

Academic Senate Agenda

April 7, 2026

Rancho Campus, Berz Excellence Building, Ardon Alger Conference Room, BEB-204

Chino Campus, Conference Room, CHMB 102

Fontana Campus, Conference Room, FNAC 210

Elizabeth “Liz” Encarnacion	President	2025-2027
Terezita Reyes Overduin	Vice-President	2025-2026
Laura Santamaria Brady	Secretary/Treasurer	2025-2026
Angela Burk – Herrick	Curriculum Chair	2025-2027
Laura Santamaria Brady	Arts, Communication & Design A	2024-2026
Henry Leonor	Arts, Communication & Design A	2025-2027
Vacant	Arts, Communication & Design B	2025-2026
Nicole Farrand	Arts, Communication & Design B	2025-2027
Myra Andrade	Academic & Career Counseling	2024-2026
Wendy Whitney	Academic & Career Counseling	2025-2027
Joseph Lee	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2024-2026
Jonathan Polidano	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027
Hannah Carter	Chino Campus	2024-2026
Manar Hijaz	Chino Campus	2025-2027
Sean Connelly	Fontana Campus	2024-2026
Anthony Guaracha	Fontana Campus	2025-2027
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2027
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026
Jayne Clark Frize	Health & Wellness - Health Sciences	2024-2026
Vacant	Health & Wellness - Health Sciences	2025-2027
Rob Hadaway	Health & Wellness - Kinesiology, Nutrition & Athletics	2024-2026
Candice Hines-Tinsley	Health & Wellness - Kinesiology, Nutrition & Athletics	2025-2027
Terezita Reyes Overduin	Instructional Support	2024-2026
Christina Holdiness	Instructional Support	2025-2027
Melanie Bratcher	Public Service, Culture, & Society	2025-2026
Patricia Gomez	Public Service, Culture, & Society	2025-2027
Justin Keller	Science, Technology, Engineering & Mathematics	2025-2026
Louisa Villeneuve	Science, Technology, Engineering & Mathematics	2025-2027
Tamari Jenkins	Senator-At-Large	2023-2026
Sarah Chamberlain	Senator-At-Large	2024-2027
Jin Liu	Senator-At-Large	2025-2028
Carolyn Ward	Adjunct Senator-At-Large	2025-2026
Etka Kandhway	Adjunct Senator-At-Large	2025-2027
Alternates & Liaisons		
Stephen Shelton	Arts, Communication & Design A	2024-2026
Vacant	Arts, Communication & Design B	2025-2027
Melissa Johannsen	Academic & Career Counseling	2024-2026
Fabiola Espitia	Academic & Career Counseling	2025-2027
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Lisa Doget	Health & Wellness - Health Sciences	2025-2027
Annette Henry	Kinesiology, Nutrition, & Athletics	2025-2027
Rose Ann Osmanian	Instructional Support	2025-2027
Vacant	Public Service, Culture, & Society	2025-2026
Vacant	Science, Technology, Engineering & Mathematics	2025-2027
Vacant	Adjunct Alternate Senator	2025-2027
Sarah Schmidt	Classified Senate Liaison	2025-2027
Alilah Mora De Jesus	Chaffey College Student Government	2025-2027
Nolan Krueger	Chaffey College Student Government	2025-2027

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. Personal Expression (12:30 P.M.)

2. Call To Order (12:35 P.M.)

2.1. Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2. Attendee Identification (Chino and Fontana Senators: cameras must be on; turn off all virtual backgrounds.)

3. Public Comment (Reserved for Guests only and limited to two minutes.)

4. Adoption Of Agenda

4.1. April 7, 2026

5. Consent Agenda

5.1. March 24, 2026 **Meeting Minutes.** (See attachment titled "Academic Senate Minutes, March 24, 2026 Draft.")

5.2. Faculty representatives who have been requested to serve on these selection/hiring committees:

5.2.1 Administrative Assistant II, Student Health Services

Candace Valenzuela, Instructor, Nursing, Associate Degree

5.2.2 Program Assistant, Academic & Career Counseling

Wendy Whitney, Counselor

5.3 Faculty representatives who can no longer serve on these selection/hiring committees:

5.3.1 Administrative Assistant II, Student Health Services

Jordan Hung, Instructor, Vocational Nursing

6. Guest(s)/Presentation(s) - "Clarifying and creating best practices around F's and FW's" presented by Tomeika Carter, Hugo Flores, Patty Bopko, in collaboration with Senator Farrand and President Encarnacion

