FACULTY SENATE MINUTES
October 16, 2007

Members Present:
- President ................................................................. Ardon Alger
- Vice President—Mathematics & Sciences .................. Cathie Keenan
- Secretary/Treasurer—Mathematics & Sciences .......... Diana Cosand
- Business & Applied Technology ............................... Joy Haerens
- Business & Applied Technology ................................. James Kerr
- Health Sciences .......................................................... Sue Bartell
- Language Arts ............................................................. Neil Watkins
- Social & Behavioral Sciences ................................. Karen Lyman
- Social & Behavioral Sciences .......................... Angela Sadowski
- Student Services ...................................................... Bob Baiz
- Student Services .................................................... Monica Molina
- Visual, Performing, & Communication Arts .......... Orville Clarke
- Senator-at-Large ......................................................... Robin Ikeda

Members Absent:
- Curriculum Chair .................................................. Sid Burks
- Health Sciences .......................................................... Renee Ketchum
- Language Arts .......................................................... Laura Hope
- Social & Behavioral Sciences .............................. Marylee Requa/Sabbatical
- Visual, Performing, & Communication Arts .......... Tom deDobay/Sabbatical
- Senator-at-Large ..................................................... Jeff Brouwer
- Senator-at-Large .......................................................... Bob Toister
- Adjunct Senator-at-Large ........................................ Vanessa Pitts-Ponder

Alternates Present:
- Business & Applied Technology .......................... Abel Chen
- Language Arts ........................................................... Cecilia Best
- Visual, Performing, & Communication Arts ........ John Machado
- Adjunct ................................................................. Gail Keith-Gibson

Guest:
- Rod Elsdon

I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of October 9, 2007 and consent agenda were approved 16-0 as amended.

IV. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - Educational Services Generalist, Fontana Campus Screening Committee
V. REPORTS

-President

- **Sabbatical Leave Request—Sergio Gomez**—President Alger followed up with sabbatical leave request readers, Senators Lyman, Machado, & Molina, regarding requested revisions to Sergio Gomez’ sabbatical leave request. Senators will address the revisions with Sergio and ask him to submit his revised Sabbatical Leave request to the Senate Office.

- **Academic Calendar**—Senate discussed the issue of Calendar Committee meetings being scheduled when faculty representatives are not available to attend. The Senate requests that in the future the Calendar Committee arrange meeting times so that faculty representatives may be present.

The Calendar Committee is planning to go back to 18 weeks. Some classes on Monday & Wednesday are short on required hours because of the Monday holidays. Senators discussed the idea that there might be a simpler solution to the problem. Perhaps there could be some slight changes in the modules. The majority of the faculty and students seem to prefer the 17-week calendar.

Rod Elsdon attended today’s meeting as a CCFA representative. He stated that the district is not going to count Saturdays and Sundays as part of the 176-day contract. Therefore, the plan is to go back to a start date in mid-August. The earlier plan was to start on August 25. Now the plan is to start on August 18. The district has the right to choose five flex days. Frank Pinkerton proposed that we have three flex days starting on Wednesday, August 16, and two flex days on January 8 & 9.

The Senate requests that Rod Elsdon ask the Calendar Committee to call another meeting at a time at which the faculty representatives are able to be present as well as other interested faculty. President Alger suggested that there be discussion between the Module Committee and the Calendar Committee and that the reasons we need an 18-week semester be clarified; we need to work for the best calendar for our students and staff.

- **State Academic Senate’s Fall Session Resolutions**—Copies of the Academic Senate’s resolutions were distributed to Senators. These resolutions will be addressed at the Fall Plenary Session on November 1-3, 2007. The resolutions can be accessed on the Academic Senate website at [http://www.ascccc.org/Events/sessions/fall2007/materials.html](http://www.ascccc.org/Events/sessions/fall2007/materials.html).

- **State Academic Senate Exemplary Program Awards**—The Academic Senate has put out a call for nominations for the 2007-2008 Exemplary Program Award. The theme for 2007-2008 is *Innovative Bridges in Career and Technical Education*. Two college programs will receive $4,000 cash prizes and a plaque and up to two colleges will receive an honorable mention and a plaque. Completed applications must be received in the Academic Senate Office by November 16, 2007. For criteria or additional information, please contact the Faculty Senate Office at Extension 6965.

-Vice President
Senate Elections—Vice President Keenan announced that Rob Rundquist will serve as the Alternate Senator representing the School of Instructional Support and Angela Bartlett will serve as the Alternate Senator representing the School of Language Arts.

Committees

Budget Advisory—Ardon stated that the supply committee is a subcommittee of the Budget Advisory Committee. The College provided an additional $10,000 to resolve supply issues. The money was awarded to various schools to target programs. This was a one-time allocation. The committee will put together a recommendation to Dr. Shannon to create a process and budget for areas that need changes in on-going supply money. Examples of some of these needs are necessary supplies to set up new labs, new programs, or changes in the cost of materials for a program.

Technology—Ardon reported that Voice-over IP is 99% complete. The College has the contract for wireless internet, and it is expected to be installed in 30 days. A committee will be established to determine how well it is working and whether there is a need for expansion of hot spots.

VI. OLD BUSINESS

Sabbatical Reports—Alec Erkebaev, Gus Gil, Karen Lyman, and Bret McMurran—Alec Erkebaev’s and Bret McMurran’s sabbatical reports will require a few modifications for approval. Gus Gil’s sabbatical report was approved with very minor revisions. Karen Lyman’s was approved as written.

Early Alert Planning Committee—Senate discussed the nominees and selected Monica Alexander, Will Carrick, Cheryl Gilbert, Tim Greene, Deckard Hodge, Laura Hope, Ted Jenkins, Cathie Keenan, Linda Marcotte, Marc Meyer, Linda Mundy, Kipp Preble, Angela Sadowski, and Susan Starr to serve on the Early Alert Planning Committee.

Faculty Success Center Work Group—Senate reviewed the list of nominees for the Faculty Success Center Work Group and selected Cecilia Best, Beverly Cox, Bonnie Khaw-Posthuma, and Cindy Walker.

VII. NEW BUSINESS

Election Best Practices—Senate reviewed the current Election Best Practices and after discussion decided to modify the existing best practices to include major Senate Elections. Vice-President Keenan and Senator Neil Watkins volunteered to serve on the subcommittee to incorporate major Senate Elections into Senate’s Election Best Practices document.

Summer Session—The current plan is for two summer sessions; an eight-week session beginning June 9 and a six-week session beginning June 23 with both ending July 31. Senators commented that overlapping sessions would mean that no instructor can teach both sessions. The Senate would like the Calendar Committee to take another look at the summer schedule in relation to next year’s schedule.

8th Annual Report to the Community—The 8th Annual Report to the Community hosted by the Chaffey College Governing Board will be held on Monday, November 5 from 11:30 am – 1:00 pm at Victoria Gardens Cultural Center Celebration Hall located at 12505 Cultural Center Drive, Rancho Cucamonga. The cost is $25 per person. Senators concurred that Senate should purchase seating and representatives from Faculty Senate should
attend. Senators John Machado, Monica Molina, and perhaps others will attend with President Alger.

VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT
The meeting was adjourned at 1:20 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Diana Cosand, Secretary/Treasurer