

## ACADEMIC SENATE AGENDA

**JANUARY 18, 2022**

[Join Zoom Meeting](#)

**Meeting ID: 919 7990 2272 Passcode: 2021**

Neil Watkins	President	2021-2023
Sarah Chamberlain	Vice President	2021-2022
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2021-2022
Angela Burk – Herrick	Curriculum Chair	2021-2023
Tracy Kocher	Business & Applied Technology	2020-2022
Bruce Osburn	Business & Applied Technology	2021-2023
Daniel Bentum	Chino/Fontana	2020-2022
Tara Johnson	Chino/Fontana	2021-2023
Lisa Doget	Health Sciences	2020-2022
Jayne Clark-Frize	Health Sciences	2021-2023
Christina Holdiness	Instructional Support	2020-2022
Mary Jane Ross	Instructional Support	2021-2023
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023
Elizabeth “Liz” Encarnacion	Language Arts	2020-2022
Steve Shelton	Language Arts	2021-2023
Mark Gutierrez	Mathematics & Science	2020-2022
Elizabeth Cannis	Mathematics & Science	2021-2023
Dan Kern	Social & Behavioral Sciences	2020-2022
Pak Tang	Social & Behavioral Sciences	2021-2023
Jackie Boboye	Student Services	2020-2022
Michelle Martinez	Student Services	2021-2023
Erik Jacobson	Visual & Performing Arts	2021-2022
Vacant	Visual & Performing Arts	2021-2023
Robin Witt	Senator-At-Large	2019-2022
Tamari Jenkins	Senator-At-Large	2020-2023
Sarah Chamberlain	Senator-At-Large	2021-2024
Patty Peoples	Adjunct Senator-At-Large	2021-2022
Vacant	Adjunct Senator-At-Large	2021-2023

### Alternates

William “Bill” O’Neil	Business & Applied Technology	2021-2023
Manar Hijaz	Chino/Fontana	2021-2023
Jordan Hung	Health Sciences	2021-2023
Shelley Marcus	Instructional Support	2021-2023
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2021-2023
Leona Fisher	Language Arts	2020-2022
Diana Cosand	Mathematics & Science	2021-2023
Sergio Gomez	Social & Behavioral Sciences	2020-2022
Myra Andrade	Student Services	2021-2023
Leta Ming	Visual & Performing Arts	2021-2023
Vacant	Adjunct Alternate Senator	2021-2023
Hope Ell	Classified Senate Liaison	2021-2023

**Guests:**

Lissa Napoli, Administrative Assistant, Academic Senate

**1. P.E. (12:30 P.M.)****2. CALL TO ORDER (12:35 P.M.)****2.1 Remote Attendee Identification****3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. APPROVAL OF AGENDA**

- January 18, 2022

**5. APPROVAL OF MINUTES**

- January 11, 2022

**6. CONSENT AGENDA****6.1 Curriculum is asking that the Academic Senate endorse the course modifications that Curriculum presented below:****6.1.1. PACKAGES:****CYBERSECURITY PACKAGE****New Programs:**

Cloud Analyst	Certificate of Achievement
Cloud Security	AS
Cloud Solutions Architecture	AS

**MUSIC PACKAGE****New Courses w/ DE:**

MUSIC-20	Studio Experience
MUSIC-23	Hip-Hop

**Program Modifications:**

Commercial Music	AS
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**REAL ESTATE PACKAGE****New Programs:**

Real Estate Property Management	AS
Real Estate Property Management	Certificate of Achievement

**6.1.2. NONPACKAGES****New Courses w/ DE:**

HS-20 Success in Nursing School and Health Sciences

**Course Deactivations:**

BIOL-30      Beginning Medical Terminology

**Course Modifications w/ DE:**

ENGL-1A      Composition  
SOC-70      Social Problems

**6.2 Faculty representatives that have been requested to serve on these selection/hiring committees:** For a complete list of committee members, please view the attached addendum entitled, *Proposed Selection/Hiring and Campus Committees*.

