

ACADEMIC SENATE MINUTES NOVEMBER 8, 2022

Academic Senate Conference Room

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Rancho Campus, BEB Building, Room 204

Meeting ID: 917 2103 2344 Passcode: 2022

Neil Watkins	President	2021-2023	P
Nicole DeRose	Vice President/President-Elect	2022-2023	P
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2022-2023	P
Angela Burk – Herrick	Curriculum Chair	2021-2023	P
Bruce Osburn	Business & Applied Technology	2021-2023	P
Jay Scott	Business & Applied Technology	2022-2024	P
Tara Johnson	Chino/Fontana	2021-2023	A
Jinny Lee	Chino/Fontana	2022-2024	A
Jayne Clark-Frize	Health Sciences	2021-2023	A
Terzah DePonte	Health Sciences	2022-2024	P
Christina Holdiness	Instructional Support	2021-2023	P
Terezita Reyes Overduin	Instructional Support	2022-2024	P
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023	A
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024	P
Steve Shelton	Language Arts	2021-2023	P
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024	P
Elizabeth Cannis	Mathematics & Science	2021-2023	P
Mark Gutierrez	Mathematics & Science	2022-2024	P
Pak Tang	Social & Behavioral Sciences	2021-2023	A
Dan Kern	Social & Behavioral Sciences	2022-2024	P
Michelle Martinez	Student Services	2021-2023	P
Jackie Boboye	Student Services	2022-2024	P
Leta Ming	Visual & Performing Arts	2021-2023	P
Sheila Malone	Visual & Performing Arts	2022-2024	P
Tamari Jenkins	Senator-At-Large	2020-2023	A
Sarah Chamberlain	Senator-At-Large	2021-2024	P
Norma Leon	Senator-At-Large	2022-2025	P
Shelly R. Jackson	Adjunct Senator-At-Large	2021-2023	A
Patty Peoples	Adjunct Senator-At-Large	2022-2024	P

Alternates

William “Bill” O’Neil	Business & Applied Technology	2021-2023	P
Manar Hijaz	Chino/Fontana	2021-2023	A
Jordan Hung	Health Sciences	2021-2023	A
Shelley Marcus	Instructional Support	2021-2023	P
Annette Henry	Kinesiology, Nutrition, & Athletics	2021-2023	P
Leona Fisher	Language Arts	2022-2024	A
Diana Cosand	Mathematics & Science	2021-2023	A
Hannah Lucas	Social & Behavioral Sciences	2022-2024	P
Myra Andrade	Student Services	2021-2023	A
Vacant	Student Services	2022-2024	
Nicole Farrand	Visual & Performing Arts	2021-2023	A
Vanessa Nunez	Adjunct Alternate Senator	2021-2023	P
Sarah Schmidt	Classified Senate Liaison	2021-2023	P

Guests:

Kevin Baccari, Math, M&S

Laura Hope, Associate Superintendent, Instruction and Institutional Effectiveness

Tina Kuo, Biology, M&S

Lissa Napoli, Administrative Assistant, Academic Senate

Laura Picklesimer, Faculty tri-Chair, Outcomes and Assessments

Alisha Rosas, Associate Superintendent, Student Services and Strategic Communications

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 (Remote) Attendee Identification If on Zoom, please turn on the camera when voting.

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

- Laura Hope stated that we are in the second round of enrollment without an issue with our portal which is something to celebrate!
- Given the necessity to maintain heightened security, IT will be implementing geotags of IP addresses trying to log into the portal system. Individuals cannot log in to the portal outside of the country. Faculty who are traveling can inform IT to be put on a list in order to receive access during short windows of time. This will not impact students

4. APPROVAL OF AGENDA

- November 8, 2022
- **Motion for Approval** - Senator Boboye moved to approve the 11.8.22 agenda. Senator Shelton seconded the motion. The motion was approved. 11.8.22, 21Y/0N/0A.

5. APPROVAL OF MINUTES

- October 25, 2022
- **Motion for Approval** - Curriculum Chair Burk-Herrick moved to approve the 10.25.22 minutes. Senator Shelton seconded the motion. The motion was approved. 11.8.22, 19Y/0N/2A.

