

ACADEMIC SENATE AGENDA

APRIL 2, 2024

RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204

CHINO CAMPUS, CONFERENCE ROOM, CHMB 102

FONTANA CAMPUS, CONFERENCE ROOM, FNAC 119

Nicole DeRose	President	2023-2025
Elizabeth “Liz” Encarnacion	Vice President	2023-2024
Robin Witt	Secretary/Treasurer	2023-2024
Angela Burk – Herrick	Curriculum Chair	2023-2025
Jonathan Polidano	Business & Applied Technology	2023-2025
Jay Scott	Business & Applied Technology	2022-2024
Robert Nazar	Chino Campus	2023-2025
Jinny Lee	Chino Campus	2022-2024
Anthony Guaracha	Fontana Campus	2023-2025
Vacant	Fontana Campus	2022-2024
Omar Estrada	Health Sciences	2023-2025
Terzah DePonte	Health Sciences	2022-2024
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
Christina Holdiness	Instructional Support	2023-2025
Terezita Reyes Overduin	Instructional Support	2022-2024
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024
Phatana Ith	Language Arts	2023-2025
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024
Robin Witt	Mathematics & Science	2023-2025
Mark Gutierrez	Mathematics & Science	2022-2024
Patricia Gomez	Social & Behavioral Sciences	2023-2025
Vacant	Social & Behavioral Sciences	2022-2024
Michelle Martinez	Student Services	2023-2025
Jackie Boboye	Student Services	2022-2024
Leta Ming	Visual & Performing Arts	2023-2025
Sheila Malone	Visual & Performing Arts	2022-2024
Tamari Jenkins	Senator-At-Large	2023-2026
Vacant	Senator-At-Large	2022-2025
Sarah Chamberlain	Senator-At-Large	2021-2024
Tina Kuo	Adjunct Senator-At-Large	2023-2025
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024

Alternates

Vacant	Business & Applied Technology	2023-2025
Manar Hijaz	Chino Campus	2023-2025
Greg Creel	Fontana Campus	2023-2025
Lisa Doget	Health Sciences	2023-2025
Vacant	HFIC	2022-2024
Shelley Marcus	Instructional Support	2023-2025
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025
Leona Fisher	Language Arts	2022-2024
Diana Cosand	Mathematics & Science	2023-2025
Vacant	Social & Behavioral Sciences	2022-2024
Fabiola Espitia	Student Services	2023-2025
Susanna Galvez	Student Services	2022-2024
Vacant	Visual & Performing Arts	2023-2025
Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025
Ryan Thomas	Chaffey College Student Government	2023-2024

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- April 2, 2024

5. CONSENT AGENDA**5.1** March 26, 2024 Meeting Minutes. See attachment titled, "Academic Senate Minutes DRAFT"**5.2** Academic Senate endorses proposed changes to AP 4100 Graduation Requirements for Degrees and Certificates. See attachment titled, "AP 4100 Graduation Requirements for Degrees and Certificates."**6. REPORT****6.1 President****6.2 Vice President****6.3 Secretary/Treasurer****6.4 Curriculum****6.5 Classified Senate Liaison, President, Sarah Schmidt****6.6 CCSG Liaison, Director of Finance, Ryan Thomas****6.7 Additional Reports - Sabbatical Resources Workgroup Update****7. GUEST(S)/PRESENTATION(S)*15 minutes max - None.**

8. UNFINISHED BUSINESS **10 minutes max*

8.1 Action Item: Ratification by Acclamation of the following elections results

- Constitutional Amendments. See attachment titled, “Constitutional Amendments Spring 2024: Passed by the Electorate, Election Dates 2/27/2024-3/5/2024).” Constitution Article IV, Section 1 to remove use of "school" as a representation unit
 - Constitution Article IV, Section 5c Brown Act Violation correction and sequence correction
 - Constitution Article V, Section 3.3 Update to the vacancy process
 - Constitution Article V, Section 8 Brown Act violation correction
- Faculty Lecturer of the Year - Angela Cardinale
- Academic Senate Secretary/Treasurer 2024-2025 - Robin Witt

8.2 Action Item: Academic Senate Student Scholarship recipient selection

9. NEW BUSINESS **10 minutes max per item*

10. FLOOR ITEMS **10 minutes max* (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.1.1 Faculty Lecturer of the Year Address, *The Ethic of Love* by Associate Professor, Fashion Merchandising, Tara Johnson. Come and join us! Tuesday, April 16, 2024, 9:30 AM, Chaffey College Theatre.