1. Faculty, Aviation Maintenance Technology

Jack Little, Faculty, Aeronautics, BAT  
Chris Byars, Faculty, Aeronautics, BAT  
Jonathan Polidano, Faculty, Automotive Technology, BAT  
Dionne Henderson, Faculty, CIS  
Sharon Alton, (outside) Faculty, English, LA

2. Faculty, Counselor

Kristen Burleson, Counselor, Counseling/Career Center, C&M  
Fabiola Espitia, Counselor, Counseling/GPS, C&M  
Cherlou Opulencia, Counselor, Counseling, C&M  
Kim George, (outside) Faculty, English, LA

3. Faculty, History (Chicano History and U.S. or World History)

Omar Dphrepaulezz, Faculty, History, SBS  
Tim Greene, Faculty, History, SBS  
Dan Loomis, Faculty, History, SBS  
Carol Hutte, (outside) Faculty, Librarian, Library

4. Faculty, Criminal Justice, BAT

Ana Rosales, Faculty, Criminal Justice, BAT  
James Sloan, Faculty, Fire Technology/Emergency Medical Technician, BAT  
Abel Chen, Faculty, Business Administration/Law, BAT  
Thierry Brusselle, Faculty, Business Administration, BAT  
Donald Essex, (outside) Faculty, Counselor, Counseling/DPS

5. Faculty, Chemistry

Maryline Chemama, Faculty, Chemistry, M&S  
Jasmeet Singh, Faculty, Chemistry, M&S  
Mamta Argawal, Faculty, Chemistry, M&S  
Mark Padilla, Faculty, Physics, M&S  
Nicole Farrand, (outside) Faculty, Art, VPA

6. Counselor, Disability Programs and Services

Patricia Powell, Counselor, DPS, Counseling, C&M  
Alexandra Ortega, Counselor, Counseling, C&M  
Celeste Mor, Counselor, Counseling, C&M

Melissa Utsler, (outside) Faculty, English, LA

7. Faculty, Reference Librarian

Terezita Overduin, Faculty, Librarian, Library  
Selene Pineda, Faculty, Librarian, Library  
Rose Ann Osmanian, Faculty, Instructional Specialist, LSC  
Donald Essex, (outside) Counselor, Counseling, C&M

8. Faculty, sociology (Social Justice)

Naomi McCool, Faculty, Sociology, SBS  
Paula Snyder, Faculty, Sociology, SBS  
Anthony Guaracha, Faculty, Sociology, SBS  
Daniel Keener, (outside) Faculty, English, LA

9. Faculty, Emergency Medical Technician

James Sloan, Faculty, Fire Technology/Emergency Medical Technician, BAT  
Ana Rosales Ana Rosales, Faculty, Criminal Justice, BAT  
Jay Scott, Faculty, Automotive Technology, BAT  
Naveen Khan, (outside) Faculty, VN, HS

10. Faculty, Computer Information Systems

Terri Helfand, Faculty, Computer Information Systems, BAT  
Tracy Kocher, Faculty, Computer Information Systems, BAT  
David Nimri, Faculty, Computer Information Systems, BAT  
Pierre-Carlo Ortanez, Faculty, Industrial Electrical Technology, HVACR, BAT  
Christa Havenhill (outside) Faculty, Theatre, VPA

11. Faculty, Communication Studies, Chino

Phatana Ith, Faculty, Communication Studies, LA  
Brent Bracamontes, Communication Studies, LA  
Steve Shelton, Faculty, Communication Studies, LA  
Manar Hijaz, (outside) Faculty, Instructional Specialist, CSC

12. Faculty, English (Fontana)

Daniel Keener, (outside) Faculty, English, LA  
Henry Leonor, Faculty, English, LA  
Robert Jones, Faculty, English, LA  
Deanna Hernandez, Faculty, English, LA  
Sonia Diaz, (outside) Faculty, Biology, M&S

13. Faculty, Child Development/Early Childhood Education

Christina McPeck, Faculty, Child Development, SBS  
Monica Alexander, Faculty, Child Development, SBS  
Maryline Chemama, (outside) Faculty, Chemistry, M&S  
Joan Godinez, (outside) Faculty, Faculty, Counselor, Counseling, C&M

