

Academic Senate Agenda

May 12, 2026

Rancho Campus, Center for the Arts, Building A, Classroom 211

Chino Campus, Conference Room, CHMB 102

Fontana Campus, Conference Room, FNAC 210

Elizabeth “Liz” Encarnacion	President	2025-2027
Terezita Reyes Overduin	Vice-President	2025-2026
Laura Santamaria Brady	Secretary/Treasurer	2025-2026
Angela Burk – Herrick	Curriculum Chair	2025-2027
Laura Santamaria Brady	Arts, Communication & Design A	2024-2026
Henry Leonor	Arts, Communication & Design A	2025-2027
Vacant	Arts, Communication & Design B	2025-2026
Nicole Farrand	Arts, Communication & Design B	2025-2027
Myra Andrade	Academic & Career Counseling	2024-2026
Wendy Whitney	Academic & Career Counseling	2025-2027
Joseph Lee	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2024-2026
Jonathan Polidano	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027
Hannah Carter	Chino Campus	2024-2026
Manar Hijaz	Chino Campus	2025-2027
Sean Connelly	Fontana Campus	2024-2026
Anthony Guaracha	Fontana Campus	2025-2027
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2027
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026
Jayne Clark Frize	Health & Wellness - Health Sciences	2024-2026
Vacant	Health & Wellness - Health Sciences	2025-2027
Rob Hadaway	Health & Wellness - Kinesiology, Nutrition & Athletics	2024-2026
Candice Hines-Tinsley	Health & Wellness - Kinesiology, Nutrition & Athletics	2025-2027
Terezita Reyes Overduin	Instructional Support	2024-2026
Christina Holdiness	Instructional Support	2025-2027
Melanie Bratcher	Public Service, Culture, & Society	2025-2026
Patricia Gomez	Public Service, Culture, & Society	2025-2027
Justin Keller	Science, Technology, Engineering & Mathematics	2025-2026
Louisa Villeneuve	Science, Technology, Engineering & Mathematics	2025-2027
Tamari Jenkins	Senator-At-Large	2023-2026
Sarah Chamberlain	Senator-At-Large	2024-2027
Jin Liu	Senator-At-Large	2025-2028
Carolyn Ward	Adjunct Senator-At-Large	2025-2026
Ekta Kandhway	Adjunct Senator-At-Large	2025-2027
Alternates & Liaisons		
Stephen Shelton	Arts, Communication & Design A	2024-2026
Vacant	Arts, Communication & Design B	2025-2027
Melissa Johannsen	Academic & Career Counseling	2024-2026
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Vacant	Adjunct Alternate Senator	2025-2027
Sarah Schmidt	Classified Senate Liaison	2025-2027
Alilah Mora De Jesus	Chaffey College Student Government	2025-2027
Nolan Krueger	Chaffey College Student Government	2025-2027

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. Personal Expression (12:30 P.M.)

2. Call To Order (12:35 P.M.)

2.1. Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2. Attendee Identification (Chino and Fontana Senators: cameras must be on; turn off all virtual backgrounds.)

3. Public Comment (Reserved for Guests only and limited to two minutes.)

4. Adoption Of Agenda

4.1. May 12, 2026

5. Consent Agenda

5.1. May 5, 2026 **Meeting Minutes.** (See attachment titled “Academic Senate Minutes, May 5, 2026 Draft.”)

5.2. Faculty representatives who have been requested to serve on these campus committees:

5.2.1 Instructor, Culinary Arts (One-Year Temporary)

Mark Forde*, Instructor, Culinary Arts (committee chair and equivalency committee)

Daniel Bentum, Instructor, Hotel & Food Service Management (equivalency committee)

Jessica Moronez, Instructor, Sociology, Social Justice

Tara Johnson, Instructor, Fashion Merchandising (equivalency committee)