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 ASCCC presents the [2024 Spring Plenary Session](#), Thursday, April 18, 8am, through Saturday, April 18, 2024, 5pm. This is a hybrid event taking place at the San Jose Marriott, 301 South Market Street, San Jose, California, USA, 95113. We hope that all local faculty leaders will plan to join us! Registration In-Person, \$575, Virtual Only Registration : \$425. Deadline to register in-person is April 5, 2024, 5pm and virtual registration ends April 10, 2024, 5pm. Click the link for more information.

11.2.3 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. ADJOURNMENT (1:50 P.M.)

The Next Academic Senate is Scheduled for Tuesday, April 9, 2024



AP 4100 Graduation Requirements for Degrees and Certificates

Associate Degrees

~~For the Associate in Arts (A.A.) or Associate in Science (A.S.) degree, a student must demonstrate competence in reading, written expression, and mathematics, and satisfactory completion of a course in ethnic studies. The Associate in Arts (A.A.) Degree or Associate in Science (A.S.) Degree will be awarded to any student upon satisfactory completion of all of the following requirements:~~

1. ~~Competency Requirements~~ *NO Competency requirements*
 - a. ~~Mathematics Competence~~ — Proficiency in Mathematics may be satisfied by one of the following:
 - i. ~~Placement into MATH 25 or higher as determined by the Chaffey assessment process or~~
 - ii. ~~Successful completion (grade "C" or higher) of one of the intermediate algebra or higher level math or statistics courses listed here: MATH 25, 31, 60, 61, 65A, 65B, 75, 81, 85; SOCIAL SCIENCE 10; STATISTICS 10~~
 - b. ~~Reading and Writing Competence~~ — Proficiency in reading and writing may be satisfied by the following:
 - i. ~~Successful completion of ENGLISH 1A (grade "C" or higher).~~

1. ~~2.~~ Sixty (60) units of accredited lower division college credit in courses that have been properly approved pursuant to Title 5 Section 55002(a).
 - Foundational courses numbered in the 500's and 600's do not apply toward the 60 units required for graduation.
 - Students may petition to have noncredit courses counted toward the satisfaction of requirement for an associate degree.

2. ~~3.~~ Major Requirement

Completion of at least 18 units with a grade of "C" or better in each course attempted that is counted toward the major.



AP 4100 Graduation Requirements for Degrees and Certificates

Page 2 of 7

3.4. General Education

- Completion of one of the following options:
 - Option I: 18 units as stipulated by the Chaffey College Catalog; or
 - Option II: 39 units stipulated by the CSU general education certification requirements; or
 - Option III: 34 units as stipulated by the completion of the IGETC; or
 - *OPTION IV: 37 units as stipulated by the completion of CALGETC*
- There is no limit on the number of units that may count towards both general education and major requirements.
- Note: A ~~multi-cultural~~ (ethnic studies) course is offered in at least one of the general education areas listed above.
- A definition of "college work" that provides that courses acceptable toward the associate degree include those that have been properly approved pursuant to Title 5 Section 55002(a), or, if completed at other than a California community college, would reasonably be expected to meet the standards of that section.
- The general education requirements must include course work in the natural sciences, the social and behavioral sciences, humanities, and language and rationality.
- Students may petition to have noncredit courses counted toward the satisfaction of requirements for an associate degree.
- District policies and procedures regarding general education and degree requirements must be published in the college catalog and must be filed with the State Chancellor's Office.

4.5. Residence Requirement

Successful completion of a minimum of 12 units in residence. The Governing Board may excuse the residence requirement to alleviate injustice or undue hardship.

5.6. Scholarship Requirements

All degree requirements including General Education must be completed with an overall grade point average of 2.0 ("C") or better. In addition, all courses that



AP 4100 Graduation Requirements for Degrees and Certificates

Page 3 of 7

count toward the Associate Degree major or area of emphasis must be satisfactorily completed with grades of "A", "B", "C", or "P".

6.7. Transfer Units

From U.S. accredited colleges: Credit for college-level courses completed at other accredited education institutions will be evaluated for content quality upon receipt of an official transcript and completion of a Request for Unit Evaluation form in the Admissions and Records Office. Full unit credit normally will be granted.

