

**ACADEMIC SENATE MINUTES
 JANUARY 25, 2022**

Neil Watkins	President	2021-2023	P
Sarah Chamberlain	Vice President	2021-2022	P
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2021-2022	P
Angela Burk – Herrick	Curriculum Chair	2021-2023	P
Tracy Kocher	Business & Applied Technology	2020-2022	P
Bruce Osburn	Business & Applied Technology	2021-2023	P
Daniel Bentum	Chino/Fontana	2020-2022	P
Tara Johnson	Chino/Fontana	2021-2023	P
Lisa Doget	Health Sciences	2020-2022	A
Jayne Clark-Frize	Health Sciences	2021-2023	P
Christina Holdiness	Instructional Support	2020-2022	P
Mary Jane Ross	Instructional Support	2021-2023	P
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022	P
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023	P
Elizabeth “Liz” Encarnacion	Language Arts	2020-2022	P
Steve Shelton	Language Arts	2021-2023	P
Mark Gutierrez	Mathematics & Science	2020-2022	P
Elizabeth Cannis	Mathematics & Science	2021-2023	P
Dan Kern	Social & Behavioral Sciences	2020-2022	A
Pak Tang	Social & Behavioral Sciences	2021-2023	P
Jackie Boboye	Student Services	2020-2022	P
Michelle Martinez	Student Services	2021-2023	A
Erik Jacobson	Visual & Performing Arts	2021-2022	P
Vacant	Visual & Performing Arts	2021-2023	
Robin Witt	Senator-At-Large	2019-2022	P
Tamari Jenkins	Senator-At-Large	2020-2023	P
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Patty Peoples	Adjunct Senator-At-Large	2020-2022	P
Vacant	Adjunct Senator-At-Large	2021-2023	
Alternates			
William O’Neil	Business & Applied Technology	2021-2023	A
Manar Hijaz	Chino/Fontana	2021-2023	P
Jordan Hung	Health Sciences	2021-2023	A
Shelley Marcus	Instructional Support	2021-2023	P
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2021-2023	P
Leona Fisher	Language Arts	2020-2022	P
Diana Cosand	Mathematics & Science	2021-2023	A
Sergio Gomez	Social & Behavioral Sciences	2020-2022	A
Myra Andrade	Student Services	2021-2023	A
Leta Ming	Visual & Performing Arts	2021-2023	P
Vacant	Adjunct Alternate Senator	2021-2023	
Hope Ell	Classified Senate Liaison	2021-2023	A

Guests:

Maryline Chemama, Chemistry, M&S

Nicole DeRose, (IPP) Faculty Senate, Accreditation Faculty Tri-Chair, Biology, M&S

Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness

Eric Houck, Executive Director, Information Technology

Tina Kuo, (Adjunct) Biology, M&S

Lissa Napoli, Administrative Assistant, Academic Senate

Johnny Polidano, Automotive Technology, BAT

Alisha Rosas, Associate Superintendent, Student Services and Strategic Communications

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:34 P.M.)****2.1 Remote Attendee Identification****3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)****4. APPROVAL OF AGENDA**

- January 25, 2022
- **Motion for Approval** - Senator Boboye moved to approve the 1.25.22 agenda. Senator Peoples seconded the motion. The motion was approved. 1.25.22, 19Y/0N/0A.

5. APPROVAL OF MINUTES

- January 18, 2022
- **Motion for Approval** - Senator Gutierrez moved to approve the 1.18.22 minutes with amendments. Senator Jacobson seconded the motion. The motion was approved. 1.25.22, 18Y/0N/1A.

6. CONSENT AGENDA

6.2 Faculty representatives that have been requested to serve on these selection/hiring committees: For a complete list of committee members, please view the attached addendum entitled, *Proposed Selection/Hiring and Campus Committees*.

**Academic Senate requested a revision/addition to this selection committee on 1.11.22*

***Academic Senate requested a revision/addition to this selection committee on 1.18.22*

1. Faculty, Biology*

Sandra Collins, Faculty, Biology, M&S

Nicole De Rose, Faculty, Biology, M&S

Diana Cosand, Faculty, Biology, M&S

Louisa Villeneuve, Faculty, Biology, M&S

Erik Kolb, Faculty, Biology, M&S
Christina Holdiness, Instructional Specialist, MSC

2. Faculty, Counselor**

Kristen Burleson, Counselor, Counseling/Career Center, C&M
Fabiola Espitia, Counselor, Counseling/GPS, C&M
Cherlou Opulencia, Counselor, Counseling, C&M
Kim George, (outside) Faculty, English, LA

