

ACADEMIC SENATE AGENDA

AUGUST 27, 2024

RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204

CHINO CAMPUS, CONFERENCE ROOM, CHMB 102

CHINO EDUCATIONAL BUILDING, ROOM 107C

FONTANA CAMPUS, CONFERENCE ROOM, FNAC 119

Nicole DeRose	President	2023-2025
Elizabeth “Liz” Encarnacion	Vice-President/President-Elect	2024-2025
Robin Witt	Secretary/Treasurer	2024-2025
Angela Burk – Herrick	Curriculum Chair	2023-2025
Joseph Lee	Business & Applied Technology	2024-2026
Jonathan Polidano	Business & Applied Technology	2023-2025
Hannah Carter	Chino Campus	2024-2026
Robert Nazar	Chino Campus	2023-2025
Sean Connelly	Fontana Campus	2024-2026
Anthony Guaracha	Fontana Campus	2023-2025
Jayne Clark Frize	Health Sciences	2024-2026
Omar Estrada	Health Sciences	2023-2025
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
Terezita Reyes Overduin	Instructional Support	2024-2026
Christina Holdiness	Instructional Support	2023-2025
Robert Hadaway	Kinesiology, Nutrition & Athletics	2024-2026
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025
Laura Santa Maria Brady	Language Arts	2024-2026
Phatana Ith	Language Arts	2023-2025
Jinny Lee	Mathematics & Science	2024-2026
Robin Witt	Mathematics & Science	2023-2025
Vacant	Social & Behavioral Sciences	2024-2026
Patricia Gomez	Social & Behavioral Sciences	2023-2025
Myra Andrade	Student Services	2024-2026
Michelle Martinez	Student Services	2023-2025
Daniel Jacobo	Visual & Performing Arts	2024-2026
Leta Ming	Visual & Performing Arts	2023-2025
Sarah Chamberlain	Senator-At-Large	2024-2027
Tamari Jenkins	Senator-At-Large	2023-2026
Jackson Tropp	Senator-At-Large	2022-2025
Vacant	Adjunct Senator-At-Large	2024-2026
Tina Kuo	Adjunct Senator-At-Large	2023-2025

Alternates

Jay Scott	Business & Applied Technology	2023-2025
Manar Hijaz	Chino Campus	2023-2025
Greg Creel	Fontana Campus	2023-2025
Lisa Doget	Health Sciences	2023-2025
Vacant	HFIC	2024-2026
Shelley Marcus	Instructional Support	2023-2025
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2023-2025
Stephen Shelton	Language Arts	2024-2026
Vacant	Mathematics & Science	2023-2025
Vacant	Social & Behavioral Sciences	2024-2026
Melissa Johanssen	Student Services	2024-2026
Fabiola Espitia	Student Services	2023-2025
Vacant	Visual & Performing Arts	2023-2025
Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025
Anthony Soliman	Chaffey College Student Government	2024-2025

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- August 27, 2024

5. CONSENT AGENDA**5.1 Faculty representatives that have been requested to serve on these campus committees:****5.1.1 Outreach Specialist, Outreach**

Brent McLaren, Counseling, Student Services

5.1.2 Coordinator, Financial Aid

Cherlou Opulencia, Counseling, Student Services

5.1.3 Advisor, Financial Aid

Garrett Kenehan, Commercial Music, ACD

5.1.4 Administrative Assistant II, Workforce and Economic Development

Bryant Dineros, Dental, HS

5.2 Faculty representatives that have been requested to serve on these campus committees:**5.2.1 Outcomes and Assessment Committee**

Jordan Hung, Vocational Nursing, HS

5.3 Faculty representatives that can no longer serve on these campus committees:**5.3.1 Outcomes and Assessment Committee**

Stephen Callebota, English, ACD

Jeff Laguna, Gerontology, HS

Matthew Vincent, Psychology, PCS

5.2 August 20, 2024 Meeting Minutes. See attachment titled, “Academic Senate Minutes DRAFT”

6. REPORT(S)

6.1 President - see page titled “Academic Senate President’s Report Tuesday August 27, 2024”

6.2 Classified Senate Liaison

6.3 Chaffey College Student Government Liaison

7. GUEST(S)/PRESENTATION(S) - None.

8. UNFINISHED BUSINESS **10 minutes max*

8.1. Action Item: Academic Senate response to the Convocation F2024 MacKenzie Scott gift, \$1 Million endowment to Academic Senate

8.2 Discussion/Possible Action Item: Academic Senate steps to improve effective participation, governance, and collegial consultation of the Academic Senate.

