

ACADEMIC SENATE MINUTES

April 26, 2022

Neil Watkins	President	2021-2023	P
Sarah Chamberlain	Vice President	2021-2022	P
Elizabeth "Liz" Encarnacion	Secretary/Treasurer	2021-2022	P
Angela Burk – Herrick	Curriculum Chair	2021-2023	P
Tracy Kocher	Business & Applied Technology	2020-2022	A
Bruce Osburn	Business & Applied Technology	2021-2023	P
Daniel Bentum	Chino/Fontana	2020-2022	A
Tara Johnson	Chino/Fontana	2021-2023	P
Lisa Doget	Health Sciences	2020-2022	P
Jayne Clark-Frize	Health Sciences	2021-2023	A
Christina Holdiness	Instructional Support	2020-2022	P
Vacant	Instructional Support	2021-2023	
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022	P
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023	P
Elizabeth "Liz" Encarnacion	Language Arts	2020-2022	P
Steve Shelton	Language Arts	2021-2023	P
Mark Gutierrez	Mathematics & Science	2020-2022	P
Elizabeth Cannis	Mathematics & Science	2021-2023	P
Dan Kern	Social & Behavioral Sciences	2020-2022	P
Pak Tang	Social & Behavioral Sciences	2021-2023	P
Jackie Boboye	Student Services	2020-2022	P
Michelle Martinez	Student Services	2021-2023	P
Erik Jacobson	Visual & Performing Arts	2021-2022	P
Vacant	Visual & Performing Arts	2021-2023	
Robin Witt	Senator-At-Large	2019-2022	P
Tamari Jenkins	Senator-At-Large	2020-2023	P
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Patty Peoples	Adjunct Senator-At-Large	2020-2022	A
Shelly Jackson	Adjunct Senator-At-Large	2021-2023	P
Alternates			
William O'Neil	Business & Applied Technology	2021-2023	P
Manar Hijaz	Chino/Fontana	2021-2023	P
Jordan Hung	Health Sciences	2021-2023	A
Shelley Marcus	Instructional Support	2021-2023	P
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2021-2023	P
Leona Fisher	Language Arts	2020-2022	P
Diana Cosand	Mathematics & Science	2021-2023	A
Sergio Gomez	Social & Behavioral Sciences	2020-2022	A
Myra Andrade	Student Services	2021-2023	A
Leta Ming	Visual & Performing Arts	2021-2023	P
Vanessa Nunez Valdovinos	Adjunct Alternate Senator	2021-2023	P
Nicole DeRose	Immediate Past President		P
Hope Ell	Classified Senate Liaison	2021-2023	A

Guests:

Angela Cardinale, Coordinator, Distance Education

Sandra Collins, Biology, M&S

Eric Houck, Executive Director, Information Technology

Tina Kuo, Biology, M&S

Lissa Napoli, Administrative Assistant, Academic Senate

Jonathan Polidano, Automotive Technology, BAT

Alisha Rosas, Associate Superintendent, Student Services and Strategic Communications

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Remote Attendee Identification**3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)****4. APPROVAL OF AGENDA**

- April 26, 2022
- **Motion for Approval** - Senator Boboye moved to approve the 4.12.22 agenda. Curriculum Chair Burk-Herrick seconded the motion. The motion was approved. 4.26.22, 24Y/0N/0A.

5. APPROVAL OF MINUTES

- April 12, 2022
- **Motion for Approval** - Senator Jenkins moved to approve the 4.5.22 minutes. Senator Boboye seconded the motion. The motion was approved. 4.12.22, 25Y/0N/0A.

6. CONSENT AGENDA

6.1 Faculty representatives that have been requested to serve on these selection/hiring committees: For a complete list of committee members, please view the attached document entitled, *Purposed Selection/Hiring and Campus Committees*.

