

FACULTY SENATE AGENDA

MAY 11, 2021

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/95388121546> Or iPhone one-tap (US Toll): +16699006833, or +12532158782,* Or Telephone:Dial:+1 669 900 6833 (US Toll), +1 253 215 8782 (US Toll)

MEETING ID: 953 8812 1546

Nicole DeRose	President	2020-2021
Neil Watkins	Vice President/President Elect	2020-2021
Mark Gutierrez	Secretary/Treasurer	2020-2021
Angela Burk – Herrick	Curriculum Chair	2019-2021
Tracy Kocher	Business & Applied Technology	2020-2022
Karin Nelson	Business & Applied Technology	2020-2021
Daniel Bentum	Chino/Fontana	2020-2022
Manar Hijaz	Chino/Fontana	2019-2021
Lisa Doget	Health Sciences	2020-2022
Jayne Clark	Health Sciences	2019-2021
Christina Holdiness	Instructional Support	2020-2022
Mary Jane Ross	Instructional Support	2019-2021
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022
Vacant	Kinesiology, Nutrition & Athletics	2019-2021
Elizabeth “Liz” Encarnacion	Language Arts	2020-2022
Steve Shelton	Language Arts	2019-2021
Mark Gutierrez	Mathematics & Science	2020-2022
Nicole DeRose	Mathematics & Science	2019-2021
Dan Kern	Social & Behavioral Sciences	2020-2022
Angela Sadowski	Social & Behavioral Sciences	2019-2021
Jackie Boboye	Student Services	2020-2022
Jean Oh	Student Services	2019-2021
Vacant	Visual & Performing Arts	2020-2022
Patrick Aranda	Visual & Performing Arts	2019-2021
Tamari Jenkins	Senator-At-Large	2020-2023
Robin Witt	Senator-At-Large	2019-2022
Sarah Cotton	Senator-At-Large	2020-2021
Luke Gunderson	Adjunct Senator-At-Large	2020-2022
Gail Keith-Gibson	Adjunct Senator-At-Large	2019-2021

Alternates

David Karp	Business & Applied Technology	2020-2021
Robert “Ian“ Jones	Chino/Fontana	2019-2021
Shelley Eckvahl	Health Sciences	2019-2021
Shelley Marcus	Instructional Support	2019-2021
Vacant	Kinesiology, Nutrition, & Athletics	2019-2021
Leona Fisher	Language Arts	2020-2022
Diana Cosand	Mathematics & Science	2019-2021
Sergio Gomez	Social & Behavioral Sciences	2020-2022
Donna Colondres	Student Services	2019-2021
Stan Hunter	Visual & Performing Arts	2019-2021
Stephen Villasenor	Adjunct Alternate Senator	2020-2021
Hope Ell	Classified Senate Liaison	2021

Guests:

Lissa Napoli, Administrative Assistant, Faculty Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Remote Attendee Identification****3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. APPROVAL OF AGENDA**

- May 11, 2021

5. APPROVAL OF MINUTES

- May 4, 2021

6. CONSENT AGENDA**6.1 Faculty representatives that have been requested to serve as follows:**

**these faculty were approved on 5/4/2021*

6.1.1 Professional Expert, Human Resources, Diversity, Equity, and Inclusion

Charles Williams, English, LA*

Elizabeth Encarnacion, Communication Studies, LA

6.1.2 Dean, Visual and Performing Arts

John Machado, English, LA

Kathy Haddad, Photography, VPA

Cabrina Alviar, Art, VPA

Erik Jacobson, Cinema, VPA

Nicole Farrand, Art, VPA

Patrick Aranda, Music, VPA

7. GUEST(S)/PRESENTATION(S) - RECOGNITIONS AND ACKNOWLEDGEMENTS**7.1 Student Scholarship Recipients**

Maritza Casillas

Omoeffe Edhere

Cecilia Garcia

Nicole Herrera

Keziah Thomas

7.2 New and Returning Senators

New Senators

Bruce Osburn, Business & Applied Technology
William O'Neil, Business & Applied Technology *Alt.*
Tara Johnson, Chino/Fontana
Jordan Hung, Health Sciences *Alt.*
Elaine Martinez, KNA
Elizabeth Cannis, Mathematics & Science
Pak Tang, Social & Behavioral Sciences
Michele Martinez, Student Services
Myra Andrade, Student Services *Alt.*
John Glass, Adjunct Senator-at-Large
Patty Peoples, Adjunct Senator-at-Large *Alt.*

