

ACADEMIC SENATE AGENDA

FEBRUARY 20, 2024

RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204

CHINO CAMPUS, CONFERENCE ROOM, CHMB 102

FONTANA CAMPUS, CONFERENCE ROOM, FNAC 119

Nicole DeRose	President	2023-2025
Elizabeth "Liz" Encarnacion	Vice President	2023-2024
Robin Witt	Secretary/Treasurer	2023-2024
Angela Burk – Herrick	Curriculum Chair	2023-2025
Jonathan Polidano	Business & Applied Technology	2023-2025
Jay Scott	Business & Applied Technology	2022-2024
Robert Nazar	Chino Campus	2023-2025
Jinny Lee	Chino Campus	2022-2024
Anthony Guaracha	Fontana Campus	2023-2025
Vacant	Fontana Campus	2022-2024
Omar Estrada	Health Sciences	2023-2025
Terzah DePonte	Health Sciences	2022-2024
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
Christina Holdiness	Instructional Support	2023-2025
Terezita Reyes Overduin	Instructional Support	2022-2024
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024
Phatana Ith	Language Arts	2023-2025
Elizabeth "Liz" Encarnacion	Language Arts	2022-2024
Robin Witt	Mathematics & Science	2023-2025
Mark Gutierrez	Mathematics & Science	2022-2024
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Vacant	Social & Behavioral Sciences	2022-2024
Michelle Martinez	Student Services	2023-2025
Jackie Boboye	Student Services	2022-2024
Leta Ming	Visual & Performing Arts	2023-2025
Sheila Malone	Visual & Performing Arts	2022-2024
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Vacant	Senator-At-Large	2022-2025
Sarah Chamberlain	Senator-At-Large	2021-2024
Tina Kuo	Adjunct Senator-At-Large	2023-2025
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024

Alternates

Vacant	Business & Applied Technology	2023-2025
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Greg Creel	Fontana Campus	2023-2025
Lisa Doget	Health Sciences	2023-2025
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Susanna Galvez	Student Services	2022-2024
Vacant	Visual & Performing Arts	2023-2025
Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025
Ryan Thomas	Chaffey College Student Government	2023-2024

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- February 20, 2024

5. CONSENT AGENDA**5.1** February 13, 2024 Meeting Minutes**5.2 Faculty representatives that have been requested to serve on these selection/hiring committees:****5.2.1 Buyer, Purchasing**

Jonathan Polidano, Automotive Technology, BTH

5.2.2 Athletic Eligibility Specialist,

Cherlou Opulencia (in place of Robert Hadaway)

6. REPORT**6.1 President**

6.2 Vice President - [Revitalization of Senate Committees](#) This form is a way for any Committees that fall under Academic Senate purview to report on updates, information sharing, or requested support and/or guidance.

6.3 Secretary/Treasurer**6.4 Curriculum**

6.5 Classified Senate Liaison, President, Sarah Schmidt

6.6 CCSG Liaison, Director of Finance, Ryan Thomas

7. GUEST(S)/PRESENTATION(S)*15 minutes max -

7.1 Online Education Coordinator, Angela Cardinale, will provide a DE Department update. See attachment titled "Online Learning Benefits"

[Needs Assessment Response draft](#)

7.2 OER Liaison, Elizabeth Encarnacion, will provide a Chaffey ZTC/OER Committee Update: Important Information from OERI Collaboration Cohorts Webinar. See attachment titled "Chaffey ZTC/OER Committee Update"

8. UNFINISHED BUSINESS *10 minutes max - None.

9. NEW BUSINESS *10 minutes max per item

9.1 Information Item: Grand Marshall Nominees and Selection Process

10. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 ASCCC presents the [2024 Spring Plenary Session](#), Thursday, April 18, 8am, through Saturday, April 18, 2024, 5pm. This is a hybrid event taking place at the San Jose Marriott, 301 South Market Street, San Jose, California, USA, 95113. We hope that all local faculty leaders will plan to join us! Registration In-Person, \$575, Virtual Only Registration : \$425. Deadline to register in-person is April 5, 2024, 5pm and virtual registration ends April 10, 2024, 5pm. Click the link for more information.