14. Faculty, Ethnic Studies (2 positions)  
Angela Sadowski, Faculty, Psychology, SBS  
Paula Snyder, Faculty, Sociology, SBS  
Allison Tripp, Faculty, Anthropology  
Dan Kern, Faculty, Philosophy, SBS  
Alif Wardak, (outside) Faculty, Math, M&S
15. Classified, Educational Program Assistant, Counseling  
Rocio Garcia, Faculty, Counselor, Counseling, M&S
16. Classified, Educational Services Generalist, Admissions & Records  
Jonathan Polidano, Faculty, Automotive Technology, BAT
17. Classified, IAIV, Chino Success Center  
Manar Hijaz, Faculty, Instructional Specialist
18. Classified, Systems Specialist, Administrative Systems  
Melissa Sakoonphong, Faculty, Counselor, Counseling, C&M
19. Classified, Chief of Police/Director of Public Safety  
Anna Rosales, Faculty, Criminal Justice, BAT  
Steve Lux, Faculty, Criminal Justice, BAT
20. Classified, Warehouse/Purchasing Assistant  
Nicole DeRose, Faculty, Biology, M&S

### **6.3 Faculty representative that can no longer serve on this campus committee:**

**6.2.1 One Book One College Committee**, Charmaine Phipps, English, LA

## **7. REPORTS**

### **7.1 President**

### **7.2 Vice President**

### **7.3 Secretary/Treasurer**

### **7.4 Curriculum**

### **7.5 Classified Senate Liaison**, Hope Ell

### **7.6 Accreditation Update**, Faculty Tri-chair, Nicole DeRose

## **8. GUEST(S)/PRESENTATION(S) - None.**

## **9. UNFINISHED BUSINESS - None.**

## 10. NEW BUSINESS

**10.1 Action Item:** Accessible, all-gender / gender-inclusive restrooms - AB 1732

**10.2 Discussion Item:** Spring Meetings

**10.3 Action Item:** Endorse Updated DE Evaluation Best Practices

[Original best practice \(already in DE Hub\)](#)

[Draft update](#)

**10.4 Discussion Item:** Fall 2022 Schedule

## 11. ANNOUNCEMENTS

### 11.1 Academic Senate for California Community Colleges (ASCCC) Information

**11.1.1** ASCCC invites you to provide input on the creation of a singular general education pattern, under the recently passed [AB 928 \(Berman, 2021\)](#) bill. The ASCCC will pass the information along to the Intersegmental Committee of Academic Senates (ICAS), the body identified in the legislation that will "establish a singular lower-division general education pathway that meets the academic requirements necessary for transfer admission to the California State University and the University of California...".

While we request that your contact information be provided when completing the form, we will share your comments and feedback to the committee anonymously, unless you expressly include that your information can be provided.

Should you have any questions or concerns, you may reach out to [info@asccc.org](mailto:info@asccc.org).

**For your information:** Academic Senate is working on a response to AB 928 from our Senate. However, you could also share this with your constituents if they have discipline-specific concerns or comments about AB 928.

**11.1.2 [2022 Spring Plenary Session - Hybrid Event](#)**, Los Angeles Marriott Burbank Airport Hotel, Thursday, April 7 through Saturday, April 9. REGISTRATION DEADLINE: Friday, March 25 before 5:00 PM. \$495 for In-Person and Virtual. All registration after this date will be on-site registration only. Virtual-only attendees will need to email [events@asccc.org](mailto:events@asccc.org) for space availability after March 25.

**11.1.3 [2022 Faculty Leadership Institute - Hybrid Event](#)** The Citizen Hotel, Sacramento and Pathable Virtual Event Platform \*subject to change, Thursday, June 16 through Saturday, June 18. REGISTRATION DEADLINE: Wednesday, June 8, 2022, before 5:00 PM. Registration information coming soon!!

**12. FLOOR ITEMS** (Reserved to raise concerns within the Academic Senate scope. Senate will hear your concerns/questions, but cannot respond. If requested, the concern can be included on a future agenda.)

