

## ACADEMIC SENATE AGENDA

**JANUARY 23, 2024**

**RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204**

**CHINO CAMPUS, CONFERENCE ROOM, CHMB 102**

**FONTANA CAMPUS, CONFERENCE ROOM, FNAC 119**

Nicole DeRose	President	2023-2025
Elizabeth “Liz” Encarnacion	Vice President	2023-2024
Robin Witt	Secretary/Treasurer	2023-2024
Angela Burk – Herrick	Curriculum Chair	2023-2025
Vacant	Business & Applied Technology	2023-2025
Jay Scott	Business & Applied Technology	2022-2024
Robert Nazar	Chino Campus	2023-2025
Jinny Lee	Chino Campus	2022-2024
Anthony Guaracha	Fontana Campus	2023-2025
Vacant	Fontana Campus	2022-2024
Omar Estrada	Health Sciences	2023-2025
Terzah DePonte	Health Sciences	2022-2024
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
Christina Holdiness	Instructional Support	2023-2025
Terezita Reyes Overduin	Instructional Support	2022-2024
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024
Phatana Ith	Language Arts	2023-2025
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Mark Gutierrez	Mathematics & Science	2022-2024
Patricia Gomez	Social & Behavioral Sciences	2023-2025
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Tamari Jenkins	Senator-At-Large	2023-2026
Vacant	Senator-At-Large	2022-2025
Sarah Chamberlain	Senator-At-Large	2021-2024
Tina Kuo	Adjunct Senator-At-Large	2023-2025
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024

### Alternates

Vacant	Business & Applied Technology	2023-2025
Manar Hijaz	Chino Campus	2023-2025
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Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025
Ryan Thomas	Chaffey College Student Government	2023-2024

**Guests:**

Lissa Napoli, Administrative Assistant, Academic Senate

**1. P.E. (12:30 P.M.)****2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

*With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.*

**2.2 Attendee Identification** (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- January 23, 2024

**5. APPROVAL OF MINUTES**

- January 16, 2023

**6. CONSENT AGENDA****6.1 Faculty representatives that have been requested to serve on these selection/hiring committees:****6.1.1 AAIL Business Services**

David Karp, Business Administration & Business Law, BTH

**6.1.2 Instructional Assistant IV, Fashion Design, .475 (10-month) (Chino)**

Tara Johnson, Fashion Merchandising, ACD

**6.1.3 Educational Program Assistant, STEM**

Mark Padilla, Physics, STEM

**6.2 Academic Senate proposed Constitution amendments to correct inaccuracies, see attachment titled, "Constitutional Amendments to correct inaccuracies"****7. REPORT****7.1 President****7.2 Vice President****7.3 Secretary/Treasurer**

## 7.4 Curriculum

### 7.5 Classified Senate Liaison, President, Sarah Schmidt

### 7.6 CCSG Liaison, Director of Finance, Ryan Thomas

## 8. GUEST(S)/PRESENTATION(S)\*15 minutes max - Interim Associate Superintendent of Instruction and Institutional Effectiveness, Misty Burrue, - Library Update

## 9. UNFINISHED BUSINESS \*10 minutes max

**9.1 Discussion Item:** Constitutional Amendment election timeline, see attachment titled, “Possible Election Timeline, Spring 2024”

**9.2 Discussion Item/Possible Action Item:** Unresolved feedback questions and Constitutional amendments required to present representation Option 2, see attachment titled, “Academic Senate Representation Options Pro and Con List”

## 10. NEW BUSINESS \*10 minutes max per item

**10.1 First Read/Assignment:** AP Sunshining [Items for Consideration AP 6620 Naming of Facilities](#). Selection of a Senator to review and report to the Academic Senate by February 6, 2024.

