

ACADEMIC SENATE AGENDA

FEBRUARY 13, 2024

RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204

CHINO CAMPUS, CONFERENCE ROOM, CHMB 102

FONTANA CAMPUS, CONFERENCE ROOM, FNAC 119

Nicole DeRose	President	2023-2025
Elizabeth “Liz” Encarnacion	Vice President	2023-2024
Robin Witt	Secretary/Treasurer	2023-2024
Angela Burk – Herrick	Curriculum Chair	2023-2025
Jonathan Polidano	Business & Applied Technology	2023-2025
Jay Scott	Business & Applied Technology	2022-2024
Robert Nazar	Chino Campus	2023-2025
Jinny Lee	Chino Campus	2022-2024
Anthony Guaracha	Fontana Campus	2023-2025
Vacant	Fontana Campus	2022-2024
Omar Estrada	Health Sciences	2023-2025
Terzah DePonte	Health Sciences	2022-2024
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
Christina Holdiness	Instructional Support	2023-2025
Terezita Reyes Overduin	Instructional Support	2022-2024
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024
Phatana Ith	Language Arts	2023-2025
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024
Robin Witt	Mathematics & Science	2023-2025
Mark Gutierrez	Mathematics & Science	2022-2024
Patricia Gomez	Social & Behavioral Sciences	2023-2025
Vacant	Social & Behavioral Sciences	2022-2024
Michelle Martinez	Student Services	2023-2025
Jackie Boboye	Student Services	2022-2024
Leta Ming	Visual & Performing Arts	2023-2025
Sheila Malone	Visual & Performing Arts	2022-2024
Tamari Jenkins	Senator-At-Large	2023-2026
Vacant	Senator-At-Large	2022-2025
Sarah Chamberlain	Senator-At-Large	2021-2024
Tina Kuo	Adjunct Senator-At-Large	2023-2025
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024

Alternates

Vacant	Business & Applied Technology	2023-2025
Manar Hijaz	Chino Campus	2023-2025
Greg Creel	Fontana Campus	2023-2025
Lisa Doget	Health Sciences	2023-2025
Vacant	HFIC	2022-2024
Shelley Marcus	Instructional Support	2023-2025
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025
Leona Fisher	Language Arts	2022-2024
Diana Cosand	Mathematics & Science	2023-2025
Vacant	Social & Behavioral Sciences	2022-2024
Fabiola Espitia	Student Services	2023-2025
Susanna Galvez	Student Services	2022-2024
Vacant	Visual & Performing Arts	2023-2025
Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025
Ryan Thomas	Chaffey College Student Government	2023-2024

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- February 13, 2024

5. APPROVAL OF MINUTES

- February 6, 2024

6. CONSENT AGENDA**6.1 Curriculum is asking that the Academic Senate** endorse the course modifications that are presented in the packet. see attachment titled "2-7-2024 Curriculum Endorsements"**6.2 Faculty representatives that have been requested to serve on these campus committees:****6.2.1 Community Advising Committee**

Deanna Hernandez, English, ACD

6.3 Faculty representatives that can no longer serve on these campus committees:**6.3.1 FSC Committee**

Deanna Hernandez, English, ACD

7. REPORT**7.1 President**

7.2 Vice President - [Revitalization of Senate Committees](#) This form is a way for any Committees that fall under Academic Senate purview to report on updates, information sharing, or requested support and/or guidance.

7.3 Secretary/Treasurer

7.4 Curriculum

7.5 Committee(s)

7.5.1 Guided Pathways Steering Committee Curriculum Chair, Angela Burk-Herrick, will share a Guided Pathways update. see attachment titled "Guided Pathways- Transformational Efforts: Improving the student experience"

7.6 Classified Senate Liaison, President, Sarah Schmidt

7.7 CCSG Liaison, Director of Finance, Ryan Thomas

8. GUEST(S)/PRESENTATION(S)*15 minutes max - OER Liaison, Elizabeth Encarnacion, will provide a Chaffey ZTC/OER Committee Update: Important Information from OERI Collaboration Cohorts Webinar

9. UNFINISHED BUSINESS *10 minutes max -None.

10. NEW BUSINESS *10 minutes max per item

11. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

12. ANNOUNCEMENTS

12.1 Chaffey College Academic Senate

12.2 Academic Senate for California Community Colleges (ASCCC) Information

12.2.1 ASCCC presents the [2024 Spring Plenary Session](#), Thursday, April 18, 8am, through Saturday, April 18, 2024, 5pm. This is a hybrid event taking place at the San Jose Marriott, 301 South Market Street, San Jose, California, USA, 95113. We hope that all local faculty leaders will plan to join us! Registration In-Person, \$575, Virtual Only Registration : \$425. Deadline to register in-person is April 5, 2024, 5pm and virtual registration ends April 10, 2024, 5pm. Click the link for more information.

12.2.2 [Spring Curriculum Regional Meeting - South](#), Saturday, February 24, 10am. We are encouraging teams/individuals including faculty, academic senate leaders, department/division chairs, curriculum chairs, local and district curriculum committees, articulation officers, curriculum specialists, and administrators to attend. The sessions will consist of information and updates on current hot topics such as: Title 5 revisions, Curriculum Nuts and Bolts, Ethnic Studies,

Baccalaureate Degrees, Curriculum Committees and Upper Division Coursework, Dual Enrollment, Common Course Numbering, ADT Reform, Competency Based Education, Credit for Prior Learning, Distance Education, Hyflex, Correspondence Education, OERI, PCAH 8th Edition and Technical Manual; COCI, and more. Deadline to register is Friday, February 16, 2024, 5pm

12.2.3 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

13. ADJOURNMENT (1:50 P.M.)

The Next Academic Senate is Scheduled for Tuesday, February 20, 2024

MID-CYCLE UPDATE: AVIATION MAINTENANCE TECHNOLOGY PACKAGE

The faculty have determined in their Mid-Cycle Update Form that the following courses require no updates or changes for their mid-cycle review:

- AMT 15A - Introduction to Aviation Maintenance for Airframe and Powerplant
- AMT 15B - Introduction to Aviation Maintenance for Airframe and Powerplant Laboratory
- AMT 16A - Aviation Materials, Processes, Inspections & Regulations
- AMT 29A - Powerplant: Aircraft Reciprocating and Turbine Engines
- AMT 29B - Powerplant: Aircraft Reciprocating and Turbine Engines Lab
- AMT 39A - Airframe Structures: Primary and Secondary Systems
- AMT 39B - Airframe Structures: Primary and Secondary Systems Lab
- AMT 400 - Aircraft Electronics
- AMT 501 - Aeronautics Laboratory Projects

The package below contains course modifications for the purposes of swapping AMT-15B with AMT-15C.