## 13. ADJOURNMENT (1:55 P.M.)

**The next Academic Senate meeting is scheduled for Tuesday, January 25, 2021.**

***Proposed Selection / Hiring and Campus Committees***  
***Addendum***  
**January 18, 2022**

*Classified and Management representation could change based on group discussion that also focuses on equity-minded practices.*

**The representatives below have been requested to serve on these selection / hiring committees:**

1. Faculty, Aviation Maintenance Technology  
Jack Little, Faculty, Aeronautics, BAT  
Chris Byars, Faculty, Aeronautics, BAT  
Jonathan Polidano, Faculty, Automotive Technology, BAT  
Dionne Henderson, Faculty, CIS  
Sharon Alton, (outside) Faculty, English, LA  
Billy Martinez, Classified, Aeronautics, BAT  
Misty Burrue, Manager/Dean, VPA
2. Faculty, Counselor  
Kristen Burleson, Counselor, Counseling/Career Center, C&M  
Fabiola Espitia, Counselor, Counseling/GPS, C&M  
Cherlou Opulencia, Counselor, Counseling, C&M  
Kim George, (outside) Faculty, English, LA  
Margaret Gonzalez, Classified, AAIL, Counseling, C&M  
Jeffrey Laguna, Management/Dean, HS
3. Faculty, History (Chicano History and U.S. or World History)  
Omar Dphrepaulezz, Faculty, History, SBS  
Tim Greene, Faculty, History, SBS  
Dan Loomis, Faculty, History, SBS  
Carol Hutte, (outside) Faculty, Librarian, Library  
Silvia Valverde Jaimes, Classified, AAIL, SBS  
Amy Nevarez, Manager/Dean, Counseling
4. Faculty, Criminal Justice, BAT  
Ana Rosales, Faculty, Criminal Justice, BAT  
James Sloan, Faculty, Fire Technology/Emergency Medical Technician, BAT  
Abel Chen, Faculty, Business Administration/Law, BAT  
Thierry Brusselle, Faculty, Business Administration, BAT  
Donald Essex, (outside) Faculty, Counselor, Counseling/DPS  
Melissa Ruiz-Bulosan, Classified, AAIL, BAT  
Amy Nevarez, Manager/Dean, Counseling

5. Faculty, Chemistry

Maryline Chemama, Faculty, Chemistry, M&S

Jasmeet Singh, Faculty, Chemistry, M&S

Mamta Argawal, Faculty, Chemistry, M&S

Mark Padilla, Faculty, Physics, M&S

Nicole Farrand, (outside) Faculty, Art, VPA

Lymari Salazar, Classified, Instructional Assistant IV, M&S

Rob Rundquist, Manager/Dean, Institutional Effectiveness & Intersegmental Partnerships

6. Counselor, Disability Programs and Services

Patricia Powell, Counselor, DPS, Counseling, C&M

Alexandra Ortega, Counselor, Counseling, C&M

Celeste Mor, Counselor, Counseling, C&M

Melissa Utsler, (outside) Faculty, English, LA

Lisa Cordova, Classified, Program Assistant, DPS

Jacob Peck, Manager/Director, DPS, SBS

7. Faculty, Reference Librarian

Terezita Overduin, Faculty, Librarian, Library

Selene Pineda, Faculty, Librarian, Library

Rose Ann Osmanian, Faculty, Instructional Specialist, LSC

Donald Essex, (outside) Counselor, Counseling, C&M

Clarissa Moreno, Classified, Library Clerk I, Library

Timi Brown, Manager/Athletic Director, KNA

8. Faculty, sociology (Social Justice)

Naomi McCool, Faculty, Sociology, SBS

Paula Snyder, Faculty, Sociology, SBS

Anthony Guaracha, Faculty, Sociology, SBS

Daniel Keener, (outside) Faculty, English, LA

Liliana Garcia, Classified, AAIL, SBS

Jim Fillpot, Manager/Dean, Institutional Research



9. Faculty, Emergency Medical Technician

James Sloan, Faculty, Fire Technology/Emergency Medical Technician, BAT  
Ana Rosales Ana Rosales, Faculty, Criminal Justice, BAT  
Jay Scott, Faculty, Automotive Technology, BAT  
Naveen Khan, (outside) Faculty, VN, HS  
Roni Osifeso, Classified, EPA, Fontana  
Laura Crespo, Classified, EPA, BAT  
Jeff Laguna, Manager/Dean, Health Sciences