**10.2 Information Item:** Enrollment recommendations, see attachment titled, “Online/On-Campus Scheduling Concerns and Ideas for Growth”

## 11. FLOOR ITEMS \*10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

## 12. ANNOUNCEMENTS

### 12.1 Chaffey College Academic Senate

### 12.2 Academic Senate for California Community Colleges (ASCCC) Information

**12.2.1** ASCCC presents the [2024 Spring Plenary Session](#), Thursday, April 18, 8am, through Saturday, April 18, 2024, 5pm. This is a hybrid event taking place at the San Jose Marriott, 301 South Market Street, San Jose, California, USA, 95113. We hope that all local faculty leaders will plan to join us! Registration In-Person, \$575, Virtual Only Registration : \$425. Deadline to register in-person is April 5, 2024, 5pm and virtual registration ends April 10, 2024, 5pm. Click the link for more information.

**12.2.2** [2024 Spring CTE Regional Consortium](#), Friday, February 9, 2024, 10am. In-person only. The Career and Technical Education Leadership Committee in collaboration with the Regional Consortia are pleased to announce focused mini conferences in each region. This workshop is intended to empower CTE faculty and other CTE professionals by providing participants with the knowledge, skills, and insights needed to be effective advocates and problem-solvers on

issues impacting CTE students. The event is free and all are welcome. Deadline to register is Friday, February 2, 2024, 5pm.

**12.2.3 [Spring Curriculum Regional Meeting - South](#)**, Saturday, February 24, 10am. We are encouraging teams/individuals including faculty, academic senate leaders, department/division chairs, curriculum chairs, local and district curriculum committees, articulation officers, curriculum specialists, and administrators to attend. The sessions will consist of information and updates on current hot topics such as: Title 5 revisions, Curriculum Nuts and Bolts, Ethnic Studies, Baccalaureate Degrees, Curriculum Committees and Upper Division Coursework, Dual Enrollment, Common Course Numbering, ADT Reform, Competency Based Education, Credit for Prior Learning, Distance Education, Hyflex, Correspondence Education, OERI, PCAH 8th Edition and Technical Manual; COCI, and more. Deadline to register is Friday, February 16, 2024, 5pm

12.2.4 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](https://asccc.org)

### **13. ADJOURNMENT (1:50 P.M.)**

**The Next Academic Senate is Scheduled for Tuesday, January 30, 2024**

## Constitutional Amendments to correct inaccuracies

- Article VI: There is no section 4. This article jumps from section 3 to section 5. Update section 5 to section 4, and section 6 becomes section 5.
- Article IV Section 5c: Members of the faculty may attend any meeting of the Academic Senate. Individuals who are not ~~members~~ members of the Chaffey College faculty are welcome to attend any open Senate meeting. ~~However, the Sente may close any meeting or portion thereof to all but members of the Electorate by a majority vote of the attending Senators.~~ **NOTE:** This is a Brown Act violation. Academic Senate may not close any portion of the meeting for any reason. Closed sessions are reserved for litigation and employee discussions, neither of which fall under Academic Senate purview.
- Article V Section 3.3: If a vacancy or resignation occurs during a Senate ~~officer's~~ member's term ~~of office~~, an election ~~shall~~ may be held to fill the remainder of the term. (Following the appropriate procedure).
- Article V Section 8 (last sentence): Likewise, the Secretary-Treasurer of the senate shall be elected from within and by the membership of the Senate for a one-year term of office beginning July 1. ~~Voting shall be by secret ballot unless a candidate for an office is unopposed in which case the nominee is elected by acclamation.~~ **NOTE:** This is a Brown Act violation. Any voting that takes place during Academic Senate meetings must be recorded publicly.

## Possible Election Timeline, Spring 2024

This election timeline was constructed to integrate a Constitutional amendment for representation, election of senators for the 24-25 academic year, and the election of Academic Senate officers to comply with district requirements.

[Constitution](#) Article IX Section 2 Procedures for Amendment.

[CBA 18.5.4](#) Deadline of April 15 to report Academic Senate officers to the district.

Dates	Action
Tues Jan 30	Review and finalize proposed Constitution amendment draft.
Wed Jan 31	Deadline to organize Electorate review period and select forum dates.
Feb 1-2, 5-9, 12-14	10 school days required for the electorate review period.
Thurs Feb 15	Voting begins for Constitutional amendment.
Wed Feb 28	Voting ends for Constitutional amendment.