From foreign colleges: Transcripts from foreign colleges and universities will be accepted only when evaluated by an evaluating service recognized by Chaffey College. Credits from an evaluation service are counted as earned credits only. Grade point averages from foreign institution are not included on the Chaffey academic transcript.

7.8. Graduation/Certificate Application

Students must file a formal application for graduation in the College Counseling Center. Students may graduate at the end of any semester or summer session.

Graduation requirement must come from a single catalog.

A student who receives an associate degree may subsequently or simultaneously work on additional degrees.

8.9. Financial Responsibility

~~Student grades, transcripts, enrollment and degree verifications, diplomas, and registration privileges records will be withheld in accordance with law pending settlement of any outstanding financial obligation to the District. (Review note: See Education Code §66022, Title 5 §59410, and the Educational Debt Collection Practices Act, which prohibit withholding grades, transcripts, and registration privileges. BP/AP 5035 Withholding of Student Records will be revised to reflect legislative changes.)~~

9.10. Multiple Majors



AP 4100 Graduation Requirements for Degrees and Certificates

Page 4 of 7

Within the graduation requirement for the associate degree at Chaffey College, it is possible for a student to complete the requirements for more than one major providing that minimum requirements are met for each major.

Associate Degrees for Transfer

The Associate Degree for Transfer will be awarded to any student upon satisfactory completion of the following requirements:

1. Minimum of 60 CSU-transferable semester units.
2. Minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework.
3. Completion of a minimum of 18 semester units in an "AA-T" or "AS-T" major. All courses in the major must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass-no pass" basis.
4. Completion of one of the General Education Patterns listed below:
 - Option I: CSU General Education requirements; or
 - Option II: Intersegmental General Education Transfer Curriculum (IGETC) that must include an Oral Communication course (Area 1 Group C); or
 - Option III: IGETC for STEM that must include an Oral Communication course (Area 1 Group C) if option is indicated in the specific degree description; or
 - Option IV: CSU GE Breadth for STEM if option is indicated in the specific degree description; or
 - Option V: 16-20 units of IGETC general education for an Associate in Science for University of California (UC) transfer, or
 - Option VI: CalGETC requirements.

Certificates

1. Certificates of Achievement



AP 4100 Graduation Requirements for Degrees and Certificates

Page 5 of 7

Certificates of Achievement are state-approved certificate programs of study consisting of 16 or more semester units of degree-applicable coursework. These certificates appear by name on the student's transcript. These certificates must:

- Be consistent with the mission of the District
- Meet a demonstrated need
- Be feasible and adhere to guidelines on academic achievement
- Demonstrate a well-defined pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education. (Program and Course Approval Handbook)

A Certificate of Achievement will be awarded upon satisfactory completion of the following requirements:

- a. Successful completion of a course of study (grade point average of 2.0 or higher) or curriculum that consists of 16 or more semester units of degree-applicable credit coursework
- b. An application for graduation/certificate together with relevant petitions and official transcripts by stipulated deadlines.

2. Certificates of Career Preparation

Certificates of Career Preparation are locally-approved certificate programs of study consisting of fewer than 18 units of degree-applicable coursework. These certificates do not show up on a student's transcript. These certificates must:

- Be consistent with the mission of the District
- Meet a demonstrated need
- Be feasible and adhere to guidelines on academic achievement
- Not require California Community Colleges Chancellor's Office approval
- Demonstrate a well-defined pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education. (Program and Course Approval Handbook)

A Certificate of Career Preparation will be awarded upon satisfactory completion of the following requirements:



AP 4100 Graduation Requirements for Degrees and Certificates

Page 6 of 7

- a. Successful completion of a course of study or curriculum (grade point average 2.0 or higher) that consists of fewer than 18 semester units of degree-applicable credit coursework
- b. An application for graduation/certificate together with relevant petitions and official transcripts by stipulated deadlines.

Competency-Based Program

The District may obtain approval of a direct assessment competency-based program from the State Chancellor's office.

Catalog Rights

Students who maintain continuous enrollment may elect to graduate under the requirement of the Chaffey College catalog in effect at the time of admission to Chaffey College or at the intended date of graduation from Chaffey College.