New Courses:

AMT-15C (Replacing AMT-15B)	Introduction to Aviation Maintenance for Airframe and Powerplant Laboratory
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Course Deactivations:

AMT-15B	Introduction to Aviation Maintenance for Airframe and Powerplant Laboratory
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Course Modifications:

AMT-16A	Aviation Materials, Processes, Inspections & Regulations
AMT-29A	Powerplant: Aircraft Reciprocating and Turbine Engines
AMT-29B	Powerplant: Aircraft Reciprocating and Turbine Engines Lab
AMT-39A	Airframe Structures: Primary and Secondary Systems
AMT-39B	Airframe Structures: Primary and Secondary Systems Lab

Aircraft Electrical and Avionics Technician	Certificate of Achievement
Airframe (Formally Aviation Maintenance Technology: Airframe CA)	Certificate of Achievement
Airframe and Powerplant (Formally Aviation Maintenance Technology: Airframe AS)	AS
Airframe and Powerplant Technician	Certificate of Achievement

(Formally Aviation Maintenance CA)	
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COMPUTER SCIENCE PACKAGE

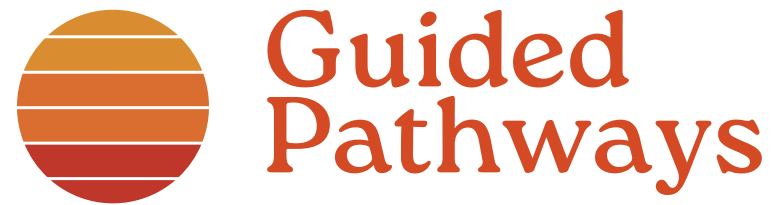
Computer Science Program Presentation

Course Modifications w/ DE:

COMPSCI-1	Programming Concepts and Methodology I
COMPSCI-2	Programming Concepts and Methodology II
COMPSCI-3	Computer Architecture and Organization
COMPSCI-4	Discrete Structures
COMPSCI-401	Introduction to Virtual and Augmented Reality

Program Modifications:

Computer Science	AS-T
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2 3

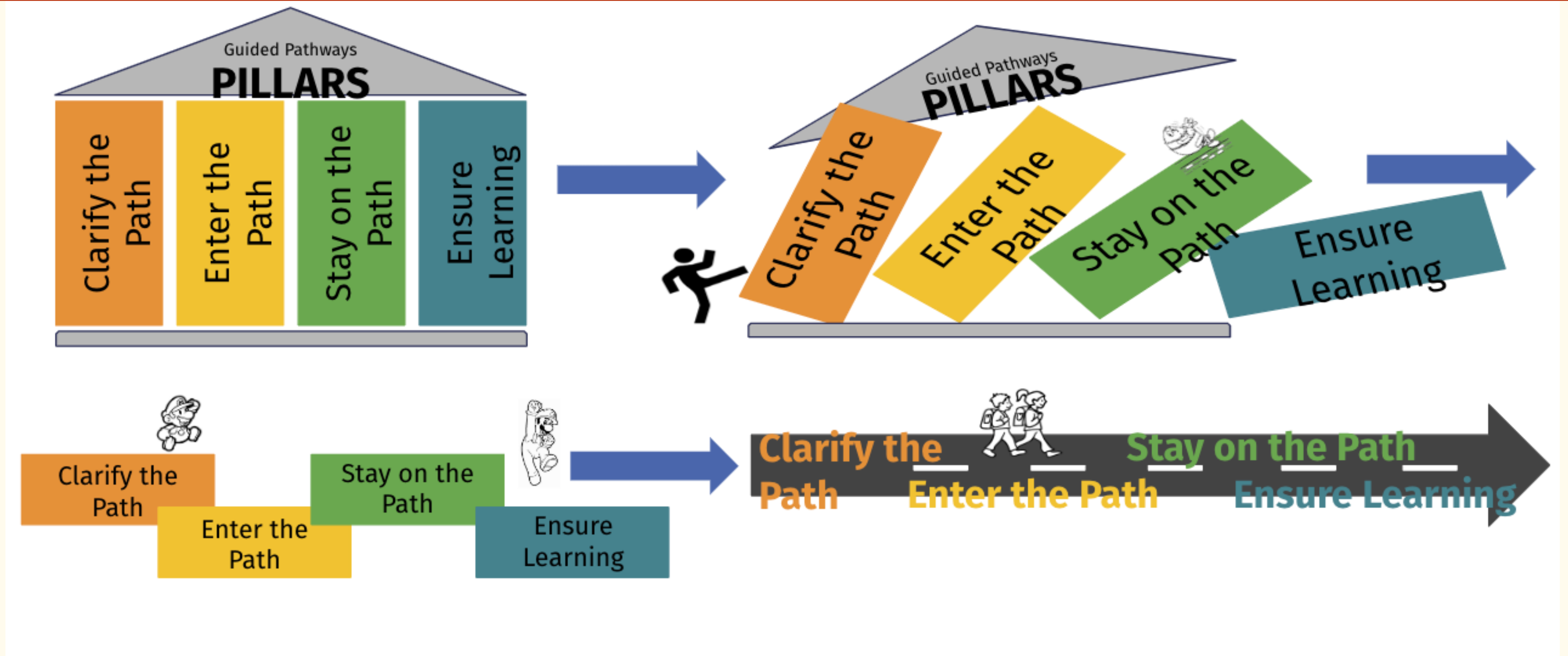
Transformational Efforts: Improving the student experience

Where are we now?

