

Academic Senate Minutes

April 7, 2026

| | | | |
|----------------------------------|--|-----------|---|
| Elizabeth “Liz” Encarnacion | President | 2025-2027 | Y |
| Terezita Reyes Overduin | Vice-President | 2025-2026 | Y |
| Laura Santamaria Brady | Secretary/Treasurer | 2025-2026 | N |
| Angela Burk – Herrick | Curriculum Chair | 2025-2027 | Y |
| Laura Santamaria Brady | Arts, Communication & Design A | 2024-2026 | N |
| Henry Leonor | Arts, Communication & Design A | 2025-2027 | Y |
| Vacant | Arts, Communication & Design B | 2025-2026 | |
| Nicole Farrand | Arts, Communication & Design B | 2025-2027 | Y |
| Myra Andrade | Academic & Career Counseling | 2024-2026 | Y |
| Wendy Whitney | Academic & Career Counseling | 2025-2027 | Y |
| Joseph Lee | Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology | 2024-2026 | Y |
| Jonathan Polidano | Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology | 2025-2027 | Y |
| Hannah Carter | Chino Campus | 2024-2026 | Y |
| Manar Hijaz | Chino Campus | 2025-2027 | Y |
| Sean Connelly | Fontana Campus | 2024-2026 | Y |
| Anthony Guaracha | Fontana Campus | 2025-2027 | Y |
| Vacant | Hospitality, Fashion, Interior Design, and Culinary | 2025-2027 | |
| Vacant | Hospitality, Fashion, Interior Design, and Culinary | 2025-2026 | |
| Jayne Clark Frize | Health & Wellness - Health Sciences | 2024-2026 | Y |
| Vacant | Health & Wellness - Health Sciences | 2025-2027 | |
| Rob Hadaway | Health & Wellness - Kinesiology, Nutrition & Athletics | 2024-2026 | N |
| Candice Hines-Tinsley | Health & Wellness - Kinesiology, Nutrition & Athletics | 2025-2027 | Y |
| Terezita Reyes Overduin | Instructional Support | 2024-2026 | Y |
| Christina Holdiness | Instructional Support | 2025-2027 | Y |
| Melanie Bratcher | Public Service, Culture, & Society | 2025-2026 | Y |
| Patricia Gomez | Public Service, Culture, & Society | 2025-2027 | N |
| Justin Keller | Science, Technology, Engineering & Mathematics | 2025-2026 | N |
| Louisa Villeneuve | Science, Technology, Engineering & Mathematics | 2025-2026 | N |
| Tamari Jenkins | Senator-At-Large | 2023-2026 | Y |
| Sarah Chamberlain | Senator-At-Large | 2024-2027 | N |
| Jin Liu | Senator-At-Large | 2025-2028 | Y |
| Carolyn Ward | Adjunct Senator-At-Large | 2025-2026 | N |
| Etka Kandhway | Adjunct Senator-At-Large | 2025-2027 | Y |
| Alternates & Liaisons | | | |
| Stephen Shelton | Arts, Communication & Design A | 2024-2026 | Y |
| Vacant | Arts, Communication & Design B | 2025-2027 | |
| Melissa Johannsen | Academic & Career Counseling | 2024-2026 | Y |
| Fabiola Espitia | Academic & Career Counseling | 2025-2027 | N |
| Jay Scott | Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology | 2025-2027 | N |
| Vacant | Chino Campus | 2025-2027 | |
| Vacant | Fontana Campus | 2025-2027 | |
| Vacant | Hospitality, Fashion, Interior Design, and Culinary | 2025-2026 | |
| Lisa Doget | Health & Wellness - Health Sciences | 2025-2027 | N |
| Annette Henry | Kinesiology, Nutrition, & Athletics | 2025-2027 | Y |
| Rose Ann Osmanian | Instructional Support | 2025-2027 | Y |
| Vacant | Public Service, Culture, & Society | 2025-2026 | |
| Vacant | Science, Technology, Engineering & Mathematics | 2025-2027 | |
| Vacant | Adjunct Alternate Senator | 2025-2027 | |
| Sarah Schmidt | Classified Senate Liaison | 2025-2027 | Y |
| Nolan Krueger | Chaffey College Student Government | 2025-2027 | Y |
| Alilah Mora De Jesus | Chaffey College Student Government | 2025-2027 | Y |

Guests:

Patty Bopko, Director, Financial Aid
Tomeika Carter, Acting Executive Director, Student Support Services
Leona Fisher, Dean, ACC
Hugo Flores, Director, Admissions and Records
Michael McClellan, Associate Superintendent, Instruction and Institutional Effectiveness
Lissa Napoli, Administrative Assistant, Academic Senate
Alisha Rosas, Associate Superintendent, Student Services and Strategic Communications

- 1. Personal Expression (12:30 P.M.)**
- 2. Call To Order (12:35 P.M.) 1:01 PM**
 - 2.1. Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

-Read by Elizabeth Encarnacion, President, Academic Senate

- 2.2. Attendee Identification** (Chino and Fontana Senators: cameras must be on; turn off all virtual backgrounds.)
- 3. Public Comment** (Reserved for Guests only and limited to two minutes.)
- 4. Adoption Of Agenda**
 - 4.1.** April 7, 2026
 - 4.2. Motion for Approval** - Senator Lee moved to adopt the agenda. Senator Polidano seconded the motion. The motion was approved. 4.7.26, 17Y/0N/0A.
- 5. Consent Agenda**
 - 5.1.** March 24, 2026 **Meeting Minutes.** (See attachment titled “Academic Senate Minutes, March 24, 2026 Draft.”)
 - 5.2. Faculty representatives who have been requested to serve on these selection/hiring committees:**
 - 5.2.1 Administrative Assistant II, Student Health Services**
Candace Valenzuela, Instructor, Nursing, Associate Degree
 - 5.2.2 Program Assistant, Academic & Career Counseling**
Wendy Whitney, Counselor
 - 5.3 Faculty representatives who can no longer serve on these selection/hiring committees:**
 - 5.3.1 Administrative Assistant II, Student Health Services**

Jordan Hung, Instructor, Vocational Nursing

5.4 **Motion for Approval** - Senator Lee moved to adopt the amended Consent Agenda. Senator Polidano seconded the motion. The motion was approved. 4.7.26, 17Y/0N/0A.

6. **Guest(s)/Presentation(s) - "Clarifying and creating best practices around F's and FW's"** presented by Tomeika Carter, Hugo Flores, Patty Bopko, in collaboration with Senator Farrand and President Encarnacion

6.1. Senators engaged in discussion around best practices regarding communicating to students before they are dropped from the course, and the ways in which faculty could communicate their classroom policies to students with regard to reinstatement to the course, at the faculty's discretion. Senators asked questions pertaining to online activity on Canvas versus academic engagement with course assignments, which was noted as being outlined in the Faculty Guide for Drops, F, and FW Grades. President Encarnacion emphasized that in her and Senator Farrand's meeting with Executive Director Carter and Director Flores that the conversation highlighted and emphasized how faculty were stressed to not drop students during the 2020 pandemic due to the extenuating circumstances of the shift to online education in addition to all the other additional life barriers that were put on students during that timeframe, however now in the year 2026 it felt that faculty were still under the same emotional and mental expectation to "never drop a student" to maintain equitable access to the course, which from the perspective of Admissions and Records, Financial Aid, and Student Services is not the same positionality we are in any longer. President Encarnacion emphasized that during the conversation, two moments stood out, one when Director Flores mentioned that it was more equitable to drop a student before the 61% of the semester and they were "stuck" receiving either an F or an FW grade that would ultimately more negatively impact their GPA and transcript than to drop for non-participation in the course with lesser impact. Also, Director Carter commented on F versus FW grades, stating that an F grade is earned by the student. Senators asked further questions regarding when and if Counseling would need to become involved at any point during the reinstatement of a student into a class given their course load, and while the reinstatement would ultimately be the decision of the faculty member, the Counseling Representative Faculty did not that any referrals to Counseling to support the student would be honored and in the student's best interest. Senators were asked to review the Faculty Guidelines for Drops, F, and FW Grades document for further discussion at the next Academic Senate meeting.

7. **Report(s)**

7.1. **President**

7.1.1. **Follow-up to Waitlist Concerns:** IT is currently working on the concerns brought forward by the Academic Senate. One of the concerns brought forward also addressed students being added to the course until week 3 of the semester. It was provided that the add deadlines were adjusted to align with the Chancellor's Office standardized attendance accounting guidance, which clarifies that census is calculated as the day closest to 20% of the course using calendar days. Because the census is now calculated using this method, Chaffey's deadlines needed to be realigned to ensure compliance. Most colleges set the add deadline as the day before census is due in order to maximize student access to

courses. This approach supports compliance while also providing students with the greatest opportunity to enroll.