Continuous Attendance

Students who have maintained continuous attendance at any accredited college (attendance in at least one semester or two quarters, excluding summer sessions, each calendar year – January 1 through December 31 – as indicated on permanent record) have the option of meeting the current requirements or those in effect at the time continuous attendance began at Chaffey College.

Official Transcripts

In order to apply units completed at another institution toward a degree, official transcripts may be delivered by appropriate electronic means, mailed or hand delivered provided they arrive in an officially stamped and sealed envelope by the issuing institution. Official transcripts have an embossed or water seal.

Transcripts from colleges accredited by one of the regional accrediting associations will be evaluated upon student's request.



AP 4100 Graduation Requirements for Degrees and Certificates

Page 7 of 7

Transcripts from non-accredited colleges may be evaluated for prerequisite and course placement. Military service credits based on DD-214 are evaluated and posted upon request.

References: Title 5 Sections 55060 – 55072 and 55270 et seq.

Approved: 4/17/12

Revised: 10/19/21

Note: *This procedure is **legally required**. The **black ink** signifies currently adopted language. The **red ink** signifies language recommended by the Community College League of California Policy & Procedure Subscriber Service in Legal Updates 40 and 42. The policy office anticipates another update will be issued due to changes in Title 5 that became effective November 16, 2023; however, the Curriculum Committee has revised Chaffey's General Education to align with the changes, and will revise this AP accordingly. Green ink signifies policy office revisions for consideration.*

Constitutional Amendments Spring 2024: Passed by the Electorate, Election Dates 2/27/2024-3/5/2024

- Constitution Article IV, Section 1 to remove use of "school" as a representation unit

Original text

The Academic Senate as authorized in Title 5, section 53201 and 53202*2 shall be composed of two elected representatives, each with staggered two-year terms, from each school and unit, three elected members-at-large for three-year terms, two members-at-large representing the adjunct faculty for two-year terms, the President for a two-year term plus one preceding year as President-Elect for a total of three years, and the Chair of the Curriculum Committee for a two-year term.

Proposed amendment

The Academic Senate as authorized in Title 5, section 53201 and 53202*2 shall be composed of two elected representatives, each with staggered two-year terms, from each unit, three elected members-at-large for three-year terms, two members-at-large representing the adjunct faculty for two-year terms, the President for a two-year term plus one preceding year as President-Elect for a total of three years, and the Chair of the Curriculum Committee for a two-year term.

[Academic Senate Minutes, January 9, 2024](#) Unfinished Business Item 9.2

- Constitution Article IV, Section 5c Brown Act Violation correction and sequence
correction

Original text

Members of the faculty may attend any meeting of the Academic Senate. Individuals who are not membrs of the Chaffey College faculty are welcome to attend any open Senate meeting. However, the Sente may close any meeting or portion thereof to all but members of the Electorate by a majority vote of the attending Senators.

Proposed amendment

Members of the faculty may attend any meeting of the Academic Senate. Individuals who are not members of the Chaffey College faculty are welcome to attend any open Senate meeting. (deleted sentence)

Rationale: Academic Senate must comply with The Brown Act, an open meeting act. Removing the sentence eliminates a Brown Act violation. Academic Senate may not close any portion of the meeting for any reason. Closed sessions are reserved for litigation and employee discussions, neither of which fall under Academic Senate purview.

Proposed amendment

Article IV currently has sections 1, 2, 3, 5, and 6, but no section 4. Renumber section 5 to section 4 and section 6 to section 5.

[Academic Senate Minutes, January 23, 2024](#) Consent Agenda Item 6.2

[Academic Senate Minutes, January 16, 2024](#) Unfinished Business Item 9.1

- Constitution Article V, Section 3.3 Update to the vacancy process

Original text

If a vacancy or resignation occurs during a Senate officer's term of office, an election shall be held to fill the remainder of the term. (Following the appropriate procedure).

Proposed amendment

If a vacancy or resignation occurs during a Senate member's term, an election may be held to fill the remainder of the term. (Following the appropriate procedure).

This proposed amendment addresses vacancies that may occur among officers and senators.

[Academic Senate Minutes, January 23, 2024](#) Consent Agenda Item 6.2

[Academic Senate Minutes, January 16, 2024](#) Unfinished Business Item 9.1

- Constitution Article V, Section 8 Brown Act violation correction

Original text

The President of the Academic Senate shall be elected from among full-time tenured faculty by the Electorate for a three-year term of service.