5.2.2 Administrative Assistant II, Distance Education

Ryan Hitch, Instructional Specialist, Distance Education

6. Guest(s)/Presentation(s) - None.

7. Report(s)

7.1. President

7.2. Vice President

7.3. Secretary/Treasurer - N/A

- 7.4. **Curriculum Chair**
- 7.5. **Classified Senate Liaison**
- 7.6. **Chaffey College Student Government Liaison**
8. **Unfinished Business -None**
9. **New Business**
 - 9.1 **Discussion Item:** President Encarnacion will go over the major elements of the completed Governance Handbook. Townhalls and formal public sunshining will occur in the beginning of Fall 2026.
 - 9.2 **Discussion/Presentation Item:** President Encarnacion will invite scholarship recipients to receive their award
 - 9.3 Discussion/Presentation Item: President Encarnacion will invite new senators.
10. **Floor Items *10 minutes each** (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)
11. **Announcements**
 - 11.1 **Chaffey College**
 - 11.2 **Academic Senate for California Community Colleges (ASCCC) Information**
 - 11.2.1 Check out the Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org
 - 11.3 California Community Colleges- The Collective Equity Impact Institute 2026, September 22,25, 2026, Anaheim, CA. We are pleased to invite you to Save the Date for the 2026 Collective Equity Impact (CEI) Institute. This year’s institute will highlight Vision 2030 and feature strands focused on transfer alignment, climate action, workforce development, generative artificial intelligence, and diversity, equity, inclusion, and accessibility (DEIA). Each strand will include sessions designed to strengthen collaboration and support the exchange of strategies that prioritize student needs, student success, and equity across the California Community Colleges system.

Please join us in Anaheim, CA, for this three-day institute, taking place September 22–25, 2026.

Who Should Attend? All individuals working within the California Community Colleges ecosystem are encouraged to attend.

Registration Opens in Early April. We encourage you to share this opportunity with colleagues. An early-bird registration rate of \$175 will be available in April and May, with registration increasing to \$250 starting June 1.

Additional details, including registration information and the tentative agenda, will be shared soon. We look forward to learning, collaborating, and shaping the future together.

11.4 Please share this widely with faculty! It is a 5-10 minute survey to gather information on faculty professional development needs—closing on May 26, 2026!

As part of our ongoing efforts to strengthen teaching and learning across the California Community Colleges, the Chancellor's Office is launching a **faculty survey** to better understand current needs, priorities, and experiences related to professional development. This survey was developed in collaboration with representatives from the ASCCC, CVC@ONE, CIOs, AI Faculty Fellows, regional consortia, OERI, and experts in accessibility, information literacy, and instructional design to ensure it reflects a broad range of faculty perspectives and systemwide priorities.

It is designed to ensure that future professional learning opportunities are responsive, relevant, and grounded in the day-to-day realities of faculty work. As outlined in the systemwide Faculty Professional Development Plan, supporting faculty with equitable access to high-quality, timely professional learning is essential to advancing student success, innovation, and inclusive teaching practices across our colleges.

Your input will help us:

- Identify high-impact professional development topics and formats
- Better align offerings with emerging areas such as accessibility, online teaching, and AI
- Ensure resources are accessible and meaningful across disciplines and college contexts
- Inform Fall 2026 professional development planning and beyond

This survey is one way we're working to better understand what's working well, where there are gaps, and how we can better support you and your colleagues. Our goal is to implement a more coordinated and data-informed approach to professional learning that reflects the diversity of our colleges and students.

Please expect the survey to take an estimated 5-10 minutes to complete. It will close on **Friday, May 26, 2026.**

12. Adjournment (1:50 P.M.)

The Academic Senate meetings will continue on August 18, 2026.

Academic Senate Minutes May 5, 2026

Elizabeth “Liz” Encarnacion	President	2025-2027	Y
Terezita Reyes Overduin	Vice-President	2025-2026	Y
Laura Santamaria Brady	Secretary/Treasurer	2025-2026	N
Angela Burk – Herrick	Curriculum Chair	2025-2027	Y
Laura Santamaria Brady	Arts, Communication & Design A	2024-2026	N
Henry Leonor	Arts, Communication & Design A	2025-2027	Y
Vacant	Arts, Communication & Design B	2025-2026	
Nicole Farrand	Arts, Communication & Design B	2025-2027	Y
Myra Andrade	Academic & Career Counseling	2024-2026	N
Wendy Whitney	Academic & Career Counseling	2025-2027	Y
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Vacant	Health & Wellness - Health Sciences	2025-2027	
Rob Hadaway	Health & Wellness - Kinesiology, Nutrition & Athletics	2024-2026	Y
Candice Hines-Tinsley	Health & Wellness - Kinesiology, Nutrition & Athletics	2025-2027	Y
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Christina Holdiness	Instructional Support	2025-2027	Y
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Carolyn Ward	Adjunct Senator-At-Large	2025-2026	N
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Alternates & Liaisons			
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Lisa Doget	Health & Wellness - Health Sciences	2025-2027	Y
Annette Henry	Kinesiology, Nutrition, & Athletics	2025-2027	N
Rose Ann Osmanian	Instructional Support	2025-2027	Y
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Vacant	Science, Technology, Engineering & Mathematics	2025-2027	
Vacant	Adjunct Alternate Senator	2025-2027	
Sarah Schmidt	Classified Senate Liaison	2025-2027	N
Nolan Krueger	Chaffey College Student Government	2025-2027	Y
Alilah Mora De Jesus	Chaffey College Student Government	2025-2027	N