1. Dean, Math & Science

Maryline Chemama, (F), Chemistry, M&S
Mark Padilla (F), Physics, M&S
Erik Kolb (F), Biology, M&S
Morgan Rea (F), Math, M&S

2. Dean, Health Science

Shelley Eckvahl (F), Vocational Nursing, HS
Marlene Soto (F), Radiologic Technology, HS
Candice Piper (F), VN, HS
Lisa Doget (F), ADN, HS

3. Dean, Inst. Support

Selene Pineda (F), Library
Mary Jane Ross (F), Instructional Specialist, Fontana/MIT Success Center
Rose Ann Osmanian (F), Instructional Specialist, Language Success Center
Cindy Walker (F), Faculty Success Center

4. Director, Student Equity & Engagement

Melissa Sakoonphong (F), Counseling, Student Services
Tara Johnson (F), Fashion, HFIC

5. Faculty, Criminal Justice

Ana Rosales (F), Business & Applied Tech, BAT
Abel Chen (F) Business & Applied Tech, BAT
Charles Williams (F), English, LA
Cherlou Opulencia (F), Counseling, Student Services

6. Classified, Program Assistant, Counseling

Charles Prattella (F), Counseling, Student Services

7. Classified, Buyer, Purchasing

Nicole DeRose, Biology, M&S

8. **Classified, Senior Accounting Technician**

Karin Nelson (F), BAT

9. **Classified, Help Desk Coordinator**

Brent McLaren (F), Counseling, Student Services

10. **Executive Assistant I, Business/Economic Services (Confidential)**

Sheila Malone (F), Theatre, VPA

11. **Classified, Financial Aid Coordinator**

Michelle Martinez (F), Counseling, Student Services

12. **Classified, IAIV, Culinary Arts**

Mark Forde (F), Culinary Arts, HFIC

Chingping “Grace” Wong (F), Culinary Arts, HFIC

13. **Classified, Undocumented/LGBTQ+ Liaison**

Neil Watkins (F), President, Academic Senate

Liz Encarnacion (F), Communication Studies, LA

14. **Classified, .475 Bookstore Accounting Assistant**

Tara Johnson (F), Fashion, HFIC

- **Motion for Approval** - Senator Johnson moved to approve all of the hiring committees on the Consent Agenda and send back item 1 Dean of Math and Science to add one additional faculty. Senator Osburn seconded the motion. The motion was approved. 4.26.22, 24Y/0N/0A
- **Discussion:** Senator Chamberlain requested that there be an additional faculty added to the Dean for Math and Science that has a wider breadth of historical knowledge and understanding of the School of Math and Science. Senator Jacobson seconded these comments.
 - Senator Osburn encouraged monitoring random rationale when recommending or returning hiring committees. Senator Osburn encouraged reviewing the requirements regarding hiring committees when making comments on these matters.
 - Senator Jenkins emphasized that 10 years in another industry would showcase seniority and therefore further status would not be seen as an issue.
 - Guest Sandra Collins emphasized that the Coordinators of the largest area under this position were not consulted before creating this hiring committee. Collins emphasized the need for a Dean position that understands Math and Science and having higher representation of those disciplines on the committee would be important.

- Senator Johnson echoed Senator Osburn’s sentiments regarding requirements and standards of practice being created.
- Senator Hijaz stated that they agreed that adding more members to a hiring committee is a great idea. Immediate Past President clarified the understanding that Dean hiring committees can have a maximum of 10 committee members.
- Senator Encarnacion emphasized that diverse representation on hiring committees is important and that if one individual is being asked to serve on upwards of six hiring committees in one semester that there is an issue that needs to be addressed.
 - Senator Hijaz stated that the hiring committee currently would benefit from Rose Ann Osmanian specifically for the Dean of Instructional Support.
 - Senator Encarnacion emphasized that Rose Ann Osmanian is not necessarily the concern as a person, however the Academic Senate is being made aware of this problem this semester and while we cannot address past hiring committees, the Academic Senate should move forward with guidelines and expectations regarding the maximum number of hiring committees a single individual should serve on for a given semester in order to help maintain diverse and equitable practices on both the instructional and committee building side.
- Senator Doget emphasized that a “one size fits all” model would not fit all departments that range in sizes in regards to guidelines and expectations.
- Senator Johnson stated that there are certain people who are always asked to serve on committees while others are not - simply because they know that some people will respond to or say “yes” to those requests. Creating a way for there to be a larger breadth of faculty being asked would be important. Senator M. Martinez echoed these sentiments.