3. Counselor, Disability Programs and Services**

Patricia Powell, Counselor, DPS, Counseling, C&M
Alexandra Ortega, Counselor, Counseling, C&M
Celeste Mor, Counselor, Counseling, C&M
Melissa Utsler, (outside) Faculty, English, LA
Mary Jane Ross, Instructional Specialist, Fontana/MIT Success Center

4. Faculty, Reference Librarian**

Terezita Overduin, Faculty, Librarian, Library
Selene Pineda, Faculty, Librarian, Library
Annette Henry, Faculty, Kinesiology, KNA
Donald Essex, (outside) Counselor, Counseling, C&M

5. Faculty, Ethnic Studies (2 positions)**

Angela Sadowski, Faculty, Psychology, SBS
Paula Snyder, Faculty, Sociology, SBS
Allison Tripp, Faculty, Anthropology
Dan Kern, Faculty, Philosophy, SBS
Alif Wardak, (outside) Faculty, Math, M&S
Sharon Alton, Faculty, English, LA

6. Classified, Chief of Police/Director of Public Safety****

Anna Rosales, Faculty, Criminal Justice, BAT
Hannah Lucas, Faculty, Psychology, SBS
Steve Lux, Faculty, Criminal Justice, BAT

- **Discussion** - Senator Chamberlain wanted to state for the record that although Senator Holdiness was an asset to the hiring committee for Biology (item 1), Senator Chamberlain would have liked to see more gender diversity on that committee.
- **Motion for Approval** - Senator Boboye moved to approve the 1.25.22 Consent Agenda (faculty selection/hiring and campus committees) and for the senate to consider including David Rentz as a replacement for Donald Essex on the Criminal Justice selection committee that was approved last week. Senator Osburn seconded the motion. The motion was approved. 1.25.22, 18Y/0N/3A.

7. REPORTS

7.1 President

- All single-use stalls will be converted to all-gender bathrooms on all three campuses. Senator Chamberlain shared that this information was also stated at the CCFA Union meeting on Monday, Jan. 24 and there was positive support.
- Please make sure you submit your census reports on time.
- President Watkins ceded his time to Senator Johnson to have the floor.
 - Senator Johnson spoke of the great impact the late Dr. Donna Colondres had on the Chaffey Community and across the state through the Umoja community. Chaffey College Umoja will be sharing the legacy of Dr. Colondres through a memorial during the Black History Month kick-off events and through a scholarship in their honor.

7.2 Vice President

- Voting information will be forthcoming. Student traveling for athletic events and field trips will be a topic of discussion in a future meeting.

7.3 Secretary/Treasurer

7.3.1 Budget Report

7.4 Curriculum

- No report

7.5 Classified Senate Liaison, Hope Ell

- Not present

8. GUEST(S)/PRESENTATION(S) - None.

9. UNFINISHED BUSINESS

9.3 Action Item: Endorse Updated DE Evaluation Best Practices

[Original best practice \(already in DE Hub\)](#)

[Draft update](#)

- **Discussion** - Senator Osburn stated that in labor-management they struck the last bullet from the Best Practices document - “evaluators should consider the extent to which...”
 - Senator Holdiness wanted to find a way to encourage students that the feedback is confidential and cannot be used in retaliation. President Watkins stated that there is currently a statement that states those aspects, but that there may be barriers due to

gathering the information through IR. Senator Osburn stated that there is current research being conducted to find “better” ways to obtain this anonymous feedback from students.

- **Motion for Approval** - Senator Osburn moved to endorse the updated DE Evaluation Best Practices, with the exclusion of the last bullet point. Curriculum Chair Burk-Herrick seconded the motion. The motion was approved. 1.25.22, 21Y/0N/1A.

10. NEW BUSINESS

11. ANNOUNCEMENTS

11.1 Academic Senate for California Community Colleges (ASCCC) Information

11.1.1 ASCCC invites you to provide input on the creation of a singular general education pattern, under the recently passed [AB 928 \(Berman, 2021\)](#) bill. The ASCCC will pass the information along to the Intersegmental Committee of Academic Senates (ICAS), the body identified in the legislation that will "establish a singular lower-division general education pathway that meets the academic requirements necessary for transfer admission to the California State University and the University of California...".

While we request that your contact information be provided when completing the form, we will share your comments and feedback to the committee anonymously, unless you expressly include that your information can be provided.

Should you have any questions or concerns, you may reach out to info@asccc.org.

For your information: Academic Senate is working on a response to AB 928 from our Senate. However, you could also share this with your constituents if they have discipline-specific concerns or comments about AB 928.