Angela Burk-Herrick, Curriculum Chair & GP Facilitator

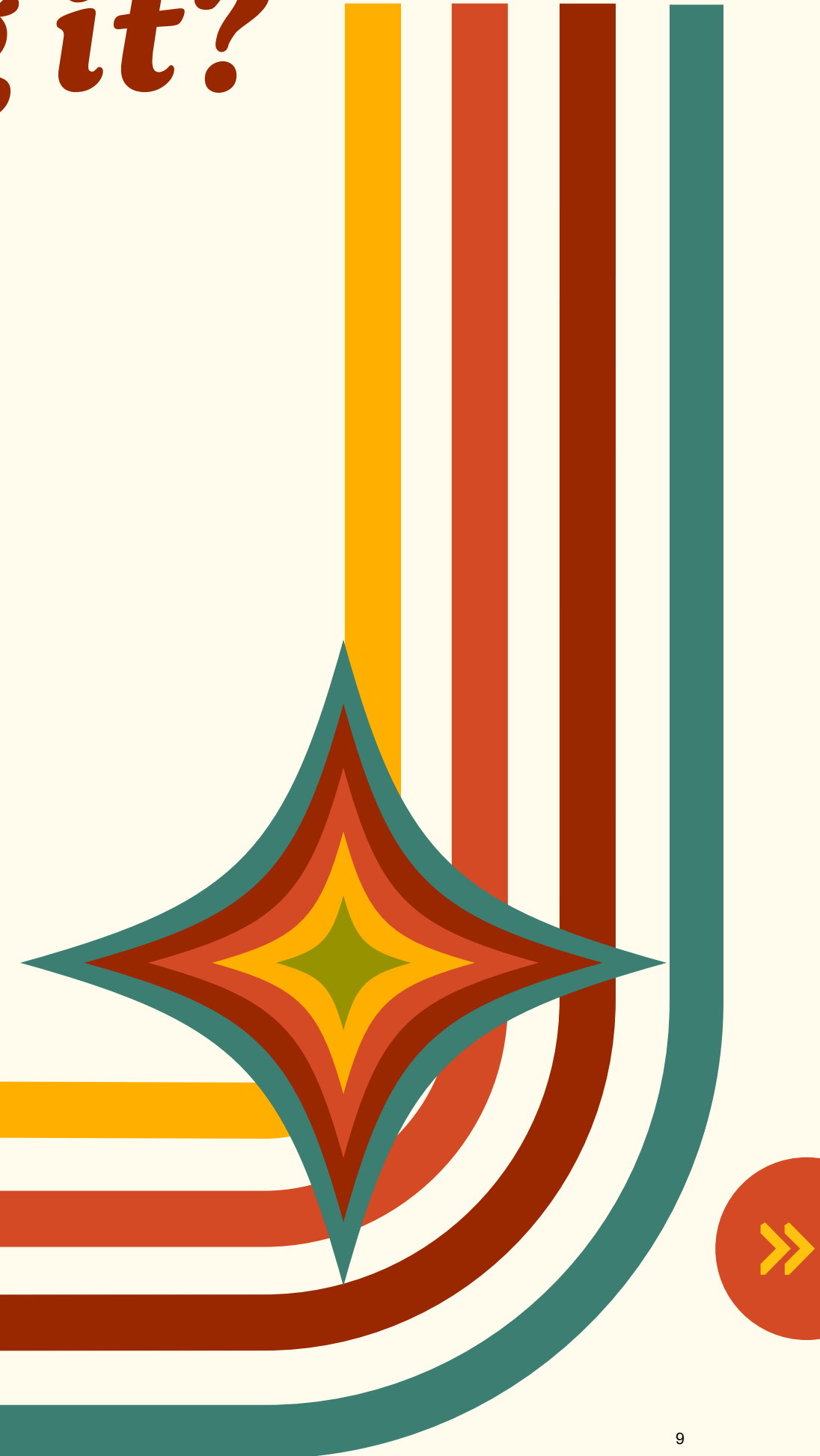
College Planning Council
January 2024

Can Ya Dig It? GP Evolution



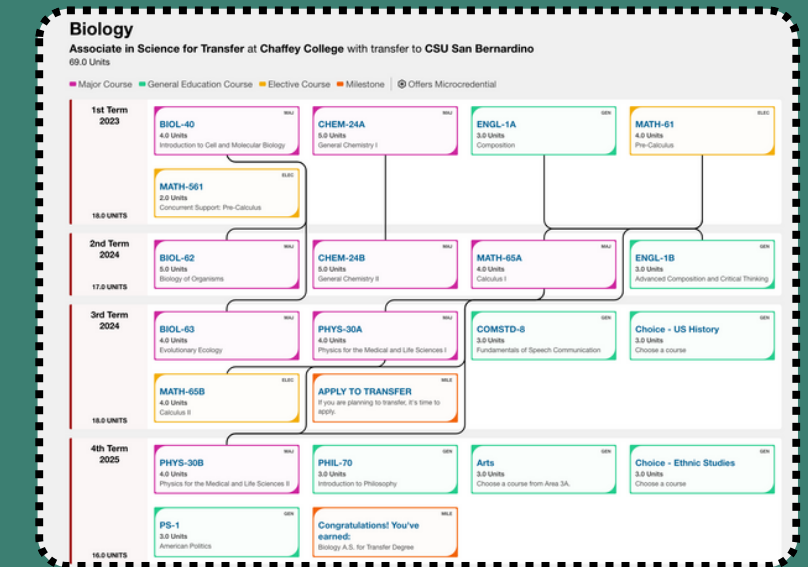
Chaffey GP: Can ya dig it?

- Clarify Path
 - Academic Maps
- Enter Path
 - Academic & Career Communities
 - Math & English Placement
 - Student Portal
 - Scheduling
- Stay on Path
 - Caring Campus
 - Campus Community
- Ensure Learning
 - AB705/1705
 - General Education



Academic Maps

Clarify Path



100%

Degrees & Certificates

Counselors & Discipline
Faculty, Curriculum
Committee



website & student
planning


GP Team, Curriculum
Office, & Classified
Professionals




Academic & Career Communities

est. 2019

Website Application Catalog Success Centers



Career Interest Areas
(Holland Code)



Curriculum



Job Families



Arts, Communication, and Design

The Arts, Communications and Design community explores perspectives on humanity and design culture, and will teach you to be creative, imaginative, innovative, and a critical thinker. This community (pathway) will challenge your mind and prepare you for your future with certificates, degrees, and careers in communication, design, media, languages, and the visual and performing arts. Explore careers in this community below the Certificates and Degrees Map section.

EXPLORE

Business, Technology, and Hospitality

The Business, Technology, and Hospitality community will allow you to problem solve, lead, plan, and organize. This community provides technical and trade skills, and incorporates many types of management and administrative careers. This community (pathway) will prepare you for a future with certificates, degrees, transfer, and careers within business, accounting, information systems, culinary arts, and hospitality. Explore careers in this community below the Certificates and Degrees Map section.

EXPLORE

Health and Wellness

The Health and Wellness community focuses on preparing individuals to adapt to new medical technologies and meet the increasing demand for skilled health care workers. This community will teach you problem solving skills and additional techniques needed to impact health, society, and quality of life. This community (pathway) will prepare you for a future with certificates, degrees, transfer, and careers that support the well-being of others in multiple areas of the health and athletic fields. Explore careers in this community below the Certificates and Degrees Map section.

EXPLORE

Manufacturing, Industrial Design, and Transportation

The Manufacturing, Industrial Design, and Transportation community will enhance problem-solving skills, as well as foster critical thinking and innovation by providing hands-on experiences. Students seeking entry-level and/or advanced level skills will be prepared to enter the workforce directly. This community (pathway) prepares students for industry and leadership opportunities with certificates, degrees, transfer, and careers in automotive, aviation, drafting, engineering technology, and industrial technology. Explore careers in this community below the Certificates and Degrees Map section.

EXPLORE

Public Service, Culture, and Society

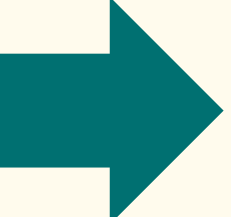
The Public Service, Culture, and Society community equips students to be empathetic leaders. This community enriches individuals with knowledge on social issues and provides them with an understanding of culture and humanity. This community (pathway) prepares you for a future with certificates, degrees, transfer, and careers in criminal justice, emergency response, firefighting, police, public service, social services, and education. Explore careers in this community below the Certificates and Degrees Map section.

