

Academic Senate Agenda

March 24, 2026

Rancho Campus, Berz Excellence Building, Ardon Alger Conference Room, BEB-204

Chino Campus, Conference Room, CHMB 102

Fontana Campus, Conference Room, FNAC 210

Elizabeth “Liz” Encarnacion	President	2025-2027
Terezita Reyes Overduin	Vice-President	2025-2026
Laura Santamaria Brady	Secretary/Treasurer	2025-2026
Angela Burk – Herrick	Curriculum Chair	2025-2027
Laura Santamaria Brady	Arts, Communication & Design A	2024-2026
Henry Leonor	Arts, Communication & Design A	2025-2027
Vacant	Arts, Communication & Design B	2025-2026
Nicole Farrand	Arts, Communication & Design B	2025-2027
Myra Andrade	Academic & Career Counseling	2024-2026
Wendy Whitney	Academic & Career Counseling	2025-2027
Joseph Lee	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2024-2026
Jonathan Polidano	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027
Hannah Carter	Chino Campus	2024-2026
Manar Hijaz	Chino Campus	2025-2027
Sean Connelly	Fontana Campus	2024-2026
Anthony Guaracha	Fontana Campus	2025-2027
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2027
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026
Jayne Clark Frize	Health & Wellness - Health Sciences	2024-2026
Vacant	Health & Wellness - Health Sciences	2025-2027
Rob Hadaway	Health & Wellness - Kinesiology, Nutrition & Athletics	2024-2026
Candice Hines-Tinsley	Health & Wellness - Kinesiology, Nutrition & Athletics	2025-2027
Terezita Reyes Overduin	Instructional Support	2024-2026
Christina Holdiness	Instructional Support	2025-2027
Melanie Bratcher	Public Service, Culture, & Society	2025-2026
Patricia Gomez	Public Service, Culture, & Society	2025-2027
Justin Keller	Science, Technology, Engineering & Mathematics	2025-2026
Louisa Villeneuve	Science, Technology, Engineering & Mathematics	2025-2027
Tamari Jenkins	Senator-At-Large	2023-2026
Sarah Chamberlain	Senator-At-Large	2024-2027
Jin Liu	Senator-At-Large	2025-2028
Carolyn Ward	Adjunct Senator-At-Large	2025-2026
Etka Kandhway	Adjunct Senator-At-Large	2025-2027
Alternates & Liaisons		
Stephen Shelton	Arts, Communication & Design A	2024-2026
Vacant	Arts, Communication & Design B	2025-2027
Melissa Johannsen	Academic & Career Counseling	2024-2026
Fabiola Espitia	Academic & Career Counseling	2025-2027
Jay Scott	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027
Vacant	Chino Campus	2025-2027
Vacant	Fontana Campus	2025-2027
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026
Lisa Doget	Health & Wellness - Health Sciences	2025-2027
Annette Henry	Kinesiology, Nutrition, & Athletics	2025-2027
Rose Ann Osmanian	Instructional Support	2025-2027
Vacant	Public Service, Culture, & Society	2025-2026
Vacant	Science, Technology, Engineering & Mathematics	2025-2027
Vacant	Adjunct Alternate Senator	2025-2027
Sarah Schmidt	Classified Senate Liaison	2025-2027
Alilah Mora De Jesus	Chaffey College Student Government	2025-2027
Nolan Krueger	Chaffey College Student Government	2025-2027

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. Personal Expression (12:30 P.M.)

2. Call To Order (12:35 P.M.)

2.1. Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2. Attendee Identification (Chino and Fontana Senators: cameras must be on; turn off all virtual backgrounds.)

3. Public Comment (Reserved for Guests only and limited to two minutes.)

4. Adoption Of Agenda

4.1. March 24, 2026

5. Consent Agenda

5.1. March 3, 2026 **Meeting Minutes.** (See attachment titled “Academic Senate Minutes, March 3, 2026 Draft.”)

5.2. Curriculum Committee Recommendation: The Curriculum Committee requests the Academic Senate’s endorsement of the course modifications detailed in the provided materials. (See the attachment titled “3-11-26 Curriculum Endorsements” for the complete list of proposed changes.)