Guests:

Ramon Abrego, Dean, Instructional Support
Adriana Arce, Director, Distance Education & Professional Development
Jason Chevalier, Dean, ACD
Hope Ell, Executive Assistant, Instruction
Kim George, Instructor, English, ACD
Andrew Long, Dean, Instruction
Michael McClellan, Associate Superintendent, Instruction and Institutional Effectiveness

Lissa Napoli, Administrative Assistant, Academic Senate

- 1. Personal Expression (12:30 P.M.)**
- 2. Call To Order (12:35 P.M.) 12:41 P.M.**
 - 2.1. Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

-Elizabeth Encarnacion, President, Academic Senate

- 2.2. Attendee Identification** (Chino and Fontana Senators: cameras must be on; turn off all virtual backgrounds.)
- 3. Public Comment** (Reserved for Guests only and limited to two minutes.)
 - 3.1 Senator-At-Large, Tamari Jenkins, read a public comment on behalf of Counselor, Jacki Boboye, who is currently on sabbatical. She read the following:
 - 3.1.1 Dear Colleagues, I hope you are doing well. As part of my sabbatical project, I am conducting brief faculty interviews to gain insight into your experiences and perspectives about international students at Chaffey College. I would greatly appreciate your participation in a short 15–20-minute interview at your convenience. Your input will be valuable in informing this project. If you are willing to participate, please feel free to reply to this contact me directly to schedule a time. My email is jackie.boboye@chaffey.edu. Thank you in advance for your time and consideration.
 - 3.1.2 Associate Superintendent, Instruction and Institutional Effectiveness, Michael McClellan, introduced Ramon Abrego, as our new Dean of Instructional Support. In this role, he will oversee the Success Centers and Supplemental Instruction across all three campuses. Additionally, he will support Work Experience and lead the significant 'huge lift' of our Virtual Experience initiative. Though the launch is about a year away, Ramon will be instrumental in its development.

The Academic Senate welcomed Ramon as the new Dean of Instructional Support. In this role, he will oversee the Success Centers and Supplemental Instruction across all three campuses. His portfolio also includes supporting Work Experience and managing the development of the college's upcoming Virtual Experience initiative, which is anticipated to launch in approximately one year.

Professional Background: Ramon shared his professional trajectory, highlighting extensive experience within the community college system:

- City Colleges of Chicago: Began as a part-time tutor and advanced to District Administrator, overseeing academic advising, tutoring, early alert systems, and First-Year Experience (FYE) professional development.
- LA Trade-Tech: Served for five years with a focus on tutoring, academic and workforce development, adult education, and K-12 dual enrollment partnerships.
- Copper Mountain College: Most recently served at the state's smallest community college, providing him with a unique perspective on small-scale institutional operations.

Closing Remarks: Ramon expressed his enthusiasm for joining Chaffey College, noting its high reputation within the system. He acknowledged the upcoming learning curve regarding institutional culture and thanked the group in advance for their support and collaboration during his transition.

4. Adoption Of Agenda

4.1. May 5, 2026

4.2. **Motion for Approval** - Senator Lee moved to adopt the agenda. Senator Polidano seconded the motion. The motion was approved. 5.5.26, 18Y/0N/0A.

5. Consent Agenda

5.1. April 28, 2026 **Meeting Minutes**. (See attachment titled "Academic Senate Minutes, April 28, 2026 Draft.")

5.2. **Faculty representatives who have been requested to serve on these campus committees:**

5.2.1 **Educational Program Assistant, Institutional Effectiveness**


Ryan Hitch, Instructional Specialist, Distance Education

5.3. **Curriculum Committee Recommendation:** The Curriculum Committee requests the Academic Senate's endorsement of the course modifications detailed in the provided materials. (See the attachment titled "4-29-26 Curriculum Endorsements" for the complete list of proposed changes.)

