

## ACADEMIC SENATE AGENDA

AUGUST 15, 2023

**RANCHO CAMPUS, BERZ EXCELLENCE BUILDING, ARDON ALGER CONFERENCE ROOM, BEB-204**

**CHINO CAMPUS, CONFERENCE ROOM, CHMB 102**

**FONTANA CAMPUS, CONFERENCE ROOM, FNAC 210**

Nicole DeRose	President	2023-2025
Elizabeth “Liz” Encarnacion	Vice President/President-Elect	2023-2024
Robin Witt	Secretary/Treasurer	2023-2024
Angela Burk – Herrick	Curriculum Chair	2023-2025
Bruce Osburn	Business & Applied Technology	2023-2025
Jay Scott	Business & Applied Technology	2022-2024
Robert Nazar	Chino Campus	2023-2025
Jinny Lee	Chino Campus	2022-2024
Anthony Guaracha	Fontana Campus	2023-2025
Vacant	Fontana Campus	2022-2024
Omar Estrada	Health Sciences	2023-2025
Terzah DePonte	Health Sciences	2022-2024
Tara Johnson	HFIC	2023-2025
Vacant	HFIC	2023-2025
Christina Holdiness	Instructional Support	2023-2025
Terezita Reyes Overduin	Instructional Support	2022-2024
Elaine Martinez	Kinesiology, Nutrition & Athletics	2023-2025
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024
Phatana Ith	Language Arts	2023-2025
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024
Robin Witt	Mathematics & Science	2023-2025
Mark Gutierrez	Mathematics & Science	2022-2024
Patricia Gomez	Social & Behavioral Sciences	2023-2025
Vacant	Social & Behavioral Sciences	2022-2024
Michelle Martinez	Student Services	2023-2025
Jackie Boboye	Student Services	2022-2024
Leta Ming	Visual & Performing Arts	2023-2025
Sheila Malone	Visual & Performing Arts	2022-2024
Tamari Jenkins	Senator-At-Large	2023-2026
Norma Leon	Senator-At-Large	2022-2025
Sarah Chamberlain	Senator-At-Large	2021-2024
Tina Kuo	Adjunct Senator-At-Large	2023-2025
Shelley R. Jackson	Adjunct Senator-At-Large	2022-2024

### Alternates

Vacant	Business & Applied Technology	2023-2025
Manar Hijaz	Chino Campus	2023-2025
Greg Creel	Fontana Campus	2023-2025
Lisa Doget	Health Sciences	2023-2025
Vacant	HFIC	2022-2024
Shelley Marcus	Instructional Support	2023-2025
Robert Hadaway	Kinesiology, Nutrition, & Athletics	2023-2025
Leona Fisher	Language Arts	2022-2024
Diana Cosand	Mathematics & Science	2023-2025
Vacant	Social & Behavioral Sciences	2022-2024
Fabiola Espitia	Student Services	2023-2025
Susanna Galvez	Student Services	2022-2024
Vacant	Visual & Performing Arts	2023-2025
Vacant	Adjunct Alternate Senator	2023-2025
Sarah Schmidt	Classified Senate Liaison	2023-2025

**Guests:**

Lissa Napoli, Administrative Assistant, Academic Senate

**1. P.E. (12:30 P.M.)****2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

*With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.*

**2.2 Attendee Identification** (Chino and Fontana Senators, cameras must be on and turn off all virtual backgrounds.)**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. ADOPTION OF AGENDA**

- August 15, 2023

**5. APPROVAL OF MINUTES**

- May 9, 2023

**6. CONSENT AGENDA****6.1 Foundation Account:** *Approval of fees pending tentative events.*

- 6.1.1 Approval of funds not to exceed \$400 for faculty incentives for the 2023-2024 academic year.
- 6.1.2 Approval of funds not to exceed \$200.00 to open a purchase order with Sparkletts water for the 2023-2024 academic year
- 6.1.3 Approval of funds not to exceed \$400.00 to open a purchase order with Picazo's Flower Designs for the 2023-2024 academic year
- 6.1.4 Approval of funds not to exceed \$200.00 to open a purchase order with Fast Signs for the 2023-2024 academic year
- 6.1.5 Approval of funds not to exceed \$600.00 to open a purchase order with Champion Awards & Specialties for the 2023-2024 academic year
- 6.1.6 Approval of funds for miscellaneous food and supplies for the Senate Retreat (Convocation)
- 6.1.7 Approval of funds for miscellaneous food and supplies for the New Hire Welcome Reception
- 6.1.8 Approval of funds for miscellaneous food and supplies for the Meritorious Awards
- 6.1.9 Approval of funds for miscellaneous food and supplies for the Academic Senate/Curriculum/CCFA Holiday Celebration

**6.2 Faculty representatives that have been requested to serve on these selection/hiring committees:**

6.2.1 **Educational Program Assistant, Arts, Communication and Design**, Nicole Farrand, Art, ACD