During the first year as President-Elect, the individual will fulfill the responsibilities of Vice President. At the completion of the year on July 1, the Vice President (President-Elect) will assume the office of President for a two-year term.

In alternating years, when there is no President-Elect, a Vice President will be elected from within and by the membership of the senate for a one-year term of office beginning July 1.

Likewise, the Secretary-Treasurer of the senate shall be elected from within and by the membership of the Senate for a one-year term of office beginning July 1. Voting shall be by secret ballot unless a candidate for an office is unopposed in which case the nominee is elected by acclamation.

Proposed amendment

The President of the Academic Senate shall be elected from among full-time tenured faculty by the Electorate for a three-year term of service.

During the first year as President-Elect, the individual will fulfill the responsibilities of Vice President. At the completion of the year on July 1, the Vice President (President-Elect) will assume the office of President for a two-year term.

In alternating years, when there is no President-Elect, a Vice President will be elected from within and by the membership of the senate for a one-year term of office beginning July 1.

Likewise, the Secretary-Treasurer of the senate shall be elected from within and by the membership of the Senate for a one-year term of office beginning July 1. (deleted sentence)

Rationale: Academic Senate must comply with The Brown Act, an open meeting act. Removing the sentence eliminates a Brown Act violation. Academic Senate may not have secret ballots or voting. All votes must be cast openly and recorded.

[Academic Senate Minutes, January 23, 2024](#) Consent Agenda Item 6.2

[Academic Senate Minutes, January 16, 2024](#) Unfinished Business Item 9.1

Mar 6, 2024

Chaffey College Academic Senate
5885 Haven Ave
Rancho Cucamonga, CA
91737 United States

To Whom It May Concern:

The following election results are certified by Simply Voting to have been securely processed and accurately tabulated by our independently managed service.

Respectfully yours,




Brian Lack
President
Simply Voting Inc.

Results - Academic Senate FLOTY and Constitutional Amendment Election February 2024

Start: 2024-02-27 23:59:00 America/Los_Angeles
End: 2024-03-05 23:59:00 America/Los_Angeles
Turnout: 97 (38.6%) of 251 electors voted in this ballot.

Question 1 - Faculty Lecturer of the Year (24-25)

Option	Votes
Angela Cardinale	
Anthony Guaracha	
VOTER SUMMARY	
Total	

Question 2 - Constitution Amendment Changes: Article IV, Section 1 to remove use of "school" as a representation unit

Option	Votes
Agree with proposed change.	83 (85.6%)
Do not agree with proposed change.	14 (14.4%)

VOTER SUMMARY

Total	97
-------	----

Question 3 - Constitution Amendment Changes: Article IV, Section 5c Brown Act Violation correction and sequence correction

Option	Votes
Agree with proposed change.	93 (95.9%)
Do not agree with proposed change.	4 (4.1%)

VOTER SUMMARY

Total	97
-------	----

Question 4 - Constitution Amendment Changes: Article V, Section 3.3 Update to the vacancy process

Option	Votes
Agree with proposed change.	87 (89.7%)
Do not agree with proposed change.	10 (10.3%)

VOTER SUMMARY

Total	97
-------	----

Question 5 - Constitution Amendment Changes: Article V, Section 8 Brown Act violation correction

Option	Votes
Agree with proposed change.	92 (94.8%)
Do not agree with proposed change.	5 (5.2%)

VOTER SUMMARY

Total	97
-------	----



Election ID: 224811
To validate the authenticity of this
report please contact Simply
Voting at info@simplyvoting.com.