- 7.1.2. **Technical Issues with Offer Letters/Self Service for Fall 2026 Schedules:** There was a technical issue at the end of last week and over the weekend, where Self Service was not showing Fall 2026 schedules, and therefore preventing faculty from completing their faculty assignment surveys. The issue has since been resolved and faculty are able to complete their assignment surveys.
- 7.1.3. **Email messages from the Office of Instruction:** I have received many emails and text messages regarding the cryptic emails sent by the Office of Instruction regarding a “Coming Soon” event on April 15, following the Faculty Lecturer of the Year. First, the two events are not connected, and second, I have requested that the Office of Instruction provide me with more information as to what this messaging is regarding, so I can better inform the faculty at large, as well as help to support whatever the event planned is. I will assure you that what the Office of Instruction has planned is meant to be fun, engaging, and entertaining. They have worked hard to try to do something that will be a light-hearted way to celebrate faculty and the hard work that faculty do at Chaffey College, and while the “advertising” may have missed the mark slightly, the intention is well-meaning. Faculty who choose to attend can earn FLEX credit for participating, so while attendance is not mandatory, I do hope you check it out. I don’t know all the details so I will be there as well to see what they have been putting together.
- 7.1.4. **Accessibility Communication Email “New Federal Digital Accessibility Standards - What Faculty Need to Know”:** All faculty received an email from CIO McClellan regarding the Title II Digital Accessibility Standards and the faculty requirements in remediating Canvas course materials to meet WCAG 2.1 standards. CCFA President David Rentz and I were consulted prior to this email being sent to faculty and emphasized the amount of effort - training, time, and labor - that it would take a faculty member to successfully remediate their course materials to the new ADA standards, to which CIO McClellan understood. While I believe that these new web content accessibility standards ultimately are a positive shift towards having a more accessible world for all disabled persons, I do understand the mental and physical lift this puts on our most vulnerable working group of part-time faculty. CCFA President Rentz sent a follow-up email on Friday stating that this item would appear through bargaining as a working condition. I commend the union, specifically the negotiating team, for bringing this issue to the bargaining table.

7.2. Vice President

- 7.2.1. I wanted to share that I’ve decided not to run for Vice President again next year. I am so grateful that I was able to serve the Academic Senate and the faculty body in this role this year. I have learned a lot, and I had the opportunity to work more closely with you all than I did in the past, and I am so thankful for that! I deeply value the work we are doing in the Senate, and I look forward to continuing that work together with you all in my role as Senator next year. I encourage each of you to consider running as an officer next year!

The work is challenging, but highly rewarding, and I'm more than willing to talk about my experience and answer any questions anyone may have. Again, my thanks and appreciation to you all!

7.3. Secretary/Treasurer - N/A

7.4. Curriculum Chair NR

7.5. Classified Senate Liaison NR

7.6. Chaffey College Student Government Liaison

7.7. resolution:

7.8. Resolution: Statewide mandate- SPA governing document all 116 campuses, 9+1 added

Last club fund sponsors 12 more clubs

executive board meeting coming up on

7.9. Academic Senate Committees and Workgroups

7.9.1. Calendar Committee- Senators Espitia and Jenkins will share “Chaffey College Fall 2027 Academic Calendar-DRAFT

7.9.2. (See attachment titled “Chaffey Community College District Active Governance Committees in the (draft) Governance Handbook,” and the [Academic Senate 10+2 on the Academic Senate webpage](#) of the Chaffey College website.)

8. Unfinished Business

8.1. **Discussion/Action Item:** Review of Meritorious Service Nominations

8.1.1 Douglas Duno, Spanish, ACD

8.2 **Motion for Approval** - Senator Overduin moved to endorse nominee, Douglas Duno, as a recipient of the Meritorious Service Award. Senator Shelton seconded the motion. The motion was approved. 4.7.26, 17Y/0N/0A.

8.2 Information Item/Discussion Item: Academic Senate Representatives serving in the 2026-2027 year are eligible to serve as either the Vice President or Secretary/Treasurer. Nominations are now open! Please send nomination statements (200 words or less) to Lissa Napoli to be added to the April 28 agenda for elections. Now April 21. We are out of compliance. This election was supposed to be completed by the 15th. Requested Michael to give us a one-week extension. Voting will happen on the 21st. Secretary/Treasurer still open. Comes with a FOSA of 10%, 5% each semester. Good on resume, leadership skills, and building. If you are interested, send 200 words or fewer by Thursday, 10 am.

