

Academic Senate Minutes

February 10, 2026

Elizabeth “Liz” Encarnacion	President	2025-2027	Y
Terezita Reyes Overduin	Vice-President	2025-2026	Y
Laura Santamaria Brady	Secretary/Treasurer	2025-2026	N
Angela Burk – Herrick	Curriculum Chair	2025-2027	Y
Laura Santamaria Brady	Arts, Communication & Design A	2024-2026	N
Henry Leonor	Arts, Communication & Design A	2025-2027	Y
Vacant	Arts, Communication & Design B	2025-2026	
Nicole Farrand	Arts, Communication & Design B	2025-2027	Y
Myra Andrade	Academic & Career Counseling	2024-2026	Y
Wendy Whitney	Academic & Career Counseling	2025-2027	N
Joseph Lee	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2024-2026	Y
Jonathan Polidano	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027	Y
Hannah Carter	Chino Campus	2024-2026	Y
Manar Hijaz	Chino Campus	2025-2027	N
Sean Connelly	Fontana Campus	2024-2026	Y
Anthony Guaracha	Fontana Campus	2025-2027	Y
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2027	
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026	
Jayne Clark Frize	Health & Wellness - Health Sciences	2024-2026	N
Vacant	Health & Wellness - Health Sciences	2025-2027	
Rob Hadaway	Health & Wellness - Kinesiology, Nutrition & Athletics	2024-2026	Y
Candice Hines-Tinsley	Health & Wellness - Kinesiology, Nutrition & Athletics	2025-2027	Y
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2025-2027	Y
Melanie Bratcher	Public Service, Culture, & Society	2025-2026	Y
Patricia Gomez	Public Service, Culture, & Society	2025-2027	Y
Justin Keller	Science, Technology, Engineering & Mathematics	2025-2026	Y
Louisa Villeneuve	Science, Technology, Engineering & Mathematics	2025-2027	Y
Tamari Jenkins	Senator-At-Large	2023-2026	Y
Sarah Chamberlain	Senator-At-Large	2024-2027	Y
Jin Liu	Senator-At-Large	2025-2028	Y
Carolyn Ward	Adjunct Senator-At-Large	2025-2026	N
Etka Kandhway	Adjunct Senator-At-Large	2025-2027	Y
Alternates & Liaisons			
Stephen Shelton	Arts, Communication & Design A	2024-2026	Y
Vacant	Arts, Communication & Design B	2025-2027	
Melissa Johannsen	Academic & Career Counseling	2024-2026	Y
Fabiola Espitia	Academic & Career Counseling	2025-2027	N
Jay Scott	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027	N
Vacant	Chino Campus	2025-2027	
Vacant	Fontana Campus	2025-2027	
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026	
Lisa Doget	Health & Wellness - Health Sciences	2025-2027	Y
Annette Henry	Kinesiology, Nutrition, & Athletics	2025-2027	N
Rose Ann Osmanian	Instructional Support	2025-2027	N
Vacant	Public Service, Culture, & Society	2025-2026	
Vacant	Science, Technology, Engineering & Mathematics	2025-2027	
Vacant	Adjunct Alternate Senator	2025-2027	
Sarah Schmidt	Classified Senate Liaison	2025-2027	Y
Nolan Krueger	Chaffey College Student Government	2025-2027	Y
Alilah Mora De Jesus	Chaffey College Student Government	2025-2027	N

Guests:

Michael McClellan, Associate Superintendent of Instruction

Alisha Rosas, Associate Superintendent of Student Services and Strategic Communications

1. Personal Expression (12:30 P.M.)**2. Call To Order (12:35 P.M.)****2.1. Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2. Attendee Identification (Chino and Fontana Senators: cameras must be on; turn off all virtual backgrounds.)**3. Public Comment** (Reserved for Guests only and limited to two minutes.)**3.1. Senator Leonor read an anonymous public comment:**

In an era of journalistic suppression and the devaluing of higher education, I find it highly concerning that a college investing \$75 million into a new library would just “forget” to account for the thousands of titles housed in the old library. Maybe it was an honest mistake in measurement, but it seems to me that this feels like a targeted attack on access to education.