EXPLORE

Science, Technology, Engineering, and Mathematics

The Science, Technology, Engineering, and Mathematics community will provide you with intellectual challenges that allow you to develop strong problem solving skills. Through this community you will develop skills in research, data analysis, and scientific investigation. This community (pathway) prepares you for a future with certificates, degrees, transfer, and careers within science, engineering, mathematics, medicine, and computer science. Explore careers in this community below the Certificates and Degrees Map section.

EXPLORE



HEALTH & WELLNESS

Are you practical, realistic, caring, cooperative, helpful and empathetic or responsible?


Do you like to problem solve and support the wellbeing of others?

Are you good at working with people while being active?

Do you want to learn how to promote health and serve the community?

A Good Major For Me May Be:

- Dental Assisting
- Emergency Medical Services
- Gerontology
- Kinesiology/Physical Education
- Nursing
- Nutrition and Dietetics
- Pharmacy Technician
- Public Health
- Radiology Technology

CHAFFEY COLLEGE  WWW.CHAFFEY.EDU

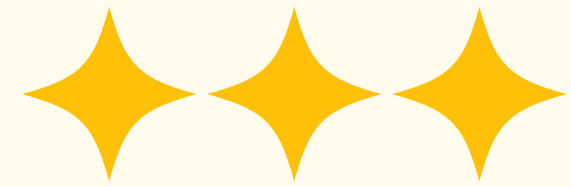
Enter Path

Math & English Placement

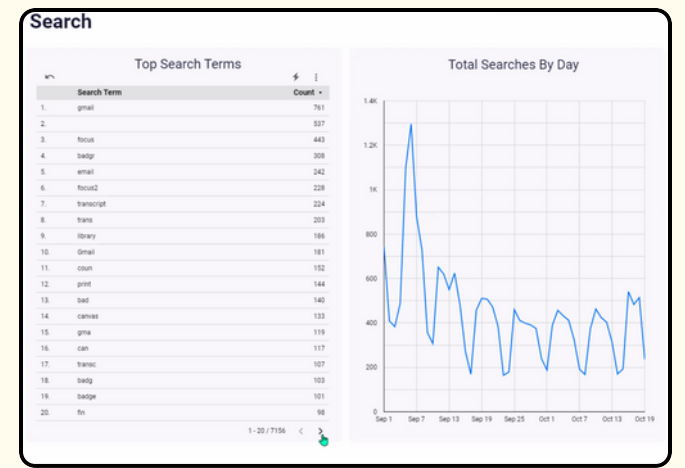
Enter Path



Student Portal



Enter path/Stay on path



My Groups

STEM Success Team
(Science, Technology, Engineering, and Mathematics)

Academic & Career Communities Success Team

Unlock your full potential with Success Teams! Surround yourself with a powerhouse network of dedicated faculty

You Are a Group Member



Widgets

[Find New Widgets](#)

Registration

Current & Upcoming Registration

(2023/FA) - Monday, May 1, 2023 10:30 AM

Missing an appointment? Click [here](#) for more information.

Priority Registration Checklist

Orientation	Completed
Placement	Completed
Educational Plan	Incomplete (Link)

Canvas

[Courses](#) [Assignments](#) [Announcements](#)

CIS-50-32300

[Go to Canvas Dashboard](#)

Gsuite

[Email](#) [Files](#)

There are currently no recent files for you to view.

[See All Files](#)

Academic Profile

GPA
0.00

Program

- I'm still exploring - STEM

Major

- Exploring

Expected Graduation Date
Tue Aug 14 2029

Currently showing information from 3 minutes ago

Account Balance

Total Balance
\$0.00

[Payment due dates](#)

Payment is due within 3 days of registration

[Make a Payment](#) [Payment Plan](#)

Calendar

Oct 4

- All day (ends Oct 14)
Fall 2023 Fast Track II - Registration Period
- 12:30pm - 3:00pm
PERFORMANCE: \The Burlesque Astronomy P...
- 3:00pm - 3:00pm
(Women's Water Polo) Chaffey at East Los Ang...
- 5:00pm - 5:00pm
(Women's Volleyball) Desert vs. Chaffey

[View All Events](#)



Welcome

STEM Success Team (Science, Technology, Engineering, and Mathematics)
Academic & Career Communities Success Team · Private group

[Discussion](#) [Info](#) [Resources](#) [Welcome](#)

Welcome to YOUR Success Team Support

Need Assistance NOW? Online LIVE Support

[Admissions & Records LIVE Support](#) [Financial Aid Live Support](#) [Counseling Front Desk](#) [Appointment with a Counselor](#) [GPS Centers](#) [Library Support](#)

Purpose of YOUR Success Team
Unlock your full potential with Success Teams! Surround yourself with a powerhouse network of dedicated faculty and staff who will support you every step of the way toward reaching your academic goals. From counseling sessions to personalized feedback, your team has got you covered. Don't go at it alone - tap into their expertise and turn your education into a fulfilling journey. Reach out today and start your path to success!

Why are you part of this Success Team
You are part of this success team because your most updated major fall under this Academic and Career Community. If you need to update/change your major, please schedule an appointment with your Success team counselor.

Learn More about your Academic & Career Community

[Science, Technology, Engineering, and Mathematics](#)

The Science, Technology, Engineering, and Mathematics community will provide you with intellectual challenges that allow you to develop strong problem solving skills. Through this community you will develop skills in research, data analysis, and scientific investigation. This community (pathway) prepares you for a future with certificates, degrees, transfer, and careers within science, engineering, mathematics, medicine, and computer science. [Explore careers in this community.](#)

Scheduling

*** Stay on Path



~ 15,052
Comprehensive
Ed Plans

Academic & Career
Counseling Department



Ed plan
informed
scheduling

IT, IR, Office of Instruction,
Deans, & Coordinators





Caring Campus



BUILD CONNECTIONS

Acknowledge students wherever you are, call them by their name, share your name, make eye contact & smile



BE CARING

Establish an authentic personal connection and engage in resolving the issue



STAY CONNECTED

Engage in a warm transfer every time you refer a student, follow up and follow through



CARING CAMPUS BEHAVIORAL COMMITMENTS



Stay on Path

I'M HERE (NAME BADGES)

In person:

- Wear name badge
- Share business cards

Virtual:

- Zoom Signature
- Email signature

Example signature information: First name, last name, pronouns department, phone #, location, Student Resource Information

I SEE YOU (10-FOOT RULE)

In person:

- Greet people
- Offer a smile & assistance

Virtual:

- 24-48 hr check-in & call back
- Expected wait time auto-reply

If someone is nearby, greet them/ offer assistance. In auto-replies, state expected wait time for reply (24-48hrs).