9. New Business

9.1 Action Item: Ratification of Kinesiology, Nutrition & Athletics (KNA) Alternate Senator

Following the election of Annette Henry to the 2026–2028 Senator seat, the current KNA Alternate position will become vacant. The KNA representatives have recommended Rob Hadaway to fill this vacancy for the remainder of the 2025–2027 term.

It is recommended that the Academic Senate ratify the appointment of Rob Hadaway as the KNA Alternate Senator.

9.2 Motion for Approval - Senator Polidano moved to ratify the KNA Alternate Senator, Robert Hadaway. Senator Hines-Tinsley seconded the motion. The motion was approved. 4.7.26, 17Y/0N/0A.

10. Floor Items *10 minutes each (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. Announcements

11.1 Chaffey College

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Check out the Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

11.2.2 California Community Colleges- The Collective Equity Impact Institute 2026, September 22- 25, 2026, Anaheim, CA. We are pleased to invite you to Save the Date for the 2026 Collective Equity Impact (CEI) Institute. This year's institute will highlight Vision 2030 and feature strands focused on transfer alignment, climate action, workforce development, generative artificial intelligence, and diversity, equity, inclusion, and accessibility (DEIA). Each strand will include sessions designed to strengthen collaboration and support the exchange of strategies that prioritize student needs, student success, and equity across the California Community Colleges system.

Please join us in Anaheim, CA, for this three-day institute, taking place September 22–25, 2026.

Who Should Attend? All individuals working within the California Community Colleges ecosystem are encouraged to attend.

Registration Opens in Early April. We encourage you to share this opportunity with colleagues. An early-bird registration rate of \$175 will be available in April and May, with registration increasing to \$250 starting June 1.

Additional details, including registration information and the tentative agenda, will be shared soon. We look forward to learning, collaborating, and shaping the future together.

12. Adjournment (1:50 P.M.) 1:48 PM

The Academic Senate meeting is scheduled for Tuesday, April 21, 2026.

Lissa A. Napoli, Recording Secretary

Laura Santamaria Brady, Treasurer / Secretary

Chaffey College

Fall 2027 Academic Calendar - *DRAFT*

| August '27 | | | | | | | |
|------------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 1 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 2 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 3 | 29 | 30 | 31 | | | | |
| | | | | | | | |

| September '27 | | | | | | | |
|---------------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
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| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 5 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 6 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 7 | 26 | 27 | 28 | 29 | 30 | | |
| | | | | | | | |

| October '27 | | | | | | | |
|-------------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
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| 8 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 10 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 11 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 12 | 31 | | | | | | |

| November '27 | | | | | | | |
|--------------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 | 6 |
| 13 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 15 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 16 | 28 | 29 | 30 | | | | |
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| December '27 | | | | | | | |
|--------------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 | 4 |
| 17 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 18 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 | 31 | |

- 2027 Fall (Aug 16 - Dec 10)
- Holidays
- Finals
- Convocation (Aug 11)
- Flex Days (Aug 12, 13)

89 Service Days

Chaffey College

Fall 2027 Academic Calendar - *DRAFT*

FALL SESSION 2027 (August 16 - December 17)

| Fall '27 Session | Dates |
|------------------|-------------------------|
| Full-Term | 08/16/2027 -12/17/2027 |
| Fast Track I | 08/16/2027 - 10/08/2027 |
| Early 14-Week | 08/16/2027 - 11/19/2027 |
| 14-Week Session | 09/07/2027 - 12/10/2027 |
| Fast Track II | 10/18/2027 - 12/10/2027 |

| Holidays | Dates |
|---------------------------------------|-------------------------------------|
| Labor Day (college closed) | September 6, 2027 |
| Veterans Day (college closed) | November 11, 2027 |
| Thanksgiving Holiday (college closed) | November 25 - 28, 2027 |
| Winter Recess (college closed) | December 23, 2027 - January 2, 2028 |

| | |
|--------------------|------------------------|
| Convocation | August 11, 2027 |
|--------------------|------------------------|

| INSTITUTIONAL FLEX DAYS | Dates |
|-------------------------|----------------------|
| Institutional FLEX Days | August 12 - 13, 2027 |

| Civic Engagement | Dates |
|---------------------------------|------------------|
| Deadline to Register to Vote | October 18, 2027 |
| National Voter Registration Day | TBD |
| General Election | November 2, 2027 |

| Campus Drills | Dates |
|--|-------|
| The Great California ShakeOut Earthquake Drill | TBD |
| Emergency Drill | TBD |