7. Report(s)

7.1. President

- 7.2. Vice President
- 7.3. Secretary/Treasurer - N/A
- 7.4. Curriculum Chair
- 7.5. Classified Senate Liaison
- 7.6. Chaffey College Student Government Liaison
- 7.7. Academic Senate Committees and Workgroups

- 7.7.1. **Calendar Committee-** Senators Espitia and Jenkins will share “Chaffey College Fall 2027 Academic Calendar-DRAFT
- 7.7.2. (See attachment titled “Chaffey Community College District Active Governance Committees in the (draft) Governance Handbook,” and the [Academic Senate 10+2 on the Academic Senate webpage](#) of the Chaffey College website.)

8. Unfinished Business

- 8.1. **Discussion/Action Item:** Review of Meritorious Service Nominations
 - 8.1.1 Douglas Duno, Spanish, ACD
- 8.2 **Information Item/Discussion Item:** Academic Senate Representatives serving in the 2026-2027 year are eligible to serve as either the Vice President or Secretary/Treasurer. Nominations are now open! Please send nomination statements (200 words or less) to Lissa Napoli to be added to the April 28 agenda for elections.

9. New Business

- 9.1 **Action Item: Ratification of Kinesiology, Nutrition & Athletics (KNA) Alternate Senator**
Following the election of Annette Henry to the 2026–2028 Senator seat, the current KNA Alternate position will become vacant. The KNA representatives have recommended Rob Hadaway to fill this vacancy for the remainder of the 2025–2027 term.

It is recommended that the Academic Senate ratify the appointment of Rob Hadaway as the KNA Alternate Senator.

- 10. **Floor Items** *10 minutes each (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. Announcements

- 11.1 Chaffey College
- 11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Check out the Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

11.3 California Community Colleges- The Collective Equity Impact Institute 2026, September 22,25, 2026, Anaheim, CA. We are pleased to invite you to Save the Date for the 2026 Collective Equity Impact (CEI) Institute. This year’s institute will highlight Vision 2030 and feature strands focused on transfer alignment, climate action, workforce development, generative artificial intelligence, and diversity, equity, inclusion, and accessibility (DEIA). Each strand will include sessions designed to strengthen collaboration and support the exchange of strategies that prioritize student needs, student success, and equity across the California Community Colleges system.

Please join us in Anaheim, CA, for this three-day institute, taking place September 22–25, 2026.

Who Should Attend? All individuals working within the California Community Colleges ecosystem are encouraged to attend.

Registration Opens in Early April. We encourage you to share this opportunity with colleagues. An early-bird registration rate of \$175 will be available in April and May, with registration increasing to \$250 starting June 1.

Additional details, including registration information and the tentative agenda, will be shared soon. We look forward to learning, collaborating, and shaping the future together.

12. Adjournment (1:50 P.M.)

The Academic Senate meeting is scheduled for Tuesday, April 21, 2026.

Chaffey College

Fall 2027 Academic Calendar - *DRAFT*

August '27							
wk	Su	M	T	W	Th	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
1	15	16	17	18	19	20	21
2	22	23	24	25	26	27	28
3	29	30	31				

September '27							
wk	Su	M	T	W	Th	F	S
				1	2	3	4
4	5	6	7	8	9	10	11
5	12	13	14	15	16	17	18
6	19	20	21	22	23	24	25
7	26	27	28	29	30		

October '27							
wk	Su	M	T	W	Th	F	S
						1	2
8	3	4	5	6	7	8	9
9	10	11	12	13	14	15	16
10	17	18	19	20	21	22	23
11	24	25	26	27	28	29	30
12	31						

November '27							
wk	Su	M	T	W	Th	F	S
		1	2	3	4	5	6
13	7	8	9	10	11	12	13
14	14	15	16	17	18	19	20
15	21	22	23	24	25	26	27
16	28	29	30				

December '27							
wk	Su	M	T	W	Th	F	S
				1	2	3	4
17	5	6	7	8	9	10	11
18	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

- 2027 Fall (Aug 16 - Dec 10)
- Holidays
- Finals
- Convocation (Aug 11)
- Flex Days (Aug 12, 13)

89 Service Days

Chaffey College

Fall 2027 Academic Calendar - *DRAFT*

FALL SESSION 2027 (August 16 - December 17)