5.3. Faculty representatives who have been requested to serve on these selection/hiring committees:

5.3.1 Outreach Specialist

Kristen Burleson, Counseling/Career Center

5.3.2 Counselor, Disability Programs & Services

Donald Essex, Counselor, DPS

Juanda Scoggins, Counselor, NEXTUP/EOPS/Scholars

Erik Kolb, Instructor, Biology

Melissa Johannsen, Counselor, DPS

6. Guest(s)/Presentation(s) -None.

7. **Report(s)**
 - 7.1. **President**
 - 7.2. **Vice President**
 - 7.3. **Secretary/Treasurer - N/A**
 - 7.4. **Curriculum Chair**
 - 7.5. **Classified Senate Liaison**
 - 7.6. **Chaffey College Student Government Liaison**
 - 7.7. **Academic Senate Committees and Workgroups**
8. **Unfinished Business - None.**
9. **New Business**
 - 9.1 **Discussion Item:** Local RSI Definition Workgroup will be providing an update on their charge toward "exploration on a local definition of RSI."
 - 9.2 **Action Item:** Review and revision of the By-Laws and Constitution for Fall 2026.
 - 9.3 **Discussion Item:** Senators will be selected to serve on a subcommittee to review applications for the Student Scholarship Award. (See documents titled "Criteria for Academic Senate Scholarship," "Application Form," "Evaluation Form for Academic Senate Student Scholarship," and "2026 Academic Senate Scholarship Timeline.")
 - 9.4 **Action Item:** Election Ratifications for Area Representatives, Alternates, Senators At Large, and President-Elect. Please see the attachment titled "2026 Academic Senate Area Elections Results" for more information.
 - 9.5 **Discussion Item:** Secretary/Treasurer and Vice President Nominations are now open for the academic year 2026-2027. See the attachment titled "Officer Roles in the Academic Senate" for more information regarding the Vice President and Secretary/Treasurer responsibilities.
10. **Floor Items *10 minutes each** (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)
11. **Announcements**
 - 11.1 **Chaffey College**
 - 11.2 **Academic Senate for California Community Colleges (ASCCC) Information**
 - 11.2.1 Check out the Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org
12. **Adjournment (1:50 P.M.)** *The Academic Senate meeting is scheduled for Tuesday, April 7, 2026.*

1. Non-Cycle Updates:

Course Modifications with DE:

ANTH C1001	Introduction to Biological Anthropology (replaces ANTHRO-1)
ANTH C1001L	Biological Anthropology Lab (replaces ANTHRO-1L)
BIOL C1000	Introduction to Biology with Lab (replaces BIOL-1)
BIOL C1001	Introduction to Biology (replaces BIOL-10)
CDEV C1000	Child Growth and Development (replaces CDE-2)
COMM C1004	Interpersonal Communication (replaces COMSTD-4)
MATH C2211	Calculus I: Late Transcendentals (replaces MATH-65A)
MATH C2221	Calculus II: Late Transcendentals (replaces MATH-65B)
SOCI C1000	Introduction to Sociology (replaces SOC-10)

Criteria For Academic Senate Scholarship 2025-2026

The Academic Senate, as representatives of the Chaffey College Faculty, awards a scholarship to students facing barriers to education and congratulates students on their academic achievement and service to the college community.

Award Amount

\$1000 (multiple recipients may be chosen)

Application Eligibility:

1. The applicant must be currently enrolled as a student at Chaffey College with a minimum of 12.0 units earned at Chaffey.
2. The applicant must have a minimum Chaffey GPA of 2.0.
3. The applicant must submit a complete application including all of the following elements:
 - a. Application form
 - b. Personal statement
 - c. One (1) copy of current Chaffey transcript (unofficial transcripts are acceptable).
 - d. Two (2) letters of recommendation from Chaffey faculty/staff members.

Personal Statement Requirements:

Personal statements will be evaluated based on a student's showcasing of community service, overcoming significant hardship, and/or progress toward future goals.