7. REPORTS

7.1 President

- Thank you and Congratulations to Michelle Dowd on the Faculty Lecturer Of The Year!
- Thank you to all who volunteered to help set up the event for Faculty Lecturer Of The Year!
- Thank you to Lissa for setting up and orchestrating that work for Faculty Lecturer Of The Year!
- Tomorrow is Administrative Professionals Day - Consider sharing Admin Professionals on campus support and “thank you’s”

7.2 Vice President

- Anser Advisory is creating a sustainability roadmap for Chaffey College - this will be shared at a Governing Board meeting in the near future.
- Elections update:
 - Senator-At-Large (by acclamation): Norma Leon
 - KNA Regular term completion for 2021-2022 (by acclamation): Annette Henry
 - SBS Alternate 22-24 Term: Sergio Gomez and Hannah Lucas
 - Still Vacant (no current nominations): Student Services Alternate (22-24); VPA 21-23 & 22-24 terms

7.3 Secretary/Treasurer

- Interesting and exciting resolutions being passed through ASCCC regarding Zero-Textbook Cost and Open Education Resource materials at the state, district, and college level
 - <https://asccc-oeri.org/asccc-resolutions/>

7.4 Curriculum

- There will be a Curriculum Meeting next week although it was not added to the last agenda distributed.

7.5 Classified Senate Liaison, Hope Ell

- Not Present

7.6 Committee Reports

- No Report

8. GUEST(S)/PRESENTATION(S) - None.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1 Discussion Item: Inclusion of the School of Hospitality, Fashion, Interior & Culinary Arts (HFIC)

- Mark Forde was elected for the Senate Representative for BAT but is an instructor within HFIC
- Senator Osburn asked if there are Standing Rules in addition to the By Laws because Standing Rules are easier to change. President Watkins explained that the By Laws are easier to change than the Constitution within the Academic Senate.
- Senator Marcus requested that separating the representatives from Chino and Fontana should be added to this discussion.

10.2 Action Item: DE and DPS - Strategic Accessibility Plan for Faculty (attachments from Angela)

- **Discussion:** Senator Osburn stated concerns regarding teaching modality and contract requirements need to be considered regarding the 40 FTEF maximum for distance education courses. Senator Osburn also stated that timelines should not be included because of the huge load this would take for adjunct faculty. Guest Angela Cardinale stated that this is already legally required and this strategic plan would help to facilitate faculty meet this requirement. Guest Angela Cardinale stated that this strategic plan is for instructors to agree that these requirements exist and that no one would be checking on them but there is no current system for instructors acknowledging the current requirements.
- Senator Chamberlain asked if accommodations for students with disabilities was the College's responsibility or the individual instructors. Guest Cardinale clarified that any material provided by the instructor needs to meet basic accessibility standards. Senator Chamberlain emphasized that there are instances where individual faculty members cannot create changes necessary that would need to be changed on the district or institution level. Guest Cardinale echoed those concerns and that the state level is also addressing these concerns under "hard to convert" courses.

- Immediate Past President Nicole DeRose suggested that this be a first draft document and for changes to be made based on the discussion today and to come back with an update in the fall.

11. ANNOUNCEMENTS

11.1 Academic Senate for California Community Colleges (ASCCC) Information

11.1.1 [2022 Faculty Leadership Institute - Hybrid Event](#) The Citizen Hotel, Sacramento and Pathable Virtual Event Platform *subject to change, Thursday, June 16 through Saturday, June 18. REGISTRATION DEADLINE: Wednesday, June 8, 2022, before 5:00 PM. In order to make the event as accessible as possible for all attendees, regardless of the way they choose to attend, ASCCC opted to make one flat fee of \$650 for the registration, based on the costs identified to put the event together. Please click on the link to register and for more information.

11.1.2 [CTE Coffee Hour](#) - Double Duty Gateway Courses, Wednesday, host Stephanie Clark, April 27, 2022, 9:00 am to 10:00 am. At these gatherings, faculty will meet virtually to share ideas and successes, discuss issues and/or concerns. This professional learning gathering will be a conversation of discipline experts to help CTE faculty better serve CTE students. Join us!