6.2.2 **Undocumented/LGBTQIA+ Liaison**

Fabiola Espitia, G.P.S. Center, Counseling

Jackson Tropp, Communication Studies, ACD

6.2.3 **Instructional Assistant II, Success Center**

Christina Holdiness, Instructional Specialist, MSC

**6.3 Faculty representatives that have been requested to serve on these campus committees:**

6.3.1 **College Planning Council**, Nicole Farrand, Art, ACD

**7. REPORT**

7.1 **President** - Welcome new faculty, Committee approvals over the summer

7.2 **Vice President**

7.3 **Secretary/Treasurer**

7.4 **Curriculum**

7.5 **Classified Senate Liaison**, Sarah Schmidt

**8. GUEST(S)/PRESENTATION(S)** - None.

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS** *(These agenda items are for training purposes only and do not reflect Academic Senate position.)* [Robert's Rule Cheat Sheet](#)

**10.1 Discussion Item:** Academic Senate position on the best horror movie of all time.

**10.2 Action Item:** Senators will be required to attend all meetings wearing mobile footwear. Roller Skates or Rollerblades?

**10.3 Action Item:** Official spokesanimal of the Academic Senate: [Ten-lined June Beetle](#)

**11. ANNOUNCEMENTS**

**11.1 Chaffey College Academic Senate**

**11.1.1 Sabbatical Orientation**, Friday, August 25, 2023, 10 - 11:30 AM, BEB-204, Join Academic Senate, CCFA, and faculty who have recently returned from sabbatical for this informative session. Learn about developing your sabbatical objective, activities, and submitting your sabbatical application. RSVP to [lissa.napoli@chaffey.edu](mailto:lissa.napoli@chaffey.edu)

**11.1.2 New Hire Welcome Reception**, Wednesday, September 20, 2023, AD-151, in collaboration with Classified Senate, Academic Senate celebrates all new classified professionals, faculty, and managers. Stop by and meet all the new Chaffey employees.

## **11.2 Chaffey College Campus**

### **11.3 Academic Senate for California Community Colleges (ASCCC) Information**

11.3.1 [2023 Fall Plenary Session](#), Thursday, November 16 through Saturday, November 18. Westin South Coast Plaza. The 2023 Fall Plenary will be a hybrid event with an in-person option (\$550) and a virtual-only option (\$385). Registration In-Person Deadline: November 3, 2023 at 10AM. Registration Virtual-Only Deadline: November 8, 2023 at 5:00 PM. Click on the link for more information.

11.3.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](https://asccc.org)

**12. FLOOR ITEMS** (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

## **13. ADJOURNMENT (1:50 P.M.)**

**The Next Academic Senate is Scheduled for Tuesday, August 22, 2023**

**Faculty representatives that have been requested to serve: (assigned over the summer)**

- 1     Instructor, Computer Science (6.12.23)  
Terri Helfand, Computer Information Systems, BAT  
Jay Scott, Automotive Technology, BAT
- 2     Interim Dean, Workforce Innovations & Entrepreneurial Development (5.22.23)  
Jonathan Polidano, Automotive Technology, BAT  
Angela Burk-Herrick, Curriculum Chair, Curriculum
- 3     Program Assistant, Disability Programs and Services (6.27.23)  
Jay Scott, Automotive Technology, BAT
- 4     Executive Assistant I, Workforce Innovations & Entrepreneurial Development (7.5.23), Tracy Kocher, Computer Information Systems, BAT
- 5     Administrative Assistant II, Workforce Innovations & Entrepreneurial Development (6.8.23)  
Kirk Collins, Counselor, C&M
- 6     Interim Associate Superintendent, Instruction and Institutional Effectiveness Mngt. (6.26.23)  
Mark Padilla, Physics, M&S  
Daniel Bentum, Hotel & Food Service, HFIC  
Nicole DeRose, Biology, M&S
- 7     Library Clerk I, Library (6.26.23)  
Michelle Sanchez, Librarian, Library
- 8     Instructor, Aviation Maintenance Technology (one-year temporary) (6.26.23)  
Jack Little, Aviation Maintenance Technology, BAT  
Jonathan Polidano, Automotive Technology, BAT
- 9     Educational Services Generalist, Admissions & Records (7.10.23)  
Phatana Ith, Communication Studies, LA
- 10    Internal Auditor, Internal Audit (7.18.23)  
Alex Lemos, Accounting, BAT
- 11    Administrative Assistant II, Athletics (7.5.23)  
Candice Hines-Tinsley, Nutrition, KNA
- 12    Program Assistant, CalWORKs (7.5.23)  
Michelle Newsome, CalWORKs, Counseling

- 13 Facilities Specialist/Buyer, Purchasing (7.6.23)  
Nicole DeRose, Biology, M&S
- 14 Director, Budgeting and Grant Compliance (7.11.23)  
Karin Nelson, Accounting, BAT
- 15 Administrative Assistant II, Foundation (7.18.23)  
Jonathan Polidano, Automotive Technology, BAT
- 16 Administrative Assistant II, Veterans Services Eligibility Specialist (7.26.23)  
Charles Prattella, Counseling, Counselor

**Faculty representatives that can no longer serve on these campus committees:**

- 1 FSC Advisory Committee, Cindy Walker, (5.17.23)
- 2 Professional Development Committee, Cindy Walker, (5.17.23)