

ACADEMIC SENATE AGENDA

OCTOBER 3, 2023

RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204

CHINO CAMPUS, CONFERENCE ROOM, CHMB 102

FONTANA CAMPUS, CONFERENCE ROOM, FNAC 119

Nicole DeRose	President	2023-2025
Elizabeth “Liz” Encarnacion	Vice President	2023-2024
Robin Witt	Secretary/Treasurer	2023-2024
Angela Burk – Herrick	Curriculum Chair	2023-2025
Vacant	Business & Applied Technology	2023-2025
Jay Scott	Business & Applied Technology	2022-2024
Robert Nazar	Chino Campus	2023-2025
Jinny Lee	Chino Campus	2022-2024
Anthony Guaracha	Fontana Campus	2023-2025
Vacant	Fontana Campus	2022-2024
Omar Estrada	Health Sciences	2023-2025
Terzah DePonte	Health Sciences	2022-2024
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
Christina Holdiness	Instructional Support	2023-2025
Terezita Reyes Overduin	Instructional Support	2022-2024
Annette Henry	Kinesiology, Nutrition & Athletics	2023-2025
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024
Phatana Ith	Language Arts	2023-2025
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024
Robin Witt	Mathematics & Science	2023-2025
Mark Gutierrez	Mathematics & Science	2022-2024
Patricia Gomez	Social & Behavioral Sciences	2023-2025
Vacant	Social & Behavioral Sciences	2022-2024
Michelle Martinez	Student Services	2023-2025
Jackie Boboye	Student Services	2022-2024
Leta Ming	Visual & Performing Arts	2023-2025
Sheila Malone	Visual & Performing Arts	2022-2024
Tamari Jenkins	Senator-At-Large	2023-2026
Vacant	Senator-At-Large	2022-2025
Sarah Chamberlain	Senator-At-Large	2021-2024
Tina Kuo	Adjunct Senator-At-Large	2023-2025
Shelly R. Jackson	Adjunct Senator-At-Large	2022-2024

Alternates

Vacant	Business & Applied Technology	2023-2025
Manar Hijaz	Chino Campus	2023-2025
Greg Creel	Fontana Campus	2023-2025
Lisa Doget	Health Sciences	2023-2025
Vacant	HFIC	2022-2024
Shelley Marcus	Instructional Support	2023-2025
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025
Leona Fisher	Language Arts	2022-2024
Diana Cosand	Mathematics & Science	2023-2025
Vacant	Social & Behavioral Sciences	2022-2024
Fabiola Espitia	Student Services	2023-2025
Susanna Galvez	Student Services	2022-2024
Vacant	Visual & Performing Arts	2023-2025
Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 Attendee Identification (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- October 3, 2023

5. APPROVAL OF MINUTES

- September 26, 2023

6. CONSENT AGENDA**6.1 Faculty representatives that have been requested to serve on these selection/hiring committees:**
see ["AP 7120 Committee Compositions"](#)**6.1.1 Classified, Educational Services Generalist, A&R**
Cherlou Oplencia, Counseling, ACC**6.1.2 Instructor, Computer Science**
Garrett Kenahan, Commercial Music, ACD
David Nimri, Computer Information Systems, BTH
Tracy Kocher, Computer Information Systems, BTH
Jay Scott, Automotive Technology, BAT**6.1.3 Classified, Technical Support Specialist, IT**
Sergio Gomez, Sociology, PCS

6.2 Faculty representatives that have been requested to serve on these campus committees:

6.2.1 Technology Committee

Anjali Kuthoore, Biology, STEM

7. REPORT

7.1 President

7.2 Vice President

7.3 Secretary/Treasurer

7.4 Curriculum

7.5 Classified Senate Liaison, Sarah Schmidt

8. GUEST(S)/PRESENTATION(S) *15 minutes max - None.

9. UNFINISHED BUSINESS *10 minutes max

9.1 Action Item: Sabbatical Leave Subcommittee Reports- Readers are required to report on the following sabbatical reports. The final draft of the report is due to the Office of Instruction by Friday, October 6.

