

ACADEMIC SENATE AGENDA AUGUST 16, 2022

Academic Senate Conference Room
Rancho Campus, BEB Building, Room 204

[Join ZOOM Meeting](#)

Meeting ID: 917 2103 2344 Passcode: 2022

Neil Watkins	President	2021-2023
Nicole DeRose	Vice President/President Elect	2022-2023
Elizabeth “Liz” Encarnacion	Secretary/Treasurer	2022-2023
Angela Burk – Herrick	Curriculum Chair	2021-2023
Bruce Osburn	Business & Applied Technology	2021-2023
Vacant	Business & Applied Technology	2022-2024
Tara Johnson	Chino/Fontana	2021-2023
Jinny Lee	Chino/Fontana	2022-2024
Jayne Clark-Frize	Health Sciences	2021-2023
Terzah DePonte	Health Sciences	2022-2024
Christina Holdiness	Instructional Support	2021-2023
Terezita Reyes Overduin	Instructional Support	2022-2024
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023
Candice Hines-Tinsley	Kinesiology, Nutrition & Athletics	2022-2024
Steve Shelton	Language Arts	2021-2023
Elizabeth “Liz” Encarnacion	Language Arts	2022-2024
Elizabeth Cannis	Mathematics & Science	2021-2023
Mark Gutierrez	Mathematics & Science	2022-2024
Pak Tang	Social & Behavioral Sciences	2021-2023
Dan Kern	Social & Behavioral Sciences	2022-2024
Michelle Martinez	Student Services	2021-2023
Jackie Boboye	Student Services	2022-2024
Leta Ming	Visual & Performing Arts	2021-2023
Sheila Malone	Visual & Performing Arts	2022-2024
Tamari Jenkins	Senator-At-Large	2020-2023
Sarah Chamberlain	Senator-At-Large	2021-2024
Norma Leon	Senator-At-Large	2022-2025
Shelly R. Jackson	Adjunct Senator-At-Large	2021-2023
Patty Peoples	Adjunct Senator-At-Large	2022-2024

Alternates

William “Bill” O’Neil	Business & Applied Technology	2021-2023
Manar Hijaz	Chino/Fontana	2021-2023
Jordan Hung	Health Sciences	2021-2023
Shelley Marcus	Instructional Support	2021-2023
Annette Henry	Kinesiology, Nutrition, & Athletics	2021-2023
Leona Fisher	Language Arts	2022-2024
Diana Cosand	Mathematics & Science	2021-2023
Hannah Lucas	Social & Behavioral Sciences	2022-2024
Myra Andrade	Student Services	2021-2023
Vacant	Student Services	2022-2024
Nicole Farrand	Visual & Performing Arts	2021-2023
Vanessa Nunez	Adjunct Alternate Senator	2021-2023
Hope Ell	Classified Senate Liaison	2021-2023

Guests:

Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)**2. CALL TO ORDER (12:35 P.M.)****2.1 Land Acknowledgement**

With respect and honor for the lands where Chaffey College resides and the leaders who came before us, we would like to take a moment to acknowledge the Gabrieleño-Tongva (GABRIEL-EN-YO TONG-VAH) Peoples, the original stewards of these sacred and unceded homelands. The Tongva people's history, language(s), cultural traditions, and legacy continue to shape this region and we recognize their continuing presence in their homelands.

2.2 (Remote) Attendee Identification If on Zoom, please turn on camera when voting.**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. APPROVAL OF AGENDA**

- August 16, 2022

5. APPROVAL OF MINUTES

- May 10, 2022

6. CONSENT AGENDA**6.1 Foundation Account:** *Approval of fees pending tentative events.*

- 6.1.1 Approval of funds not to exceed \$500 for faculty incentives for the 2022-2023 academic year.
- 6.1.2 Approval of funds not to exceed \$200.00 to open a purchase order with Sparkletts water for the 2022-2023 academic year
- 6.1.3 Approval of funds not to exceed \$400.00 to open a purchase order with Picazo's Flower Designs for the 2022-2023 academic year
- 6.1.4 Approval of funds not to exceed \$200.00 to open a purchase order with Fast Signs for the 2022-2023 academic year
- 6.1.5 Approval of funds not to exceed \$200.00 to open a purchase order with Champion Awards & Specialties for the 2022-2023 academic year
- 6.1.6 Approval of funds for miscellaneous food and supplies for the new hire Welcome Reception
- 6.1.7 Approval of funds for miscellaneous food and supplies for the Academic Senate/Curriculum/CCFA Holiday Celebration