Fall '27 Session	Dates
Full-Term	08/16/2027 -12/17/2027
Fast Track I	08/16/2027 - 10/08/2027
Early 14-Week	08/16/2027 - 11/19/2027
14-Week Session	09/07/2027 - 12/10/2027
Fast Track II	10/18/2027 - 12/10/2027

Holidays	Dates
Labor Day (college closed)	September 6, 2027
Veterans Day (college closed)	November 11, 2027
Thanksgiving Holiday (college closed)	November 25 - 28, 2027
Winter Recess (college closed)	December 23, 2027 - January 2, 2028

Convocation	August 11, 2027
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INSTITUTIONAL FLEX DAYS	Dates
Institutional FLEX Days	August 12 - 13, 2027

Civic Engagement	Dates
Deadline to Register to Vote	October 18, 2027
National Voter Registration Day	TBD
General Election	November 2, 2027

Campus Drills	Dates
The Great California ShakeOut Earthquake Drill	TBD
Emergency Drill	TBD

Chaffey College

Spring 2028 Academic Calendar - *DRAFT*

January '28							
wk	Su	M	T	W	Th	F	S
							1
	2	3	4	5	6	7	8
1	9	10	11	12	13	14	15
2	16	17	18	19	20	21	22
3	23	24	25	26	27	28	29
4	30	31					

February '28							
wk	Su	M	T	W	Th	F	S
			1	2	3	4	5
5	6	7	8	9	10	11	12
6	13	14	15	16	17	18	19
7	20	21	22	23	24	25	26
8	27	28	29				

March '28							
wk	Su	M	T	W	Th	F	S
			1	2	3	4	
9	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
10	19	20	21	22	23	24	25
11	26	27	28	29	30	31	

April '28							
wk	Su	M	T	W	Th	F	S
							1
12	2	3	4	5	6	7	8
13	9	10	11	12	13	14	15
14	16	17	18	19	20	21	22
15	23	24	25	26	27	28	29
	30						

May '28							
wk	Su	M	T	W	Th	F	S
16		1	2	3	4	5	6
17	7	8	9	10	11	12	13
18	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

- 2028 Spring (Jan 10 - May 17)
- Holidays
- Finals
- Flex Days (Jan 6,7) Faculty Lect Day (April 18)

87 Service Days

Chaffey College

Spring 2028 Academic Calendar - *DRAFT*

SPRING SESSION 2028 (January 10 - May 17)

Spring '28 Session	Dates
Full-Term	01/10/2028 - 05/10/2028
Fast Track I	01/10/2028 - 03/03/2028
Early 14-Week	01/10/2028 - 04/21/2028
14-Week Session	01/31/2028 - 05/10/2028
Fast Track II	03/20/2028 - 05/10/2028

Holidays	Dates
Martin Luther King, Jr. Day (college closed)	January 17, 2028
Lincoln Day (college closed)	February 18, 2028
Washington Day (college closed)	February 21, 2028
Spring Break (no classes held)	March 13 - 19, 2028
Cesar Chavez Day (college closed)	March 31, 2028

INSTITUTIONAL FLEX DAYS	Dates
Institutional FLEX Day (required)	January 6, 2028
Institutional FLEX Day	January 7, 2028
Faculty Lecture Day (required)	April 18, 2028

Civic Engagement	Dates
Deadline to Register to Vote	TBD - 15 days before election day
National Voter Registration Day	TBD
General Election	TBD

Campus Drills	Dates
The Great California ShakeOut Earthquake Drill	TBD
Emergency Drill	TBD

Chaffey College

Summer 2027 Academic Calendar - *DRAFT*

June '27							July '28								
wk	Su	M	T	W	Th	F	S	wk	Su	M	T	W	Th	F	S
			1	2	3	4	5						1	2	3
1	6	7	8	9	10	11	12	5	4	5	6	7	8	9	10
2	13	14	15	16	17	18	19	6	11	12	13	14	15	16	17
3	20	21	22	23	24	25	26	7	18	19	20	21	22	23	24
4	27	28	29	30				8	25	26	27	28	29	30	31

2028 Summer (June 7 - July 30)

Holidays

SUMMER SESSIONS (June 7 - July 30)

Summer '27 Session	Dates
8-Week Session	06/07/2027 - 07/30/2027
First 6-Week Session	06/07/2027 - 07/16/2027
Second 6-Week Session	06/21/2027 - 07/30/2027

Holidays	Dates
Juneteenth Observed (college closed)	June 18, 2027
Independence Day Observed (college closed)	July 5, 2027

Chaffey Community College District Active Governance Committees in the (draft) Governance Handbook

Question for the Academic Senate: Which Committees, Programs, and/or Advisory Groups demonstrate that their purview falls under the “10+2” of academic and professional matters within the scope of the Academic Senate in such a way that *compels* them to be *charged* with reporting to the Academic Senate on a regular basis?