**ACC/unit nominations must begin  
no later than February 20!**

## Detailed Elections Timeline, Spring 2024

- Notice the overlapping dates. **Constitutional amendment balloting ends AFTER the required first day to start unit and President-Elect elections** to meet the contractual deadline of April 15.
- **This timeline does not allow for timely completion and compliance with requirements for Constitutional amendments before the beginning of ACC/unit elections and officer elections to the Academic Senate.**
- **ACADEMIC SENATE CANNOT MEET THIS CONSTITUTIONAL REQUIREMENT AND FULFILL THE CONTRACTUAL OBLIGATION TO SELECT ACADEMIC SENATE OFFICERS FOR THE 24-25 ACADEMIC YEAR.**

Day/Date	Action	Rationale/Requirement	Comments
Tues Jan 16	Academic Senate voted to present Options 1 and 2 to the Electorate for voting.	Produce Constitutional amendments and voting timeline	
Tues Jan 20	Constitutional amendment timeline presented to Academic Senate.	Need to produce a pro/con list. Need to develop all necessary Constitutional amendments required to implement Option 2 so they can be presented to the Electorate for consideration.	
Tues Jan 30	Academic Senate reviews/finalizes proposed amendments and Option 2 pro/con list.	Assumes a complete version is agreed by this date.	<p><b>The full proposed amendment may not be ready for Electorate review in time.</b></p> <p><a href="#">Constitution</a> Article IX Section 2. All proposed amendments shall be presented in writing to the electorate at least ten (10) school days prior to voting.</p> <p>The Academic Senate shall conduct the election, which shall be held within twenty (20) school days after the proposal has been presented to the electorate.</p> <p><b>This is NOT flexible. Academic Senate is bound by the Constitution.</b></p>

Wed Jan 31	If the final draft of the full proposed amendments is ready, then officers prepare proposed Constitutional amendments for Electorate review.		
Feb 1-2, 5-9, 12-14	Constitution Amendment review dates begin.	School Days: Feb 1 through Feb 14	<b>Forums will take place during these school days.</b>
<b>Question: Based on open forum feedback, will an editing period be required?</b>			
Thur Feb 15	Constitution Amendment balloting begins.		<b>Academic Senate elections best practices have allowed for a minimum of 7 days to cast ballots.</b>
Tues Feb 20	<b>Senator and Officer elections timeline:</b> Nomination period begins for ACC/Unit senators, Faculty Lecture of the Year, At-Large Senator, Adjunct Senator At-Large, and President-Elect	This is the LAST day the nomination period could begin to allow one week for nominations.	
Tues Feb 27	Nomination period ends.	This allows up to two days to organize elections.	
Wed Feb 28	Constitution Amendment balloting ends.		<b>Completion of the Constitutional amendment balloting period ends after February 20. The outcome of the Constitutional amendments will not be available in time to start ACC/unit elections.</b>



Fri Mar 1	<b>Senator and Officer elections timeline:</b> ACC/unit elections begin. Faculty Lecture of the Year, At-Large Senator, Adjunct Senator At-Large, and President Elections begin.	This is the LAST day the elections could begin to allow one week for voting.	
Fri Mar 8	ACC/Unit elections complete. Ratify results at the March 19 meeting.		
Tues Mar 19	Last date to ratify ACC/Unit election results.	This date will allow for Academic Senate time to complete elections and ratification for the Secretary-Treasurer and VP/President-Elect to meet the contractual April 15 deadline. <a href="#">(CBA 18.5.4)</a>	<b>The April 15 date is NOT flexible. Bound by the Contract.</b>
Tues Mar 26	Members of the 24-25 roster may attend Academic Senate meetings for officer nomination/election information.		
Tues Apr 2	Nominations for Secretary-Treasurer and Vice President (if no President-Elect)	Nominees to submit statements for the April 9 packet.	
Tues Apr 9	Elect Secretary-Treasurer and Vice President (if no President-Elect) from among the next year's roster. Ratify President-Elect (or Vice President) and Secretary-Treasurer selections		
Mon Apr 15	Deadline to submit 24-25 Academic Senate officers to Administration.	CBA Article 18.5.4	<b>This is NOT flexible. Bound by the Contract.</b>