10. Faculty, Computer Information Systems

Terri Helfand, Faculty, Computer Information Systems, BAT  
Tracy Kocher, Faculty, Computer Information Systems, BAT  
David Nimri, Faculty, Computer Information Systems, BAT  
Pierre-Carlo Ortanez, Faculty, Industrial Electrical Technology, HVACR, BAT  
Christa Havenhill (outside) Faculty, Theatre, VPA  
Laura Crespo, Classified, EPA, BAT  
Jason Chevalier, Manager/Dean, Language Arts

11. Faculty, Communication Studies, Chino

Phatana Ith, Faculty, Communication Studies, LA  
Brent Bracamontes, Communication Studies, LA  
Steve Shelton, Faculty, Communication Studies, LA  
Manar Hijaz, (outside) Faculty, Instructional Specialist, CSC  
Holly Pennington, Classified, AAIL, HFIC  
Yolanda Friday, Manager/Dean, BAT/Economic Development

12. Faculty, English (Fontana)

Daniel Keener, (outside) Faculty, English, LA  
Henry Leonor, Faculty, English, LA  
Robert Jones, Faculty, English, LA  
Deanna Hernandez, Faculty, English, LA  
Sonia Diaz, (outside) Faculty, Biology, M&S  
Aspyn Audibert, Classified, AAIL, LA  
Amy Nevarez, Manager/Dean, Counseling

13. Faculty, Child Development/Early Childhood Education

Christina McPeck, Faculty, Child Development, SBS  
Monica Alexander, Faculty, Child Development, SBS  
Maryline Chemama, (outside) Faculty, Chemistry, M&S  
Joan Godinez, (outside) Faculty, Faculty, Counselor, Counseling, C&M  
Stephanie Smith, Classified, AAI, KNA  
Amy Nevarez, Manager/Dean, Counseling

14. Faculty, Ethnic Studies (2 positions)

Angela Sadowski, Faculty, Psychology, SBS  
Paula Snyder, Faculty, Sociology, SBS  
Allison Tripp, Faculty, Anthropology  
Dan Kern, Faculty, Philosophy, SBS  
Alif Wardak, (outside) Faculty, Math, M&S  
Brenda Montiel, Classified, EPA, SBS  
Michael L. McClellan, Manager/Dean, Counseling & Enrollment Pathways, and KNA

15. Classified, Educational Program Assistant, Counseling

Damien Esquivel, Classified, Counseling, M&S  
Areli Rodriguez, (outside) Classified, EPA, KNA  
Rocio Garcia, Faculty, Counselor, Counseling, M&S  
Ruthie Valencia, Manager, Counseling, M&S  
Michael L. McClellan, Manager/Dean, Counseling & Enrollment Pathways, and KNA

16. Classified, Educational Services Generalist, Admissions & Records

Nabil Torres Arguelles, Classified, Educational Service Generalist, A&R  
Denise Bermudez, (outside) Classified, AAI, Guided Pathways  
Jonathan Polidano, Faculty, Automotive Technology, BAT  
Heather Parsons Nishioka, Manager, Community Partnerships & Advancement, EOC  
Janeth Rodriguez, Manager, Enrollment Services and Student Support