[Register for Double Duty Gateway Courses](#)

11.1.3 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. FLOOR ITEMS (Reserved to raise concerns within the Academic Senate scope. Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

13. ADJOURNMENT (1:55 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, May 3, 2022.

Lissa A. Napoli, Recording Secretary

Elizabeth “Liz” Encarnacion, Secre

Proposed Selection / Hiring and Campus Committees
Addendum
April 26, 2022

*Classified and Management representation could change based on group
Discussion that also focuses on equity-minded practices.*

6.2 The representatives below have been requested to serve on these selection / hiring committees:

1. Dean, Math & Science

Maryline Chemama, (F), Chemistry, M&S
Mark Padilla (F), Physics, M&S
Erik Kolb (F), Biology, M&S
Morgan Rea (F), Math, M&S

2. Dean, Health Science

Shelley Eckvahl (F), Vocational Nursing, HS
Marlene Soto (F), Radiologic Technology, HS
Candice Piper (F), VN, HS
Lisa Doget (F), AND, HS

3. Dean, Inst. Support

Selene Pineda (F), Library
Mary Jane Ross (F), Instructional Specialist, Fontana/MIT Success Center
Rose Ann Osmanian (F), Instructional Specialist, Language Success Center
Cindy Walker (F), Faculty Success Center

4. Director, Student Equity & Engagement

Susan Hardie (M), Executive Director, Human Resources
Misty Burrue (M), Dean, Visual & Performing Arts
Janeth Rodriguez (M), Executive Director, Enrollment Services and Student Support
Tomeika Carter (M), Director, Diversity, Equity and Inclusion
Melissa Sakoonphong (F), Counseling, Student Services
Tara Johnson (F), Fashion, HFIC
Louis Gutierrez (C), Educational Services Generalist, A&R

5. Faculty, Criminal Justice

Ana Rosales (F), Business & Applied Tech, BAT
Abel Chen (F) Business & Applied Tech, BAT
Charles Williams (F), English, LA
Cherlou Opulencia (F), Counseling, Student Services
Shireen Awad (C), Curriculum Specialist, Curriculum
Misty Burrue (M), Dean, Visual & Performing Arts

6. Classified, Program Assistant, Counseling

Janice Sewell (M), Coordinator, HS DE and Work-based Learning
Holly Rangel (C), Program Asst., Counseling
Margaret Gonzalez (C), Counseling, Student Services
Jackie Romero (C), Grant Generalist, IE&IP
Charles Prattella (F), Counseling, Student Services

7. Classified, Buyer, Purchasing

Myriam Arellano (M), Accounting Services
Tiffany Starkweather (C), Purchasing Services
Eva Ramirez (Confidential), Administrative Services & Emergency Ops
Nicole DeRose, Biology, M&S

8. Classified, Senior Accounting Technician

Myriam Arellano (M), Accounting Services
Tina Altis (C), Senior Accounting Tech, Budgeting & Fiscal Services
Jackie Romero (C), Grant Generalist, IE&IP
Karin Nelson (F), BAT

9. Classified, Help Desk Coordinator

Karen Lin, (C), System Specialist, Administrative Systems
Eva Ramirez (C), Administrative Services & Emergency Ops
Brent McLaren (F), Counseling, Student Services
Albert Rodriguez (M), Special Populations & Equity Programs

10. Executive Assistant I, Business/Economic Services (Confidential)

Teresa Hull (M), Dean, HFIC
Tomeika Carter (M), Director, Diversity, Equity and Inclusion
Susan Hardie (M), Executive Director, Human Resources
Tara Paul, (Confidential),
Carlos Lequerica (C), Financial Aid, Student Services
Sheila Malone (F), Theatre, VPA

11. Classified, Financial Aid Coordinator

Albert Rodriguez (M), Special Populations & Equity Programs
Silvia Castro (Classified) (inside)
Therese Coming (Classified) (inside)
Lissa Napoli (C), AAI, Academic Senate
Michelle Martinez (F), Counseling, Student Services

12. Classified, IAIV, Culinary Arts

Yolanda Friday (M), Dean, BAT & ED
Mark Forde (F), Culinary Arts, HFIC

Chingping “Grace” Wong (Faculty)
Holly Pennington (Classified)
Corinthia Crawford (Classified Outside)