Chaffey College

Spring 2028 Academic Calendar - *DRAFT*

| January '28 | | | | | | | |
|-------------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
| | | | | | | | 1 |
| | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 1 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 2 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 3 | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 4 | 30 | 31 | | | | | |

| February '28 | | | | | | | |
|--------------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 | 5 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 6 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 7 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 8 | 27 | 28 | 29 | | | | |
| | | | | | | | |

| March '28 | | | | | | | |
|-----------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
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| 9 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 10 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 11 | 26 | 27 | 28 | 29 | 30 | 31 | |
| | | | | | | | |

| April '28 | | | | | | | |
|-----------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
| | | | | | | | 1 |
| 12 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 13 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 14 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 15 | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | 30 | | | | | | |

| May '28 | | | | | | | |
|---------|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S |
| 16 | | 1 | 2 | 3 | 4 | 5 | 6 |
| 17 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 18 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | 28 | 29 | 30 | 31 | | | |

- 2028 Spring (Jan 10 - May 17)
- Holidays
- Finals
- Flex Days (Jan 6,7) Faculty Lect Day (April 18)

87 Service Days

Chaffey College

Spring 2028 Academic Calendar - *DRAFT*

SPRING SESSION 2028 (January 10 - May 17)

| Spring '28 Session | Dates |
|--------------------|-------------------------|
| Full-Term | 01/10/2028 - 05/10/2028 |
| Fast Track I | 01/10/2028 - 03/03/2028 |
| Early 14-Week | 01/10/2028 - 04/21/2028 |
| 14-Week Session | 01/31/2028 - 05/10/2028 |
| Fast Track II | 03/20/2028 - 05/10/2028 |

| Holidays | Dates |
|--|---------------------|
| Martin Luther King, Jr. Day (college closed) | January 17, 2028 |
| Lincoln Day (college closed) | February 18, 2028 |
| Washington Day (college closed) | February 21, 2028 |
| Spring Break (no classes held) | March 13 - 19, 2028 |
| Cesar Chavez Day (college closed) | March 31, 2028 |

| INSTITUTIONAL FLEX DAYS | Dates |
|-----------------------------------|-----------------|
| Institutional FLEX Day (required) | January 6, 2028 |
| Institutional FLEX Day | January 7, 2028 |
| Faculty Lecture Day (required) | April 18, 2028 |


| Civic Engagement | Dates |
|---------------------------------|-----------------------------------|
| Deadline to Register to Vote | TBD - 15 days before election day |
| National Voter Registration Day | TBD |
| General Election | TBD |


| Campus Drills | Dates |
|--|-------|
| The Great California ShakeOut Earthquake Drill | TBD |
| Emergency Drill | TBD |

Chaffey College

Summer 2027 Academic Calendar - *DRAFT*

| June '27 | | | | | | | July '28 | | | | | | | | |
|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----|----|
| wk | Su | M | T | W | Th | F | S | wk | Su | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 | 5 | | | | | | 1 | 2 | 3 |
| 1 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 5 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 2 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 6 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 3 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 7 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 4 | 27 | 28 | 29 | 30 | | | | 8 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| | | | | | | | | | | | | | | | |

 2028 Summer (June 7 - July 30)

 Holidays

SUMMER SESSIONS (June 7 - July 30)

| Summer '27 Session | Dates |
|-----------------------|-------------------------|
| 8-Week Session | 06/07/2027 - 07/30/2027 |
| First 6-Week Session | 06/07/2027 - 07/16/2027 |
| Second 6-Week Session | 06/21/2027 - 07/30/2027 |

| Holidays | Dates |
|--|---------------|
| Juneteenth Observed (college closed) | June 18, 2027 |
| Independence Day Observed (college closed) | July 5, 2027 |

Chaffey Community College District Active Governance Committees in the (draft) Governance Handbook

Question for the Academic Senate: Which Committees, Programs, and/or Advisory Groups demonstrate that their purview falls under the “10+2” of academic and professional matters within the scope of the Academic Senate in such a way that *compels* them to be *charged* with reporting to the Academic Senate on a regular basis?