11.2.3 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. ADJOURNMENT (1:50 P.M.)

The Next Academic Senate is Scheduled for Tuesday, February 27, 2024

Chaffey ZTC/OER Committee Update: Important Information from OERI Collaboration Cohorts Webinar



ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES

Zero Textbook Cost Collaboration Cohorts

Revised February 1, 2024.

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Attribute this slide deck as: "[Zero Textbook Cost Collaboration Cohorts](#)" by [ASCCC OERI](#) is licensed under [CC BY 4.0](https://creativecommons.org/licenses/by/4.0/).

\$25,000 per pathway at P1

- What and when is “P1”?
- How will we know when we have received the funds?
- How will multi-college districts know how the funds are to be divided among the colleges?



Photo by [micheile henderson](#) on [Unsplash](#)

How?

- A process document has been drafted – and will be shared shortly.
- Step 1 – Data collection to determine:
 - What courses in the various pathways are already ZTC?
 - How did they get to ZTC?
 - What courses does each college need to get to ZTC to establish their identified ZTC pathway?
 - How do colleges envision getting to specific courses to ZTC?
- Step 2 – Data Analysis and Cohort Action Plan Development

Data analysis will result in:

1. A comprehensive list of the OER and other resources being used to achieve ZTC. (will require follow-up)
2. A summary of the courses and resources colleges have reported they need to establish a given ZTC pathway.
3. An analysis of where the planned work of the colleges in a cohort appears to be aligned and where it appears to diverge.
4. A proposed action plan for the cohort. The action plan would address all identified needs – noting where needs are unique to a college and where needs are shared.

Steps 3 and 4

- Step 3 – Cohort Action Plan Review
 - The plan will be developed – based on the available data – and shared with the cohort.
- Step 4 – Cohort Action Plan Finalized
 - Cohort meetings, when warranted, would be scheduled to address elements of the action plan. The finalized Cohort Action Plan would consist of a timeline and schedule for all specified activities. In addition, anticipated deliverables and outcomes would be delineated.

Anticipated Elements of the Cohort Action Plans

1. Meetings of the cohort.
2. Resource-specific meetings of interested cohort members.
3. Further division of the cohort.
4. Referral of college representative(s) to another cohort.
5. Suggested collaborations.
6. Webinars for resource-sharing.
7. Additional data collection.
8. Platform-specific training.
9. Inclusion, Diversity, Equity, and Anti-Racism training.

When can we get more money?

- Most colleges that received \$25,000 for cohort participation had requested more than that to complete their pathway.
- Additional funds can be requested at the conclusion of the cohort process.
- Colleges have already submitted program plans in NOVA that provided an original estimate of work.
- The estimates were prior to the opportunity to collaborate or glean from other colleges in the cohorts.
- Request for additional funds will not be through NOVA.

Key Takeaways

- Intention of the \$25K per pathway is to:
 - Support faculty planning time
 - Compensate people who are part of the cohort
 - Compensate the ZTC project coordinators.
- \$25k per pathway is to fund the Collaborative Cohorts. Colleges should pause moving forward on "making" things at the local level until action plans have been established in the Cohorts.
- ZTC Department Liaisons should be identified and compensated for their participation in the collaboration cohorts (via the \$25k)
- ZTC Collaboration Cohort Project Coordinators at each campus should be compensated for their participation in the planning process, meetings, and report creation (via the \$25k)
- The \$25k is "seed money" to start the process. It is designed to be "more than enough" to cover the planning process, but that is with the caveat that we don't yet know how many meetings (i.e. what the time commitment is) for each collaboration cohort.
- There will be another grant application opportunity at the conclusion of the collaboration cohorts to fund the actual "building" of the materials.

ONLINE LEARNING BENEFITS

Asked what is most beneficial about online learning, students shared the following:



WORK LIFE BALANCE

"As a single mom I was able to go back to school. The flexibility to do coursework on my own schedule allowed me to balance family, work, and education."

LEARNING PACE

"Ability to work at my own pace. I have health issues that affect how long and when I can focus on school work, so online learning has been a lifesaver."