Links to governance handbooks at other colleges:

- [Clovis College Governance Handbook](#)
- [Citrus College Governance Handbook](#)
- [Shared Governance booklet \(cerritos.edu\)](#)

Additional Resources:

- [Participating Effectively in District and College Governance](#) (ASCCC & CCLC, 1998)
- ASCCC’s [Local Senates Handbook 2020 Revision](#)

9. NEW BUSINESS **10 minutes max per item* - None.

10. FLOOR ITEMS **10 minutes max* (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Save the Date! [ASCCC's annual Fall Plenary Session](#), November 7-9, 2024. This is a hybrid event taking place at the [Visalia Convention Center](#) 303 E Acequia Ave, Visalia, CA 93291. We hope that all local faculty leaders will plan to join us in Visalia!

11.2.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](#)

12. ADJOURNMENT (1:50 P.M.)

The next Academic Senate will be on Tuesday, September 3, 2024

Academic Senate President's Report Tuesday August 27, 2024

- Clarification of terms
 - “Effective Participation means that affected parties must be afforded an opportunity to review and comment upon recommendations, proposals, and other matters.” [Local Senates Handbook, 2020 Revision](#). Delegation of Authority, page 11.
 - All constituents must be given opportunities to participate in college decision-making processes. Constituents serving on committees is an example of effective participation.
 - The constituent group that has primacy must afford other constituent groups the opportunity to participate, but is not required to adopt or implement recommendations.
 - Collegial Consultation refers to the process by which the Governing Board and administration considers recommendations from the Academic Senate on academic and professional matters, which are the 10+2. [Local Senates Handbook, 2020 Revision](#). Delegation of Authority, pages 8, 9, and 11.
 - **Only the Academic Senate may engage in Collegial Consultation.** This does not extend to faculty serving on committees.
 - Recommendations developed at Academic Senate meetings should be presented to the administration and Governing Board and will either be replied primarily upon or will be considered through mutual agreement.
 - The 10+2 have not been delineated at Chaffey College.
 - Committees should develop proposals that are reported to and considered by the Academic Senate. [Participating Effectively in District and College Governance](#) (ASCCC & CCLC, 1998, updated 2020). See page 6, question 16, paragraph 3.
 - Academic Senates should have processes by which committees present proposals falling within the 10+2 to the Academic Senate for consideration.
 - Upon approval of such proposals, these become official recommendations of Academic Senate and will be presented using Collegial Consultation.
 - Chaffey College lacks a Governance Handbook detailing governance, reporting, and decision-making processes.
- Other from [Participating Effectively in District and College Governance](#) (ASCCC & CCLC, 1998, updated 2020), question 9, page 4
 - QUESTION: One of the eleven areas of academic and professional matters is district and college governance structures, as related to faculty roles. Must the district consult collegially on the administrative organization chart of the district or college?
 - ANSWER: No. How the administration is organized may be a matter for wide participation by the affected parties but is outside the scope of the district's responsibility to consult collegially with the senate. However, organizational changes that affect academic and professional matters such as curriculum or faculty roles in governance would require consultation with the academic senate.