Applicants can choose to include information regarding one or more of the following elements for their personal statement:

- 1. Community Service Recognition:**
 - a. The applicant can demonstrate a record of service to the Chaffey College community through tutoring, student government, internships, club participation, etc., or the community at large (e.g., soccer coach, classroom volunteer, scout leader, service club, church choir, etc). The applicant's personal statement should reflect their service and exemplify how their contributions benefit the community and themselves.
- 2. Significant Hardship:**
 - a. The applicant should discuss how personal, family, or financial hardship has affected their educational journey while attending Chaffey College.
- 3. Progress Towards Future Goals:**
 - a. The applicant's personal statement should reflect their academic and/or career goals, willingness to overcome challenges, and how this scholarship would help to support these aspirations.

Application Process:

Complete applications must be sent via email to lissa.napoli@chaffey.edu by **Tuesday, March 31, 2026 end of day**. Complete applications must include all of the following:

1. Application Form
2. Personal statement
3. One (1) copy of your current Chaffey transcript (unofficial or official copies)
4. Two (2) letters of recommendation from Chaffey faculty/staff members

Recipient(s) of the award will be notified by: Friday, April 24, 2026

Recipient(s) will be awarded the scholarship at the Academic Senate Year End Meeting on: Tuesday, May 12, 2026, 12:30 - 1:50 on the Rancho Campus

Note: Academic Senate encourages applicants to seek feedback regarding personal statements prior to submission. Applicants are encouraged to contact the Success Center or a faculty member for feedback.

You can meet with Success Center writing tutors online or in-person in 30-minute sessions to discuss your scholarship essay. Make an appointment using [Accudemia](#), and select Writing and Reading Help for the Subject Area. If you need assistance making an appointment, contact the [Success Centers](#)!

Evaluation Form for Academic Senate Student Scholarship

Student's Name: _____

Evaluator's Name: _____

After reading the student essay and faculty letters of recommendation, please score the student in the following areas using the scale below.

In reviewing faculty letters of recommendation please consider the information conveyed about the student and not the quality of the faculty member's writing style.

Scale:

1 – The student minimally discusses this area

2 – The student discusses this area in some detail

3 – The student strongly demonstrates evidence in this area with examples

Assessment Criteria:

1. The student discusses one (or more) of the following elements: _____ (score out of 3)

- a. Community Service Recognition
 - i. a record of service to the Chaffey College community through tutoring, CCSG, clubs, or the community at large through internships, volunteering, service clubs, etc. The personal statement should reflect their service and how their contributions benefitted the community and themselves.
- b. Significant Hardship
 - i. Personal, familial, or financial hardship impacts and its affect on their educational journey while attending Chaffey College. The personal statement should reflect how their academic success would benefit from the support of this scholarship.
- c. Progress Towards Future Goals
 - i. Reflection on academic and/or career goals and a willingness to overcome challenges. The personal statement should reflect how this scholarship would help to support these aspirations.

2. Demonstrates a growth mindset: _____ (score out of 3)

- a. Evidence of improvement in learning, openness to feedback, resilience, and perseverance in the face of obstacles, etc.

3. Authenticity _____ (score out of 3)

- a. Demonstrates a personalized tone, authentic voice, and clarity of language used in writing.

Total Score: _____ (a number between 3 and 9)

2026 Academic Senate Scholarship Timeline

Date	Activity	Notes
March 3, 2026	<p>Present Scholarship Timeline and Scholarship Application to Academic Senate.</p> <p>Open Scholarship Application (5 week window)</p>	<p>Quick turnaround time - any revisions need to be made this meeting.</p> <p>Release of scholarship application via website, Instagram, and other Chaffey College social media platforms ASAP.</p>
March 10, 2026		Application open
March 17, 2026		Application open
March 24, 2026	Identify Scholarship Reviewers	Application open
March 31, 2026	<p>Application Window Closes. Eligibility and preparation period for Senator Review of scholarship applications.</p>	<i>No Senate meeting March 31 - Holiday</i>
April 7, 2026	Senate Review of Scholarships	
April 14, 2026	Senate Review of Scholarships	<i>No Senate meeting April 14 - FLOTY.</i>
April 21, 2026	Academic Senate Action Item on Scholarship Award Recipients	<p>Confirm Recipients Call and notify student awardees - Confirm addresses and invite to May 12 Academic Senate meeting celebration.</p>
April 28, 2026	Scholarship requisition to the Foundation Office.	
May 5, 2026	Receive checks from the Foundation Office.	
May 12, 2026	Student Scholarship Award Ceremony!	