ACCESSIBILITY

"I am visually impaired so I can use my own software on my own terms. Online learning has provided me the accessibility I need to succeed academically."



ACCESS

"I don't have access to a car...being able to continue my education without compromising my health or safety has been crucial."



CAREER ADVANCEMENT

"[The] ability to work full-time and still obtain an education. Online learning has allowed me to advance my career without sacrificing my educational goals."



ENGAGEMENT & RESOURCES

"Being able to have all the modules and lessons in one place, as well as still being able to maintain contact with the professors, has enhanced my learning experience."



FLEXIBILITY

"As a non-traditional student, it has made my experience at Chaffey POSSIBLE! I work full time and manage a busy schedule - getting my degree was invaluable to me and I am so happy I could do it on my own schedule, as flexible as possible."

EQUITY

"I am the first in my family to get a degree due to this availability of education. I could do schoolwork on the go and within my schedule. Thank you so much for offering my full degree online."



ONLINE LEARNING CHALLENGES

Asked what is most challenging about online learning, students shared the following:

DIGITAL DIVIDE

"[Online learning] depends heavily on having a reliable internet connection, which can be a significant barrier for some students."

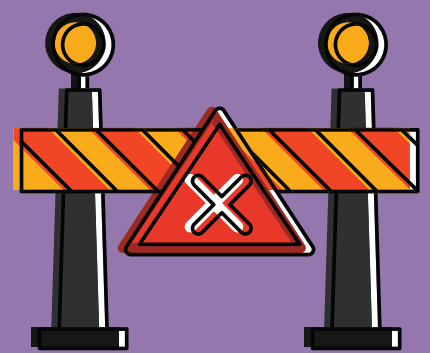


ISOLATION

"Learning is very challenging this way. You teach yourself."

ACCESSIBILITY & TECHNOLOGY

"I am visually impaired so I can use my own software on my own terms. While this is an advantage, it also highlights a challenge for those who may not have access to the necessary technology or accommodations."



DISCIPLINE

"It's easy to procrastinate and fall behind without the structure of traditional class times. Online learning requires a higher level of self-discipline and time management."

LACK OF COMMUNICATION

"The lack of face-to-face interaction makes it harder to seek help and clarification."



HANDS-ON EXPERIENCE

"Online learning limits opportunities for hands-on experiences and labs, which are crucial for some fields of study."

MENTAL HEALTH

"Staying motivated and dealing with the isolation of online learning can be tough on mental health, especially without the social interactions of campus life."



LACK OF INTERACTION

"Online learning has been a struggle for me because I find it difficult to engage with the material and stay motivated without the in-person interaction with teachers and peers."



ACADEMIC SENATE MINUTES FEBRUARY 13, 2024

Nicole DeRose	President	2023-2025	P
Elizabeth “Liz” Encarnacion	Vice President	2023-2024	A
Robin Witt	Secretary/Treasurer	2023-2024	P
Angela Burk – Herrick	Curriculum Chair	2023-2025	P
Jonathan Polidano	Business & Applied Technology	2023-2025	A
Jay Scott	Business & Applied Technology	2022-2024	P
Robert Nazar	Chino Campus	2023-2025	P
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Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	A
Ryan Thomas	Chaffey College Student Liaison	2023-2024	P

Guests:

Janeth Rodriguez, Executive Director, Enrollment Services and Student Support

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

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2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- February 13, 2024
- **Motion for Approval** - Senator Boboye moved to adopt the agenda for 2.13.24. Senator Johnson seconded the motion. The motion was approved. 2.13.24, 18Y/0N/0A.

5. APPROVAL OF MINUTES

- February 6, 2024
- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 2.6.24 minutes. Senator Boboye seconded the motion. The motion was approved. 2.13.24, 18Y/0N/1A.

