and Applied Technology	Tracy Kocher	652-6845	2017-2019
Business and Applied Technology	Wanda Baker	652-7661	2016-2018
Chino Representative	Michael Escobosa	652-8221	2017-2019
Chino Representative	Mark Forde	652-8202	2017-2018
Health Sciences	Marlene Soto	652-7604	2017-2019
Health Sciences	Jeffrey Laguna	652-6693	2017-2018
Instructional Support	Megan Keebler	652-6955	2017-2019
Kinesiology, Nutrition and Athletics	Annette Henry	652-6315	2017-2019
Kinesiology, Nutrition and Athletics	Elaine Martinez	652-6318	2016-2018
Language Arts	Stephen Calebotta	652-6942	2017-2019
Language Arts	Charmaine Phipps	652-6913	2016-2018
Library Learning Resources	Shelley Marcus	652-6809	By Position
Mathematics and Science	Rob Kopp	652-6444	2017-2019
Mathematics and Science	Angela Burk-Herrick	652-6409	2016-2018
Social and Behavioral Sciences	Linda Marcotte	652-6278	2017-2019
Social and Behavioral Sciences	Naomi McCool	652-6843	2017-2018
Student Services	Helen Leung	652-6203	2017-2019
Student Services	Lucy Serrano	652-8121	2016-2018
Visual and Performing Arts	John Machado	652-6110	2017-2019
Visual and Performing Arts	Daniel Jacobo	652-6070	2016-2018
Articulation Officer	Sean Stratton	652-6203	By Position
Associate Superintendent of Instruction and Institutional Effectiveness	Meridith Randall	652-6131	Annually
Catalog/Schedule Coordinator	Joseph Cascio (Interim)	652-6137	By Position
Dean, Visual and Performing Arts	Jason Chevalier	652-6078	Annually
Director of Admissions and Records	Kathy Lucero	652-6620	Annually
Director of Financial Aid	Patricia Bopko	652-6152	Annually
Guided Pathways-High School Articulation	Vanessa Thomas	652-6839	Annually
Administrative Assistant	Sharon Awad	652-6967	By Position
Student Representative	Marielsabella Sandoval	N/A	2016-2018