Committees, Programs, and Advisory Groups

- Accreditation Oversight Committee
 - 10+2 Alignment? Yes (7)
- Calendar Committee
 - 10+2 Alignment? Yes (5;10)
- Career Education Advisory Committee (CEAC)
 - 10+2 Alignment? Yes (4;10)
- Chaffey Connects
 - 10+2 Alignment? Unclear/Not at this time
- Chino Advisory Team
 - 10+2 Alignment? Yes (5;10)
- Classified Success Network ~~Advisory~~ Committee
 - Aligns to Classified Senate
- Commencement Committee
 - 10+2 Alignment? No further than the Academic Senate President regularly serving on the committee.
- Disability Program Committee/Disability Advisory Committee
 - 10+2 Alignment? Yes (5;8;10)
- Colleague Steering Committee
 - 10+2 Alignment? Possibly (5; 10 if a standing committee of Technology Committee)
- Technology Committee
 - 10+2 Alignment? Yes (5;10)
- Distance Education Committee
 - 10+2 Alignment? Yes (2;3;4;5;6;7;8;10;12)
- Dual Enrollment Advisory
 - 10+2 Alignment? Yes (1;4;5;12)
- EOPS/CARE ~~Advisory~~ Committee
 - 10+2 Alignment? Yes (5)
- Faculty Success Center ~~Advisory~~ Committee
 - 10+2 Alignment? Yes (8; 12)
- Fontana Advisory
 - 10+2 Alignment? Yes (2;4;5;7;10)
- Health and Safety Committee
 - 10+2 Alignment? Unclear/Not at this time

- Honors Program Committee
 - Purpose: To provide direction and focus on the organization, implementation and evaluation of a comprehensive honors program at Chaffey College.
 - Scope:
 - To represent the Chaffey Honors Program on the Honors Transfer Council of California, Western Regional Honors Council, and/or National Collegiate Honors Council.
 - To approve courses and/or honors components of existing courses.
- LGBTQIA+ Advocates Committee
 - Purpose: The LGBTQIA+ Advocates Committee advocates for a college-wide, coherent support of and resources for LGBTQIA+ students; advocates for and contributes to a climate of inclusion for members of the LGBTQIA+ faculty, staff, and administrators at Chaffey College; and collaborates with the various groups on campus who share the mission to create a more equitable environment for the Chaffey College community.
 - Scope: This committee is open to all faculty, staff, and administrators, as well as select students. The committee will:
 - Embrace, celebrate, and uplift the personhood of students, staff, faculty, and administrators who are LGBTQIA+
 - Advocate for equitable access to resources (including but not limited to physical spaces, physical resources, digital resources, campus support staff/ resources) that help promote/ support the physical, mental/ psychological, social, and academic well-being of LGBTQIA+ students, staff, faculty and administrators at Chaffey College.
 - Conspire with other campus groups to improve access, success, retention, and persistence for historically marginalized student identities; foster a climate of inclusion at Chaffey College; and advocate for the needs of all historically underserved students in campus planning and policy making.
 - Collaborate with the Lavender Coalition, Special Populations/ Equity & the Equity Coalition, the CCSJ, Academic and Classified Senate, CCSG, PEC, FSC, CPC, the Wignall Museum of Contemporary Art, the Student Health Center, Faculty Advising, Success Centers, The Transfer & Career Center, the Foundation Office, and other campus departments, offices, resources or programs.
 - Unite Chaffey with local colleges, outside agencies, and advocacy groups.
- Library Advisory Committee
 - Purpose: Supports the promotion of information literacy, access to quality information resources, and instructional services to foster student success. The members of the Library Advisory Committee, representing a wide variety of campus departments, will serve as a support group and source for feedback on Library-related initiatives, services and resources.
 - Scope: The Library Advisory Committee deals with matters pertaining to library

operations, such as:

- Library resources to support curriculum
 - Advocates for appropriate funding and support for resources
 - Interdepartmental partnerships to support student learning
 - Conducting research to help guide library goals and activities
 - Planning and problem-solving library issues in collaboration with library staff and faculty
 - Promotes library usage for student success
- Digital Accessibility Committee
 - Purpose: To ensure that all Chaffey College digital environments, systems, and communications comply with the Americans with Disabilities Act (Title II), Section 508 of the Rehabilitation Act, and Title 5 requirements, meeting WCAG 2.1 AA standards. The committee meets monthly to drive institution-wide digital inclusion through policy, training, and governance.
 - Scope: Overseeing accessibility compliance for all college websites, portals, mobile apps, and digital documents. This includes reviewing third-party platforms and vendor procurements, guiding accessibility training and testing across all divisions, and managing exception reviews and ongoing monitoring.
 - Palestinian Justice and Solidarity Committee
 - Rising Scholars Program Committee
 - Trees, Plants and Grounds Committee
 - Umoja Advisory Committee
 - Undocumented Advocates Committee
 - Wignall Museum Advisory Committee
 - ZTC/OER Committee

Additional Information:

Governance Councils

- Academic Senate
 - Curriculum Committee
- Chaffey College Student Government (CCSG)
- Classified Senate
- Executive Team

Institutional Council

- College Planning Council

Steering Committees

- Budget Advisory Committee
 - Resource Allocation Committee
- Enrollment and Success Management Committee

- Presidents Equity Council
- Professional Development Committee
- Program and Service Review Committee
- Outcomes and Assessment Committee

March 17, 2026

Dear Members of the Academic Senate,

It is our great honor to nominate Professor Douglas Duno for the Meritorious Service Award. Professor Duno's career at Chaffey College, spanning from 1998 until his retirement in 2023, exemplified exceptional dedication to teaching, professional achievement, and service to the college community. His contributions have had a lasting impact on students, colleagues, and the Languages Department, making him a truly deserving candidate for this recognition.

Superior Teaching and Job Performance:

Professor Duno is renowned for his visionary approach to language instruction and his commitment to equity for all students. He led the development of the Heritage-speaker course track, creating courses for heritage learners that emphasize grammar, orthography, and cultural exploration rather than introductory structures for non-heritage learners. His teaching style was sophisticated yet approachable, fostering a learning environment in which students felt respected, challenged, and supported. Student evaluations consistently reflected high praise for his clarity, expertise, and mentorship.

Professor Duno was also an early pioneer in online education, earning his online teaching certification at a time when fewer than 10% of Chaffey faculty were teaching online. He mastered and integrated platforms such as Blackboard, WebCT, Moodle, and later Canvas, becoming a departmental leader in educational technology and online pedagogy. He was the first to have a fully POCR-aligned Spanish 1 course on the CVCOEI server and generously shared the course with colleagues to support their professional growth. His forward-thinking advocacy led the department to being one of the first to adopt zero-cost textbooks, significantly increasing access and equity for all students.

College Service:

Professor Duno's commitment to Chaffey College extended well beyond the classroom. He served as Languages Department Chair/Coordinator, led curriculum development initiatives, and worked closely with the establishment of the Language Success Center, designing Directed Learning Activities and assisting in the hiring and training of Spanish tutors. He served on the Academic Senate for eight years, including six years as Senator-At-Large, and also represented the Languages-Other-Than-English faculty as a CCFA representative. Through these leadership roles, he shaped policies, supported faculty, and

ensured that student needs were at the forefront of institutional decision-making. Before retirement, he supported the Credit for Prior Learning initiative, recognizing its value for international students.

Professional Achievement:

Professor Duno's professional contributions extend to regional and national levels. He served as president of the regional chapter of the American Association of Teachers of Spanish and Portuguese (AATSP), participated actively in ACTFL conferences, and contributed to special interest groups focused on Heritage Spanish-speakers. During a sabbatical, he conducted research and published a workbook for Heritage Spanish-speaker courses, further demonstrating his dedication to improving teaching and supporting students.

In summary, Professor Douglas Duno exemplified the qualities celebrated by the Meritorious Service Award. His exceptional teaching, visionary leadership, and tireless service to Chaffey College have left an enduring legacy that benefits students, colleagues, and the college community as a whole. We wholeheartedly endorse his nomination and urge the committee to recognize his meritorious service.