Dear Academic Senate Governing Body and Senators, hear me out. I am not trying to be alarmist, but the library being forced to deselect books feels like an embarrassing oversight or a calculated plan. After all, there are dozens and dozens of new office spaces that were intentionally accounted for to replace *old* office spaces.

Imagine telling taxpayers that we spent \$75 million of Measure P money on a new, better, bigger library, but we forgot about the books. Imagine how that might look to the public. They see the dedication ceremonies, the Costco sheet cakes, the plaques, the hand-painted murals, and assume that Chaffey thought of their students and planned for everything right down to the ribbon cutting.

Except the books. The powers that be forgot about the books in the new library. That feels like a joke or at the very least Orwellian.

Additionally, this tasks librarians with an enormous chore, forcibly having to deselect books without their normal due diligence or processes.

Lastly, I'd like to point out the irony that it's fiction books that are being deselected. *Brave New World. 1984. Fahrenheit 451.* The consumers of physical books are mostly fiction readers! So to

decide that it's fiction that must go feels, again, like something akin to a plot point in a dystopian novel.

In *Fahrenheit 451*, firemen burn the books. At Chaffey, Librarians are forced to disappear books.

I urge Senate to continue to express our frustration and frankly, outrage at how this administration loves to congratulate themselves on a job well done without considering the full impact of their choices or at least checking the measurements twice.

4. Adoption Of Agenda

4.1. February 10, 2026

4.2. **Motion for Approval** - Senator Lee moved to adopt the agenda. Senator Polidano seconded the motion. The motion was approved. 2.10.26, 22Y/0N/0A.

5. Consent Agenda

5.1. February 3, 2026 **Meeting Minutes**. (See attachment titled "Academic Senate Minutes February 3, 2026 Draft.")

5.1.1.1. Correction was offered that Senator Jenkins was present, but is marked absent.

5.2. **Faculty representatives who have been requested to serve on these selection/hiring committees:**

5.2.1. Reference Librarian

Terezita Overduin, Reference Librarian, (committee chair)

Carol Hutte, Reference Librarian, (equivalency committee)

Selene Pineda, Reference Librarian

William Araiza, Reference Librarian (equivalency committee only)

Shelley Marcus, Reference Librarian (equivalency committee only)

Stephen Calebotta, Instructor, English

5.2.2. Instructional Specialist

Sara Khair, Instructor, Mathematics

5.2.3. Instructor, Philosophy

Ryan Falcioni, Instructor, Philosophy (committee chair & equivalency committee)

Ian Baldwin, Instructor, History (equivalency committee)

Omar Dphrepaulezz, Instructor, History (equivalency committee)

Sarah Chamberlain, Instructor, Biology

Sharon Alton, Instructor, English

5.3. Senator Liu has volunteered to serve as the Credit for Prior Learning (CPL) Liaison for ASCCC.

5.4. **Motion for Approval** - Senator Doget moved to adopt the Consent Agenda with the amendment to the meeting minutes from February 3, 2026 attendance to show that Senator Jenkins was present. Senator Jenkins seconded the motion. The motion was approved. 2.10.26, 23Y/0N/0A.

6. **Guest(s)/Presentation(s) - None.**

7. **Report(s)**

7.1. **President**

7.1.1. At the Academic Issues Group (AIG) meeting on Friday, February 6, the group discussed the concerns faculty raised regarding waitlist processes. Themes that came forward included system functionality, focusing on the waitlist not displaying on the faculty portal after the course start date creating confusion and unnecessary burden for faculty adding students, as well as leading to the secondary theme of student confusion and seat inaccuracies, where students trying to find sections to add do not see a visible waitlist, and at times if a student has dropped, may even see open seats, while the instructor is working through the backend to add waitlisted students and must now communicate with other students via email to let them know that there are not actually open seats in the course - despite what the course search is showing. A third theme that was brought forward was the length of the period between the start date of an 18-week course and the deadline to add being in week 3, which can impact the students' academic success and instructional effectiveness, resulting in faculty creating their own rules and manual workflows to manage enrollment to varying degrees. Chief Technology Officer, Mike Fink, was present at AIG and was able to take these concerns back to his team to work on the concerns, and CIO McClellan will be updated regarding what concerns will be easily remediated and which concerns will need further communication and follow-up from the Academic Senate and the Office of Instruction.

