

## ACADEMIC SENATE AGENDA SEPTEMBER 20, 2022

Academic Senate Conference Room  
Rancho Campus, BEB Building, Room 204

[Join ZOOM Meeting](#)

**Meeting ID: 917 2103 2344 Passcode: 2022**

Neil Watkins	President	2021-2023
Nicole DeRose	Vice President/President Elect	2022-2023
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2022-2023
Angela Burk – Herrick	Curriculum Chair	2021-2023
Bruce Osburn	Business & Applied Technology	2021-2023
Vacant	Business & Applied Technology	2022-2024
Tara Johnson	Chino/Fontana	2021-2023
Jinny Lee	Chino/Fontana	2022-2024
Jayne Clark-Frize	Health Sciences	2021-2023
Terzah DePonte	Health Sciences	2022-2024
Christina Holdiness	Instructional Support	2021-2023
Terezita Reyes Overduin	Instructional Support	2022-2024
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024
Steve Shelton	Language Arts	2021-2023
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024
Elizabeth Cannis	Mathematics & Science	2021-2023
Mark Gutierrez	Mathematics & Science	2022-2024
Pak Tang	Social & Behavioral Sciences	2021-2023
Dan Kern	Social & Behavioral Sciences	2022-2024
Michelle Martinez	Student Services	2021-2023
Jackie Boboye	Student Services	2022-2024
Leta Ming	Visual & Performing Arts	2021-2023
Sheila Malone	Visual & Performing Arts	2022-2024
Tamari Jenkins	Senator-At-Large	2020-2023
Sarah Chamberlain	Senator-At-Large	2021-2024
Norma Leon	Senator-At-Large	2022-2025
Shelly R. Jackson	Adjunct Senator-At-Large	2021-2023
Patty Peoples	Adjunct Senator-At-Large	2022-2024

### Alternates

William “Bill” O’Neil	Business & Applied Technology	2021-2023
Manar Hijaz	Chino/Fontana	2021-2023
Jordan Hung	Health Sciences	2021-2023
Shelley Marcus	Instructional Support	2021-2023
Annette Henry	Kinesiology, Nutrition, & Athletics	2021-2023
Leona Fisher	Language Arts	2022-2024
Diana Cosand	Mathematics & Science	2021-2023
Hannah Lucas	Social & Behavioral Sciences	2022-2024
Myra Andrade	Student Services	2021-2023
Vacant	Student Services	2022-2024
Nicole Farrand	Visual & Performing Arts	2021-2023
Vanessa Nunez	Adjunct Alternate Senator	2021-2023
Sarah Schmidt	Classified Senate Liaison	2021-2023

**Guests:**

Lissa Napoli, Administrative Assistant, Academic Senate

**1. P.E. (12:30 P.M.)****2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

*With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.*

**2.2 (Remote) Attendee Identification** If on Zoom, please turn on camera when voting.**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. APPROVAL OF AGENDA**

- September 20, 2022

**5. APPROVAL OF MINUTES**

- September 6, 2022

**6. CONSENT AGENDA****6.1 Curriculum is asking that the Academic Senate endorse the course modifications that Curriculum presented below:****Curriculum Proposals:****KINESIOLOGY: ACTIVITY PACKAGE****Course Modifications w/ DE:**

KINACT-1	Beginning Tennis
KINACT-2	Advanced Tennis
KINACT-24	Cross Training Boot Camp
KINACT-26	Beginning Pilates Matwork
KINACT-28A	Beginning Yoga
KINACT-28B	Intermediate Yoga
KINACT-29A	Beginning Body Conditioning
KINACT-29B	Intermediate Body Conditioning
KINACT-29C	Advanced Body Conditioning
KINACT-31	Introduction to Self-Defense and Personal Safety
KINACT-35	Cardio Fitness For Life

**Course Modifications:**

KINACT-16	Volleyball
KINACT-17	Advanced Volleyball
KINACT-20	Basketball
KINACT-22	Soccer
KINACT-23	Intermediate Soccer
KINACT-25	Spinning for Fitness
KINACT-32	Beginning Jiu-Jitsu
KINACT-3A	Beginning Baseball
KINACT-5A	Beginning Flag Football
KINACT-9	Swimming

**KINESIOLOGY LECTURE PACKAGE****Course Modifications w/ DE:**

KINLEC-11	Theory and Analysis of Football
KINLEC-15	Diet and Fitness
KINLEC-16	First Aid
KINLEC-17	First Aid & Emergency Response to Community Disasters
KINLEC-18	Introduction to Kinesiology
KINLEC-19	Practical Applications in Athletic Training I
KINLEC-2	Introduction to Athletic Training
KINLEC-21	Practical Applications in Athletic Training II
KINLEC-24	Biomechanics
KINLEC-32	Outdoor Adventures

**Course Modifications:**

KINLEC-22	Practical Applications in Athletic Training III
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**Course Deactivations:**

KINLEC-14	Lifeguard Training
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**Program Modifications:**

Athletic Trainer Aide	Certificate of Achievement
Kinesiology for Transfer	AA-T
Physical Education	A.A. Degree