13. Classified, Undocumented/LGBTZ+ Liaison

Rebecca Trawick (Mgr)
Neil Watkins (F), President, Academic Senate
Liz Encarnacion (F), Communication Studies, LA
Kelly Kindred (C), IAIV, Fontana Success Center
Rachel Galindo (C), Marketing Support Specialist, Equity, Outreach Communications

14. Classified, .475 Bookstore Accounting Assistant

Dawn Hatfield (M), Campus Store Admin
Janet Ferrari (C), Campus Store
Sonia Juarez (C) Student Life Coordinator
Tara Johnson (F), Fashion, HFIC

Chaffey College

Use this checklist as a guide for accessibility while you are designing your course.

✓	Navigation and Organization
<input type="checkbox"/>	Navigational links and labels are clear and consistent.
<input type="checkbox"/>	Module content has a logical order and organization.
<input type="checkbox"/>	Content created in the Rich Content Editor is structured with headings using the Paragraph dropdown toolbar.
<input type="checkbox"/>	Headings are descriptive and used in proper order.

✓	Text and Links
<input type="checkbox"/>	Written content is created with the Rich Content Editor in Canvas (unless in an accessible file download).
<input type="checkbox"/>	Link text is descriptive, consistent, and clearly distinguishable from other text.
<input type="checkbox"/>	All links are tested and valid.
<input type="checkbox"/>	Colors on text and background are high contrast.
<input type="checkbox"/>	Equations, formulas, and scientific notation were created using the Rich Content Editor and/or are available in another accessible format.
<input type="checkbox"/>	Lists contain related, ordered content and are formatted with bullet points or numbers using the Rich Content Editor.

✓	Tables
<input type="checkbox"/>	Tables are inserted using the Rich Content Editor tool.
<input type="checkbox"/>	Tables clearly show relationships between items.
<input type="checkbox"/>	Headings in tables appear in a single row.

✓	Images
<input type="checkbox"/>	Color on images is high contrast when possible.
<input type="checkbox"/>	<p>Images, including pictures, graphs, diagrams, and charts, have alt-text that includes a complete image description.</p> <ul style="list-style-type: none"> ❖ The "Decorative Text" checkbox can be checked for decorative images (the alt-text field can be left blank.)
<input type="checkbox"/>	The alt-text for images with text contains the equivalent text.

✓	Video
<input type="checkbox"/>	Videos have captions.
<input type="checkbox"/>	Captions have been reviewed for accuracy.
<input type="checkbox"/>	Visual-only content in videos has accompanying audio descriptions.

✓	Audio
<input type="checkbox"/>	Audio files (podcasts, recordings, etc.) have transcripts.

<input type="checkbox"/>	Transcripts have been reviewed for accuracy.
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<input checked="" type="checkbox"/>	Files
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<input type="checkbox"/>	PDFs are converted to OCR and all PDF text is selectable/machine readable.
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<input type="checkbox"/>	Microsoft Office documents (Word, PowerPoint, etc.) are created using the most recent version of the program and checked for accessibility.
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<input type="checkbox"/>	Excel documents contain no empty cells and are used strictly for organizing data (no images or long blocks of text.)
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<input checked="" type="checkbox"/>	Assessments
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<input type="checkbox"/>	Extend time on Quizzes using the "Moderate this Quiz" tool to accommodate students as needed. How to Extend Testing Time to accommodate student request
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<input checked="" type="checkbox"/>	Other
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<input type="checkbox"/>	Prior to utilizing third-party tools, I have ensured assignments and activities have been made accessible and/or I have an alternative plan if the content is not accessible.
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<input checked="" type="checkbox"/>	Quality Assurance
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<input type="checkbox"/>	I ran the Accessibility Checker for all Rich Content Editor content in my course.
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<input type="checkbox"/>	I ran the PopeTech tool in my course.
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<input type="checkbox"/>	I ran the accessibility checker for document files (Word, PowerPoint, etc.) in the corresponding program.
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<input type="checkbox"/>	I acknowledge that online course accessibility is an evolving process, and I will
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continue incorporating accessible features into my course content as requirements and/or technology tools change.

Chaffey College

Online Education Accessibility Plan DRAFT

Purpose of Plan

To ensure equity and access and by law, all online course materials must be in accessibility compliance. Chaffey College's goal is to be 100% compliant by INSERT SEMESTER.