ACADEMIC SENATE MINUTES MARCH 26, 2024

Nicole DeRose	President	2023-2025	P
Elizabeth “Liz” Encarnacion	Vice President	2023-2024	A
Robin Witt	Secretary/Treasurer	2023-2024	P
Angela Burk – Herrick	Curriculum Chair	2023-2025	P
Jonathan Polidano	Business & Applied Technology	2023-2025	P
Jay Scott	Business & Applied Technology	2022-2024	P
Robert Nazar	Chino Campus	2023-2025	P
Jinny Lee	Chino Campus	2022-2024	P
Anthony Guaracha	Fontana Campus	2023-2025	P
Vacant	Fontana Campus	2022-2024	
Omar Estrada	Health Sciences	2023-2025	P
Terzah DePonte	Health Sciences	2022-2024	P
Tara Johnson	HFIC	2023-2025	A
Vacant	HFIC	2023-2025	
Christina Holdiness	Instructional Support	2023-2025	P
Terezita Reyes Overduin	Instructional Support	2022-2024	P
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	A
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	P
Phatana Ith	Language Arts	2023-2025	P
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024	A
Robin Witt	Mathematics & Science	2023-2025	P
Mark Gutierrez	Mathematics & Science	2022-2024	A
Patricia Gomez	Social & Behavioral Sciences	2023-2025	A
Vacant	Social & Behavioral Sciences	2022-2024	
Michelle Martinez	Student Services	2023-2025	A
Jackie Boboye	Student Services	2022-2024	P
Leta Ming	Visual & Performing Arts	2023-2025	P
Sheila Malone	Visual & Performing Arts	2022-2024	A
Tamari Jenkins	Senator-At-Large	2023-2026	P
Vacant	Senator-At-Large	2022-2025	
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Tina Kuo	Adjunct Senator-At-Large	2023-2025	P
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024	A
Alternates			
Vacant	Business & Applied Technology	2023-2025	
Manar Hijaz	Chino Campus	2023-2025	A
Greg Creel	Fontana Campus	2023-2025	A
Lisa Doget	Health Sciences	2023-2025	A
Vacant	HFIC	2022-2024	
Shelley Marcus	Instructional Support	2023-2025	A
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025	A
Leona Fisher	Language Arts	2022-2024	A
Diana Cosand	Mathematics & Science	2023-2025	A
Vacant	Social & Behavioral Sciences	2022-2024	
Fabiola Espitia	Student Services	2023-2025	A
Susanna Galvez	Student Services	2022-2024	A
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	A
Ryan Thomas	Chaffey College Student Liaison	2023-2024	A

Guests:

Shireen Awad, Curriculum Specialist

Misty Burrue, Interim Associate Superintendent of Instruction and Institutional Effectiveness

Julie Law, Articulation Officer, Counseling

Andrew Long, Dean of Instructional Support

Lissa Napoli, Administrative Assistant, Academic Senate

Janeth Rodriguez, Executive Director, Enrollment Services and Student Support

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- March 26, 2024
- **Motion for Approval** - Senator Boboye moved to adopt the agenda for 3.26.24 with the modification. Curriculum Chair Burk-Herrick seconded the motion. The motion was approved. 3.26.24, 18Y/0N/0A.

5. CONSENT AGENDA**5.1** March 5, 2024 Meeting Minutes. See attachment titled, "Academic Senate Minutes DRAFT"**5.2** Curriculum is asking that the Academic Senate endorse the course modifications that are presented in the packet. See attachment titled "3-6-2024 Curriculum Endorsements"**5.3 Faculty representatives that have been requested to serve on these selection/hiring committees:**
see ["AP 7120 Committee Compositions"](#)**5.3.1 Director, Network & Systems Infrastructure**

David Nimri

5.3.2 Umoja/Puente Liaison

Athena Corrales

Brent McLaren

5.3.3 Educational Program Assistant, Chino

Mark Forde

5.3.4 Instructor, Ethnic Studies

Paula Snyder (inside)

Patricia Gomez (inside)

Sharon Alton (outside)

Julie Song (inside)

5.3.5 Instructor, Biology

Shannon Jessen (inside)

Sarah Chamberlain (inside)

Louisa Villeneuve (inside)

Adeel Rizvi (outside)

Nicole DeRose (inside)

5.3.6 Director, Athletics

Annette Henry

5.4 Faculty representatives that can no longer serve on these campus committees:

5.4.1 Faculty and Classified Dual Enrollment Advisory Committee

Angela Burk-Herrick, Curriculum Chair

- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 3.26.24 Consent Agenda. Senator Chamberlain seconded the motion. The motion was approved. 3.26.24. 18Y/0N/0A.

6. REPORT

6.1 President

- **Sabbatical Applications**
 - All sabbatical applicants were notified on March 8 of the Office of Instruction recommendations to the Governing Board. On March 20, following the Governing Board meeting, seven faculty were notified that they were granted sabbatical leave for the next academic year.
 - Full year sabbaticals are Jackie Boboye, Michelle Martinez, and Leta Ming.
 - One semester sabbaticals are Angela Cardinale (fall 2024), Wendy Whitney (fall 2024), Brad Hughes (spring 2025), and David Rentz (spring 2025).