### Academic Senate Representation Options Pro and Con List

	<b>Option 1:</b> Maintain Senate model representation (equal representation for each instructional unit).	<b>Option 2:</b> Change to House of Representative model of representation (# of representatives based on # of departments in each ACC)
Pros	<ul style="list-style-type: none"> <li>No Constitutional amendments needed once school is changed to unit.</li> <li>10+2 areas of purview are not department/discipline specific nor dependent upon the numbers of department/disciplines. 10+2 addresses <b>broad matters</b> such as PSR, SLOs, student success, grading policies, governance roles and structures, professional development, institutional planning, budget development, curriculum, degree and certificate requirements, hiring criteria, policies, procedures, equivalencies, and educational program development.</li> <li>Two senators per unit maintains the broad application of the 10+2 perspective when voting.</li> <li>Prevents larger ACCs from having a greater influence than smaller ACCs on Academic Senate outcomes.</li> <li>The current model has worked through several historical restructures, and there is no evidence yet that this model will not work with the new ACC structure [faculty, in the future, always propose a change in representation if/when there are issues].</li> </ul>	<ul style="list-style-type: none"> <li>Allows schools that were combined to be represented similarly prior to structural change from schools to ACCs.</li> <li>Increases the number of Senators, so more representation for full-time faculty in general.</li> </ul>
Cons	<ul style="list-style-type: none"> <li>The ACC alignment involved a decrease in representation for ACCs that essentially merged two Schools (e.g. Health &amp; Wellness (HW) and Art, Communication, &amp; Design (ACD))</li> <li>Some ACCs contain a large number of departments, with only 2 Senators per ACC. The intricate details of all the different departments is unlikely to be represented well if there are only two Senators per ACC. [Academic Senate does not represent departments].</li> </ul>	<ul style="list-style-type: none"> <li>No evidence that the current Senate model isn't working.</li> <li>Increase in senators per ACC size reduces the broad application of the 10+2 in favor of interests of larger ACCs.</li> <li>The extent of required Constitutional amendments has not been determined.</li> <li>Needed Constitutional and organization revisions have not been developed or vetted.</li> <li>May promote special interests from larger ACCs due to an increase in representation.</li> <li>Representation per ACC will be required to change whenever administration restructures academic units/departments (which is outside of Academic Senate purview/control).</li> <li>Changes in department structure may affect representation numbers and may occur in conflict with staggered Senate terms of office.</li> <li>This option requires more full-time faculty to serve on Senate, which may be problematic in some areas given that there are vacancies on the current Senate roster and Senator attendance is already a problem.</li> <li>More Senators means higher quorum number and without quorum, Senate cannot conduct business.</li> <li>Logistically complex to maintain Senate roster, track number of Senators per unit and staggering of terms needs to be worked out for areas with greater than 2 Senators (+ Alternate).</li> <li>Does not take into account some departments contain large numbers of faculty while other departments may only have one or a few full-time faculty members.</li> </ul>

# Online/On-Campus Scheduling Concerns and Ideas for Growth

(From a group of concerned English Faculty)

## 1. Registration Procedures:

- Students do not understand the Portal or programs maps. For example:
  - Many students don't realize “scheduled” sections in the portal aren’t officially added, and then these students are surprised when classes start that they’re not actually enrolled in classes they thought they were taking.
  - Similarly, when the “scheduled” section fills, many students don’t realize there are other open sections of that class.
  - Many don’t realize that it’s possible to take (some) mapped classes in alternate sequence or that there are electives that can be substituted for impacted classes
  - These all lead to late registrations (after courses have been cut/ reformatted), classes being waitlisted, and/or some electives never filling
  - Could be improved by:
    - Pop up surveys/menus that helps students find electives and determine the classes they need.
    - Improved communication with students to help them understand how to use the portal and program maps (vs. counselors building schedules that students are unable to update later)
    - Students should be told about Chino and Fontana classes as alternatives to online sections. (Many in-person students at this point do prefer in-person schedules, but may feel pressure to enroll online if they see no alternatives)
- The “pay in three days or be dropped” bold, red message that appears in the portal may be scaring some students from registering. Could be improved by:
  - Rewording or dropping this warning.
  - Clarifying for students who receive financial disbursements.
- Are we canceling classes too soon? If students are dropped in January, there’s not enough time to re-enroll for spring. Many students don’t realize that if they wait, classes will be canceled. Long lists of open classes don’t communicate urgency. Could be improved by:
  - Waiting until January to cancel any classes that have at least ten students enrolled.
  - Emailing English majors an open course list, including language that helps students understand that electives can be fulfilled from a menu of courses and not just the ones on their ed plans.
  - Improving communication and marketing to ensure students understand catalog rights.