Respectfully,

Chaffey College Languages Faculty

Tamari Jenkins, *Spanish*

Rachel Hanna, *Spanish*

Victoria Tirado, *Spanish*

Jin Liu, *Chinese / Department Coordinator*

Cindy Walker, *ESL*

Academic Senate Minutes March 24, 2026

Elizabeth “Liz” Encarnacion	President	2025-2027	Y
Terezita Reyes Overduin	Vice-President	2025-2026	Y
Laura Santamaria Brady	Secretary/Treasurer	2025-2026	N
Angela Burk – Herrick	Curriculum Chair	2025-2027	Y
Laura Santamaria Brady	Arts, Communication & Design A	2024-2026	N
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Candice Hines-Tinsley	Health & Wellness - Kinesiology, Nutrition & Athletics	2025-2027	Y
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2025-2027	Y
Melanie Bratcher	Public Service, Culture, & Society	2025-2026	Y
Patricia Gomez	Public Service, Culture, & Society	2025-2027	N
Justin Keller	Science, Technology, Engineering & Mathematics	2025-2026	N
Louisa Villeneuve	Science, Technology, Engineering & Mathematics	2025-2026	N
Tamari Jenkins	Senator-At-Large	2023-2026	Y
Sarah Chamberlain	Senator-At-Large	2024-2027	N
Jin Liu	Senator-At-Large	2025-2028	Y
Carolyn Ward	Adjunct Senator-At-Large	2025-2026	N
Etka Kandhway	Adjunct Senator-At-Large	2025-2027	Y
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Rose Ann Osmanian	Instructional Support	2025-2027	Y
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Sarah Schmidt	Classified Senate Liaison	2025-2027	Y
Nolan Krueger	Chaffey College Student Government	2025-2027	Y
Alilah Mora De Jesus	Chaffey College Student Government	2025-2027	Y

Guests:

Adriana Arce, Director, Distance Education & Professional Development

Kim George, English, ACD

Ryan Hitch, Instructional Specialist

Jinny Lee, Earth Science, STEM

Michael McClellan, Associate Superintendent, Instruction and Institutional Effectiveness

Lissa Napoli, Administrative Assistant, Academic Senate

Alisha Rosas, Associate Superintendent, Student Services and Strategic Communications

1. Personal Expression (12:30 P.M.) 12:42 P.M.**2. Call To Order (12:35 P.M.)****2.1. Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region, and we recognize their continuing presence in their homelands.

-Read by Elizabeth Encarnacion, President, Academic Senate

2.2. Attendee Identification (Chino and Fontana Senators: cameras must be on; turn off all virtual backgrounds.)**3. Public Comment** (Reserved for Guests only and limited to two minutes.)

3.1 Alisha Rosas shared that the recent public exposure of Cesar Chavez came with the distressing nature of recent allegations against Chavez, noting the personal impact on those with former ties to the United Farm Workers (UFW). The District has signaled its intent to remove the current name. This transition will follow all established governance processes to ensure a formal and appropriate change. In the interim, the District has already begun distancing its activities from the name. Official events have been rebranded as "Awareness Day" or "Day of Service." It was noted that while minimal references may still appear on social media to remain consistent with broader collegiate calendars, the District's internal stance remains focused on change. The District emphasized that its practices must reflect a commitment to a safe and supportive environment, stating they do not wish to celebrate figures associated with such allegations.

4. Adoption Of Agenda**4.1. March 24, 2026**

4.2. Motion for Approval - Senator Polidano moved to adopt the agenda. Senator Lee seconded the motion. The motion was approved. 3.24.26, 20Y/0N/0A.

5. Consent Agenda

- 5.1. March 3, 2026 **Meeting Minutes.** (See attachment titled “Academic Senate Minutes, March 3, 2026 Draft.”)
- 5.2. **Curriculum Committee Recommendation:** The Curriculum Committee requests the Academic Senate’s endorsement of the course modifications detailed in the provided materials. (See the attachment titled “3-11-26 Curriculum Endorsements” for the complete list of proposed changes.)
- 5.3. **Faculty representatives who have been requested to serve on these selection/hiring committees:**
 - 5.3.1 Outreach Specialist
Kristen Burleson, Counselor, ACC
 - 5.3.2 Counselor, Disability Programs & Services
Donald Essex, Counselor, DPS
Juanda Scoggins, Counselor, NEXTUP/EOPS/Scholars
Erik Kolb, Instructor, Biology
Melissa Johannsen, Counselor, DPS

Motion for Approval - Senator Lee moved to adopt the amended Consent Agenda. Senator Polidano seconded the motion. The motion was approved. 3.24.26, 21Y/0N/0A.