11.1.2 [2022 Spring Plenary Session - Hybrid Event](#), Los Angeles Marriott Burbank Airport Hotel, Thursday, April 7 through Saturday, April 9. REGISTRATION DEADLINE: Friday, March 25 before 5:00 PM. \$495 for In-Person and Virtual. All registration after this date will be on-site registration only. Virtual-only attendees will need to email events@asccc.org for space availability after March 25.

11.1.3 [2022 Faculty Leadership Institute - Hybrid Event](#) The Citizen Hotel, Sacramento and Pathable Virtual Event Platform *subject to change, Thursday, June 16 through Saturday, June 18. REGISTRATION DEADLINE: Wednesday, June 8, 2022, before 5:00 PM. Registration information coming soon!!

11.1.4 [CTE Coffee Hour](#), January 13, 2022, 10:00 am to 11:00 am, Noncredit to Credit - hosts Leticia Barajas and Stephanie Clark. At these gatherings, faculty will meet virtually to share ideas and successes, discuss issues and/or concerns. This professional learning gathering will be a conversation of discipline experts to help CTE faculty better serve CTE students. Join us!

[Register for Noncredit to Credit](#)

12. FLOOR ITEMS (Reserved to raise concerns within the Academic Senate scope. Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

- Senator Holdiness wanted to share a concern regarding communicating to students how they should report COVID-19 symptoms/positive results. Senator Holdiness stated that students have expressed to them directly that they felt faculty were pressuring them to not report symptoms/positive results in fear that classes might get canceled. President Watkins emphasized that instructors should “gently” remind students not to come to class with symptoms and that students should not be forced to come to class with symptoms. President Watkins stated that these concerns should be brought to the Dean’s directly in order to allow the Dean’s of each area to respond and communicate directly with faculty members. Senator Osburn shared screen and showcased the Chaffey COVID-19 self assessment and the “Modifications to Spring 2022 semester” which may confuse students who can see this letter to employees, as something in response to themselves as students. Senator Encarnacion emphasized the points made by Senator Holdiness and Senator Osburn, suggesting putting student-forward information directly on the page and putting employee-focused information behind the portal wall as a way to eliminate confusion. Guest Alisha Rosas, Associate Superintendent of Student Services and Strategic Communications, addressed the concerns and provided an explanation to the web-based communication and direct communication efforts put forward by the campus.

13. ADJOURNMENT (1:28 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, February 1, 2022.

Lissa A. Napoli, Recording Secretary

Elizabeth “Liz” Encarnacion, Secretary

Proposed Selection / Hiring and Campus Committees
Addendum
January 18, 2022

*Classified and Management representation could change based on group
Discussion that also focuses on equity-minded practices.*

**The representatives below have been requested to serve on these
selection/ hiring committees:**

*Academic Senate requested a revision/addition to this selection committee on 1.11.22
**Academic Senate requested a revision/addition to this selection committee on 1.18.22

1. Faculty, Biology*

Sandra Collins, Faculty, Biology, M&S
Nicole De Rose, Faculty, Biology, M&S
Diana Cosand, Faculty, Biology, M&S
Louisa Villeneuve, Faculty, Biology, M&S
Erik Kolb, Faculty, Biology, M&S
Christina Holdiness, Instructional Specialist, MSC
Isaac Garcia, IA, Biology, M&S
Jason Chevalier, Manager/Dean, Language Arts

2. Faculty, Counselor**

Kristen Burleson, Counselor, Counseling/Career Center, C&M
Fabiola Espitia, Counselor, Counseling/GPS, C&M
Cherlou Opulencia, Counselor, Counseling, C&M
Kim George, (outside) Faculty, English, LA
Margaret Gonzalez, Classified, AAI, Counseling, C&M
Jeffrey Laguna, Management/Dean, HS

3. Counselor, Disability Programs and Services**

Patricia Powell, Counselor, DPS, Counseling, C&M
Alexandra Ortega, Counselor, Counseling, C&M
Celeste Mor, Counselor, Counseling, C&M
Melissa Utsler, (outside) Faculty, English, LA
Mary Jane Ross, Instructional Specialist, MSC
Lisa Cordova, Classified, Program Assistant, DPS
Jacob Peck, Manager/Director, DPS, SBS

4. Faculty, Reference Librarian**

Terezita Overduin, Faculty, Librarian, Library
Selene Pineda, Faculty, Librarian, Library
Annette Henry, Faculty, Kinesiology, KNA
Donald Essex, (outside) Counselor, Counseling, C&M
Clarissa Moreno, Classified, Library Clerk I, Library
Timi Brown, Manager/Athletic Director, KNA