2026 Academic Senate Area Elections Results

Schools/Unit Election Outcome

Representative running elections	Unit	Names of Newly Elected Senate Representatives	Names of Newly Elected ALTERNATE Senate Representatives
Henry Leonor	Arts, Communication & Design A	Laura Santamaria-Brady	Stephen Shelton
Nicole Farrand	Arts, Communication & Design B	None	None
Wendy Whitney	Academic & Career Counseling	Myra Andrade	Jackie Boboye
Jonathan Polidano	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	Joseph Lee	N/A
Manar Hijaz	Chino Campus	Hannah Carter	None
Anthony Guaracha	Fontana Campus	Sean Connelly	None
Candice Hines-Tinsley	Health & Wellness - Kinesiology, Nutrition & Athletics	Anette Henry	N/A
VP	Health & Wellness- Health Sciences	Lisa Doget	None
VP	Hospitality, Fashion, Interior Design, Culinary	None	None

Christina Holdiness	Instructional Support	Terezita Overduin	N/A
Patricia Gomez	Public Service, Culture, & Society	Mellanie Bratcher	None
Louisa Villeneuve	Science, Technology, Engineering & Mathematics	Justin Keller	None
VP	At-Large	Tamari Jenkins	N/A
VP	Adjunct At-Large	None	None
VP	President-Elect	Elizabeth Encarnacion	N/A

Officer Roles in the Academic Senate

The Vice President and Secretary/Treasurer are elected officers of the Academic Senate for one-year terms while also serving within their representative roles as unit senator or senator at-large.

The Vice President and Secretary/Treasurer are given 10 FTEF reassigned time each during their term of office. The officers support the President, collaborate on meeting agendas, and help ensure effective faculty governance in alignment with the 10+2 academic and professional matters.

Role of the Vice President

- Assumes the duties and responsibilities of President when the president is absent, unable to fulfill the duties as assigned.
- Positioned to assume greater leadership within the senate body, and on campus committee assignments.
- Serves as the Chief Election Officer to conduct yearly election cycles of all elected faculty roles and other contests as necessary, following the procedures described in the Academic Senate constitution, including but not limited to:
 - President-Elect
 - Senators-at-Large
 - Adjunct Senator
 - Faculty Lecturer of the Year
 - Facilitates the senator run unit election cycles for representatives and alternates
- Attends weekly Officer Meetings immediately following Academic Senate meetings to prepare for the next week's agenda.
- Sits on workgroups, taskforces, subcommittees, etc. As assigned by the Academic Senate as a unit senator or senator at-large.
- Confers with the President during non-contract days regarding decisions that need to be made on behalf of the Academic Senate.
- Attends the Academic Senate and Curriculum FLEX Retreat at the beginning of the fall semester.

Role of the Secretary/Treasurer

- Ensures minutes and records of senate meetings and actions are prepared, maintained, and archived for faculty reference and institutional memory.

- Positioned to assume greater leadership within the senate body, and on campus committee assignments.
- Works with the Administrative Professional of the Academic Senate to report on financial tracking, senate funds, and spending activities as necessary.
- Attends weekly Officer Meetings immediately following Academic Senate meetings to prepare for the next week's agenda.
- Sits on workgroups, taskforces, subcommittees, etc. As assigned by the Academic Senate as a unit senator or senator at-large.
- Confers with the President during non-contract days regarding decisions that need to be made on behalf of the Academic Senate.
- Attends the Academic Senate and Curriculum FLEX Retreat at the beginning of the fall semester.