- Surveying current and future students to see what their schedule interest is (including location, modalities, and times of day to help target scheduling efforts)
- At this point, we don't understand the "why" behind online scheduling trends: Do students understand the different modalities/ course lengths when they register? If online schedules are easier to build, is counseling showing preferential treatment to scheduling/ queuing online over in-person courses? Are we losing students to campuses with more robust in-person course offerings? Could be improved by:
  - Pop ups that clarify all the modalities for students during the registration process, including start dates, locations, and online/f2f modality.
  - Surveys/ tutorials to help students realize the demands of the modality and/or speed of course, and to help students identify which course formats are the best fit for their learning/ life realities.
  - Surveying current and future students to see what their schedule interest is (especially students who have taken in-person courses).

## 2. Effective Marketing Strategies to Boost Enrollment

- Chaffey has widely promoted dual-enrollment as a means of re-capturing enrollment, but this has done little to increase enrollment for in-person courses.
- More needs to be done to dispel the belief that Chaffey is an online-only college. Could be improved through:
  - Better advertising on social media platforms
  - Campus and/or community events to help promote Chaffey?
  - More outreach to feeder high schools/ dual enrollment students? Surveys of feeder highschools and/or the community to explore the needs/ desires of future students?
- Current students need timely, periodic reminders or announcements about registration, new FAFSA / CA Dream Act, and other info. Could be improved by:
  - Communicate widely and directly application periods, late enrollments, open classes, late-starts
  - Program-specific marketing (Journalism)
  - Improve communication with students is still an ongoing issue.
- Faculty also need to receive timely reminders and announcements about registration and deadlines. Faculty have not received any reminders about:
  - Registration dates
  - Free parking extension for spring
  - End of semester (except from Angela C)
  - Start of semester (except from Vicky Valle)
  - New FAFSA / CA Dream Act deadlines

- How construction is impacting instruction
- Enrollment goals / scheduling goals

### 3. Sense of Belonging on Campus

- Difficult to envision an increase of in-person enrollments when the campus isn't a welcoming space to be and to hang out between classes. Could be improved by:
  - Better signage and advertising for registration around campus
  - Continued free parking
  - Computers in all LA classrooms and consistent Wi-Fi inside the classrooms
  - Water fountains/ bottle filler stations near LA
  - A more robust selection of food, hangout spaces, and study spaces including Starbucks, more seating around campus, better staffed library.
  - Reduction of construction chaos
  - Sending major or ACC-specific emails that include open courses, in-person offerings and focused calendar of events on campus could help promote campus life and the benefits of being on campus.

### 4. Further Data Needed

- Moving forward, it seems crucial to scheduling for full and part time faculty, to the survival of English programs, and to regenerating campus life that the following questions are explored:
  - What is causing slow enrollment in some fully online English courses offered this spring?
  - What is the Impact of Cal-GETC changes on creative writing courses and specific strategies for scheduling?
  - What is the impact of counseling recommendations and the guided pathways major maps? Do students understand their additional options or the fact that they can swap the order if needed?
  - What are the enrollment preferences for English majors taking literature and creative writing (modality, term length, time of day)?
  - What is the impact of the ed plans that are section specific? How often is this causing students to lose the class/ not register? (Do students realize they have other options?)