- Tenure Reception
 - Took place on Tuesday March 19. Thank you to Lissa Napoli for planning a fantastic event, and thank you to those that helped: Senators Scott, Polidano, Holdiness, Jenkins, Gomez, and Boboye. This was a nice event, and it was nice to honor our colleagues that have been granted tenure.
- President's Cabinet Meeting 3/19/24
 - Commencement Update – see the [Commencement | Chaffey College](#) webpage.
 - One more name reader and three more marshalls are needed. Senators Scott, DePonte, and Polidano volunteered for marshall and Senator Meng for the name reader.
 - The Summer Schedule is between June 3 and July 26 with a college operational schedule of Monday-Thursday (10-hour days) from 7 am to 6 pm. During the weeks of June 17 & July 2, employees will work 8-hour days and holiday closures include Wednesday, June 19 and Thursday, July 4. The college will be open on Friday, June 21 and Friday, July 5. This schedule applies to employees working on campus. Campus police will maintain their current schedules, and M&O will work on adjusted schedules with 10-hour days.
 - There are no updates from the Policies & Procedures meeting.
- ASCCC Area D Meeting in Preparation for Spring 2024 Resolutions at Plenary
 - Spring Plenary is scheduled for April 18-20, 2024. The Area meeting took place on Friday, March 22, via Zoom.
 - The [first draft of the resolutions packet](#) was reviewed at the Area D meeting.
- Update on Hiring Committees before Spring Break
 - In an email, President DeRose shared with the Academic Senate that the following hiring committees would be approved.
 - Library Clerk I - Selene Pineda
 - Performing Arts Box Office Technician - Sheila Malone & Garrett Kenehan
 - Director, Network & Systems Infrastructure - David Nimri
 - Umoja/Puente Liaison - Athena Corrales & Brent McLaren
 - Director of Dual Enrollment & High School Articulation - Jonathan Polidano
 - Communications Manager - Stephen Shelton
 - The following two committee appointments were not approved because the committee convene dates and closing dates were close to or after the March 25 meeting.
 - Director, Network & Systems Infrastructure - David Nimri
 - Umoja/Puente Liaison - Athena Corrales & Brent McLaren
- March 20 2024 Governing Board report
 - The following is the Academic Senate Governing Board Report for March 20, 2024
 - Faculty Tenure Reception
 - Thank you to Lissa Napoli for planning and executing a wonderful tenure reception event. Each year, Academic Senate hosts a Tenure Reception event to honor the faculty that have been granted tenure. Due to the pandemic, these receptions were put on hold. On Tuesday March 19, Academic Senate hosted the first Tenure Reception event since spring 2019. Honorees included tenured faculty for the 2019-2020, 2020-2021, 2021-2022, and 2022-2023 academic years. In other words, faculty that were hired full-time for fall 2016 through fall 2019 were honored yesterday.
 - To convey the significance of faculty tenure, I'd like to share selected text from AB 1725 (Vasconcellos, 1988).

- Section 4 (n) It is a general purpose of this act to improve academic quality, and to that end, the Legislature specifically intends to authorize more responsibility for faculty members in duties that are incidental to their primary professional duties.
- Section 4 (w) Faculty tenure fosters academic freedom and should be maintained. A person should be granted tenure as a faculty member only after it has been determined through a process of evaluation that he or she is, and will likely continue to be, a positive asset to the community college. In other words, the award of tenure should be an affirmative act, rather than the result of default.
- Section 4 (l) The tenure system is an important prerequisite for the maintenance of academic freedom, continuity in academic and vocational programs, and development of a faculty committed to the long-term health of the community colleges. At the same time, the tenure system is a central part of the governance of the colleges. Thus, the determination of standards for tenure, procedures governing tenure, and the actual granting of tenure determine in large part the substantive direction of the colleges.
- Update regarding Academic Senate's recommendations from the Library Resolution
 - Today, I received the Executive Team's response to the Academic Senate Resolution - Action Plan for Increasing Library Staffing in Accordance with Title 5. The response will be shared with the Academic Senate at our next meeting on March 26.