WARM TRANSFER

In person:

- Get student information
- Contact before transferring

Virtual:

- Forward message, CC student
- Follow-up 24-48 hours
- Escalate email if needed

Student information includes name, phone number, student ID, email, and summary of assistance needed.

Campus Community

Stay on path

Panther Essentials Events

Panther Drive-Thru Events

[Panther Pantry](#) distribution dates are here! Students may drive up and receive a box of pre-assembled food items and hygiene kits. Items will be available on a first-come first-served basis.



Free Medical Services Offered Online, in Person

Chaffey College continues to offer its students medical care through First Stop Health online. The Student Health Center has also started booking appointments for in-person services at the Rancho Cucamonga campus.

Spring 2024

CCSJ Workshops

Join us this Spring semester for our discussion series alongside Chaffey College's Social Wellness and Behavioral Support (SWBS) Team. We will engage in various topics including well-being, multiculturalism & identity.

- 1/11 Creating Safer Spaces
- 2/8 Healthy Dating in a Queer World
- 3/21 Problem Solving in a Turbulent Environment
- 4/11 The Importance of Pronouns
- 5/9 Taking PRIDE in Yourself

All events in the series will be Hybrid in the following location and time
Library 7C | 2:00 – 3:00 pm

Any questions, email Jennifer.Henry@chaffey.edu



SWBS Team



Shaina Goss
MFT Intern (CSUSB)



Tristan Freeman
MFT Intern (CSUSB)



JOIN VIA ZOOM >



SPRING 2024
WELCOME BACK
AND CLUB RUSH
CELEBRATION

Chaffey College
Center for Culture and Social Justice

FREE Printing Services

Currently enrolled students who wish to submit documents for free printing can do so by submitting a request form directly to the campus they want to pick up from:

- School related print requests only
- Most printing requests will be ready for pick up within 24 hours
- Requests submitted Friday-Sunday will be ready the following Tuesday

Want more information or have questions?
(Contact campus.support@chaffey.edu)

AVAILABLE ON ALL CAMPUSES

For more information or if you need accessibility accommodations to participate in your appointment, please contact gsb@chaffey.edu



Join the Unity in Community Celebration Jan. 31
2.13.24 | Academic Senate Agenda Packet

PRISM IN COLLABORATION WITH TODEC BRINGS YOU:

FREE IMMIGRATION Legal Services

TODEC offers FREE legal screening consultations, citizenship application assistance, advance parole application assistance, fee waiver assistance, and DACA renewals. Services are FREE to Chaffey College students, staff, and faculty.

SPRING 2024

- JANUARY, Thursday 25th
- FEBRUARY, Thursday 29th
- MARCH, Thursday 28th
- APRIL, Thursday 10th
- MAY, Thursday 9th

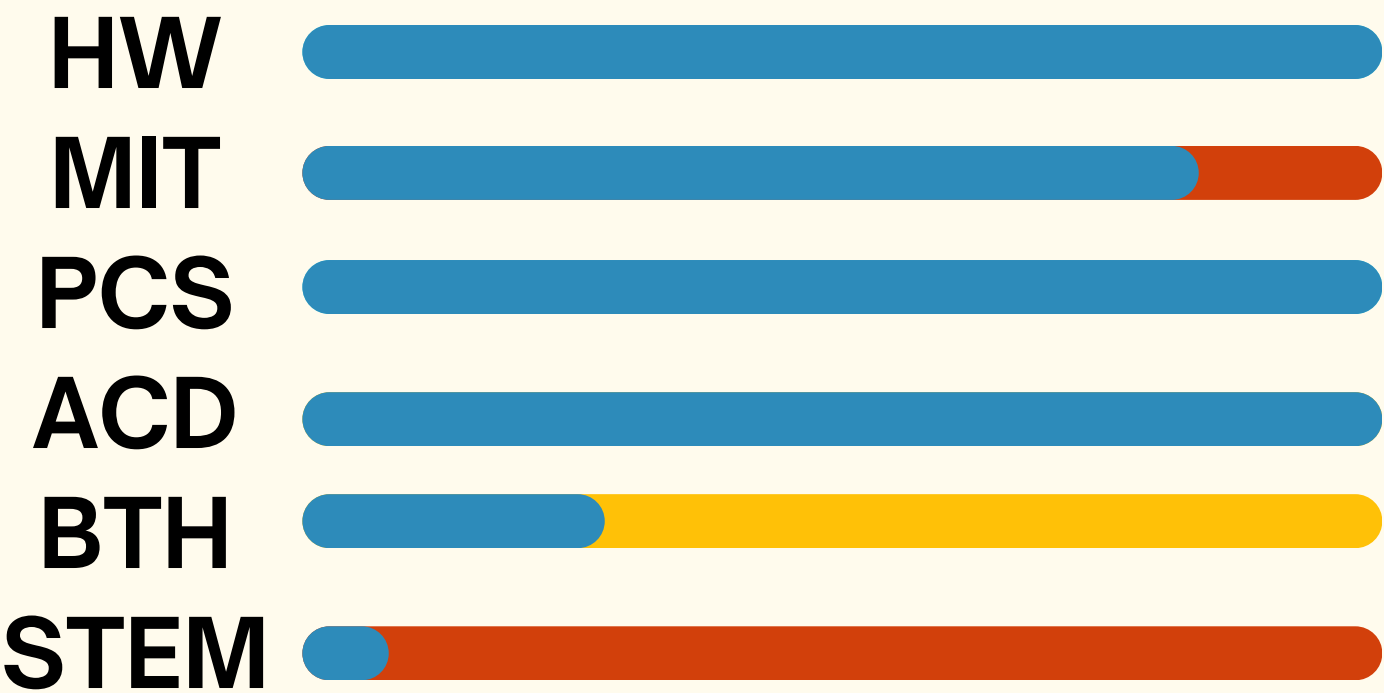
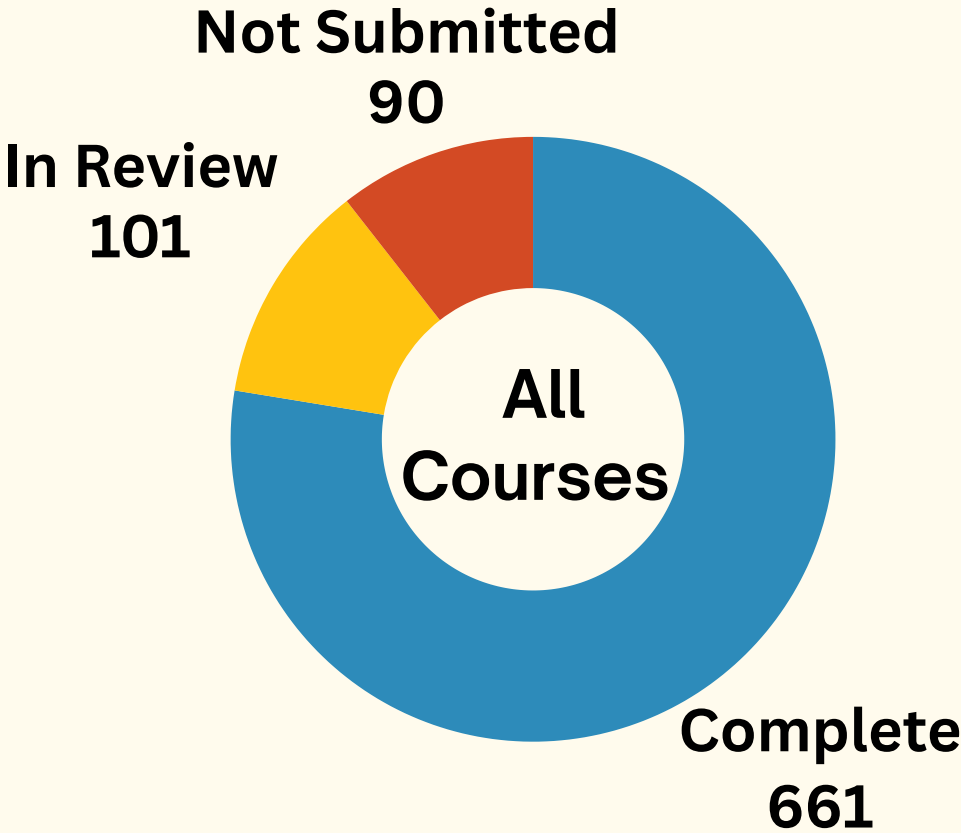
Time for all dates is 10-3pm