Academic Senate Minutes March 3, 2026

Elizabeth “Liz” Encarnacion	President	2025-2027	Y
Terezita Reyes Overduin	Vice-President	2025-2026	Y
Laura Santamaria Brady	Secretary/Treasurer	2025-2026	N
Angela Burk – Herrick	Curriculum Chair	2025-2027	Y
Laura Santamaria Brady	Arts, Communication & Design A	2024-2026	N
Henry Leonor	Arts, Communication & Design A	2025-2027	Y
Vacant	Arts, Communication & Design B	2025-2026	
Nicole Farrand	Arts, Communication & Design B	2025-2027	Y
Myra Andrade	Academic & Career Counseling	2024-2026	Y
Wendy Whitney	Academic & Career Counseling	2025-2027	Y
Joseph Lee	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2024-2026	Y
Jonathan Polidano	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027	Y
Hannah Carter	Chino Campus	2024-2026	Y
Manar Hijaz	Chino Campus	2025-2027	Y
Sean Connelly	Fontana Campus	2024-2026	N
Anthony Guaracha	Fontana Campus	2025-2027	Y
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2027	
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026	
Jayne Clark Frize	Health & Wellness - Health Sciences	2024-2026	Y
Vacant	Health & Wellness - Health Sciences	2025-2027	
Rob Hadaway	Health & Wellness - Kinesiology, Nutrition & Athletics	2024-2026	Y
Candice Hines-Tinsley	Health & Wellness - Kinesiology, Nutrition & Athletics	2025-2027	Y
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2025-2027	N
Melanie Bratcher	Public Service, Culture, & Society	2025-2026	Y
Patricia Gomez	Public Service, Culture, & Society	2025-2027	Y
Justin Keller	Science, Technology, Engineering & Mathematics	2025-2026	Y
Louisa Villeneuve	Science, Technology, Engineering & Mathematics	2025-2027	Y
Tamari Jenkins	Senator-At-Large	2023-2026	Y
Sarah Chamberlain	Senator-At-Large	2024-2027	N
Jin Liu	Senator-At-Large	2025-2028	Y
Carolyn Ward	Adjunct Senator-At-Large	2025-2026	N
Etka Kandhway	Adjunct Senator-At-Large	2025-2027	Y
Alternates & Liaisons			
Stephen Shelton	Arts, Communication & Design A	2024-2026	Y
Vacant	Arts, Communication & Design B	2025-2027	
Melissa Johannsen	Academic & Career Counseling	2024-2026	Y
Fabiola Espitia	Academic & Career Counseling	2025-2027	Y
Jay Scott	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027	N
Vacant	Chino Campus	2025-2027	
Vacant	Fontana Campus	2025-2027	
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026	
Lisa Doget	Health & Wellness - Health Sciences	2025-2027	N
Annette Henry	Kinesiology, Nutrition, & Athletics	2025-2027	N
Rose Ann Osmanian	Instructional Support	2025-2027	Y
Vacant	Public Service, Culture, & Society	2025-2026	
Vacant	Science, Technology, Engineering & Mathematics	2025-2027	
Vacant	Adjunct Alternate Senator	2025-2027	
Sarah Schmidt	Classified Senate Liaison	2025-2027	Y
Nolan Krueger	Chaffey College Student Government	2025-2027	N
Alilah Mora De Jesus	Chaffey College Student Government	2025-2027	N

Guests:

Ryan Hitch, Instructional Specialist
Andrew Long, Dean, Instructional Support
Michael McClellan, Associate Superintendent of Instruction
Lissa Napoli, Administrative Assistant, Academic Senate

1. Personal Expression (12:30 P.M.)

2. Call To Order (12:35 P.M.)

2.1. Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

-Read by Elizabeth Encarnacion, President, Academic Senate

2.2. Attendee Identification (Chino and Fontana Senators: cameras must be on; turn off all virtual backgrounds.)

3. Public Comment (Reserved for Guests only and limited to two minutes.)

3.1. Jin Liu shared the following information regarding three campus events:

3.1.1. As shared by Senator Liu, the Lunar New Year celebration will take place tomorrow (3/4) in the quad from 12:00 PM to 2:00 PM. The event will feature a dragon dance, lion dance, and Chinese folk dance.

3.1.2. Join us on March 9th at the Chino campus kitchen! We are collaborating with Culinary Professor Wong to make Gao cake (Nian Gao) and Chinese sesame balls.

3.1.3. Senator Liu shared that there is a conference next week at the Riverside Convention Center, called the Chief Information System Officers Association Conference.

4. Adoption Of Agenda

4.1. March 3, 2026

4.2. Motion for Approval - Curriculum Chair Burk-Herrick moved to amend the agenda to include item 5.3 to the consent agenda, the curriculum package that includes three items. Senator Polidano seconded the motion. The motion was approved. 3.3.26, 23Y/0N/0A.