ACADEMIC SENATE MINUTES

AUGUST 20, 2024

Nicole DeRose	President	2023-2025	Y
Elizabeth "Liz" Encarnacion	Vice-President/President-Elect	2024-2025	Y
Robin Witt	Secretary/Treasurer	2024-2025	Y
Angela Burk – Herrick	Curriculum Chair	2023-2025	Y
Joseph Lee	Business & Applied Technology	2024-2026	Y
Jonathan Polidano	Business & Applied Technology	2023-2025	Y
Hannah Carter	Chino Campus	2024-2026	Y
Robert Nazar	Chino Campus	2023-2025	Y
Sean Connelly	Fontana Campus	2024-2026	Y
Anthony Guaracha	Fontana Campus	2023-2025	Y
Jayne Clark Frize	Health Sciences	2024-2026	N
Omar Estrada	Health Sciences	2023-2025	Y
Tara Johnson	HFIC	2023-2025	Y
Vacant	HFIC	2023-2025	
Terezita Reyes Overduin	Instructional Support	2024-2026	Y
Christina Holdiness	Instructional Support	2023-2025	Y
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2024-2026	Y
Annette Henry	Kinesiology, Nutrition, & Athletics	2023-2025	Y
Laura Santa Maria Brady	Language Arts	2024-2026	Y
Phatana Ith	Language Arts	2023-2025	Y
Jinny Lee	Mathematics & Science	2024-2026	Y
Robin Witt	Mathematics & Science	2023-2025	Y
Vacant	Social & Behavioral Sciences	2024-2026	
Patricia Gomez	Social & Behavioral Sciences	2023-2025	Y
Myra Andrade	Student Services	2024-2026	Y
Michelle Martinez	Student Services	2023-2025	X
Daniel Jacobo	Visual & Performing Arts	2024-2026	Y
Leta Ming	Visual & Performing Arts	2023-2025	X
Sarah Chamberlain	Senator-At-Large	2024-2027	Y
Tamari Jenkins	Senator-At-Large	2023-2026	Y
Jackson Tropp	Senator-At-Large	2022-2025	Y
Vacant	Senator-At-Large	2024-2026	
Tina Kuo	Adjunct Senator-At-Large	2023-2025	Y
Alternates			
Jay Scott	Business & Applied Technology	2023-2025	Y
Manar Hijaz	Chino Campus	2023-2025	N
Greg Creel	Fontana Campus	2023-2025	N
Lisa Doget	Health Sciences	2023-2025	N
Vacant	HFIC	2024-2026	
Shelley Marcell	Instructional Support	2023-2025	Y
Candice Hines-L...	Kinesiology, Nutrition, & Athletics	2023-2025	N
Stephen Shelton	Language Arts	2024-2026	Y
Vacant	Mathematics & Science	2023-2025	
Vacant	Social & Behavioral Sciences	2024-2026	
Melissa Johannsen	Student Services	2024-2026	Y
Fabiola Espitia	Student Services	2023-2025	N
Vacant	Visual & Performing Arts	2023-2025	
Vacant	Adjunct Alternate Senator	2023-2025	
Sarah Schmidt	Classified Senate Liaison	2023-2025	Y
Anthony Solomon	Chaffey College Student Government	2023-2024	Y

Guests:

Lisa Bruchet, Accountant, Budgeting and Fiscal Service
Melissa Diaz, Senior Accounting Technician, Budgeting and Fiscal Services
Justin Keller, Biology, STEM ACC
Andrew Long, Dean of Instructional Support
Lissa Napoli, Administrative Assistant, Academic Senate
RoseAnn Osmanian, Rancho Success Center Instructional Specialist
Janeth Rodriguez, Executive Director, Enrollment Services and Student Support
Anthony Soliman, Chaffey College Student Government/CCSG Liaison

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the peoples who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GAPU'NL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. Their people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, attendees must turn on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for comments only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- August 20, 2024
- **Motion for Approval** - Curriculum Chair Burk-Herrero moved to adopt the agenda for 8.20.24. Curriculum Chair Burk-Herrero seconded the motion. The motion was approved. 8.20.24, 23Y/0N/0A.

5. CONSENT AGENDA**5.1 Faculty representatives that have been requested to serve on these campus committees:****5.1.1 Director, Distance Education and Professional Development**

Jim Ghee, Math & Science/Earth Science/Geology, STEM

5.1.2 Lieutenant, Campus Police

Nicole Farnsworth, VPA/ART, ACD

5.1.3 Program Assistant, DPS

Donald Essex, Counseling

5.1.4 Support Clerk I, Library Learning Commons

Terezita Overduin, Library

5.1.5 Grants Development and Management Technical Support Specialist

David Nimri, Computer Information Systems, BTH

5.1.6 Program Assistant, Academic and Career Counseling, Chino GPS Center

Fabiola Espitia, Counseling

5.1.7 AAIL, Campus Police

Charles Williams, English, ACD

5.2 May 7, 2024 Meeting Minutes. See attachment titled, “Academic Senate Minutes DRAFT”

- **Motion for Approval** - Senator Gomez moved to approve the 8.20.24 Consensus Agenda. Senator Tropp seconded the motion. The motion was approved. 8.20.24, 23Y/0N/0A.

