

Academic Senate Minutes
January 20, 2026

Elizabeth "Liz" Encarnacion	President	2025-2027	Y
Terezita Reyes Overduin	Vice-President	2025-2026	Y
Laura Santamaria Brady	Secretary/Treasurer	2025-2026	Y
Angela Burk – Herrick	Curriculum Chair	2025-2027	Y
Laura Santamaria Brady	Arts, Communication & Design A	2024-2026	Y
Henry Leonor	Arts, Communication & Design A	2025-2027	Y
Vacant	Arts, Communication & Design B	2025-2026	
Nicole Farrant	Arts, Communication & Design B	2025-2027	Y
Myra Andrade	Academic & Career Counseling	2024-2026	Y
Wendy Whitney	Academic & Career Counseling	2025-2027	Y
Joseph Lee	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2024-2026	N
Jonathan Polidano	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027	Y
Hannah Carter	Chino Campus	2024-2026	Y
Manar Hijaz	Chino Campus	2025-2027	Y
Sean Connelly	Fontana Campus	2024-2026	Y
Anthony Guaracha	Fontana Campus	2025-2027	N
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2027	
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026	
Jayne Clark Frize	Health & Wellness - Health Sciences	2024-2026	N
Vacant	Health & Wellness - Health Sciences	2025-2027	
Rob Hadaway	Health & Wellness - Kinesiology, Nutrition & Athletics	2024-2026	Y
Candice Hines-Tinsley	Health & Wellness - Kinesiology, Nutrition & Athletics	2025-2027	Y
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2025-2027	Y
Melanie Bratcher	Public Service, Culture, & Society	2025-2026	Y
Patricia Gomez	Public Service, Culture, & Society	2025-2027	N
Justin Keller	Science, Technology, Engineering & Mathematics	2025-2026	Y
Louisa Villeneuve	Science, Technology, Engineering & Mathematics	2025-202	Y
Tamari Jenkins	Senator-At-Large	2023-2026	Y
Sarah Chamberlain	Senator-At-Large	2024-2027	Y
Jin Liu	Senator-At-Large	2025-2028	Y
Carolyn Ward	Adjunct Senator-At-Large	2025-2026	N
Etka Kandhway	Adjunct Senator-At-Large	2025-2027	N

Alternates & Liaisons

Stephen Shelton	Arts, Communication & Design A	2024-2026	Y
Vacant	Arts, Communication & Design B	2025-2027	
Melissa Johannsen	Academic & Career Counseling	2024-2026	Y
Fabiola Espitia	Academic & Career Counseling	2025-2027	N
Jay Scott	Business, Technology & Hospitality/Manufacturing, Industrial Design & Technology	2025-2027	N
Vacant	Chino Campus	2025-2027	
Vacant	Fontana Campus	2025-2027	
Vacant	Hospitality, Fashion, Interior Design, and Culinary	2025-2026	
Lisa Doget	Health & Wellness - Health Sciences	2025-2027	N
Annette Henry	Kinesiology, Nutrition, & Athletics	2025-2027	N
Rose Ann Osmanian	Instructional Support	2025-2027	Y
Vacant	Public Service, Culture, & Society	2025-2026	
Vacant	Science, Technology, Engineering & Mathematics	2025-2027	
Vacant	Adjunct Alternate Senator	2025-2027	
Sarah Schmidt	Classified Senate Liaison	2025-2027	Y
Nolan Krueger	Chaffey College Student Government	2025-2027	Y
Alilah Mora De Jesus	Chaffey College Student Government	2025-2027	Y

Guests:

Shireen Awad, Curriculum Specialist

Melissa Christian, Office of Institutional Research

Melissa Diaz, Interim Manager of Ground and Operations

Bradley Franklin, Administrator, Instructional Systems and Pathways Innovation, Institutional Effectiveness

Michael McClellan, Associate Superintendent, Instruction and Institutional Effectiveness

Lissa Napoli, Administrative Assistant, Academic Senate

Dr. Alisha Rosas, Associate Superintendent, Student Services and Strategic Communications

Dr. Henry Shannon, Superintendent/ President

1. Personal Expression (12:30 P.M.)

2. Call To Order (12:35 P.M.)

2.1. Land Acknowledgement

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

- Read by Elizabeth Encarnacion, President, Academic Senate

2.2. Attendee Identification (Chino and Fontana Senators, cameras must be on, and turn off all virtual backgrounds.)

3. Public Comment (Reserved for Guests only and limited to two minutes.)

- Melissa Diaz wanted to remind everyone that there is no eating allowed in the LLC. The only designated spaces are the kitchen and outside areas.
- Dr. Shannon shared that there is a memorial service planned for Troy Ament's passing being held on 1/29 at St. Michael's Abbey. They have asked that Chaffey guests be limited to 100 seats. He also shared that there will be a card or comment space where people can share messages of support. Due to this, the Grand Opening of the LLC has been postponed.