Committees, Programs, and Advisory Groups

- Accreditation Oversight Committee
 - 10+2 Alignment? Yes (7)
- Calendar Committee
 - 10+2 Alignment? Yes (5;10)
- Career Education Advisory Committee (CEAC)
 - 10+2 Alignment? Yes (4;10)
- Chaffey Connects
 - 10+2 Alignment? Unclear/Not at this time
- Chino Advisory Team
 - 10+2 Alignment? Yes (5;10)
- Classified Success Network ~~Advisory~~ Committee
 - Aligns to Classified Senate
- Commencement Committee
 - 10+2 Alignment? No further than the Academic Senate President regularly serving on the committee.
- Disability Program Committee/Disability Advisory Committee
 - 10+2 Alignment? Yes (5;8;10)
- Colleague Steering Committee
 - 10+2 Alignment? Possibly (5; 10 if a standing committee of Technology Committee)
- Technology Committee
 - 10+2 Alignment? Yes (5;10)
- Distance Education Committee
 - 10+2 Alignment? Yes (2;3;4;5;6;7;8;10;12)
- Dual Enrollment Advisory
 - 10+2 Alignment? Yes (1;4;5;12)
- EOPS/CARE ~~Advisory~~ Committee
 - 10+2 Alignment? Yes (5)
- Faculty Success Center ~~Advisory~~ Committee
 - 10+2 Alignment? Yes (8; 12)
- Fontana Advisory
 - 10+2 Alignment? Yes (2;4;5;7;10)
- Health and Safety Committee
 - 10+2 Alignment? Unclear/Not at this time

- Honors Program Committee
 - Purpose: To provide direction and focus on the organization, implementation and evaluation of a comprehensive honors program at Chaffey College.
 - Scope:
 - To represent the Chaffey Honors Program on the Honors Transfer Council of California, Western Regional Honors Council, and/or National Collegiate Honors Council.
 - To approve courses and/or honors components of existing courses.
- LGBTQIA+ Advocates Committee
 - Purpose: The LGBTQIA+ Advocates Committee advocates for a college-wide, coherent support of and resources for LGBTQIA+ students; advocates for and contributes to a climate of inclusion for members of the LGBTQIA+ faculty, staff, and administrators at Chaffey College; and collaborates with the various groups on campus who share the mission to create a more equitable environment for the Chaffey College community.
 - Scope: This committee is open to all faculty, staff, and administrators, as well as select students. The committee will:
 - Embrace, celebrate, and uplift the personhood of students, staff, faculty, and administrators who are LGBTQIA+
 - Advocate for equitable access to resources (including but not limited to physical spaces, physical resources, digital resources, campus support staff/ resources) that help promote/ support the physical, mental/ psychological, social, and academic well-being of LGBTQIA+ students, staff, faculty and administrators at Chaffey College.
 - Conspire with other campus groups to improve access, success, retention, and persistence for historically marginalized student identities; foster a climate of inclusion at Chaffey College; and advocate for the needs of all historically underserved students in campus planning and policy making.
 - Collaborate with the Lavender Coalition, Special Populations/ Equity & the Equity Coalition, the CCSJ, Academic and Classified Senate, CCSG, PEC, FSC, CPC, the Wignall Museum of Contemporary Art, the Student Health Center, Faculty Advising, Success Centers, The Transfer & Career Center, the Foundation Office, and other campus departments, offices, resources or programs.
 - Unite Chaffey with local colleges, outside agencies, and advocacy groups.
- Library Advisory Committee
 - Purpose: Supports the promotion of information literacy, access to quality information resources, and instructional services to foster student success. The members of the Library Advisory Committee, representing a wide variety of campus departments, will serve as a support group and source for feedback on Library-related initiatives, services and resources.
 - Scope: The Library Advisory Committee deals with matters pertaining to library

operations, such as:

- Library resources to support curriculum
 - Advocates for appropriate funding and support for resources
 - Interdepartmental partnerships to support student learning
 - Conducting research to help guide library goals and activities
 - Planning and problem-solving library issues in collaboration with library staff and faculty
 - Promotes library usage for student success
- Digital Accessibility Committee
 - Purpose: To ensure that all Chaffey College digital environments, systems, and communications comply with the Americans with Disabilities Act (Title II), Section 508 of the Rehabilitation Act, and Title 5 requirements, meeting WCAG 2.1 AA standards. The committee meets monthly to drive institution-wide digital inclusion through policy, training, and governance.
 - Scope: Overseeing accessibility compliance for all college websites, portals, mobile apps, and digital documents. This includes reviewing third-party platforms and vendor procurements, guiding accessibility training and testing across all divisions, and managing exception reviews and ongoing monitoring.
 - Palestinian Justice and Solidarity Committee
 - Rising Scholars Program Committee
 - Trees, Plants and Grounds Committee
 - Umoja Advisory Committee
 - Undocumented Advocates Committee
 - Wignall Museum Advisory Committee
 - ZTC/OER Committee

