

## ACADEMIC SENATE AGENDA OCTOBER 18, 2022

Academic Senate Conference Room  
Rancho Campus, BEB Building, Room 204

[Join ZOOM Meeting](#)

**Meeting ID: 917 2103 2344 Passcode: 2022**

Neil Watkins	President	2021-2023
Nicole DeRose	Vice President/President-Elect	2022-2023
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2022-2023
Angela Burk – Herrick	Curriculum Chair	2021-2023
Bruce Osburn	Business & Applied Technology	2021-2023
Jay Scott	Business & Applied Technology	2022-2024
Tara Johnson	Chino/Fontana	2021-2023
Jinny Lee	Chino/Fontana	2022-2024
Jayne Clark-Frize	Health Sciences	2021-2023
Terzah DePonte	Health Sciences	2022-2024
Christina Holdiness	Instructional Support	2021-2023
Terezita Reyes Overduin	Instructional Support	2022-2024
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024
Steve Shelton	Language Arts	2021-2023
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024
Elizabeth Cannis	Mathematics & Science	2021-2023
Mark Gutierrez	Mathematics & Science	2022-2024
Pak Tang	Social & Behavioral Sciences	2021-2023
Dan Kern	Social & Behavioral Sciences	2022-2024
Michelle Martinez	Student Services	2021-2023
Jackie Boboye	Student Services	2022-2024
Leta Ming	Visual & Performing Arts	2021-2023
Sheila Malone	Visual & Performing Arts	2022-2024
Tamari Jenkins	Senator-At-Large	2020-2023
Sarah Chamberlain	Senator-At-Large	2021-2024
Norma Leon	Senator-At-Large	2022-2025
Shelly R. Jackson	Adjunct Senator-At-Large	2021-2023
Patty Peoples	Adjunct Senator-At-Large	2022-2024

### Alternates

William “Bill” O’Neil	Business & Applied Technology	2021-2023
Manar Hijaz	Chino/Fontana	2021-2023
Jordan Hung	Health Sciences	2021-2023
Shelley Marcus	Instructional Support	2021-2023
Annette Henry	Kinesiology, Nutrition, & Athletics	2021-2023
Leona Fisher	Language Arts	2022-2024
Diana Cosand	Mathematics & Science	2021-2023
Hannah Lucas	Social & Behavioral Sciences	2022-2024
Myra Andrade	Student Services	2021-2023
Vacant	Student Services	2022-2024
Nicole Farrand	Visual & Performing Arts	2021-2023
Vanessa Nunez	Adjunct Alternate Senator	2021-2023
Sarah Schmidt	Classified Senate Liaison	2021-2023

**Guests:**

Lissa Napoli, Administrative Assistant, Academic Senate

**1. P.E. (12:30 P.M.)****2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

*With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.*

**2.2 (Remote) Attendee Identification** If on Zoom, please turn on the camera when voting.

**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. APPROVAL OF AGENDA**

- October 18, 2022

**5. APPROVAL OF MINUTES**

- October 11, 2022

**6. CONSENT AGENDA****6.1 Faculty representatives that have been requested to serve on these selection/hiring committees:****6.1.1 (Classified), AAIL, Accounting, Fiscal and Auditing Services**

- Nicole DeRose, Biology, M&S

**6.1.2 (Classified), Educational Services Generalist**

- Myra Andrade, Counselor, EOPS, C&M

**6.2 Faculty representatives that have been requested to serve on these campus committees:****6.2.1 LGBTQIA+ Advocates Committee**

- Sheila Malone, Theatre, VPA
- Louisa Villeneuve, Biology, M&S
- Jennifer Renteria, ADN, HS

**7. REPORT****7.1 President****7.2 Vice President/President-Elect**

**7.3 Secretary/Treasurer**

**7.4 Curriculum**

**7.5 Classified Senate Liaison, Sarah Schmidt**

**7.6 Committee Reports**

- 8. GUEST(S)/PRESENTATION(S)** - Distance Education, Coordinator, Angela Cardinale and Instructional Technologist, Rhiannon Lares, will share information regarding changes in Canvas and the [Intelligent Learning Platform \(ILP\)](#). (1:00-1:30 PM)

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

**10.1 Action Item:** Approval of Faculty Communication Guidelines

**10.2 Discussion Item:** Tuition and Fee Waiver for all Gabrieleño-Tongva and American Indian students

**11. ANNOUNCEMENTS**

**11.1 Chaffey College Academic Senate**

- 11.1.1 Academic Senate - Hiring Committees - Interest List - 2022-2023** - If you are possibly interested in serving on a hiring committee this year, please complete this brief survey: [Academic Senate - Hiring Committees - Interest List - 2022-2023](#)

Completing this survey does not ensure that you will be selected to serve, nor does this list replace the usual selection of interested faculty by area deans.

**11.2 Academic Senate for California Community Colleges (ASCCC) Information**

- 11.2.1 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](https://asccc.org)

**12. FLOOR ITEMS** (Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

**13. ADJOURNMENT (1:55 P.M.)**

**The next Academic Senate meeting is scheduled for Tuesday, October 25, 2022.**



## Faculty Communication Guidelines

As we enter post-pandemic conditions and enter a new sense of normalcy within the Chaffey community, the Academic Senate would like to provide guidance for faculty regarding the district approved modes of communication.

During the pandemic, faculty shifted modes of communication to solely online options. Many faculty used any and all modes of communicating in an attempt to foster connection with students. Faculty may have implemented the use of their personal email, phone numbers, and social media in order to communicate with students. There have been instances where non-professional communication blurred the lines between student and faculty roles.

District approved modes of communication:

- Chaffey email
- Chaffey voicemail
- Canvas Inbox
- Canvas Extensions (e.g. Pronto, Chat, etc.)
- Chaffey Zoom account
- in-person communication

It is in each instructor's best interest to maintain a heightened level of awareness and professionalism when interacting with students. This will encourage a sense of personal security as well as developing student security. This also puts both the student and the faculty at reduced risk of possible misunderstandings leading to legal complications.

The Academic Senate encourages the use of Canvas extensions that can provide an interactive and collaborative environment for students to communicate and connect. Please reach out to the DE Coach in your area for more information.