6.2 Vice President - no report

6.3 Secretary/Treasurer - no report

6.4 Curriculum - nominations have closed for the Curriculum Committee. An election will run for ACD but there are still vacancies in BTH, Chino Campus, Instructional Support, and MIT.

6.5 Classified Senate Liaison, President, Sarah Schmidt - no report

6.6 CCSG Liaison, Director of Finance, Ryan Thomas - no report

6.7 Additional Reports - Proposed Title 5 Changes and AP 4100 Graduation Requirements for Degrees and Certificates, Julie Law, Articulation Officer & Counselor. See attachment titled "Administrative Procedures, AP 4100 Graduation Requirements for Degrees and Certificates."

- See attachment for proposed changes.
 - Instead of required competency, students will need to complete courses.
 - Added in the new CalGETC.

7. GUEST(S)/PRESENTATION(S)*15 minutes max - None.

8. UNFINISHED BUSINESS *10 minutes max

8.1 Discussion Item: Meritorious Service Nominations. See attachment titled "Full and Part-Time Faculty Retired, Deceased or Hired Management and Meritorious Service Award Recipients (Prior to Colleague Records)."

- We now have the full eligibility list. The email for nominations goes out today, March 26, and will conclude April 9.

8.2 Recurring Discussion: Campus Culture discussion continued - Identification of Academic Senate areas of interest.

- Transparency Workgroup/AP2510 group update: at the last meeting the group established what they want to accomplish and the next meeting is April 8 where they will develop a plan moving forward.
- The Library Learning Commons Group is meeting with the Dean.
- The senators discussed requesting an update from the DEIA workgroup.

8.3 Action Item: CCFA/Academic Senate Responsibilities List, Robin Witt. See attachment titled "What is the difference between the Senate and the Union?"

- The CCFA/Academic Senate Responsibilities List will be placed in the Academic Senate Canvas Shell.
- Thank you to Senator Kou for getting feedback on this document from CCFA.
- **Motion for Approval** - Senator Chamberlain moved to ratify the CCFA/Academic Senate Responsibilities List. Senator Polidano seconded the motion. The motion was approved. 3.26.24, 18Y/0N/0A.

8.4 Information/Discussion Item: Executive Team Response to Library Resolution. See attachment titled "Response to Academic Senate Resolution."

- Senator Overduin appreciates the response from the Executive Team and has a few questions/concerns:
 - The first resolve statement requests to create a workgroup and action plan to meet minimum staffing. How does the response correlate to this request? The Chino and Fontana campuses need to be included in the response.
 - For the third resolve statement, updating AP4040 is appreciated however since the library is treated as a classroom, faculty presence is required. The library remains open with limited services when no faculty member is present.
- Senators request clarity on which library services can be expected when a faculty member is not present.
- Apportionment collection can help with funding library staff positions.

9. NEW BUSINESS *10 minutes max per item

9.1 Action Item: Academic Senate Officer Nominations for Secretary/Treasurer Term July 1, 2024-June 30, 2025. Election will be held during the April 2 Academic Senate meeting.

- Secretary/Treasurer Witt has accepted the nomination and therefore wins by acclamation.

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- Senator Kou reported a discussion that took place during the CCFA Rep Council meeting. During the new student application process, students can opt out of the identity check. This can cause an issue when

those students try to register for a class because the identity check process takes several days. A proposed solution is to have a pop-up alert during the application process warning the student that they will have to complete the identity process during registration before they can add a class.

- Student Liaison Ryan Thomas reported two items:
 - The Student Trustee and President positions merged into one position. This merge has caused problems and needs to be changed back to separate positions. President DeRose suggested using BP2015.
 - Student Government Elections are coming soon so all faculty are encouraged to recommend student leaders in their classes to apply.

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 ASCCC presents the [2024 Spring Plenary Session](#), Thursday, April 18, 8am, through Saturday, April 18, 2024, 5pm. This is a hybrid event taking place at the San Jose Marriott, 301 South Market Street, San Jose, California, USA, 95113. We hope that all local faculty leaders will plan to join us! Registration In-Person, \$575, Virtual Only Registration : \$425. Deadline to register in-person is April 5, 2024, 5pm and virtual registration ends April 10, 2024, 5pm. Click the link for more information.

11.2.3 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. ADJOURNMENT (1:50 P.M.)

The Next Academic Senate is Scheduled for Tuesday, April 2, 2024