4. Adoption Of Agenda

4.1. January 20, 2026

4.2. Motion for Approval - Senator Polidano moved to adopt the agenda. Senator Chamberlain seconded the motion. The motion was approved. 1.20.26, 20Y/0N/0A.

5. Consent Agenda

5.1. January 13, 2026 Meeting Minutes. See the attachment titled "Academic Senate Minutes January 13, 2026 Draft."

5.2. Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. (See attachment titled "1-14-2026 Curriculum Endorsements.")

5.3. Faculty representatives who have been requested to serve on these hiring committees:

5.3.1. Instructional Assistant III, Chemistry
Maryline Chemama, Instructor, Chemistry & Ethnic Studies Coordinator

5.3.2. Administrative Assistant II, Student Health Services
Jordan Hung, Instructor, Vocational Nursing

5.3.3. General Maintenance Mechanic
Erik Kolb, Instructor, Biology

5.3.4. Transfer Specialist
Henry Leonor, Instructor, English

5.3.5. Instructor, Chemistry
Maryline Chemama, Instructor, Chemistry (committee chair) & (equivalency committee member)
Jasmeet Singh, Instructor, Chemistry (equivalency committee member)
Jianmei Wang, Instructor, Chemistry (equivalency committee member)
John Glass, Instructor, Psychology

5.3.6. Instructor, Ethnic Studies
Patricia Gomez, Instructor, Ethnic Studies (committee chair) & (equivalency committee member)
Anthony Guaracha, Instructor, Sociology (equivalency committee member)
Juan Sebastian Ferrada, Instructor, Ethnic Studies (equivalency committee member)
Melanie Bratcher, Instructor, Ethnic Studies
Maryline Chemama, Instructor, Chemistry, Coordinator, Ethnic Studies
Rose Ann Osmanian, Instructional Specialist, Instructional Support

5.3.7. Instructor, Business
Thierry Brusselle, Instructor, Business (committee chair) & (equivalency committee member)
David Karp, Instructor, Business (equivalency committee member)
Abel Chen, Instructor, Business (equivalency committee member)
Harvey Baldovino, Instructor, Economics

5.3.8. Instructor, English
Danny Keener, Instructor, English (committee chair) & (equivalency committee member)
Henry Leonor, Instructor, English (equivalency committee member)
Arthur Kayzakian, Instructor, English
Sharon Alton, Instructor, English
Victoria Tulacro, Instructor, English (equivalency committee member)
Justin Keller, Instructor, Biology

5.3.9. Counselor (General)
Fabiola Espitia, Counselor (committee chair) & (equivalency committee member)
Cherlou Opulencia, Counselor (equivalency committee member)
Celeste Mor, Counselor (equivalency committee member)
Deckard Hodge, Instructor, English

5.4. Faculty representatives who have been requested to serve on these campus committees:

5.4.1. LGBTQIA+ Advocates Committee
Shannon Jessen, Biology, STEM

5.5 Motion for Approval - Senator Shelton moved to adopt the Consent Agenda with a correction to 5.3, changing “campus committees” to “hiring committees.” Senator Polidano seconded the motion. The motion was approved. 1.20.26, 20Y/0N/0A.

6. Guest(S)/Presentation(S) - "Faculty Success Guided Tour" by Bradley Franklin, Administrator, Instructional Systems and Pathways Innovation (presentation "self-service faculty success dashboard" attached)

- Senator Bratcher asked when the dashboard will go live. It is currently in final review and will hopefully be live by the end of the semester.
- Senator Farrand asked for clarification on the consideration of maximum Distance Education assignments based on equity. This will be better answered by the Office of Instruction. In the past, equity has not been a measure. Title V changes have also encouraged DEIA to be included in evaluation requirements. This metric enhancement is meant to help faculty determine how they are meeting those metrics for use in their evaluations. On the level of granularity, the Senator asked whether it would include other special populations, like age, that would mirror what is measured through IR. Anything that lives in Colleague can be put in self-service and can be requested, except for individual student information.
- Senator Jenkins inquired whether this presentation could be given to new faculty as part of their onboarding through NFO. Bradley mentioned that requests should be directed to the Office of Instruction.
- Senator Villeneuve asked whether individual instructors will be able to see the overall success rate metric that managers will have access to. That information, along with course-level and program-level data, will continue to be available through the IR dashboard.