I spoke with CIO McClellan regarding the concerns facing LLC 130's naming. I will continue to collaborate with CIO McClellan and the Executive Team regarding the involvement of faculty in the naming process of LLC 130. CIO McClellan is aware of the faculty's concerns and further conversations are needed on this topic in order to reach mutually agreed upon naming conventions for the LLC Center space in relation to the already established Success Center on the Rancho Campus. More information will be forthcoming as this topic evolves.

7.2. **Vice President**-Call for nominations sent out for FLOTY, and Area reps sent area calls this morning. President-Elect and At-Large election information will be going out on Thursday instead of next Tuesday to allow for a longer nomination period.

- 7.3. **Secretary/Treasurer- N/A**
- 7.4. **Curriculum Chair - None.**
- 7.5. **Classified Senate Liaison - None.**
- 7.6. **Chaffey College Student Government Liaison:** President Encarnacion gave CCSG Representatives Kruegar and Mora De Jesus kudos on their presentations during the February Student Government meeting reviewing the committees they both chair for the Student Government Bylaws and the 25-26 Class Gift.

8. Unfinished Business

- 8.1. **Action Item:** Board Policy and Administrative Procedure Revisions - Academic Senate review/possible recommended changes to the following Board Policies and Administrative Procedures. The policies and procedures under constituent review are posted on the [Items Under Consideration](#) section of the Policies and Procedures page of the Chaffey Website.
 - 8.1.1. BP 3810 Claims Against the District (Senator Chamberlain) - Senator Chamberlain and President Encarnacion had no suggested changes in their review.
 - 8.1.2. BP 5030 Fees (Senator Hines-Tinsley) - Senator Hines-Tinsley and President Encarnacion had minor recommended changes to correct sentence structure. The biggest recommended change is in the Instructional Materials section. “The District will work to ensure student access to textbooks....” in order to align with legislation. There was a discussion around the confusion with the Enrollment fee definition because it is also a per unit fee, and the Baccalaureate fee is also a per unit fee in addition to the Enrollment fee; why is this one specified as a per unit, but Enrollment fee is not? To address the confusion Senator Polidano recommended ...LIZ added this directly in the google doc.
 - 8.1.3. BP 7150 Evaluation and Professional Growth & AP 7150 Evaluation (Senators Doget & Keller) - Senator Doget and President Encarnacion had no suggested changes. Senator Keller and President Encarnacion had recommended changes to language and bullet-point order.
 - 8.1.4. AP 7160 Professional Development (Senator Jenkins) - Senator Jenkins and President Encarnacion had no suggested changes in their review.
 - 8.1.5. BP 7210 Academic Employees (Senator Holdiness) - Senator Holdiness and President Encarnacion had no suggested changes in their review.
 - 8.1.6. BP 7230 Classified Employees (Senator Holdiness) - Senator Holdiness and President Encarnacion had minor recommendations to language.
 - 8.1.7. BP & AP 7240 Confidential Employees (Senators Hijaz & Carter) - Senator Hijaz and President Encarnacion had minor recommended changes regarding further clarification for confidential employees, sentence structure, and linking external sources. (BP 7240: Clarify what types of roles are confidential employees–recommend examples be provided

and add a link to the Personnel Evaluation Plan where it is referred to). Senator Carter and President Encarnacion had no suggested changes in their review of AP 7240.

- 8.1.8. BP 7250 Educational Administrators (Senator Kandhway) - Senator Kandhway and President Encarnacion had recommended changes to language and requests for external sources to be added for referenced materials.
- 8.1.9. BP 7260 Classified Administrators (Senator Osmanian) - Senator Osmanian and President Encarnacion had no suggested changes in their review.
- 8.1.10. BP & AP 7270 Student Workers (Senators Osmanian and Whitney) - Senator Osmanian and President Encarnacion had minor revisions to language for BP 7270. Senator Whitney and President Encarnacion had no suggested changes in their review of AP 7270.
- 8.1.11. BP 7295 Letters of Recommendation (Senator Doget) - Senator Doget and President Encarnacion recommended changing “Letters of Recommendation” to “Letters of Recommendation for Employment” for a more specified focus.
- 8.1.12. **Motion for Approval** - Senator Chamberlain moved to approve all the recommended changes to the APs and BPs. Senator Liu seconded the motion. The motion was approved. 2.10.26, 24Y/0N/0A.