Additional Information:

Governance Councils

- Academic Senate
 - Curriculum Committee
- Chaffey College Student Government (CCSG)
- Classified Senate
- Executive Team

Institutional Council

- College Planning Council

Steering Committees

- Budget Advisory Committee
 - Resource Allocation Committee
- Enrollment and Success Management Committee

- Presidents Equity Council
- Professional Development Committee
- Program and Service Review Committee
- Outcomes and Assessment Committee

March 17, 2026

Dear Members of the Academic Senate,

It is our great honor to nominate Professor Douglas Duno for the Meritorious Service Award. Professor Duno's career at Chaffey College, spanning from 1998 until his retirement in 2023, exemplified exceptional dedication to teaching, professional achievement, and service to the college community. His contributions have had a lasting impact on students, colleagues, and the Languages Department, making him a truly deserving candidate for this recognition.

Superior Teaching and Job Performance:

Professor Duno is renowned for his visionary approach to language instruction and his commitment to equity for all students. He led the development of the Heritage-speaker course track, creating courses for heritage learners that emphasize grammar, orthography, and cultural exploration rather than introductory structures for non-heritage learners. His teaching style was sophisticated yet approachable, fostering a learning environment in which students felt respected, challenged, and supported. Student evaluations consistently reflected high praise for his clarity, expertise, and mentorship.

Professor Duno was also an early pioneer in online education, earning his online teaching certification at a time when fewer than 10% of Chaffey faculty were teaching online. He mastered and integrated platforms such as Blackboard, WebCT, Moodle, and later Canvas, becoming a departmental leader in educational technology and online pedagogy. He was the first to have a fully POCR-aligned Spanish 1 course on the CVCOEI server and generously shared the course with colleagues to support their professional growth. His forward-thinking advocacy led the department to being one of the first to adopt zero-cost textbooks, significantly increasing access and equity for all students.

College Service:

Professor Duno's commitment to Chaffey College extended well beyond the classroom. He served as Languages Department Chair/Coordinator, led curriculum development initiatives, and worked closely with the establishment of the Language Success Center, designing Directed Learning Activities and assisting in the hiring and training of Spanish tutors. He served on the Academic Senate for eight years, including six years as Senator-At-Large, and also represented the Languages-Other-Than-English faculty as a CCFA representative. Through these leadership roles, he shaped policies, supported faculty, and

ensured that student needs were at the forefront of institutional decision-making. Before retirement, he supported the Credit for Prior Learning initiative, recognizing its value for international students.

Professional Achievement:

Professor Duno's professional contributions extend to regional and national levels. He served as president of the regional chapter of the American Association of Teachers of Spanish and Portuguese (AATSP), participated actively in ACTFL conferences, and contributed to special interest groups focused on Heritage Spanish-speakers. During a sabbatical, he conducted research and published a workbook for Heritage Spanish-speaker courses, further demonstrating his dedication to improving teaching and supporting students.

In summary, Professor Douglas Duno exemplified the qualities celebrated by the Meritorious Service Award. His exceptional teaching, visionary leadership, and tireless service to Chaffey College have left an enduring legacy that benefits students, colleagues, and the college community as a whole. We wholeheartedly endorse his nomination and urge the committee to recognize his meritorious service.