6. REPORT(S)

6.1 President

- Big thanks to Lissa Napoli for organizing a successful retreat. Lissa was presented with a card and terrarium as a token of our gratitude.

6.1.1 Summer Hiring Committee appointments. See attachment titled, “Summer 2024 Faculty Appointments to Hiring Committees”

6.1.2 Selection of one Academic Senate member to attend the Library Meeting on 8/29/24 from 2:30-3:30 pm at the Rancho Campus. The meeting provides an opportunity to discuss ongoing concerns that library faculty may have regarding current library operations.

- The Senate recommended President D. Rose to attend the Library Meeting on 8/29/2024.

7. GUEST(S)/PRESENTATION(S) - None

8. UNFINISHED BUSINESS (10 minutes max)

8.1. Discussion Item: Academic Senate discussion of the Fall 2024 Convocation update regarding the MacKenzie Scott gift. See attachment titled, “Compilation of Academic Issues Group Notes, Academic Senate Minutes, and Convocation Fall 2024 regarding MacKenzie Scott gift”

- The Accounting and Budgeting Department was not aware of the recent decisions to spend the MacKenzie Scott money before the Convocation presentation but were expected to create expenditures. There have been recent transfers from the MacKenzie Scott money to other accounts. These transfers were meant to pay back expenditures from other accounts. Transferring costs after the fact implies that it was not part of the original plan.
- Senators inquired that if the Administration is taking actions behind our back what are the repercussions?
- There is \$2.6-2.7 million not accounted for in the Convocation presentation. We would like to see documentation for the unrestricted spending finds.
- At the April Governing Board meeting, the Academic Senate requested to be involved in the decisions for spending the MacKenzie Scott money. This request has not been recognized. We are engaged on campus, care about students, and want to be involved in the decisions for this money.

- Why was the Classified Senate and Student Government not given any money? Transparency is an issue. The college is being led without enough consultation so should we reject the money being given to the Academic Senate?
- The Administration is holding \$20 million for the President of the college to decide how to spend it. MacKenzie Scott directly and specifically said the money was to be used for students.
- If we accept the funds, we do not know what the conditions and consequences will be for using the funds. Will plans for the money need to be approved by the Executive Team?
- Textbook costs and parking permits could be a good use of the money.
- Since decisions are being made without allowing faculty participation in decision making, faculty lack trust in the Administration and don't see a good faith approach. Senators expressed a lack of confidence in effective leadership.
- Senators will come back to this discussion next week with a possible motion.

9. NEW BUSINESS **10 minutes max per item*

9.1 Discussion Item: Debrief following the Academic Senate for California Community Colleges (ASCCC) August 13 visit. Strategic Planning to improve effective participation and collegial consultation of the Academic Senate

- Senators expressed their appreciation for the visit coming to support and empower us. Senators found it valuable and informative.
- The AP 2510 workgroup began working on a budgeting strategy. Their goal is to sunshine their findings by the end of the academic year.
- Senators can look at governing handbooks from other colleges, like Citrus College, Cerritos College, and Clovis College. Do we want to partner with the Classified Senate and Student Government to propose a governing handbook?
- We need a governing handbook to include a way to improve committee communication. A master calendar is needed so everyone knows when to meet. A central repository housed on the portal or website is needed for updates and announcements. We could also use slack or the Chaffey app for college announcements.
- Club and committee members should check-in during Academic Senate meetings via public comment. Club and committee members can also take back the information learned at the Academic Senate meeting to their clubs and committees so everyone is in the loop.
- Next week Senators are to be prepared to bring a motion for the work they would like to see the Academic Senate take on for this semester to improve effective participation and governance across the college.

10. FLOOR ITEMS **10 minutes max* (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

11. ANNOUNCEMENTS

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11.2 Academic Senate for California Community Colleges (ASCCC) Information

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11.2.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. ADJOURNMENT (1:50 P.M.) Senator Johnson motioned to adjourn at 1:46pm Senator Lee seconded. Motion was approved unanimously.

The next Academic Senate will be on Tuesday August 27, 2024