8.2. **Discussion Item/Possible Action Item:** Senator Farrand will lead a discussion on Regular and Substantive Interaction (RSI) updates and exploring a local district definition.

8.2.1. Senator Farrand reviewed the final two slides of the RSI presentation and noted that, while Chaffey already has a working definition of RSI through the Distance Education checklists, faculty training has omitted student-student interaction because it is not included in contract language, despite being required by the college’s Administrative Procedure (AP). Questions arose regarding evaluation practices, particularly in courses where it is unclear how much and to what extent instructor involvement can be measured when using publisher-created content, supplemental materials, and grading platforms. The discussion also addressed the distinction between policies (that can be enforced) and departmental guidelines (that are encouraged) that could help establish minimum RSI standards collaboratively, emphasizing that Academic Freedom should be carefully balanced in this process.

8.2.2. **Motion for Approval:** Nicole Farrand motioned to form a workgroup to explore the need for a local definition of RSI and address the disconnect in the local evaluation of RSI and ACCJC evaluation of RSI. Senator Villeneuve seconded the motion. The motion was approved. 2.10.26, 24Y/0N/0A.

9. New Business

9.1. **Action Item:** Senators are being requested to read the following Sabbatical Reports from Fall 2025: Pamela Valfur and Ryan Falcioni. *The deadline to report back to the Senate is March 3.*

Refer to "Sabbatical Report Subcommittee & Report Rubric" in the Sabbatical Process Module on the [Academic Senate Canvas shell](#) for resources on reviewer information.

- 9.1.1. Senators Doget and Polidano volunteered to review the Sabbatical Report for Pamela Valfur. Senators Jenkins and Hines-Tinesley volunteered to review the Sabbatical Report for Ryan Falcioni.

10. Floor Items *10 minutes each (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- 10.1. Senator Sheldon shared that the Open For Anti-Racism (OFAR) program is now recruiting and to contact him if anyone would like more information.

11. Announcements

11.1. Chaffey College

11.2. Academic Senate for California Community Colleges (ASCCC) Information

- 11.2.1.** The Academic Senate Foundation is proud to offer scholarships for faculty to attend the [ASCCC 2026 Spring Plenary Session](#) on April 9-11, at the Hyatt Regency Sonoma Wine Country in Santa Rosa.

Theme: Transformational Love & Joy; Centering Equity, Purpose, and Courage in Academic Leadership. With a focus on student success, faculty from all disciplines—both full-time and part-time—are encouraged to apply. A total of four (4) scholarships will be offered, *one (1) per Area*. The scholarship will cover registration, travel costs, and lodging for two (2) nights. The submission deadline is **March 6 at 5:00 pm**. Recipients will be notified within two (2) weeks following the application deadline. ASFCCC scholarships are provided as reimbursements. Reimbursement will be issued **after** the conference to allow for any potential changes in plans. To receive reimbursement, recipients must submit valid receipts.

If you have any questions about the application process, please contact us at foundation@asccc.org or visit our website at asfccc.org.

- 11.2.2.** Check out the Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. Adjournment (1:50 P.M.)

The Academic Senate meeting is scheduled for Tuesday, February 17, 2026.