7. Report(S)

7.1. President

Academic Renewal Update

Message from Melissa Christian, Executive Director of Institutional Research, Policy, and Grants on Wednesday, January 14, 2026:

“The IR Office currently has 55 policies and procedures related to Chapter 7 that are actively going through the review process right now, so it’s definitely a busy time! That said, in terms of next steps for AP 4240 Academic Renewal, Michael will review the attached suggested edits originally provided by the Academic Senate, as this procedure falls under his purview.

I spoke with Michael, and we will be bringing AP 4240 to the upcoming Dean’s Council Meeting for review. As part of the review and consultation process, this procedure will also need to be reviewed by the following individuals before it can go to the President’s Cabinet for 1st read and information:

Melissa Christian and Trinity Kealoha (The Office of Institutional Research)

Deans

Alisha Serrano (Interim Dean, Academic & Career Counseling)

Tomeika Carter (Exec Director, Student Support Services)

Hugo Flores (Director, Admissions & Records)"

In addition, I reviewed my email history and found a link I had sent from the Chancellor's Office to follow along with the process on the Title 5 change. In November, it was in the 15-day notice of modifications, following the 45-day notice of rulemaking. Next was the Board of Governors review, which goes through at least 2 readings. Currently, during one of those two readings, it was pulled for further review. Once the BOG's reviews are complete, they will vote to adopt or veto the proposed regulatory changes. Next, there will be a public hearing to garner final input on the changes, and finally, adoption and implementation at the district levels is given a 6-12 month time period. With all that said, the timeframe is roughly late 2026 to early 2027 for implementation at the state level.

Title II Accessibility of Web Content

This is a federal change that has a direct impact on all educational institutions. Samip Mehta, the new Director in IT who is in charge of these Title II alignments, was hired late December and started early January, and will soon come to introduce himself to the Academic Senate once he settles in. Mike Fink updated the President's Cabinet in December regarding the 508 Compliance Committee transitioning to the "Digital Accessibility Committee." Samip's task to improve accessibility of web content includes all web content, including the training of staff and faculty. Executive Director Mike Fink shared in the President's Cabinet that his main role in that task will be building training to employ other employee groups to help facilitate the necessary updates as needed. I have expressed to both Mike Fink and Samip that I am eager to work with them to support the faculty's slow but steady transition towards accessible canvas and web content to meet this federal regulation. Since he is brand new to the college, there will be a lot more information to follow.

Prioritization

Superintendent/President Dr. Shannon and the Governing Board have approved moving forward with the hiring process of all 15 faculty on the prioritization list. While this is approval for the hiring process, this does not mean that all 15 of these positions will translate into full-time faculty roles at this time - there is always the possibility that some of these searches may result in failed searches. Additionally, I would like the Senate representatives to remember one important element as it relates to our responsibility in this process:

Hiring Committees: There will be a rise in hiring committees that appear on our senate agendas because of this increase in faculty hiring. First and foremost, serving on faculty hiring committees is a privilege and an honor. Secondly, it is our responsibility to diligently review the hiring committees as they appear in the consent agenda. Our role is to review the hiring committees for discipline expertise and diverse faculty perspectives. I want to make sure that you are keeping a keen eye on these lists as they continue to come out throughout this semester.

Prioritization List:

Chemistry
Ethnic Studies
Business
English

Counselor (Academic and Career)
Nursing: (ADN) Associate's Degree for Nursing
Biology
Library
Photography
Interior Design
Counselor (DPS)
Instructional Specialist (HW/BTH)
Ethnic Studies
Philosophy
Broadcasting and Cinema
Alisha Serrano, Executive Director of Human Resources

Susan Hardie will remain during a transition period, but Alisha Serrano is now the direct contact for all Title 5 and Title IV concerns. The

The LLC Grand Opening and Governing Board meeting scheduled for January 29 will be rescheduled. Funeral services for Troy Ament have been scheduled for January 29.

Because of Troy's broad scope of impact, both at Chaffey and his work in the Fire Department in Montclair, his family has allotted 100 attendees for the funeral from Chaffey College. Stephanie Moya will be orchestrating any Chaffey employees who would like to pay their respects at the funeral.