5.4. **Motion for Approval** - Senator Doget moved to adopt the amended Consent Agenda with the revision to replace the. Senator Polidano seconded the motion. The motion was approved. 5.5.26, 18Y/0N/0A.

6. **Guest(s)/Presentation(s)** - Hope Ell, Executive Assistant for the Office of Instruction, will be presenting on the Chaffey College's 109th Commencement Ceremony updates for the May 21, 2026, Commencement Ceremony held at the Toyota Arena at 4:00 pm. Faculty should arrive at the Toyota Arena and check in no later than 3:30 pm.
 - 6.1. Faculty have the option to:
 - 6.1.1 **Process in** with the graduates and sit front-and-center on the arena floor, or
 - 6.1.2 **Observe the ceremony** from a designated area on the arena floor (i.e., not participate in the procession).

**** Please note that there will be no faculty seating available in the stands.****

- 6.2. Faculty participating in the procession must wear regalia.
 - 6.3. Faculty not participating in the procession are encouraged to wear business attire.
 - 6.4. **Full-time faculty** – Because Commencement falls on a service day, attendance at the annual graduation exercises is part of your contractual obligation (CBA, 18.2.3(d)). You have no other obligations (IS assignments, final exams, exam week office hours) that day. No partial absences will be credited. Please refer to the  [MOU](#) dated October 8, 2025, for additional information.
 - 6.5. **Part-time faculty** – There is no requirement for you to attend and/or participate in the Commencement ceremonies, but you are welcome to join the festivities, either as part of the procession or as a non-processing attendee (see above).
7. **Report(s)**
 - 7.1. **President**
 - 7.1.1. The CCSJ is seeking one Senator to volunteer for the fall semester to review and score proposals for the Black and Brown Minds & Matterings Conference
 - 7.1.2. Educational Program Viability Review for French and Arabic Languages
 - 7.1.2.1. The College conducted an Educational Program Viability Review (EVPR) process for the Arabic and French Language Programs during the Spring 26 semester that recently concluded. The committee, following AP 4021 was initiated by the Dean overseeing the programs and had a membership of the Dean, Curriculum Chair, Academic Senate President, Curriculum Committee designee, Academic Senate Representative, Articulation Officer, Transfer Center/Career Center Administrator, and Chief Instructional Officer. The EVPR Committee met three times in April to evaluate enrollment data, student survey results, regional availability, and curriculum alignment. The completed EVPR Reports will be attached to the Academic Senate minutes as part of my President's Report today. **For Arabic, the committee unanimously recommended Program Revitalization.** The plan centers on continuing Arabic 1 and 2, deactivating Arabic 3 and 4 (which is a reversible step that can be revisited if demand returns through the curriculum process), and pursuing CAL-GETC Humanities approval through curriculum revision. Administrative support has been identified to fund

Part-Time faculty work on curriculum development, with a target of Fall 2027 for hopeful CAL-GETC approval.

For French, the committee voted 8-1 to recommend Program Discontinuance, effective Spring 2027. This recommendation reflects structural and regional realities, not the quality of instruction or the value of the discipline. French courses will continue through Summer and Fall 2026 to support students planning to enroll as well as faculty preparing courses and anticipating courses. The attached EVPR Report details the full rationale, including availability of French through regional colleges and California Virtual Campus. The college is committed to supporting both students and faculty through this transition with clear communication and ample lead time.

Per AP 4021 impacted students, faculty, and any other constituents shall have fourteen (14) days to prepare, if desired, a response to the report that will accompany the EPVR Committee's report to the Chief Instructional Officer. Feedback can be submitted to Dean Jason Chevalier at jason.chevalier@chaffey.edu.

After the feedback period, a full report will be sent to the Chief Instructional Officer for final review and action. The EPVR Committee's report and records of the evidence and comments pertaining to that report shall be maintained publicly and electronically, giving access to the College community and constituents.

7.2. Vice President

I was very fortunate to be able to attend both Fall and Spring plenary this past year. I learned a lot, and I highly recommend the conference to any Senator. Before we close out the year, I wanted to share some of my takeaways and highlights with you all.

Here is a link to my notes for [Fall 25](#) and [Spring 26](#) Plenaries. I attended sessions on AI, Environmental Equity, Burden Free Instructional Materials, and Faculty leadership in Data to name a few. But I'd like to highlight two very meaningful sessions for you all.