**KINESIOLOGY TEAM PACKAGE****Course Modifications w/ DE:**

KINTM-11ABCD	Swimming Team Activity, Men and Women
KINTM-14ABCD	Soccer Team Activity, Men

KINTM-15ABCD	Soccer Team Activity, Women
KINTM-16	Beginning Dance/Spirit Team
KINTM-17	Intermediate Dance/Spirit Team
KINTM-18	Beginning Dance/Cheer Team
KINTM-19	Intermediate Dance/Cheer Team
KINTM-1ABCD	Football Team Activity
KINTM-26ABCD	Softball Team Class, Women
KINTM-27ABCD	Baseball Team Class, Men
KINTM-2ABCD	Volleyball Team Activity, Women
KINTM-3ABCD	Basketball Team Activity, Women
KINTM-41I	Intercollegiate Football
KINTM-42I	Intercollegiate Volleyball Team, Women
KINTM-44I	Intercollegiate Softball Team, Women
KINTM-45I	Intercollegiate Water Polo Team, Men
KINTM-47I	Intercollegiate Baseball Team, Men
KINTM-48I	Intercollegiate Cross Country, Men
KINTM-49I	Intercollegiate Cross Country, Women
KINTM-4ABCD	Softball Team Activity, Women
KINTM-51I	Intercollegiate Swimming Team, Men/Women
KINTM-54I	Intercollegiate Soccer Team, Men
KINTM-55I	Intercollegiate Soccer Team, Women
KINTM-56AI	Intercollegiate Basketball Team, Women Fall
KINTM-56BI	Intercollegiate Basketball Team, Women Spring
KINTM-57AI	Intercollegiate Basketball Team, Men Fall
KINTM-57BI	Intercollegiate Basketball Team, Men Spring
KINTM-59I	Intercollegiate Water Polo Team, Women
KINTM-5ABCD	Water Polo Team Activity, Men
KINTM-60ABC	Volleyball Strength and Conditioning for Athletes
KINTM-61ABC	Basketball Strength and Conditioning for Athletes
KINTM-62ABC	Football Strength and Conditioning for Athletes
KINTM-63ABC	Soccer Strength and Conditioning for Athletes
KINTM-64ABC	Softball Strength and Conditioning for Athletes
KINTM-65ABC	Water Polo Strength and Conditioning for Athletes
KINTM-66ABC	Baseball Strength and Conditioning for Athletes
KINTM-67ABC	Swimming Strength and Conditioning for Athletes
KINTM-69ABC	Cross Country Strength and Conditioning for Athletes
KINTM-6ABCD	Basketball Team Activity, Men
KINTM-7ABCD	Cross Country Team Activity, Men
KINTM-8ABCD	Cross Country Team Activity, Women
KINTM-9ABCD	Water Polo Team Activity, Women

**Course Deactivations:**

KINTM-1	Football Team Activity
KINTM-2	Volleyball Team Activity, Women
KINTM-3	Basketball Team Activity, Women
KINTM-6	Basketball Team Activity, Men
KINTM-60	Volleyball Strength and Conditioning for Athletes
KINTM-62	Football Strength and Conditioning for Athletes
KINTM-64	Softball Strength and Conditioning for Athletes
KINTM-65	Water Polo Strength and Conditioning for Athletes
KINTM-66	Baseball Strength and Conditioning for Athletes
KINTM-69	Cross Country Strength and Conditioning for Athletes

**6.2 Faculty representatives that have been requested to serve on these selection/hiring committees:****6.2.1 Educational Program Assistant, (Classified), Special Populations and Equity Programs**

- Tara Johnson, Fashion Merchandising, HFIC

**6.2.2 Financial Aid Coordinator, (Classified), Financial Aid**

- Melissa Sakoonphong

**6.3 Faculty representatives that have been requested to serve on these campus committees:****6.3.1 College Steering Committee**

- Shannon Jessen, Biology, M&S

**6.4 Faculty representatives that can no longer serve on these campus committees:****6.4.1 Distance Education Committee**

- Joann Eisberg, Astronomy, M&S

**7. REPORTS****7.1 President****7.1.1 Chaffey College YouTube**

- Academic Programs & “Finish in Four”
- <https://www.youtube.com/playlist?list=PLvcKkSd7RnocZjgP1QUUH6LlLP5sp3x2>

**7.1.2 ASCCC ZTC / OER info.**

- List of OERs by discipline
- <https://asccc-oeri.org/open-educational-resources-by-discipline/>

**7.2 Vice President/President Elect**

### 7.3 Secretary/Treasurer

### 7.4 Curriculum

### 7.5 Classified Senate Liaison, Sarah Schmidt

### 7.6 Committee Reports

#### 7.6.1 Accreditation update/report, Nicole DeRose

8. **GUEST(S)/PRESENTATION(S)** - Online Education Coordinator, Distance Education, Angela Cardinale, will share revisions to the draft DE accessibility guidelines. (1:00 - 1:30 p.m.)