As part of Chaffey College's commitment to meeting its obligations under the Americans with Disabilities Act (42 U.S.C. § 12100 et seq.) and section 508 of the Rehabilitation Act of 1973 as amended (29 U.S.C. § 749d) for distance education, an annual accessibility plan has been developed outlining the college's strategy to prevent and remove barriers for all students with disabilities. This strategy includes ensuring all online student services and learning environments are accessible to students.

The accessibility plan will be annually reviewed and updated by the Online Education Committee with consultation from the DPS director and the 508 Committee.

Definition of Disability

According to the Americans with Disabilities Act Amendments Act (ADAAA) of 2009, a person with a disability is defined as a person who has "a physical or mental impairment that substantially limits one or more major life activities. This includes people who have a record of such an impairment, even if they do not currently have a disability. It also includes individuals who do not have a disability but are regarded as having a disability."

Accessibility Policy

Chaffey College expects its employees to comply with the Americans with Disabilities Act (42 U.S.C. § 12100 et seq.) and section 508 of the Rehabilitation Act of 1973 as amended (29 U.S.C. § 749d), which protects persons with disabilities in the State of California. In the areas of instructional services, C requires its colleges "to provide appropriate aids and instructional services to disabled students in order to provide an equal opportunity to participate in the services, programs, or activities conducted by the Colleges."

Chaffey College's AP 3725 states the following:

"The District is committed to ensuring equal access to instructional materials and ICT [Information and Communication Technology] for all, and particularly for individuals with disabilities in a timely manner...Ensuring equal access to equally effective instructional materials and ICT is the responsibility of all District administrators, faculty, and staff."

"Instructional Materials: Includes electronic instructional materials, such as syllabi, textbooks, presentations, and handouts, delivered within CCC's learning management system, via email or via another electronic means for face-to-face classes as well as and e-learning courses. It also includes electronic instructional activities such as instructional videos, online collaborative writing, Web conferencing, blogging, and any other instructional materials as technology evolves."

Title 5 Regulations on Distance Education

Under Title 5 Regulation on Distance Education (T§ 55206), distance education course sections meet the requirements of the Americans with Disabilities Act (42 U.S.C. § 12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. § 749d).

Chaffey College Academic Senate Resolution

The Academic Senate-approved Resolution states: “the Chaffey College Academic Senate affirms a commitment to culturally responsive teaching, equity, accessibility, and open educational resources, if applicable, in the design of online courses.”

Accessibility Action Plan

Outcome	Action	Responsible Party	Deadline
College Canvas scripts are accessible.	Offer updated accessible HTML and CSS training to Canvas administrators.	Online education	By Spring 2022, ongoing
Ensure adequate VPAT reviews for licenses acquired by DE Department	Annual review	Online education	By Spring 2022, ongoing
All faculty are provided access to training in accessibility basics in Canvas and accessibility software programs.	Offer live and on-demand FLEX self-paced accessibility training to faculty for FLEX credit (e.g. PopeTech, UDOIT, WAVE, PowerPoint, Word, PDFs, Google docs, and Canvas etc.)	Individual faculty, Online Education, FSC, CCC Tech Center, DPS	Access and FLEX credit will be developed by INSERT DATE (work w/ DPS and FSC)
All faculty are provided a general overview of services and assistive technology tools available for students requiring accommodation in the Chaffey College DPS Center.	Provide faculty informational opportunities such as lunch and learns, video, website, or newsletter passages to inform them of the services and accommodation tools for students available in the DPS Center.	DPS	By INSERT SEMESTER
All faculty 1) acknowledge the need for application of basic accessibility principles to their courses, 2) agree to review and apply the Course Accessibility Checklist for basic course materials (still in draft form),	<p>Option 1: Faculty member completes self-evaluation checklist and signs acknowledgment</p> <p>Option 2: Faculty member attends POCR Academy</p> <p>Option 3: Faculty member aligns course through</p>	Individual faculty, Chaffey College POCR team, CVC POCR team, Online Education, DPS	<ul style="list-style-type: none"> • 50% of faculty complete option 1, 2, or 3 by INSERT SEMESTER • 100% of faculty complete option 1, 2, or 3 by INSERT SEMESTER

and 3) can identify resources/support to work towards ensuring accessibility of more complex materials in “hard to convert” courses.	POCR process		
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Next steps:

1. DE Committee agrees on content and resources COMPLETE
2. Meet with Jacob for feedback/revision COMPLETE
3. Senate visit for feedback/revision IN PROGRESS
4. CCFA visit for feedback/revision
5. Strategize to move forward with Admin

Senators		Present	Approval of Agenda 4.26.22	Approval of 4.12.22 Minutes	Approval of 4.26.22 Consent Agenda, and send back M&S dean for consideration	Approval of Strategic Accessibility Plan for Faculty			
<i>Alternate Senators Italicized</i>									
Representation	Name								
President	Neil Watkins	Y							
Vice President/President Elect	Sarah Chamberlain	Y	Y	Y	Y				
Secretary/Treasurer	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y				
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y				
Business & Applied Technology	Tracy Kocher								
Business & Applied Technology	Bruce Osburn	Y	Y	Y	Y				
<i>*Business & Applied Technology Alternate</i>	<i>William "Bill" O'Neil</i>	Y	Y	Y	Y				
Chino/Fontana	Daniel Bentum								
Chino/Fontana	Tara Johnson	Y	Y	Y	Y				
<i>*Chino/Fontana Alternate</i>	<i>Manar Hijaz</i>	Y	Y	Y	Y				
Health Sciences	Lisa Doget	Y	Y	Y	Y				
Health Sciences	Jayne Clark-Frize								
<i>*Health Sciences Alternate</i>	<i>Jordan Hung</i>								
Instructional Support	Christina Holdiness	Y	Y	Y	Y				
Instructional Support	Vacant								
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y	Y	Y	Y				
Kinesiology, Nutrition, & Athletics	Jeff Harlow	Y	Y	Y	Y				
Kinesiology, Nutrition, & Athletics	Elaine Martinez	Y	Y	Y	Y				
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Candice Hines-Tinsley</i>	Y							
Language Arts	Elizabeth "Liz" Encarnacion								
Language Arts	Steve Shelton	Y	Y	Y	Y				
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>	Y							
Mathematics & Science	Mark Gutierrez	Y	Y	Y	Y				
Mathematics & Science	Elizabeth Cannis	Y	Y	Y	Y				
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>	Y							
Social & Behavioral Sciences	Dan Kern	Y	Y	Y	Y				
Social & Behavioral Sciences	Pak Tang	Y	Y	Y	Y				
<i>*Social & Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>								
Student Services	Jackie Boboye	Y	Y	Y	Y				
Student Services	Michelle Martinez	Y	Y	Y	Y				
<i>* Student Services Alternate</i>	<i>Myra Andrade</i>								
Visual and Performing Arts	Erik Jacobson	Y		Y	Y				
Visual and Performing Arts	Vacant								
<i>*Visual and Performing Arts Alternate</i>	<i>Leta Ming</i>	Y	Y	Y	Y				
Senator-At-Large	Robin Witt	Y	Y	Y	Y				
Senator-At-Large	Tamari Jenkins	Y	Y	Y	Y				
Senator-At-Large	Sarah Chamberlain								
Adjunct Senator-at-Large	Patty Peoples								
Adjunct Senator-at-Large	Shelly R. Jackson	Y	Y	Y	Y				
<i>*Adjunct Alternate Senator</i>	<i>Vanessa Nunez</i>	Y	Y	Y	-				
Immediate Past President	Nicole DeRose	Y							
Classified Senate Liaison	Hope Eil								
RED indicates reported absence		PURPLE indicates reported tardy/leave early							
Total Yes Votes		29	24	25	24	0	0	0	0
Total No Votes		0	0	0	0	0	0	0	0
Total Abstentions		0	0	0	0	0	0	0	0
- = Not available during meeting to vote									
34 members total - up to 25 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.25.20 meeting.									
President ONLY votes to break a tie.									
A quorum shall consist of two-thirds of the voting members of the Academic Senate									
17 members are needed for QUORUM									
Present at this meeting = members, visitors									
4.26.22 Academic Senate Meeting									