Faculty Commencement Nominations are Live for Full-Time Faculty!

See email from Hope El from Tuesday, January 20

Please nominate yourself or another full-time faculty member for Name Reader, Faculty Marshal, or Grand Marshal. The nomination process will close on February 12. The Academic Senate Representatives will vote for the 2026 Grand Marshall at one of our upcoming senate meetings!

Office Space for New Hires

Since we will be hiring new faculty, future discussions may include a conversation on solutions for office space (i.e., shared office spaces, alternating schedules, considering uses for old buildings, etc).

- 7.2. Vice President**
- 7.3. Secretary/Treasurer**
- 7.4. Curriculum Chair**
- 7.5. Classified Senate Liaison**
- 7.6. Chaffey College Student Government Liaison**

CCSG had a very successful welcome week with a lot of student engagement. This week, they're hosting the Coffee and Community Event in the Student Life Building.

7.7. Academic Senate Committees and Workgroups, see attachments titled Chaffey Community College Active Committees, General Governance Principles, and Chaffey Governance Comm Flowchart.

- Senator Polidano announced that the Dual Enrollment Committee is looking for more faculty to join. Meetings are on the third Friday of every month at 9:00 am.
- Senator Holdiness wanted clarification on whether the Student Equity Planning Workgroup should be reclassified as a committee, workgroup, or task force since the group will continue working and its initial charge may be changing.
- President Encarnacion highlighted the flow of the governance communication chart and provided a document that includes definitions for sections of the governance process (including the role of faculty, 10+2, participatory governance, collegial consultation groups, and convening groups). The Senate will be looking at the first four committees to determine whether their purpose and scope align with the 10+2.
- Senator Chamberlain asked how communication will flow if there is a committee that falls under more than one pillar. Every committee will always report to CPC and is also welcome to report to the Senate. If the committee specifically aligns with the 10+2, they will be required to report to the Senate.
- Senator Hijaz asked for examples of educational program development. This item under the 10+2 refers specifically to the creation of new curricular programs like degrees and certificates, or the deactivation of a program.
- Senators suggested that committees that we deem not fall under 10+2 be allowed to explain whether their work aligns.
- Classified Senate Liaison Schmidt highlighted that committees have a mixed composition of managers, classified, faculty, and students, some of whom may be operating under a different system, like a 9+1, or may be unfamiliar with the Senate's 10+2.

8. Unfinished Business -None.

9. New Business

9.1. Discussion Item/Possible Action Item: Academic Senate Virtual Broadcast Viewing consideration. See the [Chaffey College Governing Board webpage](#) for reference to what the possible live broadcast for the Academic Senate would replicate.

9.1.1. Additional information received from Eva Ramirez, Executive Assistant to Dr. Shannon and Administrative Professional in charge of running the Governing Board meetings: The Zoom host can see who has joined the Zoom, and while attendees can name themselves based on their account, attendees to the Governing Board meeting live broadcasts cannot see each other. All cameras and microphones are disabled; the Zoom host for the Academic Senate would have access to permit camera and microphone abilities to the Chino and Fontana campuses (and any Zoom presenters) as necessary. Attendee cameras can be turned on as well if that is a preference. Eva referenced no technical difficulties in running the Zoom live broadcasts and stated it was fairly easy to do and helps to reach more people.

10. Floor Items *10 minutes each (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. Announcements

11.1. Chaffey College

11.2. Academic Senate for California Community Colleges (ASCCC) Information

11.3. Check out the Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. Adjournment (1:50 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, January 27, 2026.

Lissa A. Napoli, Recording Secretary

Laura Santamaria Brady, Treasurer / Secretary

Per faculty and departmental consent, the units and hours for the following Work Experience Courses will be changed to align with the latest regulations (see presentation in agenda item #5).