Returning Senators

Manar Hijaz, Chino/Fontana *Alt.*
Jayne Clark-Frize, Health Sciences
Mary Jane Ross, Instr. Sppt. (Sec./Tres.)
Shelley Marcus, Instructional Support *Alt.*
Steve Shelton, Language Arts
Diana Cosand, Mathematics & Science *Alt.*
Patrick Aranda, Visual & Performing Arts
Sarah Cotton, Senator-at-Large (VP)
Neil Watkins, President
Angela Burk-Herrick, Curriculum Chair

7.3 Outgoing Senators

Karin Nelson, Business & Applied Technology
David Karp, Business & Applied Technology *Alt.*
Robert "Ian" Jones, Chino/Fontana *Alt.*
Angela Sadowski, Social & Behavioral Sciences
Jean Oh, Student Services
Donna Colondres, Student Services *Alt.*
Stan Hunter, Visual & Performing Arts
Gail Keith-Gibson, Adjunct Senator-at-Large
Stephen Villasenor, Adjunct *Alt.* Senator
Nicole DeRose, Acting President

8. REPORTS

8.1 President

8.2 Vice President/President Elect

8.3 Secretary/Treasurer - Budget Report

8.4 Curriculum

8.5 Classified Senate Liaison, Hope Ell

8.6 Portal Vendor Selection Update, Senators Kocher, Shelton, Curriculum Chair Burk-Herrick, and President Rose.

9. UNFINISHED BUSINESS - None.

10. NEW BUSINESS

10.1 Action Item: Sabbatical Handbook - Seeking approval to add the flow diagram and the sabbatical checklist.

11. ANNOUNCEMENTS

11.1.1 *Empowering Students Online Leadership & Career Conference*, Saturday, May 15, 2021, 10:00 - 2:00 PM, Zoom meeting ID: 977 7413 6597, for more information contact Professor Jackie Boboye at jackie.boboye@chaffey.edu or Club President, Jennifer Flores at jflores7401@panther.chaffey.edu or Club Vice-President, Alonso Lopez at alopez3531@panther.chaffey.edu

12. FLOOR ITEMS

13. ADJOURNMENT (1:55 P.M.)

Faculty Senate meetings will commence on Tuesday, August 24, 2021.

Portal Vendor Selection Update May 11, 2021

The process:

- A list of desirables was developed by workgroup members
- A scoring guide was made and used for each demonstration
- Portal vendors were selected to give demonstrations, which were recorded, and available for those that could not attend
- The workgroup consisted of faculty (Rose Ann Osmanian, Melissa Sakoonphong, Steve Shelton, Tracy Kocher, Angela Burk-Herrick, and Nikki DeRose), classified, and managers. Members used the scoring guide for each vendor.
- The Student Design Team also reviewed the same demonstrations and used the scoring guide for each vendor.
- A selection was made based on the #1 ranking among the workgroup and the Student Design Team.
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Portal Rankings

	WGM Scores		SDT Scores		COMBINED Scores
1 ST	Campus App 45.2	1 ST	Campus App 45.6	1 ST	Campus App 45.4
	Ex Libris CampusM 45.2	2 nd	Ready Ed. 45.3	2 nd	Ex Libris CampusM 45.0
3 rd	Unifyed Student Engage 41.6	3 rd	Ex Libris CampusM 44.9	3 rd	Unifyed Student Engage 42.8
4 th	Ellucian Experience 42.3	4 th	Unifyed Student Engage 43.9	4 th	Ready Ed. 42.4
5 th	Ready Ed. 39.6	5 th	Ellucian Experience 39.2	5 th	Ellucian Experience 40.8

Presently:

- The #1 ranked vendor is being explored based on pricing and satisfaction from other colleges.

SABBATICAL PROCESSES

Proposal

Applicant's Proposal Responsibilities Include:

Attend Sabbatical Orientation (recommended),
Write a Proposal,
Submit Proposal to Human Resources, Work
with Academic Senate Review Subcommittee*

Proposal Step 1.
Applicant Submits Proposal to Human Resources by
10/1

Proposal Step 2.
Human Resources Submits Proposal to First Level
Manager for Review

Proposal Step 3
Applicant Submits Proposal to Academic Senate
Office by 11/1

*Proposal Step 4.
Academic Senate Subcommittee Review and
Recommendation to Academic Senate

Report

Applicant's Report Responsibilities Include:

Write the Report,
Submit Report to Academic Senate Office, Work
with Academic Senate Review Subcommittee
Present to Governing Board

Report Step 1.
Sabbatical Returnee Submits Report to the
Academic Senate Office no later than the
Friday of the 4th Week of Instruction

*Report Step 2.
Academic Senate Subcommittee Review
and Recommendation to Academic Senate

Is the Subcommittee recommendation to Academic Senate:

ACCEPTABLE?