The first is a session called [Empowering Faculty from Historically Excluded Groups: Mentoring and Leadership Pathways](#) (links to slides). This session had some great examples of ways we can cultivate a more inclusive Senate body. Especially as we look forward to revising our ByLaws and Constitution next year, I'd like to propose that we consider one suggestion from this session, which was to allow PT faculty to run for Senator Area seats. Currently, our Senator Area seats are only open to FT faculty. The only opportunity for PT faculty to join Senate is through the At Large seats. Allowing PT faculty to run for Senator Area seats may bring more representation from areas that have trouble filling their seats. It may also help to fill the vacant Alternate seats, which could bring some relief or more opportunity to step away when needed for primary Senators.

The second session I'd like to highlight is [How to Advocate Without Burnout: Advocacy Tools for New Faculty Leader](#) (links to slides). At this point in the semester, I think we are all feeling some degree of burnout or the feeling of being stretched too thin! I highly recommend these slides to everyone; they have some great ideas and resources for caring for our well-being as we advocate in our Senate roles. I'll share some ideas and one quote from this session.

Ideas (slide 10): Agendize care (adding check-ins to Senate agendas); Gather in Community (more opportunities for low-stakes relationship building); Mentoring for new Senators.

Quote (slide 5): “The system relies on exploiting faculty dedication to compensate for resource deficits and workload mismatch”

Lastly, I want to extend a heartfelt thank you for the opportunity to attend Plenary this year, and a hope for more opportunities for more of us to attend in the coming years!

7.3. Secretary/Treasurer - N/A

7.4. Curriculum Chair

7.4.1. Thank you to the Curriculum Committee -

7.4.2. 132 Programs 254 Course Proposals, very hardworking committee

7.4.3. BTH and MIT - 2 vacancies still open! It’s a great way to learn

7.5. Classified Senate Liaison

7.6. Chaffey College Student Government Liaison

7.7. Academic Senate Committees and Workgroups [Chaffey Community College District Active Governance Committees in the \(draft\) Governance Handbook](#), and the [Academic Senate 10+2 on the Academic Senate webpage](#) of the Chaffey College website.)

8. Unfinished Business

8.1 Action Item: AP 2510, See attachment entitled, “Administrative Procedure Review: AP 2510.”

8.2 Motion for Approval - Vice President Overduin moved to adopt the amended AP 2510. Senator Polidano seconded the motion. The motion was approved. 5.5.26, 20Y/0N/0A.

8.2 Discussion Item: RSI Workgroup Update

8.3 Discussion Item/Possible Action Item: [AI and Academic Integrity Best Practices](#)

**The meeting was adjourned at the scheduled time of 1:50 PM. All agenda items that were not discussed will be prioritized as unfinished business in a future meeting. **

9. New Business

9.1 Discussion Item: President Encarnacion will go over the major elements of the completed Governance Handbook. Townhalls and formal public sunshining will occur in the beginning of Fall 2026.

10. Floor Items *10 minutes each (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. Announcements

11.1 Chaffey College

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Check out the Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

11.3 California Community Colleges- The Collective Equity Impact Institute 2026, September 22,25, 2026, Anaheim, CA. We are pleased to invite you to Save the Date for the 2026 Collective Equity Impact (CEI) Institute. This year’s institute will highlight Vision 2030 and feature strands focused on transfer alignment, climate action, workforce development, generative artificial intelligence, and diversity, equity, inclusion, and accessibility (DEIA). Each strand will include sessions designed to strengthen collaboration and support the exchange of strategies that prioritize student needs, student success, and equity across the California Community Colleges system.

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11.4 Please share this widely with faculty! It is a 5-10 minute survey to gather information on faculty professional development needs—closing on May 26, 2026!

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It is designed to ensure that future professional learning opportunities are responsive,

relevant, and grounded in the day-to-day realities of faculty work. As outlined in the systemwide Faculty Professional Development Plan, supporting faculty with equitable access to high-quality, timely professional learning is essential to advancing student success, innovation, and inclusive teaching practices across our colleges.

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Please expect the survey to take an estimated 5-10 minutes to complete. It will close on **Friday, May 26, 2026.**

12. Adjournment (1:50 P.M.) 1:50 P.M.

The Academic Senate meetings have concluded for the Academic Year. Please join us at our next meeting in August 18, 2026

Lissa A. Napoli, Recording Secretary

Laura Santamaria Brady, Treasurer / Secretary