Lissa A. Napoli, Recording Secretary

Laura Santamaria Brady, Treasurer / Secretary

<i>Alternate Senators Italicized</i>		Present	Adoption of the 2.10.26 Agenda	Motion to approve the 2.10.26 Consent Agenda	Motion to approve BP revisions and recommendations	Motion to form RSI workgroup	
Representation	Name						
President	Elizabeth "Liz" Encarnacion	Y					
Vice President	Terezita Reyes Overduin	Y	Y	Y	Y	Y	
Secretary/Treasurer	Laura Santamaria Brady	-	-	-	-	-	
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y	Y	
ACD-A	Laura Santamaria Brady						
ACD-A	Henry Leonor	Y	Y	Y	Y	Y	
<i>ACD-A Alternate</i>	<i>Steve Shelton</i>	Y	Y	Y	Y	Y	
ACD-B	Vacant						
ACD-B	Nicole Farrand	Y	Y	Y	Y	Y	
<i>ACD-B Alternate</i>	<i>Vacant</i>						
ACC	Myra Andrade	Y	Y	Y	Y	Y	
ACC	Wendy Whitney	-	-	-	-	-	
<i>ACC Alternate</i>	<i>Melissa Johannsen</i>	Y	Y	Y	Y	Y	
<i>ACC Alternate</i>	<i>Fabiola Espitia</i>	-	-	-	-	-	
BTH/MIDT	Joseph Lee	Y	Y	Y	Y	Y	
BTH/MIDT	Jonathan Polidano	Y	Y	Y	Y	Y	
<i>BTH/MIDT Alternate</i>	<i>Jay Scott</i>	-	-	-	-	-	
Chino Campus	Hannah Carter	Y	-	Y	Y	Y	
Chino Campus	Manar Hijaz	-	-	-	-	-	
<i>Chino Campus Alternate</i>	<i>Vacant</i>						
Fontana Campus	Sean Connelly	Y	-	-	Y	Y	
Fontana Campus	Anthony "Tony" Guaracha	Y	Y	Y	Y	Y	
<i>Fontana Campus Alternate</i>	<i>Vacant</i>						
HFID&C	Vacant						
HFID&C	Vacant						
<i>HFID&C Alternate</i>	<i>Vacant</i>						
HW - HS	Jayne Clark-Frize	-	-	-	-	-	
HW - HS	Vacant						
<i>HW - HS Alternate</i>	<i>Lisa Doget</i>	Y	Y	Y	Y	Y	
HW - KNA	Rob Hadaway	Y	Y	Y	Y	Y	
HW - KNA	Candice Hines-Tinsley	Y	Y	Y	Y	Y	
<i>HW - KNA Alternate</i>	<i>Annette Henry</i>	-	-	-	-	-	
Instructional Support	Terezita Reyes Overduin						
Instructional Support	Christina Holdiness	Y	Y	Y	Y	Y	
<i>Instructional Support Alternate</i>	<i>Rose Ann Osmanian</i>	-	-	-	-	-	
PCS	Melanie Bratcher	Y	Y	Y	Y	Y	
PCS	Patricia Gomez	Y	Y	Y	Y	Y	
PCS Alternate	Vacant						
STEM	Justin Keller	Y	Y	Y	Y	Y	
STEM	Louisa Villeneuve	Y	Y	Y	Y	Y	
<i>STEM Alternate</i>	<i>Vacant</i>						
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y	Y	
Senator-At-Large	Sarah Chamberlain	Y	Y	Y	Y	Y	
Senator-At-Large	Jin Liu	Y	Y	Y	Y	Y	
Adjunct Senator-at-Large	Carolyn Ward	-	-	-	-	-	
Adjunct Senator-at-Large	Ekta Kandhway	Y	Y	Y	Y	Y	
<i>*Adjunct Alternate Senator</i>	<i>Vacant</i>						
Classified Senate Liaison	Sarah Schmidt	Y					
CC Student Government	Nolan Krueger	Y					
CC Student Government	Alilah Mora De Jesus	-					
	PURPLE indicates reported tardy/leave early						
	RED indicates reported absence	27	22	23	24	24	0
Total Yes Votes			0	0	0	0	0
Total No Votes			0	0	0	0	0
Total Abstentions							
- = Not available during meeting to vote							
37 members total - up to 27 voting at any given time. The President is a non-voting member, but counts as quorum. Curriculum Chair now votes per 8.25.20 meeting.							
President ONLY votes to break a tie.							
A quorum shall consist of two-thirds of the voting members of the Academic Senate (include the President-but only votes to break a tie)							
18 members are needed for QUORUM							
29 Present at this meeting = 27 members, 2 visitors							
2.10.26 Academic Senate Meeting							