6. CONSENT AGENDA

6.1 Faculty representatives that have been requested to serve on these selection/hiring committees:

6.1.1 Accounting Technician (Classified), Accounting & Budgeting Services

- Karin Nelson, Accounting, BAT

6.1.2 Educational Program Assistant (EPA)(Classified), SBS

- Angela Sadowski, Psychology, SBS

6.1.3 Facilities Specialist/Buyer (Classified)

- Nicole DeRose, Biology, M&S

6.2 Faculty representatives that have been requested to serve on these campus committees:

6.2.1 DEIA in Eval / Tenure Process Workgroup

- Tamari Jenkins, Spanish, LA (replacing Shelly Jackson)
- Elizabeth Encarnacion, Communication Studies, LA (Alternate- when Sheila Malone or Tamari Jenkins is unable)

6.3 Curriculum is asking that the Academic Senate endorse the course modifications that Curriculum presented below:

INDUSTRIAL ELECTRICAL TECHNOLOGY PACKAGE

New Course w/ DE:

IET-400 Introduction to Workplace Safety

Program Modifications:

Electromechanical Technology	Certificate of Achievement
Industrial Electrical Technology	A.S. Degree
Industrial Electrical Technology Level III	Certificate of Achievement
Mechatronics	A.S. Degree
Mechatronics Level I	Certificate of Achievement

EMERGENCY MEDICAL TECHNICIAN/ FIRE TECHNOLOGY PACKAGE

Course Modifications w/ DE:

EMT-11	Emergency Medical Technician
EMT-405	Emergency Medical Technician Preparation
FIRETEC-1	Principles of Emergency Services
FIRETEC-10	Wildland Fire Control
FIRETEC-11	Legal Aspects of Emergency Services
FIRETEC-12	Occupational Safety and Health for Emergency Services
FIRETEC-2	Fire Behavior and Combustion
FIRETEC-3	Fire Protection Systems
FIRETEC-4	Building Construction for Fire Protection
FIRETEC-420	Fire Inspector 1A: Duties and Administration
FIRETEC-421	Fire Inspector 1B: Fire and Life Safety
FIRETEC-422	Fire Inspector 1C: Field Inspection
FIRETEC-423	Fire Inspector 1D: Field Inspection-California Specific
FIRETEC-5	Fire Prevention

FIRETEC-6	Fire Apparatus and Equipment
FIRETEC-7	Strategies and Tactics
FIRETEC-9	Principles of Fire and Emergency Services Safety & Survival

Program Modifications:

Emergency Medical Provider	Certificate of Achievement
Fire Prevention Inspector	Certificate of Achievement
Fire Technology: Professional Firefighter	A.S. Degree
Fire Technology: Professional Firefighter	Certificate of Achievement

NURSING ASSISTANT PACKAGE

Course Modifications w/ DE:

NURAST-600	Nursing Assistant
NURAST-600L	Nursing Assistant Laboratory
NURAST-605L	Nursing Skills Laboratory
NURAST-615	Professional Development for the Nursing Assistant
NURAST-620	Home Health Aide

Course Modifications:

NURAST-620L	Home Health Aide Laboratory
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Course Deactivations:

NURAST-400	Nursing Assistant
NURAST-400L	Nursing Assistant Laboratory
NURAST-405L	Nursing Assistant Skills Laboratory
NURAST-415	Professional Development for the Nursing Assistant
NURAST-420	Home Health Aide
NURAST-420L	Home Health Aide Laboratory

Program Modifications:

Nursing Assistant	Certificate of Completion
Nursing Assistant/Home Health Aide	Certificate of Completion

Program Deactivations:

Home Health Aide	Certificate of Career Preparation
Nursing Assistant	Certificate of Career Preparation

NURSING: ASSOCIATE DEGREE PACKAGE

Course Modifications w/ DE:

NURADN-3	Transition in Nursing
NURADN-3L	Transition in Nursing Laboratory
NURADN-6	Clinical Nursing Skills
NURADN-15	Nursing Process 1
NURADN-28	Nursing Process 2
NURADN-29	Maternal-Newborn Nursing
NURADN-35	Nursing Process 3
NURADN-39	Family-Child Nursing

NURADN-47	Nursing Process 4
NURADN-49	Mental Health Nursing
NURADN-403	Pathophysiology for Nursing
NURADN-404	Basic ECG and Dysrhythmia Interpretation
NURADN-428	Basic Pharmacology

Course Deactivations:

NURADN-50	Professional Issues in Nursing
NURADN-550	Health Science Skills Development I

Program Modifications:

Nursing: ADN	AS
Nursing: VN to RN	AS
Nursing VN to RN: Non-Degree Option	Certificate of Career Preparation