## 9. UNFINISHED BUSINESS

### 9.1 Action Item: Academic Calendars for 2023-2024 & 2024-2025

### 9.2 Action Item: Sabbatical Leave Subcommittees

- Readers are required to coordinate discussion amongst themselves, and bring recommendations, concerns, etc. to Academic Senate NO LATER than September 27. The final voting date is Tuesday, October 4, and the final draft of the reports is due to the Office of Instruction by Friday, October 8.
- **Sean Connelly**, English, LA: Senators Fisher, Jenkins, and Shelton
- **Jin Liu**, Chinese, LA: Curriculum Chair Burk-Herrick, Senators Gutierrez and Malone

## 10. NEW BUSINESS

### 10.1 Action Item: Approval of DE Accessibility Guidelines

For Senator convenience, the following excerpt is taken from the [April 26, 2022, Academic Senate meeting minutes](#). This is intended to give Senators the history of the current item up for voting.

### 10.2 Action Item: DE and DPS - Strategic Accessibility Plan for Faculty (attachments from Angela)

• *Discussion: Senator Osburn stated concerns regarding teaching modality and contract requirements need to be considered regarding the 40 FTEF maximum for distance education courses. Senator Osburn also stated that timelines should not be included because of the huge load this would take for adjunct faculty. Guest Angela Cardinale stated that this is already legally required and this strategic plan would help to facilitate faculty meet this requirement. Guest Angela Cardinale stated that this strategic plan is for instructors to agree that these requirements exist and that no one would be checking on them but there is no current system for instructors acknowledging the current requirements.*

• *Senator Chamberlain asked if accommodations for students with disabilities was the College's responsibility or the individual instructors. Guest Cardinale clarified that any material provided by the instructor needs to meet basic accessibility standards. Senator Chamberlain emphasized that there are instances where individual faculty members cannot create changes necessary that would need to be changed on the district or institution level. Guest Cardinale echoed those concerns and that the state level is also addressing these concerns under "hard to convert" courses. Academic Senate/April 26, 2022 6 Academic Senate Website: <http://www.chaffey.edu/facultysenate>*

• *Immediate Past President Nicole DeRose suggested that this be a first*

*draft document and for changes to be made based on the discussion today and to come back with an update in the fall.*

## 11. ANNOUNCEMENTS

### 11.1 Chaffey College Academic Senate

**11.1.1 New-Hire Welcome Reception** Due to the closure of the college, the New-Hire Welcome Reception has been postponed. A new date will be sent out college wide via email.

### 11.2 Academic Senate for California Community Colleges (ASCCC) Information

**11.2.1** With the **passage of AB 928** requiring a singular lower division general education pathway for transfer to both CSU and UC, the Academic Senate for California Community Colleges is proposing the development of a general education pattern for the associate degree that could align with the singular lower division general education pathway required by AB 928. Please read the history and rationale included in the survey and then provide comments and feedback via the survey link. Your feedback will help to inform the pursuit of an updated associate degree general education pattern as well as the composition of an updated pattern.

All feedback is requested by September 30, 2022. There will be a series of webinars for discussion and to answer questions beginning September 12, 2022.

[Access the Survey on Proposing a General Education Pattern for the Associate Degree](#)

**11.2.2 [2022 Fall Plenary Session - Hybrid Event](#)**, Thursday, November 3 (8am) through Saturday, November 5 (5pm). The Academic Senate invites you to attend the 2022 Fall Plenary Session held at the Sheraton Grand Sacramento! Join us this November to attend impactful breakout sessions, discuss statewide matters, vote on important Resolutions, and to network and engage with faculty across our system. Registration Information Coming Soon! *Click on the link for more information.*

**11.2.3** Check out Academic Senate for California Community Colleges webpage for other great webinars/events at [asccc.org](https://asccc.org)

### 11.3 Chaffey College

**11.3.1 [2022 Report to the Community - Save the Date](#)** Our 22<sup>nd</sup> Annual Report to the Community returns in-person this year and will be held at the DoubleTree in Ontario on Wednesday, November 9, 2022. We look forward to sharing with the community all the many ways Chaffey College is innovating for our students and impacting economic growth in our region. Click on the link for more information or to register.

**12. FLOOR ITEMS** (Reserved to raise concerns within the Academic Senate scope. Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

## 13. ADJOURNMENT (1:55 P.M.)

**The next Academic Senate meeting is scheduled for Tuesday, September 27, 2022.**



# Accreditation Self-Study (ISER) Feedback

**Zoom Accreditation  
Forum Link**



**ISER Section Descriptions**



## Accreditation Forums in CAA-218 or Zoom

**Friday September 9, 2022  
11:00-12:30 pm**

**Tuesday September 20, 2022  
2:30-4:00 pm**

**Follow these steps to  
provide feedback!**

**1. Read desired segments of  
the September 2022 ISER  
Draft**



**2. Identify which area(s)  
you wish to provide  
feedback on.**

**3. Provide feedback using the  
Google Survey Link**



**Feedback F.Y.I.**

**Be specific to which section  
you are providing feedback  
for (II.A.6, III.C.1, etc.)**

**The feedback form has up to  
six submissions per form.**

**Additional feedback to share?  
Submit the form again!**