Motion for Approval - Senator Whitney shared that Kristin Burleson’s title was incorrectly listed on the agenda. The changes were made and noted.

6. **Guest(s)/Presentation(s)** -None.

7. **Report(s)**

7.1. **President**

- 7.1.1. Thank you to the volunteers who helped with the Tenure Reception event: Tamari, Mayra, Henry, Justin, Jonny, Steve, Angela, Sarah Schmitt, Terezita. Thank you for all the faculty, classified professionals, and administrators that were able to attend to celebrate. And one more congratulations to all the newly tenured faculty, with a special shout out to our fellow senators and curriculum committee members: Hannah Carter, Laura Santamaria Brady, Joseph Lee, Patty Gomez, Jennika Celo, Rebecca Brewer, and Lisa Pitts.

I have received a number of emails from senators providing feedback on the AI and Academic Integrity Best Practices document that was shared during our last Academic Senate meeting, in addition to the supplemental document that was shared via email that was discussed within the workgroup on AI and Academic Integrity. I want to make it clear that the workgroup’s original charge was to “develop best practices for academic integrity and AI” on September 9, 2025. Best practice documents are drafted and formed within workgroups and then move to the senate floor for continuation and further

discussion. Since best practices are adopted by the entirety of the academic senate, they must be established by the academic senate as a whole. The workgroup's charge has been fulfilled and we will continue the discussion on the AI and Academic Integrity best practice document that was established by the workgroup on the senate floor in future meetings, in addition to reviewing the standard procedures and formation of best practice documents.

7.2. Vice President - No Report

7.3. Secretary/Treasurer - N/A

7.4. Curriculum Chair - No Report

7.5. Classified Senate Liaison - President Schmidt shared a recap of Classified Appreciation week, expressing gratitude for the success of the recent Classified Appreciation Week, highlighting the manager talent show as a successful community-building event.

The Classified Senate will soon begin its annual election cycle. Nominations for Senate positions will open shortly.

Faculty and staff are encouraged to nominate new Classified employees who show leadership potential or to encourage colleagues to self-nominate. The Senate is actively seeking new volunteers to diversify representation.

It was noted that the Classified Senate election timeline differs from the Academic Senate; voting is scheduled for the first week of June to accommodate the year-round service schedule of Classified staff.

7.6. Chaffey College Student Government Liaison - CCSG Senator, Krueger shared that the formal application process for next year's student leadership is currently underway. Applications are due by **this Friday**. Faculty are encouraged to recommend the opportunity to students who demonstrate leadership potential and a drive to continue the organization's current initiatives.

Student resolution authors will attend the General Assembly this Thursday. They are seeking passage of a resolution focused on Equitable Gym Access to improve student wellness and campus resource parity.

7.7. Academic Senate Committees and Workgroups

8. Unfinished Business - None.

9. New Business

9.1 Discussion Item/Action Item: Local RSI Definition Workgroup will be providing an update on their charge toward "exploration on a local definition of RSI." Senator Holdiness shared that the workgroup includes Nicole, Louisa, Ekta, and Christina. Additional consultation has been provided by: **Angela Sadowski:** CCFA Point of Contact, **Kim George:** Lead Distance Education (DE) Consultant, and **Brian Hitch:** DE Consultant

The group was formed to address the disconnect between local evaluation standards and those established by the ACCJC (Accrediting Commission for Community and Junior Colleges). The primary goal is to establish a clear, local definition of RSI that adheres to federal and state regulations.

The workgroup reported on several complexities identified during their drafting exercises: There is a critical need to define the specific expectations for faculty regarding the "cadence" (frequency) and nature of interactions with students.

Without a standardized local definition, there is a risk of inconsistent faculty evaluations, where expectations vary significantly depending on the individual evaluator's interpretation of RSI.

The workgroup is analyzing how a formal definition will intersect with:

- Academic Senate policies.
- Administrative Procedures (APs) and Board Policies (BPs).
- Contractual negotiations through CCFA.

The workgroup concluded that the current timeframe has been insufficient to reconcile these complex factors. As such, the following requests were made:

The workgroup requests to continue its efforts through the end of the Spring semester.

