



## **PART-TIME FACULTY POOL, CERTIFIED NURSING ASSISTANT**

### **I. GENERAL INFORMATION**

Chaffey College has an immediate opening for part-time/substitute instructors to teach in the Certified Nursing Assistant program. All applicants are expected to meet the California State Community College Minimum Qualifications for CNA instructors. Meeting the minimum qualifications does not guarantee employment or an interview. Evaluation of applicants will start immediately and the position is open until filled.

### **II. MINIMUM QUALIFICATIONS**

- Associate's degree in Nursing and six years of related experience; **OR**
- Bachelor's degree in Nursing and two years of related experience; **AND**;
- One (1) year of experience as a licensed nurse providing direct patient care in a long-term care facility; **AND**
- One (1) year of experience planning, implementing, and evaluating educational programs in nursing; **OR** Two (2) years of full-time experience as a licensed nurse, at least one (1) year of which must be in the provision of direct patient care in a nursing facility.
- Within six months of employment, and prior to teaching a certification program, the individual shall obtain a minimum of twenty-four (24) hours of continuing education courses in planning, implementing, and evaluating educational programs in nursing. These must either be courses approved by the Board of Registered Nursing or courses administered by an accredited educational institution; **AND**
- Clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students.
- Possession Director of Staff Development (DSD) Certificate.

### **DESIRABLE QUALIFICATIONS**

- RN License in the State of California;
- Previous experience teaching in a nursing assistant program;
- Ability to communicate effectively, in English, with a diverse population, both orally and in writing;
- Appreciation and respect for students and their role and responsibility in the learning process;
- Commitment to the philosophy and mission of the community college.

### **III. APPLICATION PROCEDURE**

Applications are accepted on a continuous basis until the opportunity is filled or until otherwise indicated on the CCC Registry listing. In order to be considered for a part-time teaching opportunity at Chaffey College, you must submit all of the following documents through the CCC Registry website:

1. CCC Registry online application
2. Resume/curriculum vitae
3. Unofficial transcripts are required immediately upon consideration for a teaching assignment, and official transcripts are required within 30 days of employment.

Once your application and resume are submitted through CCC Registry's website, your information will be available for review by the District's designated personnel for potential part-time teaching opportunities within the discipline. If you are identified as a potential candidate for an open course, you may be contacted by a District representative.

### **IV. COMPENSATION**

Part-time faculty compensation is commensurate with education and District teaching experience according to the lecture, lab, or non-instructional rate schedules.

### **V. ADDITIONAL INFORMATION OR ASSISTANCE**

If you have any questions related to the qualifications or application process, please call the Chaffey College Office of Human Resources at (909) 652-6528 or (909) 652-6525.

If you have questions related to CCC Registry or technical aspects regarding submitting application materials on the CCC Registry website, please call the CCC Registry directly.