For more information or if you need accessibility accommodations to participate in your appointment, please contact gsb@chaffey.edu

Culturally Responsive Curriculum

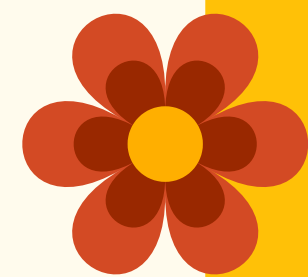
◆◆◆ Ensure Learning

DEIA strategies COR redesign



AB705/1705

*** Ensure Learning



**20% point
increase**

1 yr Transfer Level ENGL 1A completion

2018/19-2022/23




**39% point
increase**

1 yr Transfer Level Math completion

2018/19-2022/23

AB705/1705: New Math Curriculum

✦✦✦ Ensure Learning



MATH 45
Explorations in Quantitative Reasoning

NEW CLASS BEGINNING FALL 2023

LOOKING FOR A FUN MATH CLASS THAT IS APPLICABLE TO EVERYDAY LIFE?

Chaffey College has a new transfer-level math class that fulfills the quantitative reasoning requirement and explores math in a new way.

Explore the connections between math, nature, and the arts.

Make sense of statistics to better understand the world around you.

Understand investing and borrowing options in order to make savvy financial decisions.

If you are taking MATH 45 Explorations in Quantitative Reasoning	If you are taking MATH 60 Business Calculus	
Register for MATH 545 Concurrent Support for Math 45	Register for MATH 560 Concurrent Support for Math 60	
If you are taking MATH 61 Precalculus	If you are taking MATH 65A Calculus I	If you are taking STAT 10 Statistics
Register for MATH 561 Concurrent Support for Math 61	Register for MATH 565A Concurrent Support for Math 65A	Register for STAT 510 Concurrent Support for Stat 10

General Education Path



◆◆◆ Ensure Learning

Accessible



GE courses offered F2F
and online

Affordable



TTP Hubs, ZTC/LC
courses

Relevant



GE courses connected to
Career Skills via ILO-ACES



General Education cont'd



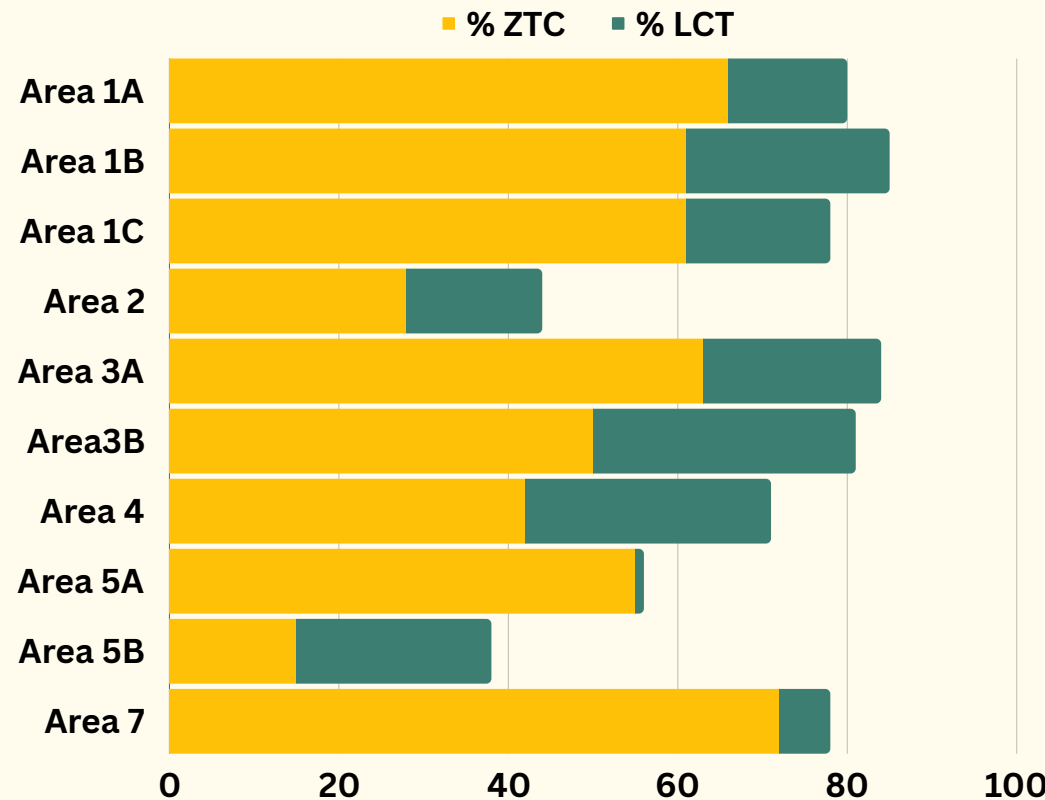
Ensure Learning

Accessible



IGETC Areas with either F2F & online course options (F23)

Affordable



IGETC Area Sections F23

2.13.24 | Academic Senate Agenda Packet

Relevant



ILO-ACES credentials



What's the Low Down

✦✦✦ What are we missing?



Contact the GP Team:

- Rob Rundquist, Dean (robert.rundquist@chaffey.edu)
- Sabrina Sanchez, AAI (sabrina.sanchez@chaffey.edu)
- Fabiola Espitia, GP Facilitator, Counselor (fabiola.espitia@chaffey.edu)
- Angela Burk-Herrick, GP Facilitator, Faculty (angela.burkherrick@chaffey.edu)

Thank you!
Have a Groovy Day!