BUS-496ABCD	Internships in Business
BUSL-496ABC	Internships in Paralegal
CDE-28W	Practicum II: Supervised Occupational Work Experience
CINEMA-96	Internships in Cinema, Television or Radio
COOPED-497ABCD	Cooperative Education: General Work Experience
ED-10W	Introduction to Elementary Classroom Teaching Fieldwork
FIRETEC-97ABCD	Fire Technology Career Experience Internship
HOTFS-482	Industry Internship: Hospitality Management
ID-482ABCD	Internships in Interior Design

IET-484ABCD	Industrial and Maintenance Work Experience
ITIS-496ABCD	Internships in Computer Information Systems
NURADN-482	Cooperative Education: Nursing A.D.N
PH-97ABCD	Public Health Career Experience Internship
PTA-32	Clinical I
PTA-33	Clinical II
THEATRE-496ABCD	Internships in Technical Theatre and Entertainment Design
WORKEXP-697	General Work Experience
WORKEXP-97ABC	Work Experience Education

1. Non-Cycle Updates:

Program Modifications:

Kinesiology	AA-T
Nursing: ADN	AS
Nursing VN to RN	AS

AUTOMOTIVE TECHNOLOGY PACKAGE

New Courses w/ DE:

AUTOTEC-408	Electric Vehicle Systems and Diagnostics
AUTOTEC-409	Advanced Alternative Propulsion and Fuel Cell Technology

New Programs:

Electric Vehicle and Alternative Propulsion Technician	Certificate of Achievement
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Program Modifications:

Automotive Electrical Systems	Certificate of Achievement
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Colleague Self-Service

Faculty Success Dashboard



Presented by **Bradley Franklin** (He/Him/His)
Administrator, Instructional Systems and Pathways Innovation
2026-01-20



Introduction

- Welcome
- Guided Tour Video
- Key Features Review
- Data Security
- Data Usage
- Upcoming Features
- Thank you / Q&A

Guided Tour:

6

Self-Service Faculty Success Dashboard



Key Features



- Just-in-time (JIT) performance metrics
- Granular course / section success rates
- Comprehensive data breakdown including:
 - Grade Distribution
 - Modality
 - Retention
- Student engagement insights
- Robust graphical data representations

7

How is your data secure?

- Dashboard access controlled by Self-Service security groups, permissions, and SSO credentials
- Dashboard data unique to the individual instructor
- Self-Service data fully encrypted in transit and at rest
- Instructor's dashboard data only available to the instructor, Office of Instruction, and key ITS & IR support staff
- **SPECIAL NOTE:** Management does not have access to instructor's unique data. Only aggregate data available at the course level

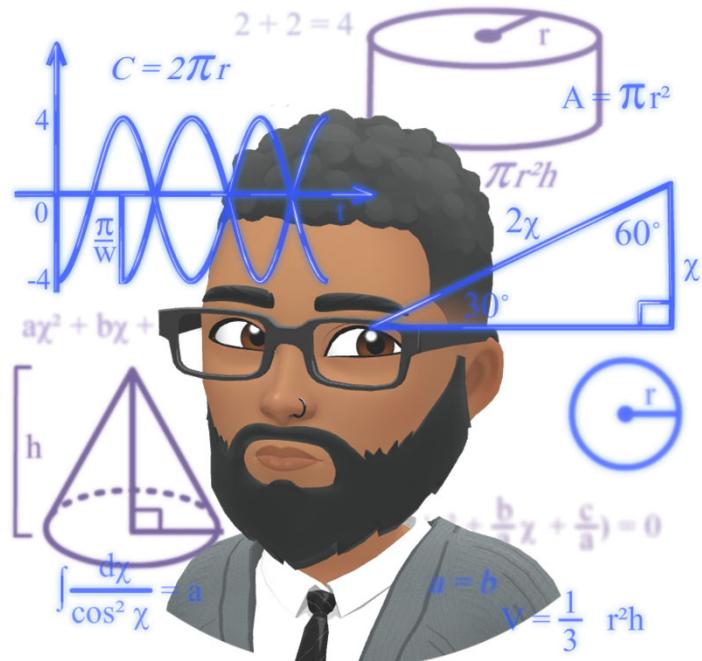
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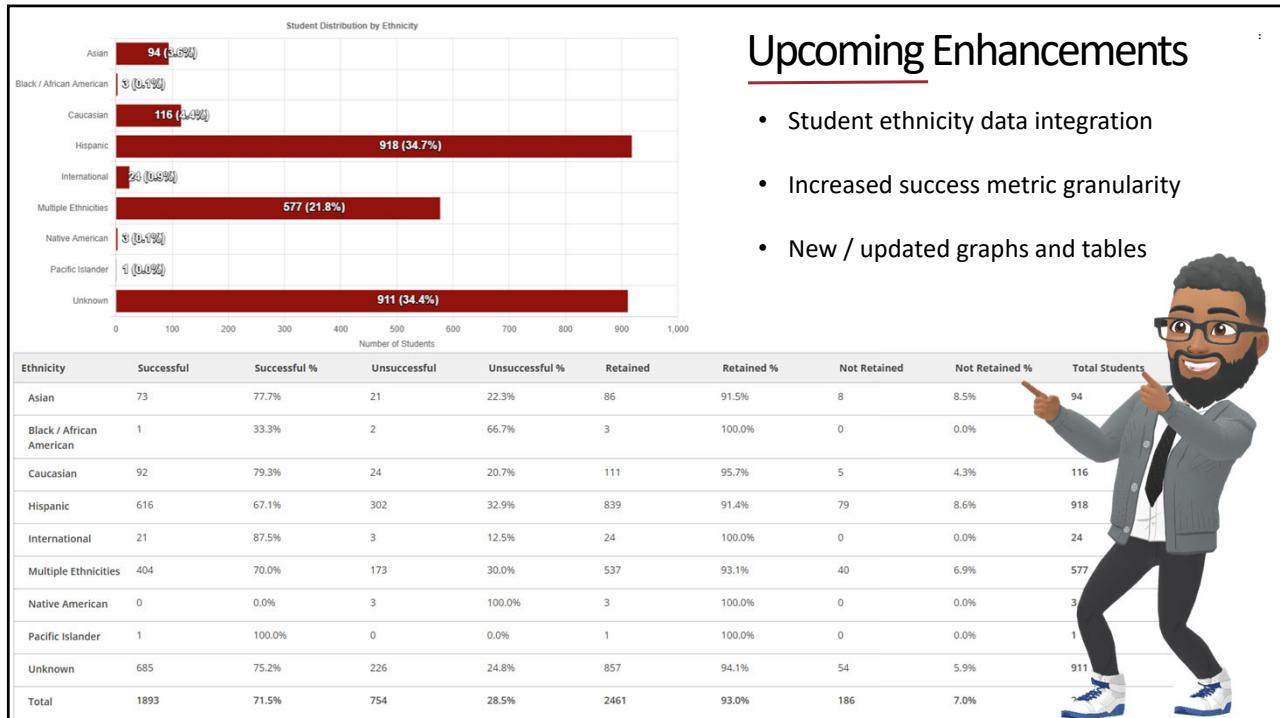