## ACADEMIC SENATE MINUTES JANUARY 16, 2023

Nicole DeRose	President	2023-2025	P
Elizabeth “Liz” Encarnacion	Vice President	2023-2024	P
Robin Witt	Secretary/Treasurer	2023-2024	P
Angela Burk – Herrick	Curriculum Chair	2023-2025	P
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Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	P
Ryan Thomas	Chaffey College Student Liaison	2023-2024	P

## **Guests:**

Misty Burruel, Interim Associate Superintendent of Instruction and Institutional Effectiveness

Andrew Long, Dean of Instructional Support

Lissa Napoli, Administrative Assistant, Academic Senate

Jonathan Polidano, Auto Tech, MIT

Janeth Rodriguez, Executive Director, Enrollment Services and Student Support

## **1. P.E. (12:30 P.M.)**

## **2. CALL TO ORDER (12:35 P.M.)**

### **2.1 Land Acknowledgement**

*With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONGVAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.*

### **2.2 Attendee Identification** (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)

## **3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)

## **4. ADOPTION OF AGENDA**

- January 16, 2024
- **Motion for Approval** - Senator Chamberlain moved to adopt the agenda for 1.16.24. Senator Boboye seconded the motion. The motion was approved. 1.16.24, 20Y/0N/0A.

## **5. APPROVAL OF MINUTES**

- January 9, 2024
- **Motion for Approval** - Senator Jernigan moved to approve the 1.9.24 amended minutes. Senator Boboye seconded the motion. The motion was approved. 1.16.24, 19Y/0N/1A.

## **6. CONSENT AGENDA**

### **6.1 Faculty representatives that have been requested to serve on these selection/hiring committees:**

#### **6.1.1 Campus Crime Coordinator**

Steve Lux, Criminal Justice, PCS

#### **6.1.2 AAIL High School Partnerships**

Fabiola Espitia, Counselor, GPS Center

#### **6.1.3 Outreach Specialist**

Athena Corrales, Puente Counselor

- **Motion for Approval** - Senator Boboye moved to approve the 1.16.24 Consent Agenda. Senator Holdiness seconded the motion. The motion was approved. 1.16.24, 20Y/0N/0A.

## 7. REPORT

### 7.1 President

- Academic Issues Group (AIG): The Library resolution was discussed. An update about library staffing will be provided by the Administration at the January 23rd Academic Senate meeting.
- January 16th President's Cabinet Meeting:
  - The 2024-2025 Budget Development Calendar (draft) is attached.
  - Faculty Prioritization List
    - The Executive Team will look at all factors before deciding which positions will go out for recruitment, if any.
    - District Priorities/Externally Funded Positions: Ethnic Studies (positions)
    - Ranked List 1-10
      1. Biology (Chino)
      2. English as a Second Language
      3. Computer Information Systems
      4. Nursing: (VN) Vocational
      5. Aviation Maintenance Technology
      6. Economics
      7. Photo
      8. Mathematics
      9. Interior Design
      10. Computer Information Systems
    - The Faculty Obligation Number (FON) for 2024-2025 are currently at 249.
  - Campus Committees: Sarah Schmidt, Marty Farruel, and Nicole DeRose will work to reorganize/recategorize the list of committees on the [committees webpage](#).
  - Construction/Campus Grounding: Wayfindings change very quickly due to continuous construction work. Wayfinding arrows will be displayed on fencing to help students get to where they need to go. We hear otherwise, let Troy Ament know.
  - Measure P update (see attached):
    - Note that ECHS has moved to AD-151, and food services moved to the Sports Center. Student Health Services will move during spring break to CDC-A.
    - Once fencing goes up, two-thirds of the shade structure will still be available for student use.
    - The Dining Commons area will be open so students can use the area as a study place and/or protection from the weather through the end of March.
  - Policies/Procedure
    - [BP 6620 Naming of Facilities](#) – removal of the limitation to forward names and adds more flexibility in the naming of facilities. The President's Cabinet moved to begin the sunshining process.
    - Results of Previous Sunshining
      - BP & AP 6540 Insurance
      - BP & AP 6700 Civic Center and Other Facilities Use
      - These APs will be updated on the webpage soon. The BPs will go through Governing Board review.



## 7.2 Vice President

- Elections are coming and must be concluded no later than March 21st.