4.3. Motion for Approval - Senator Osmanian moved to adopt the amended agenda to include 5.3 to the Consent Agenda, the curriculum package that includes three items. Senator Jenkins seconded the motion. The motion was approved. 3.3.26, 24Y/0N/0A.

5. Consent Agenda

5.1. February 24, 2026 **Meeting Minutes**. (See attachment titled “Academic Senate Minutes February 24, 2026 Draft.”)

5.2. **Faculty representatives who have been requested to serve on these selection/hiring committees:**

5.2.1 Dean, STEM

Maryline Chemama, Instructor, Chemistry

Jane Warger, Instructor, Geology

Erik Kolb, Instructor, Biology

Mohammad Tavakoli, Instructor, Mathematics

5.3 Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. See attachment titled "2-25-26 Curriculum Endorsements.”

5.4 **Motion for Approval** - Curriculum Chair Burk- Herrick moved to adopt the Consent Agenda. Senator Polidano seconded the motion. The motion was approved. 3.3.26, 25Y/0N/0A.

6. **Guest(s)/Presentation(s)** -None.

7. **Report(s)**

7.1. **President**

7.2. **Vice President**

VP Overduin reported that the FLOTY nomination period is currently open. Please keep an eye out for your ballots. If you do not receive a ballot, check your Barracuda spam folder, and then contact me.

VP Overduin also reported that Associate Superintendent Dr. McClellan recently met with the library faculty to discuss the various challenges the department is facing. He has been working to secure additional time for the deselection project and was able to add 3 weeks to the time frame for this project. Further, he is working with the library team to find ways to accommodate some additional shelving in the LLC in the future- a longer-term project, but much appreciated by the library faculty. Lastly, Dr. McClellan secured a laptop cart for one of the LLC classrooms without computers, which also helps to alleviate the space constraints, given that the LLC only had one computer lab. We had a very productive meeting; we feel very thankful for his efforts and advocacy, and we are looking forward to continuing to work together with Dr. McClellan.

7.3. **Secretary/Treasurer** - President Encarnacion informed the Senate of the birth of Morrigan, daughter of Laura Santamaria Brady, on March 2. The Senate extended its congratulations to the family.

7.4. **Curriculum Chair** - Burk-Herrick announced that Sarah Schmidt will join the staff as the new Curriculum Specialist starting Monday. The Senate welcomed and Congratulated Sarah.

- 7.5. **Classified Senate Liaison-** Sarah shared that Classified Senate has a meeting on Friday regarding the institution address and dealing with grief. Classified will be engaging leadership.
- 7.6. **Chaffey College Student Government Liaison -** President Encarnacion wished Student representatives Nolan Krueger and Alilah Mora De Jesus safe flight to their conference in Washington D.C.
- 7.7. **Academic Senate Committees and Workgroups** (See attachment titled “Chaffey Community College District Active Governance Committees,” and the [Academic Senate 10+2 on the Academic Senate webpage](#) of the Chaffey College website.)
- 7.8. Instructional Specialist, Ryan Hitch, shared about AI and Academic Integrity Best Practices. See the attachment distributed, “Academic Integrity and AI Best Practices.”

8. Unfinished Business

- 8.1. **Action Item:** Senators have the opportunity to update or report on the following Sabbatical Reports- *Recommendations to the Senate are due by: 3/3*. Refer to "Sabbatical Report Subcommittee & Report Rubric" in the Sabbatical Process Module on the [Academic Senate Canvas shell](#) for resources on reviewer information.

8.1.1 Ryan Falcioni (Fall 2025) Reviewers: Senators Jenkins and Hines-Tinsley

8.1.2 The committee reviewed the sabbatical report submitted by Ryan Falcioni, which focused on completing postgraduate training in chaplaincy and mental health within the Veterans Affairs (VA) department. The primary goal of the sabbatical was to enhance support for both veteran and non-veteran populations at Chaffey College.