How is your data used?

- Dashboard data is intended to assist faculty in professional growth / development endeavors through reflective practice and descriptive success rate analysis
- Dashboard data is a representation of success rate data utilized by the Office of Instruction when considering exceptions to maximum Distance Education assignments per the contract

9





Chaffey Community College District Active Committees in the (draft) Governance Handbook

Governing Board

Superintendent/President

President's Cabinet

Governance Councils/Governance Bodies

- Academic Senate
 - Curriculum Committee*
- Chaffey College Student Government (CCSG)
- Classified Senate
- Executive Team

Institutional Council

- College Planning Council

Steering Committees

- Budget Advisory Committee
 - Resource Allocation Committee
- Enrollment and Success Management Committee
- Presidents Equity Council
- Professional Development Committee
- Program and Service Review Committee
- Outcomes and Assessment Committee

Committees, Programs, and Advisory Groups

- Accreditation Oversight Committee
- Calendar Committee
- Career Education Advisory Committee (CEAC)
- Chaffey Connects
- Chino Advisory
- Classified Success Network *Advisory* Committee**
- Colleague Steering Committee
- Commencement Committee
- Disability Program Committee/Disability Advisory Committee
 - 504 Compliance Committee (DPS - Counseling)
 - 508 Compliance Committee (DPS - Counseling)
- Distance Education Committee
- Dual Enrollment Advisory
- Evaluation Procedures (Forms) Committee
- Faculty Success Center *Advisory* Committee
- Fontana Advisory
- Health and Safety Committee
- Honors Program Committee

- LGBTQIA+ Advocates Committee
- Library ~~Advisory~~ Committee
- Puente Project Program
- Rising Scholars Program
- Student Equity and Achievement Program (SEAP)
- Technology Committee
- Trees, Plants and Grounds Committee
- Umoja Program
- Undocumented Advocates Committee
- Wignall Museum ~~Advisory~~ Committee
- ZTC/OER Committee

*Committee responsibilities fall within the purview of the Academic Senate 10+2 and report to the Academic Senate in addition to the Institutional Council.

**Committee responsibilities fall within the purview of the Classified Senate and report to the Classified Senate in addition to the Institutional Council

General Governance Principles

The Academic Senate representative has the right to **collegially consult** with the District's representatives of the Governing Board with respect to "10+2" academic and professional matters (Education Code section 70902), and the right to assume primary responsibility in making recommendations in the areas of curriculum and academic standards (Education Code Section 70902).