17. Classified, IAIV, Chino Success Center

Alex Rodriguez, (outside) Classified, AAIL, EOPS

Melissa Sipma, Classified, IAIL, Multidisciplinary SC

Mira Ibrahim, Classified, IAIV, Math Success Center

Manar Hijaz, Faculty, Instructional Specialist

Laura Alvarado, Manager, Intersegmental Partnerships

Michael L. McClellan, Manager/Dean, Counseling & Enrollment Pathways, and KNA

18. Classified, Systems Specialist, Administrative Systems

Melissa Sakoonphong, Faculty, Counselor, Counseling, C&M

Brenda Dokken, Classified, Systems Specialist, Administrative Systems, IT

Brian Stone, (outside) Classified, Educational Service Specialist, A&R

19. Classified, Chief of Police/Director of Public Safety

Alisha Rosas, Manager, Student Services and Strategic Communications

Kim Erickson, Manager, Accounting Services, Business Services

Audley Francis, Manager, Police Officer, Campus Police

Anna Rosales, Faculty, Criminal Justice, BAT

Maria Rodriquez, Classified, Police Officer, Campus Police

Steve Lux, Faculty, Criminal Justice, BAT

Veronica Rios, (outside) Classified, AAIL, Office of Student Affairs

20. Classified, Warehouse/Purchasing Assistant

Ray Cuellar, Manager, Resource Development Specialist

Lori Smith, Classified, Warehouse/Purchasing

Joanna Bentley, (outside) Classified, AAIL, M&O

Nicole DeRose, Faculty, Biology, M&S

## Academic Senate Accreditation Update #2

January 18, 2022

Nicole DeRose, Accreditation Faculty Tri-Chair

Accreditation Tri-Chairs – Nicole DeRose, Hope Ell, and Laura Hope

Accreditation Liaison Officer (ALO) - Laura Hope

### ***What has happened so far?***

- Standing Agenda Item for College Planning Council (CPC)
  - Regular reports started with the October 2021 agenda
- Accreditation Kickoff Meeting
  - The accreditation tri-chairs met with the standards tri-chairs on November 29, 2021.
  - Agenda highlights:
    - Reviewed tri-chair roles/responsibilities
    - Reviewed the standards
    - Evidence will drive the ISER narrative
      - Evidence and data collection that best meets the standards
      - Evidence criteria (minimum)
        - Recent evidence
        - Best representative piece that best meets the standard
        - Documented (minutes, publications, policies)
    - Resources shared with standards teams include
      - Accreditation timeline (see next page)
      - Visual for the work
      - Evidence analysis and evaluation workflow and sample were provided
      - OneDrive to store meeting agendas, evidence collection, etc.
    - Standard Tri-chairs to identify and recruit team members and resources
    - Standard teams are expected to meet at least once per month
      - At least one accreditation tri-chair will attend each standard team meeting to serve as resources
- Updated Mission Statement
  - Developed and reviewed by CPC from 3/2/2021 (or earlier) through 12/3/2021.
  - Approved at the December 9, 2021 Governing Board meeting
  - New statement
    - Chaffey College improves lives and our communities through education with a steadfast commitment to equity and innovation to empower our diverse students who learn and thrive through excellent career, transfer, and workforce education programs that advance economic and social mobility for all.
  - Previous statement
    - Mission: Chaffey College inspires hope and success by improving lives and our community in a dynamic, supportive and engaging environment of educational excellence where our diverse students learn and benefit from foundation, career and transfer programs.
- Standard Team Meetings January 6 & 7, 2022
  - Accreditation tri-chairs met with all four Standard teams to provide
    - Q&A session on each Standard
    - Reminders and ISER length not to exceed 150 pages (see above/Accreditation Kickoff)
    - New/Additional Resources
      - A fillable template to collect and gather evidence
      - Sample evidence using the new template
      - Chaffey's 2016 ISER & QFE, and midterm report

- Other ISERs
- Accreditation Newsletters
  - Anticipate monthly, limited to one page
  - First release in January 2022
- Updated Timeline
  - **Accreditation visit will take place in Fall 2023. The Institutional Self Evaluation Report (ISER) is due to ACCJC in December 15, 2022. Correction to previously reported date of spring 2023.**

ACCREDITATION 2023 TIMELINE	
November-December 2021	Standard chairs work on committee composition
January 2022 (Flex)	Standard specific meetings  January 6: Standard III, 3:00-4:30  January 7: Standard II, 9:00-10:30 Standard I, 11:00-12:30 Standard IV, 2:00-3:30
January-April 2022	Standard workgroups collect evidence
February-March 2022	Check in meeting – standard workgroups and Accreditation Tri-Chairs
April 2022	Complete evidence collection; begin writing process
April 2022-August 2022	Writing process
August 2022	Draft of ISER ready to circulate
August-September 2022	ISER Draft circulated to constituents
September 2022	Edits to draft ISER
October 2022	First reading to Governing Board
November 2022	Second reading and approval to Governing Board
<b>December 15, 2022</b>	<b>ISER due to ACCJC</b>

### ***Next steps?***

- Teams will collect evidence January through April.
- Check in meeting late February/early March

### Acronyms:

ACCJC – Accrediting Commission for Community and Junior Colleges  
 ALO – Accreditation Liaison Officer  
 AOC – Accreditation Oversight Committee

CPC – College Planning Council  
 ISER – Institutional Self Evaluation Report  
 WASC – Western Association of Schools and Colleges