5. Faculty, Ethnic Studies (2 positions)**

Angela Sadowski, Faculty, Psychology, SBS
Paula Snyder, Faculty, Sociology, SBS
Allison Tripp, Faculty, Anthropology
Dan Kern, Faculty, Philosophy, SBS
Alif Wardak, (outside) Faculty, Math, M&S
Sharon Alton, Faculty, English, LA
Brenda Montiel, Classified, EPA, SBS
Michael L. McClellan, Manager/Dean, Counseling & Enrollment Pathways, and KNA

6. Classified, Chief of Police/Director of Public Safety**

Alisha Rosas, Manager, Student Services and Strategic Communications
Kim Erickson, Manager, Accounting Services, Business Services
Audley Francis, Manager, Police Officer, Campus Police
Anna Rosales, Faculty, Criminal Justice, BAT
Hannah Lucas, Faculty, Psychology, SBS
Maria Rodriguez, Classified, Police Officer, Campus Police
Steve Lux, Faculty, Criminal Justice, BAT
Veronica Rios, (outside) Classified, AAIL, Office of Student Affairs

Senators		Present	Approval of Agenda 1.25.22	Approval of 1.18.22 Minutes	Approval of 1.25.22 Consent Agenda	Endorse Updated DE Evaluation Best Practices			
<i>Alternate Senators Italicized</i>									
Representation	Name								
President	Neil Watkins	Y							
Vice President/President Elect	Sarah Chamberlain	Y	Y	Y	Y	Y			
Secretary/Treasurer	Elizabeth "Liz" Encarnacion	Y	Y	Y	A	Y			
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y	Y			
Business & Applied Technology	Tracy Kocher	Y			Y	Y			
Business & Applied Technology	Bruce Osburn	Y	Y	Y	Y	Y			
<i>*Business & Applied Technology Alternate</i>	<i>William "Bill" O'Neil</i>								
Chino/Fontana	Daniel Bentum	Y	Y	Y	Y	Y			
Chino/Fontana	Tara Johnson	Y	Y	Y	Y	Y			
<i>*Chino/Fontana Alternate</i>	<i>Manar Hijaz</i>	Y							
Health Sciences	Lisa Doget								
Health Sciences	Jayne Clark-Frize	Y			A	Y			
<i>*Health Sciences Alternate</i>	<i>Jordan Hung</i>								
Instructional Support	Christina Holdiness	Y	Y	A	A	Y			
Instructional Support	Mary Jane Ross	Y	Y	Y	Y	Y			
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y							
Kinesiology, Nutrition, & Athletics	Jeff Harlow	Y	Y	Y	Y	Y			
Kinesiology, Nutrition, & Athletics	Elaine Martinez	Y	Y	Y	Y	Y			
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Candice Hines-Tinsley</i>	Y				Y			
Language Arts	Elizabeth "Liz" Encarnacion								
Language Arts	Steve Shelton	Y	Y	Y	Y	Y			
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>	Y							
Mathematics & Science	Mark Gutierrez	Y	Y	Y	Y	Y			
Mathematics & Science	Elizabeth Cannis	Y	Y	Y	Y	Y			
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>								
Social & Behavioral Sciences	Dan Kern								
Social & Behavioral Sciences	Pak Tang	Y	Y	Y	Y	Y			
<i>*Social & Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>								
Student Services	Jackie Boboye	Y	Y	Y	Y	Y			
Student Services	Michelle Martinez								
<i>* Student Services Alternate</i>	<i>Myra Andrade</i>								
Visual and Performing Arts	Erik Jacobson	Y	Y	Y	Y	Y			
Visual and Performing Arts	Vacant								
<i>*Visual and Performing Arts Alternate</i>	<i>Leta Ming</i>	Y	Y	Y	Y	Y			
Senator-At-Large	Robin Witt	Y	Y	Y	Y	Y			
Senator-At-Large	Tamari Jenkins	Y				A			
Senator-At-Large	Sarah Chamberlain								
Adjunct Senator-at-Large	Patty Peoples	Y	Y	Y	Y	Y			
Adjunct Senator-at-Large	Vacant								
<i>*Adjunct Alternate Senator</i>	<i>Vacant</i>								
Classified Senate Liaison	Hope Ell								
RED indicates reported absence	PURPLE indicates reported tardy/leave early								
Total Yes Votes		27	19	18	18	21	0	0	0
Total No Votes			0	0	0	0	0	0	0
Total Abstentions			0	1	3	1	0	0	0
- = Not available during meeting to vote									
35 members total - up to 25 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.25.20 meeting.									
President ONLY votes to break a tie.									
A quorum shall consist of two-thirds of the voting members of the Academic Senate									
17 members are needed for QUORUM									
35 Present at this meeting = 27 members, 8 visitors									