



Grant Idea Form

The Grant Idea Form is intended for faculty or staff who wish to pursue grant funding for a project or event **but who have not yet identified a funding source**. Information provided on this form will assist the Grants Development and Management Office and/or Foundation in identifying potential sponsors for your project but does not guarantee availability of funding.

For questions or further assistance, please contact the Grants Development and Management Office at x6469. **Contact Information**

Name _____ Date _____

Department/Office _____

Email _____ Phone _____

Project Information

Provide a brief description of your proposed project.

Describe how the proposed project is in line with the Chaffey College VISION 2030 Educational Master Plan ([click here](#)) **AND** supports the adopted Chaffey College Goals.

Budget Information

Amount required _____ Project Duration _____

What is your funding timeline? How soon will you require funding? _____

At the end of the project period, the project will:

Be completed (one-time effort only).

Require additional funding to continue obtained by:

Supervisor's Signature/Approval

Date