Chaffey ZTC/OER Committee Update: Important Information from OERI Collaboration Cohorts Webinar



ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES

Zero Textbook Cost Collaboration Cohorts

Revised February 1, 2024.

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Attribute this slide deck as: "[Zero Textbook Cost Collaboration Cohorts](#)" by [ASCCC OERI](#) is licensed under [CC BY 4.0](#).

\$25,000 per pathway at P1

- What and when is “P1”?
- How will we know when we have received the funds?
- How will multi-college districts know how the funds are to be divided among the colleges?



Photo by [micheile henderson](#) on [Unsplash](#)

Who?

- Colleges that submitted an application to work on a ZTC pathway that was identified as potentially duplicative of the work of other colleges.
- Twenty-eight cohorts have been established.
- Cohorts vary considerably:
 - Size (number of colleges)
 - Variety of pathways (ADT, AA, AS, CoA)
 - Likelihood of being identified as duplicative

How?

- A process document has been drafted – and will be shared shortly.
- Step 1 – Data collection to determine:
 - What courses in the various pathways are already ZTC?
 - How did they get to ZTC?
 - What courses does each college need to get to ZTC to establish their identified ZTC pathway?
 - How do colleges envision getting to specific courses to ZTC?
- Step 2 – Data Analysis and Cohort Action Plan Development

Data analysis will result in:

1. A comprehensive list of the OER and other resources being used to achieve ZTC. (will require follow-up)
2. A summary of the courses and resources colleges have reported they need to establish a given ZTC pathway.
3. An analysis of where the planned work of the colleges in a cohort appears to be aligned and where it appears to diverge.
4. A proposed action plan for the cohort. The action plan would address all identified needs – noting where needs are unique to a college and where needs are shared.

Steps 3 and 4

- Step 3 – Cohort Action Plan Review
 - The plan will be developed – based on the available data – and shared with the cohort.
- Step 4 – Cohort Action Plan Finalized
 - Cohort meetings, when warranted, would be scheduled to address elements of the action plan. The finalized Cohort Action Plan would consist of a timeline and schedule for all specified activities. In addition, anticipated deliverables and outcomes would be delineated.

Anticipated Elements of the Cohort Action Plans

1. Meetings of the cohort.
2. Resource-specific meetings of interested cohort members.
3. Further division of the cohort.
4. Referral of college representative(s) to another cohort.
5. Suggested collaborations.
6. Webinars for resource-sharing.
7. Additional data collection.
8. Platform-specific training.
9. Inclusion, Diversity, Equity, and Anti-Racism training.

When can we get more money?

- Most colleges that received \$25,000 for cohort participation had requested more than that to complete their pathway.
- Additional funds can be requested at the conclusion of the cohort process.
- Colleges have already submitted program plans in NOVA that provided an original estimate of work.
- The estimates were prior to the opportunity to collaborate or glean from other colleges in the cohorts.
- Request for additional funds will not be through NOVA.

Key Takeaways

- Intention of the \$25K per pathway is to:
 - Support faculty planning time
 - Compensate people who are part of the cohort
 - Compensate the ZTC project coordinators.
- \$25k per pathway is to fund the Collaborative Cohorts. Colleges should pause moving forward on "making" things at the local level until action plans have been established in the Cohorts.
- ZTC Department Liaisons should be identified and compensated for their participation in the collaboration cohorts (via the \$25k)
- ZTC Collaboration Cohort Project Coordinators at each campus should be compensated for their participation in the planning process, meetings, and report creation (via the \$25k)
- The \$25k is "seed money" to start the process. It is designed to be "more than enough" to cover the planning process, but that is with the caveat that we don't yet know how many meetings (i.e. what the time commitment is) for each collaboration cohort.
- There will be another grant application opportunity at the conclusion of the collaboration cohorts to fund the actual "building" of the materials.

ACADEMIC SENATE MINUTES FEBRUARY 6, 2024

Nicole DeRose	President	2023-2025	P
Elizabeth “Liz” Encarnacion	Vice President	2023-2024	P
Robin Witt	Secretary/Treasurer	2023-2024	P
Angela Burk – Herrick	Curriculum Chair	2023-2025	P
Jonathan Polidano	Business & Applied Technology	2023-2025	P
Jay Scott	Business & Applied Technology	2022-2024	P
Robert Nazar	Chino Campus	2023-2025	P
Jinny Lee	Chino Campus	2022-2024	A
Anthony Guaracha	Fontana Campus	2023-2025	P
Vacant	Fontana Campus	2022-2024	
Omar Estrada	Health Sciences	2023-2025	P
Terzah DePonte	Health Sciences	2022-2024	P
Tara Johnson	HFIC	2023-2025	A
Vacant	HFIC	2023-2025	
Christina Holdiness	Instructional Support	2023-2025	P
Terezita Reyes Overduin	Instructional Support	2022-2024	P
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025	A
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	P
Phatana Ith	Language Arts	2023-2025	P
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024	P
Robin Witt	Mathematics & Science	2023-2025	P
Mark Gutierrez	Mathematics & Science	2022-2024	P
Patricia Gomez	Social & Behavioral Sciences	2023-2025	P
Vacant	Social & Behavioral Sciences	2022-2024	
Michelle Martinez	Student Services	2023-2025	A
Jackie Boboye	Student Services	2022-2024	P
Leta Ming	Visual & Performing Arts	2023-2025	A
Sheila Malone	Visual & Performing Arts	2022-2024	A
Tamari Jenkins	Senator-At-Large	2023-2026	P
Vacant	Senator-At-Large	2022-2025	
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Tina Kuo	Adjunct Senator-At-Large	2023-2025	P
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024	P
Alternates			
Vacant	Business & Applied Technology	2023-2025	
Manar Hijaz	Chino Campus	2023-2025	P
Greg Creel	Fontana Campus	2023-2025	A
Lisa Doget	Health Sciences	2023-2025	A
Vacant	HFIC	2022-2024	
Shelley Marcus	Instructional Support	2023-2025	P
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025	A
Leona Fisher	Language Arts	2022-2024	A
Diana Cosand	Mathematics & Science	2023-2025	A
Vacant	Social & Behavioral Sciences	2022-2024	
Fabiola Espitia	Student Services	2023-2025	A
Susanna Galvez	Student Services	2022-2024	A
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	A
Ryan Thomas	Chaffey College Student Liaison	2023-2024	P

Guests:

Andrew Long, Dean of Instructional Support
Lissa Napoli, Administrative Assistant, Academic Senate
Selene Pineda, Librarian, Library Coordinator
Janeth Rodriguez, Executive Director, Enrollment Services and Student Support

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)

- Guest Selene Pineda from the Library commented that while it is good news about the pink slip for the one full-time Library Clerk we currently have 2 vacant Part-Time Clerks so this one full-time position is just replacing those.