Continue to Next Step

ACCEPTABLE WITH
CLARIFICATION?



UNACCEPTABLE?



The sub-committee will work
with the applicant to work
toward an acceptable
proposal*

Proposal Step 5.
Academic Senate Office Submits Proposal to
CIO Office by 1/15

Proposal Step 6.
CIO Presents Proposal to Governing Board at
March Meeting

Report Step 3.
Academic Senate Office Submits Report to
CIO Office no later than Friday of the 8th
Week of Instruction

Report Step 4.
Sabbatical Returnee Presents to the
Governing Board

*The Academic Senate sub-committees review the proposals and reports to make a recommendation to Academic Senate. If the sub-committee does not recommend approval, **the process stops**.

SABBATICAL PROCESS CHECKLIST

Your name: _____

Sabbatical Checklist (for your use only to keep track of events, timelines, due dates, etc.)

A. THE PROPOSAL

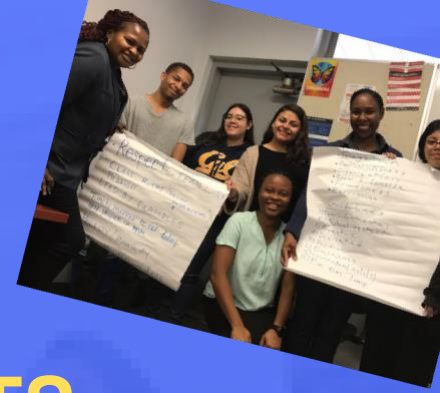
1. Attend a sabbatical orientation session (recommended)
 - a. Contact the Academic Senate office/Lissa Napoli for orientation dates
2. Contact your FLM and department to:
 - a. Inform of your plan to apply for a sabbatical. Include leave dates and duration.
 - b. Work with your FLM to evaluate potential impact on the Educational Program **prior to** writing/submitting your sabbatical proposal
3. Review prior proposals (optional)
 - a. **Under development** – not yet available for online review.
 - b. Contact Lissa Napoli for assistance to see prior proposals
4. Follow the sabbatical proposal and review process flow diagram for application submission due dates and review process and timeline
 - a. Work with the Academic Senate sabbatical proposal subcommittee assigned to review your proposal
5. Getting ready to go on Sabbatical
 - a. Meet with CCFA and Academic Senate (a joint meeting) to discuss next steps, including:
 1. Bond acquisition
 2. Revising the sabbatical request/objectives/activities (if applicable)
 - b. Seek a support network: colleagues that have taken sabbatical previously and know who your Academic Senate contact person is (see B2)

B. DURING THE SABBATICAL

1. Keep track of your progress
 - a. Document activities
 - b. Take notes
2. Seek support (if necessary) from colleagues that have previously taken sabbatical (see A5b)
3. Have your sabbatical plans or objectives changed (due to unforeseen circumstances, new opportunities, etc.)?
 - a. No – keep going!!!
 - b. Yes – contact Academic Senate to submit a sabbatical proposal modification for Faculty Senate review and approval. Wait for Faculty Senate to contact you with questions or the ok to integrate the changes.

C. THE REPORT

1. Upon return, write the report. Submit to Academic Senate office no later than Friday of the 4th week of instruction
 - a. Work with the Academic Senate sabbatical proposal subcommittee assigned to review your report
2. Present to the Governing Board (usually in November)
 - a. Presentation will be short, approximately 5 to 10 minutes
 - b. Returnees will be notified in advance of the Governing Board meeting date/time as well as guidance to prepare for the presentation



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TALK ABOUT POTENTIAL CAREER PATHS AND LEADERSHIP SKILLS/EXPERIENCES
PARTICIPATE AND **WIN PRIZES**
AS YOU LEARN ABOUT CAREER PATHS YOU MIGHT WANT TO TAKE



DATE: SATURDAY, MAY 15, 2021
TIME: 10:00 AM TO 2:00 PM
ZOOM MEETING ID: 977 7413 6597

FOR MORE INFORMATION
CONTACT **PROFESSOR JACKIE BOBOYE** AT JACKIE.BOBOYE@CHAFFEY.EDU
CLUB PRESIDENT **JENNIFER FLORES** AT JFLORES7401@PANTHER.CHAFFEY.EDU
CLUB VICE-PRESIDENT **ALONSO LOPEZ** AT ALOPEZ3531@PANTHER.CHAFFEY.EDU



5.11.21 | Faculty Senate Agenda Packet