Key Accomplishments:

- Completed a post-graduate proficiency program, averaging over 40 hours per week in hospital and outpatient clinic settings.
- Served on the Holistic Mental Health Committee at Loma Linda VA.
- Developed new workshops and presentations for the Acute Psychiatric Unit and collaborated with interdisciplinary healthcare teams on clinical cases.
- Established a network of resources and partnerships with local VA programs to support Chaffey students.

The committee commended the rigor of the report, noting that Ryan surpassed all proposed objectives. It was specifically noted that he has already integrated his research on moral psychology and ethics into his current curriculum. Following minor clerical corrections (acronym definitions and typos), the report was highly praised for its clarity and impact.

8.1.3 Motion for Approval - Senator Hines-Tinsley moved to recommend Ryan Falcioni’s sabbatical report to the CIOs office for consideration. Senator Jenkins seconded the motion. The motion was approved. 3.3.26, 26Y/0N/0A.

8.2 Discussion Item: Board Policy and Administrative Procedure Revisions - Academic Senate review/possible recommended changes to the following Board Policies and Administrative Procedures. The policies and procedures under constituent review are posted on the [Items Under Consideration](#) section of the Policies and Procedures page of the Chaffey Website. Reports from AP/BP subcommittees are to be submitted to the Academic Senate by March 3.

8.2.1 BP 7337 Fingerprinting (Senator Lee and President Encarnacion)

8.2.2 AP 7337 Fingerprinting (Senator Lee and President Encarnacion)

8.2.3 BP 7340 Leaves (Senator Osmanian and President Encarnacion) clarified language about personnel files and collective bargaining agreements.

8.2.4 AP 7340 Leaves (Senator Osmanian and President Encarnacion)

8.2.5 AP 7341 Sabbaticals (Senator Kandhway and President Encarnacion) Clarified eligibility for sabbatical leave (completion of six consecutive years)

8.2.6 AP 7343 Industrial Accident and Illness Leave (Senator Overduin and President Encarnacion)

8.2.7 AP 7344 Notifying District of Illness (Senator Overduin and President Encarnacion) Corrected language about absences.

8.2.8 BP 7345 Catastrophic Leave (Senator Holdiness and President Encarnacion)

AP 4240 Academic and Renewal Policy aligned with upcoming Title changes: more liberal, benefiting students.

8.2.1 Motion for Approval: Senator Hines-Tinsley moved to recommend Ryan Falcioni's sabbatical report to the CIOs office for consideration. Senator Jenkins seconded the motion. The motion was approved. 3.3.26, 26Y/0N/0A.

8.3 Discussion Item: [Meritorious Nominations](#) are now open and will close on Tuesday, March 24. (See attachment titled "Meritorious Service Award and Guideline.")

9. New Business

9.1. **Discussion Item:** Academic Senate Student Scholarship Awards Timeline. (See documents titled "Criteria for Academic Senate Scholarship" and "2026 Academic Senate Scholarship Timeline.")

10. Floor Items *10 minutes each (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. Announcements

11.1. Chaffey College

11.2. Academic Senate for California Community Colleges (ASCCC) Information

- 11.2.1.** The Academic Senate Foundation is proud to offer scholarships for faculty to attend the [ASCCC 2026 Spring Plenary Session](#) on April 9-11, at the Hyatt Regency Sonoma Wine Country in Santa Rosa.

Theme: Transformational Love & Joy; Centering Equity, Purpose, and Courage in Academic Leadership. With a focus on student success, faculty from all disciplines—both full-time and part-time—are encouraged to apply. A total of four (4) scholarships will be offered, *one (1) per Area*. The scholarship will cover registration, travel costs, and lodging for two (2) nights. The submission deadline is **March 6 at 5:00 pm**. Recipients will be notified within two (2) weeks following the application deadline. ASFCCC scholarships are provided as reimbursements. Reimbursement will be issued **after** the conference to allow for any potential changes in plans. To receive reimbursement, recipients must submit valid receipts.

If you have any questions about the [application](#) process, please contact us at foundation@asccc.org or visit our website at asfccc.org.

- 11.2.2.** Check out the Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. Adjournment (1:50 P.M.)

The Academic Senate meeting is scheduled for Tuesday, March 17, 2026.

Lissa A. Napoli, Recording Secretary

Laura Santamaria Brady, Treasurer / Secretary