4. ADOPTION OF AGENDA

- February 6, 2024
- **Motion for Approval** - Senator Boboye moved to adopt the agenda for 2.6.24. Senator Jackson seconded the motion. The motion was approved. 2.6.24, 19Y/0N/0A.

5. APPROVAL OF MINUTES

- January 30, 2023
- **Motion for Approval** - Senator Holdiness moved to approve the 1.30.24 minutes. Senator Polidano seconded the motion. The motion was approved. 2.6.24, 18Y/0N/1A.

6. CONSENT AGENDA**6.1 Faculty representatives that have been requested to serve on these selection/hiring committees:****6.1.1 Human Resource Generalist**

Jeff Laguna, Gerontology, HW

6.2 Faculty representatives that can no longer serve on these campus committees:**6.2.1 President's Equity Council**

Angela Burk-Herrick, Curriculum Chair

6.3 Faculty representatives that can no longer serve on these campus committees:

6.3.1 Professional Development Committee

Charles Williams, English, ACD

- **Motion for Approval** - Senator Boboye moved to approve the 2.6.24 Consent Agenda. Senator Polidano seconded the motion. The motion was approved. 2.6.24, 21Y/0N/0A. ▲

7. REPORT

7.1 President - reminder about the Accreditation Celebrations on all three campuses at 12:30pm:

- Rancho campus tomorrow (February 7) in the CAA lobby
- Chino campus February 14 in the quad
- Fontana campus February 15 in the Student lounge

7.2 Vice President

- Election Timeline, see attachment titled "Election Timeline for Spring 2024 Elections"
- Attended the CCFA Rep Council meeting on Monday. Regarding the hate crime incidents, there was positive feedback for installing cameras in breezeways as long as there are stipulations on how long recording will be kept and who can view the footage.

7.3 Secretary/Treasurer

- Page 12 in the packet is a document titled "What is the Difference between the Senate and the Union?" It can be placed in the Academic Senate Canvas site after we make sure there are no objections/edits from CCFA.

7.4 Curriculum - no report

7.5 Classified Senate Liaison, President, Sarah Schmidt - no report

7.6 CCSG Liaison, Director of Finance, Ryan Thomas - no report

8. GUEST(S)/PRESENTATION(S)*15 minutes max - None.

9. UNFINISHED BUSINESS *10 minutes max

9.1 Action Item: AP Sunshining Items Under Consideration AP 6620 Naming of Facilities.

- Senator Holdiness expressed concern for the struck portion "In the event that the proposal is to name a building, structure, or facility for a former faculty, staff, or Governing Board member, the individual will not be considered for this honor until at least one year after the individual's separation from the District." Senator Holdiness is concerned that current employees will want to have buildings named after themselves.
- Senator Polidano stated that we do have buildings named for people that were employed at the time.

- Curriculum Chair Burk Herrick expressed that the shared governance aspect is addressed by the membership of the Facilities Naming Committee.
- **Motion for Approval** - Senator Boboye moved to approve AP 6620 Naming of Facilities with the change in red in today's packet. Senator Jenkins seconded the motion. The motion was approved. 2.6.24, 18Y/1N/2A.

9.2 Action Item: Academic Senate Resolution - Action Plan for Increasing Library Staffing in Accordance with Title 5.

- Senator Holdiness clarified that the third whereas includes measures for keeping the Success Center open even when the Library is closed.
- Senator Overduin reminded the Senate that the Library staffing is in a deficit of 9.5 FTE. Hiring a 1.0 FTE Library Clerk is great but we will still be in a deficit 8.5 FTE.
- **Motion for Approval** - Senator Chamberlain moved to approve the Resolution - Action Plan for Increasing Library Staffing in Accordance with Title 5. Senator Overduin seconded the motion. The motion was approved. 2.6.24, 22Y/0N/0A.

10. NEW BUSINESS **10 minutes max per item*

10.1 First Read/Discussion Item: Academic Senate/CCFA Responsibilities Document - see attachment titled "What's the difference between the Academic Senate and the Union?"

- Senator Overduin suggested also including a PowerPoint slide from the Retreat titled "Academic Senate & CCFA Interactions."

10.2 First Read/Discussion Item: Meritorious Service Award eligibility list and timeline.

- The list was generated from Human Resources. Next week we will include a timeline for the nominations and the ceremony. Please begin thinking about who you would like to nominate.

11. FLOOR ITEMS **10 minutes max* (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- Senator Holdiness asked if the Academic Senate has a role in helping faculty with their syllabus, particularly when it comes to updating information for things like Success Center hours. President DeRose replied that the Academic Senate provides a checklist. These suggestions are best practices and not necessarily contractual. Senator Chamberlain suggested adding a note to the checklist to refer students to the Student Support Hub for the most up-to-date information.
- Vice President Encarnacion received information from constituents expressing student confusion due to the messaging regarding closures in the Language Arts and Social Science buildings from a pipe burst and flood from rain. Senator Ith said a communication flow chart would be helpful to know when and how information will be communicated.
- Senator Chamberlain said the organization (org) chart has not been updated since October 2023 so with recent changes it would be nice to have an updated org chart.

12. ANNOUNCEMENTS

12.1 Chaffey College Academic Senate

12.2 Academic Senate for California Community Colleges (ASCCC) Information

12.2.1 ASCCC presents the [2024 Spring Plenary Session](#), Thursday, April 18, 8am, through Saturday, April 18, 2024, 5pm. This is a hybrid event taking place at the San Jose Marriott, 301 South Market Street, San Jose, California, USA, 95113. We hope that all local faculty leaders will plan to join us! Registration In-Person, \$575, Virtual Only Registration : \$425. Deadline to register in-person is April 5, 2024, 5pm and virtual registration ends April 10, 2024, 5pm. Click the link for more information.

12.2.2 [Spring Curriculum Regional Meeting - South](#), Saturday, February 24, 10am. We are encouraging teams/individuals including faculty, academic senate leaders, department/division chairs, curriculum chairs, local and district curriculum committees, articulation officers, curriculum specialists, and administrators to attend. The sessions will consist of information and updates on current hot topics such as: Title 5 revisions, Curriculum Nuts and Bolts, Ethnic Studies, Baccalaureate Degrees, Curriculum Committees and Upper Division Coursework, Dual Enrollment, Common Course Numbering, ADT Reform, Competency Based Education, Credit for Prior Learning, Distance Education, Hyflex, Correspondence Education, OERI, PCAH 8th Edition and Technical Manual; COCI, and more. Deadline to register is Friday, February 16, 2024, 5pm

12.2.3 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

13. ADJOURNMENT (1:45 P.M.)

The Next Academic Senate is Scheduled for Tuesday, February 13, 2024

Lissa A. Napoli, Recording Secretary

Robin Witt, Treasurer / Secretary