



PART-TIME FACULTY POOL, HEATING VENTILATION AIR CONDITIONING AND REFRIGERATION (HVAC/R)

I. GENERAL INFORMATION

Chaffey College is seeking applicants for a possible teaching opportunity in HVAC/R. All applicants are expected to meet the California State Community College Minimum Qualifications for HVAC/R instructors. Meeting the minimum qualifications does not guarantee employment or an interview. Classes could be mornings, afternoons, evenings or weekends and at the Chino, Fontana, and/or Rancho Cucamonga Campuses or off-site locations.

II. MINIMUM QUALIFICATIONS

- Any Bachelor's degree and two years of professional experience; **OR**
- Any Associate's degree and six years of professional experience; **OR**
- Possession of a valid Lifetime California Community College credential authorizing service as an instructor in HVAC/R; **OR**
- The equivalent (District equivalency form must be submitted at the time of application); **AND**
- Clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students.

DESIRABLE QUALIFICATIONS

- EPA 608 Universal and R410A certification;
- Experience and proficiency with installation and repair on all types of commercial and residential air conditioning, heating, refrigeration, plumbing and electrical work;
- At least four years of teaching and instructional experience in the field;
- Clear and easily understandable written and verbal communication skills that can meet the diversified educational levels of the students.

III. APPLICATION PROCEDURE

Applications are accepted on a continuous basis until the opportunity is filled or until otherwise indicated on the CCC Registry listing. In order to be considered for a part-time teaching opportunity at Chaffey College, you must submit all of the following documents through the CCC Registry website:

1. CCC Registry online application
2. Resume/curriculum vitae
3. Unofficial transcripts are required immediately upon consideration for a teaching assignment, and official transcripts are required within 30 days of employment.

Once your application and resume are submitted through CCC Registry's website, your information will be available for review by the District's designated personnel for potential part-time teaching opportunities within the discipline. If you are identified as a potential candidate for an open course, you may be contacted by a District representative.

IV. COMPENSATION

Part-time faculty compensation is commensurate with education and District teaching experience according to the lecture, lab, or non-instructional rate schedules.

V. ADDITIONAL INFORMATION OR ASSISTANCE

If you have any questions related to the qualifications or application process, please call the Chaffey College Office of Human Resources at (909) 652-6525 or (909) 652-6526.

If you have questions related to CCC Registry or technical aspects regarding submitting application materials on the CCC Registry website, please call the CCC Registry directly.