The Chaffey Governance Communication Flow Chart **illustrates how communication and ideas are brought forward by constituent groups through the participatory process.** Communication flows through steering committees, College Planning Council, the Governance Council, to the President's Cabinet, Superintendent/President, and Governing Board.

Role of Faculty - Academic Senate

The Academic Senate is a governance organization that represents Chaffey Community College District faculty members in all academic and professional matters. The Governing Board, the Superintendent/President, and/or the Superintendent/President's designee consults collegially with the President of the Academic Senate, as the acting representative of the Academic Senate, when adopting policies and procedures on "10+2" academic and professional matters. The Chaffey College Governing Board operates according to the provisions of Title 5, Sections 53200-53204, as outlined in AP 2510. Policies and procedures on academic and professional matters shall not be adopted until collegial consultation has occurred.

The following are the "10+2" Academic and Professional Matters:

1. Curriculum, including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards of policies regarding student preparation and success.
6. District and college governance structures, as related to faculty roles.
 - a. The appointment of faculty members to serve on college committees, advisory groups, or other groups dealing with academic and professional matters shall be made by the Faculty Senate in consultation with the Superintendent/President or designee.
 - b. There are some areas where the Faculty Association may appoint faculty to committees.
7. Processes for institutional planning and budget development.
8. Faculty roles and involvement in accreditation processes, including self-study and annual reports.
9. Policies for faculty professional development activities.
10. Processes for program review.

11. Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate.
12. Hiring criteria, policies, procedures, and equivalencies for new faculty members shall be developed, updated, and agreed upon jointly by representatives of the Governing Board and Academic Senate.

Participatory Governance Bodies and Constituent Convening Groups

There are two major participatory governance groups within the Chaffey Community College District: **Collegial Consultation Groups** (Senates) and **Convening Groups** (President's Cabinet, College Planning Council, committees, programs, and Advisory Groups).

Collegial Consultation Groups

The bodies that **have standing to provide recommendations to the Governing Board or their designee** include the President's Cabinet, Academic Senate, Classified Senate, and Chaffey College Student Government. Collegial Consultation Groups are those whose authority is derived from law and/or regulation, either as written expressly in the law or regulation to assess, discuss, and make recommendations to the Superintendent/President on governance topics appropriate to that group (California Code of Regulations Title 5 section 53200-53206, 51023.7, and 51023.5). The Academic Senate, Classified Senate, and Student Government each maintain a Constitution and Bylaws.

Convening Groups: College Planning Council, Committees, Programs and Advisory Groups

The Convening Groups described herein are not intrinsically Collegial Consultation Groups; however, **they serve to support effective participation**. The College Planning Council, committees, and advisory groups are Convening Groups that often make recommendations regarding planning and effective operations. The College's convening groups play key roles in providing representative perspectives to the College's decision-making process.

Depending upon their charge, **these groups may make recommendations to the Associate Superintendents and other administrators**, as determined by the Superintendent/President. When appropriate, the District shall consult with the representatives of these existing convening bodies.

In some instances, Convening Groups have as their charge to support work exclusively for the Academic Senate body. In such situations, the Academic Senate appoints representative members who serve as liaisons to the Academic Senate body. While faculty at-large, like classified professionals, administrators, and student government, effectively participate in governance work, only the Academic Senate President may represent the Academic Senate in collegial consultation on "10+2" academic and professional matters.