6. CONSENT AGENDA**6.1 Curriculum is asking that the Academic Senate** endorse the course modifications that are presented in the packet. see attachment titled "2-7-2024 Curriculum Endorsements"**6.2 Faculty representatives that have been requested to serve on these campus committees:****6.2.1 Community Advising Committee**

Deanna Hernandez, English, ACD

6.3 Faculty representatives that can no longer serve on these campus committees:**6.3.1 FSC Advisory Committee**

Deanna Hernandez, English, ACD

- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 2.13.24 Consent Agenda. Senator Boboye seconded the motion. The motion was approved. 2.13.24, 18Y/0N/0A.

7. REPORT

7.1 President

- Reminder of the Accreditation Celebration in the quad on the Chino campus at 12:30pm on February 14 and in the Student lounge on the Fontana campus at 12:30pm on February 15.

7.2 Vice President - no report

7.3 Secretary/Treasurer

- Reminder of Academic Senate Elections
 - Zoom forums for the Constitutional Amendments Wednesday, February 14 at 3pm and Friday, February 23 at 9am.
 - Call for nominations are going on now until February 20 for Faculty Lecture of the Year, Senate President Elect, Senator-At-Large, and School/Unit Senators.

7.4 Curriculum- no report

7.5 Committee(s)

7.5.1 Guided Pathways Steering Committee Curriculum Chair, Angela Burk-Herrick, will share a Guided Pathways update. See [Guided Pathways- Transformational Efforts: Improving the student experience](#).

- This presentation showcases the great work to improve the student experience across the entire college.

7.6 Classified Senate Liaison, President, Sarah Schmidt- no report

7.7 CCSG Liaison, Director of Finance, Ryan Thomas- no report

- 8. GUEST(S)/PRESENTATION(S)** *15 minutes max - OER Liaison, Elizabeth Encarnacion, will provide a Chaffey ZTC/OER Committee Update: Important Information from OERI Collaboration Cohorts Webinar - postponed to a future agenda.

9. UNFINISHED BUSINESS *10 minutes max - None.

10. NEW BUSINESS *10 minutes max per item - None.

11. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- Curriculum Chair Burk-Herrick would like to see Credit for Prior Learning as a discussion item on a

future agenda.

12. ANNOUNCEMENTS

- Senator Jenkins announced that the Faculty Success Center (FSC) had their first Terrific Tuesday Open House today. About a half dozen faculty attended and enjoyed coffee and snacks while conversing with their colleagues. The FSC will continue to host events every Tuesday this month. In March the events will be on Wednesdays and in April it will be on Thursdays. The day change is to hopefully accommodate a wide variety of schedules. Look for email communications on future FSC events.

12.1 Chaffey College Academic Senate

12.2 Academic Senate for California Community Colleges (ASCCC) Information

- 12.2.1** ASCCC presents the [2024 Spring Plenary Session](#), Thursday, April 18, 8am, through Saturday, April 18, 2024, 5pm. This is a hybrid event taking place at the San Jose Marriott, 301 South Market Street, San Jose, California, USA, 95113. We hope that all local faculty leaders will plan to join us! Registration In-Person, \$575, Virtual Only Registration : \$425. Deadline to register in-person is April 5, 2024, 5pm and virtual registration ends April 10, 2024, 5pm. Click the link for more information.
- 12.2.2** [Spring Curriculum Regional Meeting - South](#), Saturday, February 24, 10am. We are encouraging teams/individuals including faculty, academic senate leaders, department/division chairs, curriculum chairs, local and district curriculum committees, articulation officers, curriculum specialists, and administrators to attend. The sessions will consist of information and updates on current hot topics such as: Title 5 revisions, Curriculum Nuts and Bolts, Ethnic Studies, Baccalaureate Degrees, Curriculum Committees and Upper Division Coursework, Dual Enrollment, Common Course Numbering, ADT Reform, Competency Based Education, Credit for Prior Learning, Distance Education, Hyflex, Correspondence Education, OERI, PCAH 8th Edition and Technical Manual; COCI, and more. Deadline to register is Friday, February 16, 2024, 5pm
- 12.2.3** Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

13. ADJOURNMENT (1:20 P.M.)

The Next Academic Senate is Scheduled for Tuesday, February 20, 2024

Lissa A. Napoli, Recording Secretary

Robin Witt, Treasurer / Secretary

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