Respectfully,

Chaffey College Languages Faculty

Tamari Jenkins, *Spanish*

Rachel Hanna, *Spanish*

Victoria Tirado, *Spanish*

Jin Liu, *Chinese / Department Coordinator*

Cindy Walker, *ESL*

| <i>Alternate Senators Italicized</i> | | Present | Adoption of the 4.7.26 Agenda | Motion to approve the 4.7.26 Consent Agenda | Endorsement of the Meritorious Service nominee Doug Duno | Ratification of KNA Alternate Senator | |
|---|---|---------|-------------------------------|---|--|---------------------------------------|---|
| Representation | Name | | | | | | |
| President | Elizabeth "Liz" Encarnacion | Y | | | | | |
| Vice President | Terezita Reyes Overduin | Y | Y | Y | Y | Y | |
| Secretary/Treasurer | Laura Santamaria Brady | | | | | | |
| Curriculum Chair | Angela Burk-Herrick | Y | Y | Y | Y | Y | |
| ACD-A | Laura Santamaria Brady | | | | | | |
| ACD-A | Henry Leonor | Y | Y | Y | Y | Y | |
| ACD-A Alternate | Steve Shelton | Y | Y | Y | Y | Y | |
| ACD-B | Vacant | | | | | | |
| ACD-B | Nicole Farrand | - | - | - | - | - | |
| ACD-B Alternate | Vacant | | | | | | |
| ACC | Myra Andrade | - | - | - | - | - | |
| ACC | Wendy Whitney | Y | Y | Y | Y | Y | |
| ACC Alternate | Melissa Johannsen | - | - | - | - | - | |
| ACC Alternate | Fabiola Espitia | Y | Y | Y | Y | Y | |
| BTH/MIDT | Joseph Lee | Y | Y | Y | Y | Y | |
| BTH/MIDT | Jonathan Polidano | Y | Y | Y | Y | Y | |
| BTH/MIDT Alternate | Jay Scott | - | - | - | - | - | |
| Chino Campus | Hannah Carter | Y | Y | Y | Y | Y | |
| Chino Campus | Manar Hijaz | - | - | - | - | - | |
| Chino Campus Alternate | Vacant | | | | | | |
| Fontana Campus | Sean Connelly | Y | - | - | Y | Y | |
| Fontana Campus | Anthony "Tony" Guaracha | - | - | - | - | - | |
| Fontana Campus Alternate | Vacant | | | | | | |
| HFID&C | Vacant | | | | | | |
| HFID&C | Vacant | | | | | | |
| HFID&C Alternate | Vacant | | | | | | |
| HW - HS | Jayne Clark-Frize | Y | Y | Y | Y | Y | |
| HW - HS | Vacant | | | | | | |
| HW - HS Alternate | Lisa Doget | - | - | - | - | - | |
| HW - KNA | Rob Hadaway | - | - | - | - | - | |
| HW - KNA | Candice Hines-Tinsley | Y | Y | Y | Y | Y | |
| HW - KNA Alternate | Annette Henry | - | - | - | - | - | |
| Instructional Support | Terezita Reyes Overduin | | | | | | |
| Instructional Support | Christina Holdiness | - | - | - | - | - | |
| Instructional Support Alternate | Rose Ann Osmanian | - | - | - | - | - | |
| PCS | Melanie Bratcher | Y | Y | Y | Y | Y | |
| PCS | Patricia Gomez | - | - | - | - | - | |
| PCS Alternate | Vacant | | | | | | |
| STEM | Justin Keller | Y | Y | Y | Y | Y | |
| STEM | Louisa Villeneuve | Y | Y | Y | Y | Y | |
| STEM Alternate | Vacant | | | | | | |
| Senator-At-Large | Tamari Jenkins | Y | Y | Y | - | - | |
| Senator-At-Large | Sarah Chamberlain | - | - | - | - | - | |
| Senator-At-Large | Jin Liu | Y | Y | Y | Y | Y | |
| Adjunct Senator-at-Large | Carolyn Ward | - | - | - | - | - | |
| Adjunct Senator-at-Large | Ekta Kandhway | Y | Y | Y | Y | Y | |
| *Adjunct Alternate Senator | Vacant | | | | | | |
| Classified Senate Liaison | Sarah Schmidt | Y | | | | | |
| CC Student Government | Nolan Krueger | Y | | | | | |
| CC Student Government | Alilah Mora De Jesus | Y | | | | | |
| | PURPLE indicates reported tardy/leave early | | | | | | |
| | RED indicates reported absence | 22 | 17 | 17 | 17 | 17 | 0 |
| Total Yes Votes | | | 0 | 0 | 0 | 0 | 0 |
| Total No Votes | | | 0 | 0 | 0 | 0 | 0 |
| Total Abstentions | | | | | | | |
| - = Not available during meeting to vote | | | | | | | |
| 37 members total - up to 27 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now votes per 8.25.20 meeting. | | | | | | | |
| President ONLY votes to break a tie. | | | | | | | |
| A quorum shall consist of two-thirds of the voting members of the Academic Senate (include the President-but only votes to break a tie) | | | | | | | |
| 18 members are needed for QUORUM | | | | | | | |
| Present at this meeting = members, visitors | | | | | | | |
| 4.7.26 Academic Senate Meeting | | | | | | | |