College Planning Council

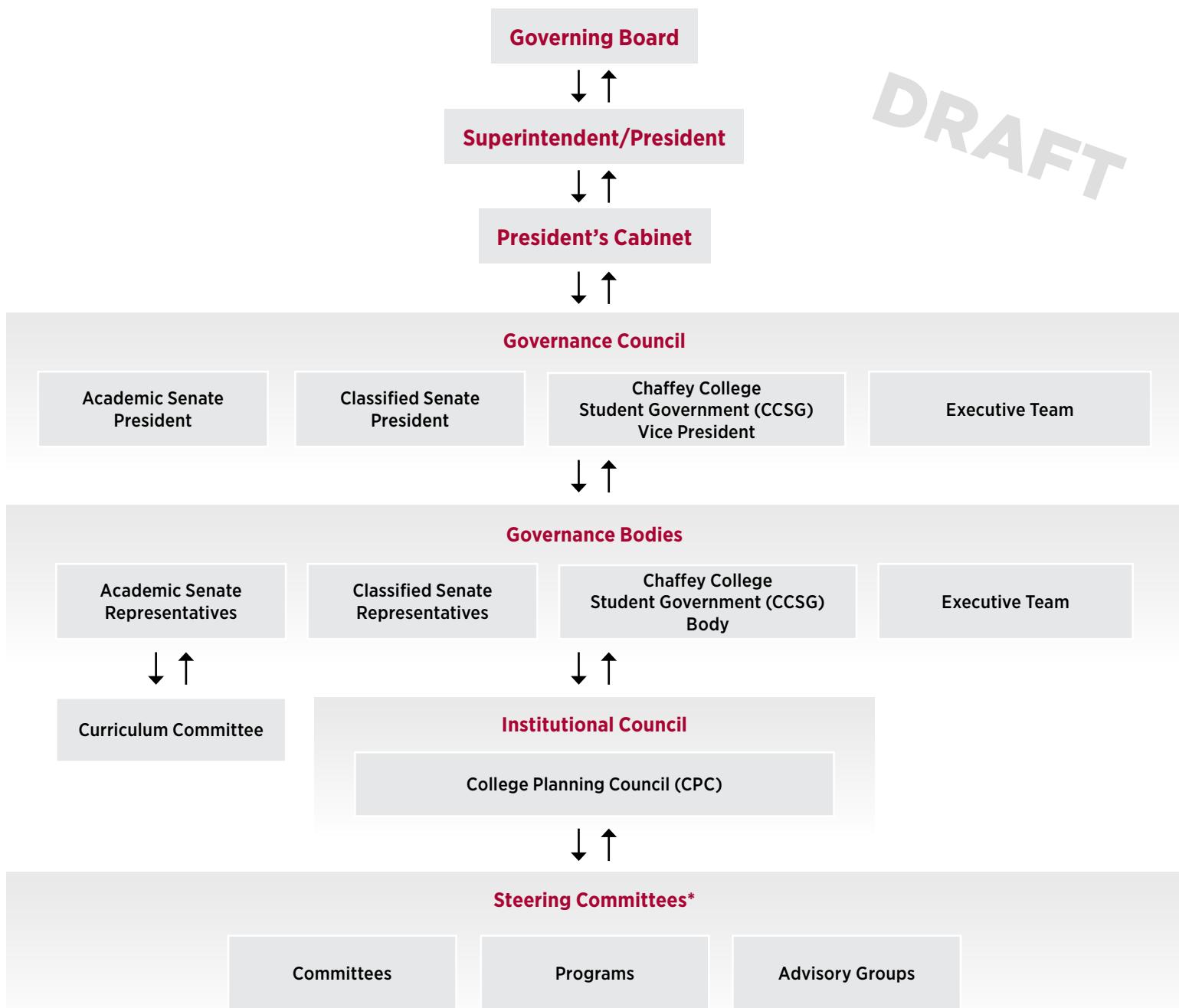
The College Planning Council (CPC) is the **institution-level planning group of the College**. CPC uses a tri-chair model to ensure that effective participation among all employment groups is maintained, innovative thought and diverse talent is valued, and that decisions are well-informed and reflect the expertise of the college community. **CPC develops recommended strategic plans and objectives, oversees committees working toward meeting the college-wide objectives, and establishes and refines channels of communication.** CPC also serves as a forum in identifying and addressing issues or concerns when those issues or concerns are neither participatory governance nor union matters.

The CPC meets on a regular basis and is composed of classified professionals, administrators, faculty, and students acting in an advisory capacity from all major committees represented within the Council's purview, including the Presidents or designees of Academic Senate, Classified Senate, and Student Government, and the Associate Superintendents.

Committees

A committee is a **standing, on-going convening group composed of designated representatives who consider matters and develop work plans pertaining to a specific charge or subject**. A committee reports its recommendations to the appropriate body which, depending upon the charge, may be the College Planning Council, Academic Senate, and/or the President's Cabinet.

If a committee recommends policies, strategic plans, or initiatives under the purview of the “10+2” academic and professional work, the District and Academic Senate shall follow the Procedures for Collegial Consultation with the Academic Senate.



***Steering Committees**

- Budget Advisory Committee
- Enrollment and Success Management Committee
- President's Equity Committee (formerly Council)
- Professional Development Committee
- Program and Services Review Committee
- Outcomes and Assessment Committee