## 7.3 Secretary/Treasurer - no report

## 7.4 Curriculum - no report

## 7.5 Classified Senate Liaison, President, Sarah Schmidt

- Fundraiser for Valentines' Day: candy apples
- Caring Campus: new name tags to faculty and staff as well as new lanyards for apprentices, student workers, and student employees. These items were needed because of the change from schools to ACCs.
- President Schmidt is working on an in-house directory to help with common questions.
- Scholarships for Classified Professionals engaged in continuing education. Deadline to apply is February 4th.

## 7.6 CCSG Liaison, Director of Finance, Ryan Thomas

- Club rush tomorrow (January 17th) in front of the MACC building. Please urge your students to go because clubs can make their academic life more fulfilling.

## 8. GUEST(S)/PRESENTATION(S)\*15 minutes max - None.

## 9. UNFINISHED BUSINESS \*10 minutes max

### 9.1 Action Item: Academic Senate Representation and Constitutional Amendments. See attachment titled, "Academic Senate Representation Item, January 16, 2024"

- More amendments are needed due to inconsistencies in our constitution. See attachment for details.
- Senators discussed Options 1 and 2 for senate representation:
  - If senators choose Option 1 then no further constitutional amendment will be needed.
  - There are many unanswered questions with Option 2 and numerous additional amendments to the constitution will be needed.
  - Twenty years of review of representation shows that the Senate has always followed the organizational chart when schools/units changed or departments/programs were moved around. Senator Estrata compared the representation in Option 1 to the US Senate and Option 2 to the House of Representatives.
  - President DeRose reminded senators that the Academic Senate does not represent specific programs. The [10-2](#) is broad. Do larger ACCs need more representation?
  - Senator DePonte added that while the smaller groups might feel their voices are being lost in Option 1, individual voices can be lost in large groups as well.
  - Senator Gomez shared that faculty struggle with having time to attend in-person, which would lead to an issue with increasing representation. PCS is a large ACC, how will all of the voices be heard?
- **Motion for Approval** - Vice President Encarnacion moved to choose Option 1. Senator Chamberlain seconded the motion. The motion was not approved. 1.16.24, 9Y/11N/2A.
- Curriculum Chair Burk-Herrick mentioned that every time there is a reorganization or a department change, the Senate will have to debate this all over again and rewrite our constitution.

- Senator Holdiness suggested, if we go with Option 2, we could write the constitution to allow for those kinds of changes.
- **Motion for Approval** - Senator Estrada moved to present only Option 2 for a vote to the electorate. Senator Henry seconded the motion. The motion was not approved. 1.16.24, 2Y/20N/0A.
- Senator Chamberlain said we should let the electorate vote on both options.
- Senator Nazar asked if there will be pros and cons for each option given to the electorate. President DeRose said we can use the feedback list and hold an open forum.
- **Motion for Approval** - Senator Chamberlain moved to allow the electorate to choose between two options. Senator Boboye seconded the motion. The motion was approved. 1.16.24, 20Y/1N/1A.

## 10. NEW BUSINESS \*10 minutes max per item

**10.1 Discussion Item/Second Read:** Proposed Academic Senate Resolution - Action Plan for Increasing Library Staffing in Accordance with Title 5. See attached title "Academic Senate Resolution for Increasing Library Staffing in Accordance with Title 5."

- **Motion for Approval** - Senator Chamberlain moved to discuss and provide feedback on the Proposed Academic Senate Resolution - Action Plan for Increasing Library Staffing in Accordance with Title 5 by Senator Chamberlain. Seconded by Overduin. The motion was approved. 1.16.24, 0Y/0N/0A.
- Senator Holdiness would like to see more Success Center instructional support in the library work group since the Library and Success Center on the Rancho campus will be sharing the same space.

**11. FLOOR ITEMS \*10 minutes max** (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

## 12. ANNOUNCEMENTS

**12.1 Chaffey College Academic Senate**

**12.2 Academic Senate for California Community Colleges (ASCCC) Information**

**12.2.1** Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](http://asccc.org)

## 13. ADJOURNMENT (1:50 P.M.)

**The Next Academic Senate is Scheduled for Tuesday, January 23, 2024**

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**Lissa A. Napoli, Recording Secretary**

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**Robin Witt, Treasurer / Secretary**