The goal for the remainder of the term is to produce a draft local definition, a suggested cadence for RSI, and a formal timeline for review and negotiation across all campus constituency groups.

9.1.1 Motion for Approval - Senator Holdiness moved to extend the RSI workgroup with the continued charge and to update the academic senate at the May 5 senate meeting. Senator Polidano seconded the motion. The motion was approved. 3.24.26, 22Y/0N/0A.

9.2 Action Item: Review and revision of the By-Laws and Constitution for Fall 2026. The President provided an update regarding the ongoing revision of the Governance Handbook and proposed a formal review of the Academic Senate's foundational documents.

A preliminary review of the current Constitution and Bylaws revealed significant gaps and outdated language. Specific issues identified include:

References to obsolete communication methods, such as faxing and physical mail-in ballots. Inadequate or missing language regarding formal representation for the Chino and Fontana campuses. There is a general lack of procedural detail and numerous clerical errors that require correction to align with modern institutional standards. The President proposed a comprehensive "deep dive" and overhaul to be conducted during the Fall 2026 semester. The President will lead the initial drafting of edits, which will then be presented to the Senate for feedback, line-by-line

review, and eventual approval. The process will be iterative, ensuring all Senators have the opportunity to refine the language before a final vote.

9.2.1 Motion for Approval - Senator Shelton moved to overhaul the By-Laws and Constitution in Fall 2026. Senator Lee seconded the motion. The motion was approved. 3.24.26, 22Y/0N/0A.

9.3 Discussion Item: Senators will be selected to serve on a subcommittee to review applications for the Student Scholarship Award. (See documents titled "Criteria for Academic Senate Scholarship," "Application Form," "Evaluation Form for Academic Senate Student Scholarship," and "2026 Academic Senate Scholarship Timeline.")

9.3.1 Senators Hines-Tinsley, Carter, Polidano, and Andrade volunteered to serve on the subcommittee to read and review scholarship applications.

9.4 Action Item: Election Ratifications for Area Representatives, Alternates, Senators At Large, and President-Elect. Please see the attachment titled "2026 Academic Senate Area Elections Results" for more information.

9.4.1 Motion for Approval - Vice-President Overduin moved to ratify the election. Senator Liu seconded the motion. The motion was approved. 3.24.26, 22Y/0N/0A.

9.5 Discussion Item: Secretary/Treasurer and Vice President Nominations are now open for the academic year 2026-2027. See the attachment titled "Officer Roles in the Academic Senate" for more information regarding the Vice President and Secretary/Treasurer responsibilities. Officer Election Procedures and Timeline: Vice President & Secretary-Treasurer

The President provided a detailed overview of the upcoming election process for the Vice President and Secretary-Treasurer positions to ensure clarity, compliance, and consistency. To avoid past procedural inconsistencies, the following rules will be implemented for the 2026-2027 cycle: Regardless of the number of nominees, all candidates must submit a 200-word personal statement. This ensures the Senate is fully informed of each candidate's platform. Nominees must be present on the day of the election to formally accept the nomination and, if successful, the position. While any Senator may nominate a colleague, the nominator is responsible for ensuring the nominee is willing to serve and prepared to draft their 200-word statement.

In strict accordance with the Brown Act, elections for these officer positions cannot be conducted via a secret ballot. Voting will be conducted by calling upon each Senator individually to state their vote for the record. The President noted that updates to the Brown Act are currently being reviewed in consultation with legal counsel (Ryan Church) and will be shared as they are finalized. A supplemental document in the meeting packet outlined the responsibilities of the Vice President and Secretary-Treasurer. This guide combines: Formal duties as defined by the

Constitution and Bylaws. Practical "lived experience" insights from the current President and Vice President regarding daily operations and expectations.

Nomination & Statement Deadline: Thursday, April 23, 2026, by 10:00 a.m. (submitted to Lissa Napoli for inclusion in the agenda). Election Date: Tuesday, April 28, 2026. Both the Vice President and Secretary-Treasurer seats are officially open for this cycle.

10. Floor Items *10 minutes each (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. Announcements

11.1 Chaffey College

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Check out the Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. Adjournment (1:50 P.M.) *The Academic Senate meeting is scheduled for Tuesday, April 7, 2026.*

Lissa A. Napoli, Recording Secretary

Laura Santamaria Brady, Treasurer / Secretary