NURSING: VOCATIONAL PACKAGE**Course Modifications w/ DE:**

NURVN-403	Fundamentals of Nursing
NURVN-403L	Fundamentals of Nursing Laboratory
NURVN-405	Beginning Medical Surgical Nursing
NURVN-405L	Beginning Medical Surgical Nursing Laboratory
NURVN-407A	Beginning Nursing Skills/Clinical Simulation Laboratory
NURVN-407B	Intermediate Nursing Skills/Clinical Simulation Laboratory
NURVN-407C	Advanced Nursing Skills/Clinical Simulation Laboratory
NURVN-409	Intermediate Medical Surgical Nursing
NURVN-409L	Intermediate Medical Surgical Nursing Laboratory
NURVN-411	Advanced Medical Surgical Nursing
NURVN-411L	Advanced Medical Surgical Nursing Lab
NURVN-413	Leadership for the Vocational Nurse
NURVN-413L	Leadership for the Vocational Nurse Lab
NURVN-414	Acute Care Nursing Assistant: Vocational Nursing Foundations
NURVN-415A	Growth/Development: Psychology Adult - Geriatric
NURVN-415B	Growth and Development of the Child
NURVN-417A	Critical Thinking and the Nursing Process I
NURVN-417B	Critical Thinking and the Nursing Process II
NURVN-421	Maternal and Child Health Nursing
NURVN-421L	Maternal and Child Health Nursing Lab
NURVN-600	NCLEX Review for VN Licensure Examination

Course Modifications:

NURVN-604	Intravenous Therapy
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Program Modifications:

Nursing: Vocational	AS
Nursing: Vocational	Certificate of Achievement

- **Motion for Approval** - Senator Boboye moved to endorse the curriculum course modifications as presented and to approve the Consent Agenda. Curriculum Chair Burk-Herrick seconded the motion. The motion was approved. 11.8.22, 21Y/0N/0A.

7. REPORT

7.1 President

- Attended the Black and Brown Minds and Mattering Conference, which was a great and well organized conference.
- No Senate Meeting Tuesday, Nov. 22.

7.2 Vice President/President-Elect

- Attended ASCCC Plenary Nov. 3- Nov. 5. Resolution 15.01 was requested to be expanded upon, and the amendment to the resolution did not pass, the resolution did pass unamended. ASCCC will endorse the CALGETC Pathway. VP DeRose will present a more formalized report on all resolutions next week.

7.3 Secretary/Treasurer, **Elizabeth Encarnacion**, Budget Report

7.4 Curriculum, **Angela Burk-Herrick** will share information on the following disciplines:

[Nursing Programs Presentation](#)

7.5 Classified Senate Liaison, Sarah Schmidt

- See's Candy fundraiser is going on now!
- Student scholarships will open soon!

7.6 Committee Reports

8. **GUEST(S)/PRESENTATION(S)** - Outcomes and Assessments, Faculty Tri-Chair, Laura Picklesimer, and Curriculum Chair, Angela Burk-Herrick, will share an OAC update to Institutional Learning Outcomes. (1:00-1:30 PM)

[ILO Revisions: Presentation Slides](#)

[ILO Revisions Draft](#)

9. UNFINISHED BUSINESS

9.1 Action Item: **Sabbatical Leave Subcommittees** (Update or Report)

- Readers are required to coordinate discussion amongst themselves and bring recommendations to the Senate by Tuesday, November 15. The final voting date is Tuesday, November 29.
- Christina McPeck, Child Development and Education, SBS- Senators: DePonte, Holdiness and Tinsley
 - Not ready to report - will report next week.

10. NEW BUSINESS

10.1 Action Item: Approval of Revised ILOs

- **Motion for Approval** - Senator Kern moved to approve the Revised ILO's. Senator Boboye seconded the motion. The motion was approved. 11.8.22, 13Y/5N/3A.

10.2 Action Item: Sabbatical Proposal Subcommittee Assignments: Call for senators to volunteer to read the sabbatical proposal(s). At least three volunteers for each proposal are recommended. It is recommended that reader workgroups communicate with one another to assign a point person who will be contacting the individual being reviewed and gathering report materials to maintain consistency.

Readers are required to immediately contact the writer, coordinate discussion amongst themselves, and bring recommendations, concerns, etc. to Academic Senate NO LATER than November 29. The final voting date is Tuesday, December 6.

For information on the responsibilities of the reader, please review pages 5-7 in the [Sabbatical Leaves Procedures and Documents Handbook](#).

- Jean Oh, Counseling, DPS
- Senators: Mark Gutierrez, Terezita Overduin, and Elizabeth Cannis
- **Motion for Approval** - The motion to approve Senators Gutierrez, Overduin, and Cannis to form the subcommittee to review Jean Oh's Sabbatical proposal. 11.8.22, 21Y/0N/0A.

Due to time constraints, the items listed below will be on the next agenda meeting scheduled for November 15, 2022

10.3 Discussion Item: Tuition and Fee Waiver for all Gabrieleño-Tongva and American Indian students

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.1.1 Academic Senate - Hiring Committees - Interest List - 2022-2023 - If you are possibly interested in serving on a hiring committee this year, please complete this brief survey: [Academic Senate - Hiring Committees - Interest List - 2022-2023](#)

Completing this survey does not ensure that you will be selected to serve, nor does this list replace the usual selection of interested faculty by area deans.