- **Michelle Dowd**, English, ACD: Senators Doget, Fisher, and Ming
- **Melissa DiLorenzo**, Psychology, PCS: Senators Chamberlain, Holdiness and Jenkins

9.2 Action Item: Selection of two academic senate representatives to serve on the [AP 2510](#) (STSW recommendation). To ensure constituent representation the officers are asking if classified professional and student representation should be included.

10. NEW BUSINESS *10 minutes max per item

10.1 Discussion Item/First Read: Rising Scholars and Turning Point Programs.

10.2 Discussion Item/First Read: 2023-2024 Meritorious Service Award description and Nomination Letters. See attachment titled "Meritorious Service Award Guidelines" and "2020-2021 Meritorious Service Award Nominations"

10.3 Discussion Item/First Read: DEI workgroup to lead efforts on institutional definitions for equity terminology in partnership with other committees/entities on campus.

11. FLOOR ITEMS *10 minutes max (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

12. ANNOUNCEMENTS

12.1 Chaffey College Academic Senate

12.2 Chaffey College Campus

12.3 Academic Senate for California Community Colleges (ASCCC) Information

12.3.1 [2023 Fall Plenary Session](#), Thursday, November 16 through Saturday, November 18. Westin South Coast Plaza. The 2023 Fall Plenary will be a hybrid event with an in-person option (\$550) and a virtual-only option (\$385). Registration In-Person Deadline: November 3, 2023 at 10AM. Registration Virtual-Only Deadline: November 8, 2023 at 5:00 PM. Click on the link for more information.

12.3.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

13. ADJOURNMENT (1:50 P.M.)

The Next Academic Senate is Scheduled for Tuesday, October 10, 2023

Meritorious Service Award

Academic Senate has acknowledged faculty members through meritorious service awards since the inception of the awards in 1986/87. All full-time faculty, living or deceased, who have been retired for at least one full year or who have died while in service, are eligible for the Meritorious Service Award. Faculty receiving this prestigious honor have clearly shown meritorious service in at least two of the following three areas: Superior Teaching or Job Performance, Professional Achievement, and/or College Service. In order that future students and staff will remember their outstanding contributions to Chaffey, their name is placed on the Meritorious Service perpetual plaque that hangs in the library.

Meritorious Service Award Guidelines

Criteria Applications shall clearly show meritorious service in at **least two of the following three areas**, one of which must include Section 3.1. Clear indications in all three may strengthen a nomination.

Criteria to be used in evaluating applications are:

3.1 Superior teaching or job performance

- 3.1.1 Examples of meritorious performance include, but are not limited to, excellence in classroom teaching, significant curricular development, instructional innovations and/or successful completion of special projects or assignments, and significant individual assistance to and/or interaction with students in the learning process.
- 3.1.2 Examples of professional commitment include, but are not limited to, having furthered education by attending special courses and institutes or participating in major professional conferences; projects or developmental materials related to contracts, grants or fellowships for instructionally related work or job performance; other appropriate items related to instruction or job performance.

3.2 Professional Achievement

- 3.2.1 Examples of scholarly performance include, but are not limited to, publication of juried, refereed, and/or reviewed work; noteworthy exhibitions, performance, and/or other creative work; offices held in professional organizations; panel discussions or workshops organized for professional meetings; active participation in professional meetings (i.e., delivered papers, addresses, etc.); academic innovation in general and/or other appropriate materials related to professional growth.

- 3.2.2 Examples of academic achievement include, but are not limited to, significant research, investigative activity or creative activity; contract, grant or fellowship-sponsored activity successfully concluded; editing or consulting activity of a scholarly nature; active participation in research related conferences, courses or institutes; and other appropriate activity of an outstanding nature.

3.3 College Service

- 3.3.1 Examples of meritorious performance include, but are not limited to, exceptional leadership in college, governance and campus life at the department, division, campus, and/or state levels; and/or other exceptional service consistent with the college mission.
- 3.3.2 Examples of professional achievement include, but are not limited to, developmental working a service-related project within the college (department, division, campus and/or system); developmental work in a service-related project in the off-campus community (recruitment, outreach, public relations, governmental, etc.); other activity which is likely to produce exceptional service to the college and/or surrounding community.