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. FLOOR ITEMS (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

13. ADJOURNMENT (1:55 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, November 15, 2022.

Lissa A. Napoli, Recording Secretary

Elizabeth “Liz” Encarnacion, Secretary

		Present	Approval of Agenda 11.8.22	Approval of 10.25.22 Minutes	Approval to endorse the curriculum course modifications as presented, approve the 11.8.22 Consent Agenda
<i>Alternate Senators Italicized</i>					
Representation	Name				
President	Neil Watkins	Y			
Vice President/President Elect	Nicole DeRose	Y	Y	Y	Y
Secretary/Treasurer	Elizabeth "Liz" Encarnacion	Y	Y	Y	Y
Curriculum Chair	Angela Burk-Herrick	Y	Y	A	Y
Business & Applied Technology	Bruce Osburn	Y	-	-	-
Business & Applied Technology	Jay Scott	Y	Y	Y	Y
<i>*Business & Applied Technology Alternate</i>	<i>William "Bill" O'Neil</i>	Y			
Chino/Fontana	Tara Johnson				
Chino/Fontana	Jinny Lee				
<i>*Chino/Fontana Alternate</i>	<i>Manar Hijaz</i>				
Health Sciences	Jayne Clark-Frize				
Health Sciences	Terzah DePonte	Y	Y	Y	Y
<i>*Health Sciences Alternate</i>	<i>Jordan Hung</i>				
Instructional Support	Christina Holdiness	Y	-	-	Y
Instructional Support	Terezita Overduin	Y	Y	Y	Y
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y	Y	A	-
Kinesiology, Nutrition, & Athletics	Elaine Martinez				
Kinesiology, Nutrition, & Athletics	Candice Hines-Tinsley	Y	Y	Y	Y
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Annette Henry</i>	Y	Y	Y	Y
Language Arts	Steve Shelton	Y	Y	Y	Y
Language Arts	Elizabeth Encarnacion				
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>				
Mathematics & Science	Elizabeth Cannis	Y	Y	Y	Y
Mathematics & Science	Mark Gutierrez	Y	Y	Y	Y
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>				
Social & Behavioral Sciences	Pak Tang				
Social & Behavioral Sciences	Dan Kern	Y	Y	Y	Y
<i>*Social & Behavioral Sciences Alternate</i>	<i>Hannah Lucas</i>	Y	Y	Y	Y
Student Services	Michelle Martinez	Y	Y	Y	Y
Student Services	Jackie Boboye	Y	Y	Y	Y
<i>* Student Services Alternate</i>	<i>Myra Andrade</i>				
<i>* Student Services Alternate</i>	<i>Vacant</i>				
Visual and Performing Arts	Leta Ming	Y	Y	Y	Y
Visual and Performing Arts	Sheila Malone	Y	Y	Y	Y
<i>*Visual and Performing Arts Alternate</i>	<i>Nicole Farrand</i>				
Senator-At-Large	Tamari Jenkins				
Senator-At-Large	Sarah Chamberlain	Y	Y	Y	Y
Senator-At-Large	Norma Leon	Y	Y	Y	Y
Adjunct Senator-at-Large	Shelly R. Jackson				
Adjunct Senator-at-Large	Patty Peoples	Y	Y	Y	Y
<i>*Adjunct Alternate Senator</i>	<i>Vanessa Nunez</i>				
Classified Senate Liaison	Sarah Schmidt	Y			
RED indicates reported absence	PURPLE indicates reported tardy/leave early				
Total Yes Votes		26	21	19	21
Total No Votes			0	0	0
Total Abstentions			0	2	0

- = Not available during meeting to vote

38 members total - up to 27 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.

President ONLY votes to break a tie.

A quorum shall consist of two-thirds of the voting members of the Academic Senate

18 members are needed for QUORUM

31 Present at this meeting = 26 members, 5 visitors

11.8.22 Academic Senate Meeting

Formation of the sabbatical sub-committee to review Jean Oh's sabbatical proposal (Senators)	Approval of revised ILOs	Approval of Sabbatical Proposal: Christina McPeck		
Y	Y	Y		
Y	Y	Y		
Y	Y	Y		
Y	N	Y		
Y	A	Y		
Y	Y	Y		
-	-			
Y	N	Y		
Y	A	Y		
Y	Y	Y		
Y	Y	Y		
Y	Y	Y		
Y	Y	Y		
Y	Y	Y		
-	-			
Y	Y	Y		
Y	N	Y		
Y	N	Y		
Y	Y	Y		
Y	A	Y		
Y	N	Y		
21	13	21	0	0
0	5	0	0	0
0	3	0	0	0

25.20 meeting.