6.2 Faculty representatives that have been requested to serve: (assigned over the summer)

6.2 The representatives below have been requested to serve on these selection / hiring committees:

REQUESTED DATE 6/1 APPROVED DATE 6/2

6.2.1 Classified, Program Assistant, Student Equity and Special Populations:
Michelle Ramirez (faculty)

6.2.3 Manager, Director, Student Equity & Engagement
Faculty: Melissa Sakoonphong, Tara Johnson

REQUESTED DATE 6/2 APPROVED DATE 6/2

6.2.4 Classified, AAIL, Student Equity
Donald Essex (faculty)

REQUESTED DATE 6/6 APPROVED DATE 6/9 and 6/20

6.2.5 Classified, AAIL, Social & Behavioral Science
Tim Greene (faculty)

REQUESTED DATE 6/6 APPROVED DATE 6/9 and 6/20

6.2.6 Classified, EPA, Math & Science
Robin Witt (faculty)

REQUESTED DATE 6/2 and 6/7 APPROVED DATE 6/2 and 6/20

6.2.7 Faculty, Criminal Justice
Ana Rosales (F), Business & Applied Tech, BAT
Abel Chen (F) Business & Applied Tech, BAT
Charles Williams (F), English, LA
Michelle Tardiff (F), Business & Applied Tech, BAT

REQUESTED DATE 6/8 APPROVED DATE 6/20

6.2.8 Faculty, Computer Information Systems
Terri Helfand- BAT faculty
Dionne Henderson- BAT faculty
Jay Scott – BAT faculty
Joan Godinez- Outside faculty

REQUESTED DATE 6/8 APPROVED DATE 6/9 (Liz and Sarah) 6/20 Neil

6.2.9 Classified, Program Assistant, Admissions & Records (.475 – 2 Positions)

Myra Andrade (faculty)

REQUESTED DATE 6/13 APPROVED DATE 6/20

6.2.10 Counselor, DPS

Patricia Powell (faculty)

Alexandra Ortega (faculty)

Julie Law (faculty)

Allison Tripp (faculty)

Scott (outside faculty)

REQUESTED DATE 6/21 APPROVED DATE 6/22

6.2.11 Classified, Theatre Coordinator

Sheila Malone (faculty)

REQUESTED DATE 7/5 APPROVED DATE 7/5

6.2.12 Classified, IAIV, Aviation Maintenance Technology

Chris Byars (faculty)

REQUESTED DATE 7/6 APPROVED DATE 7/5

6.2.13 Counselor, Equity

Danny Keener (faculty)

Kirk Collins (faculty)

Monica Molina (faculty)

Donald Essex (faculty)

REQUESTED DATE 7/12 APPROVED DATE 7/12

6.2.14 Classified, EPA, Economic Development/Partnerships

Nicole Farrand (faculty)

Pierre Carlo Ortanez

REQUESTED DATE 7/14 APPROVED DATE 7/14

6.2.15 Classified, Senior Research and Data Solutions Analyst

Angela Cardinale (faculty)

REQUESTED DATE 8/1 APPROVED DATE 8/1

6.2.16 Classified, Educational Program Assistant, Social & Behavioral Science

Angela Sadowski (faculty)

6.2.17 Classified, Plant Maintenance Mechanic

Mark Padilla (faculty)

6.2.18 Classified, General Maintenance Mechanic

Thierry Brusselle (faculty)

REQUESTED DATE 8/1 APPROVED DATE 8/2

6.2.19 Facilities Maintenance Attendant (2) 1.0 and (1) .475

Shelly Jackson (faculty)

6.2.20 Campus Police Officer

Ana Rosales (faculty)

REQUESTED DATE 8/2 APPROVED DATE 8/2

6.2.21 Human Resources Generalist

Jeff Laguna (faculty)

7. REPORTS

7.1 President

7.1.1 Commencement address (attachment)

7.1.2 Convocation remarks (attachment)

7.1.3 Enrollement Recovery Task Force

7.2 Vice President

7.3 Secretary/Treasurer

7.4 Curriculum

7.5 Classified Senate Liaison, Hope Ell

7.6 Committee Reports

8. GUEST(S)/PRESENTATION(S) - None.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1 Welcome and introductions

10.2 Welcome to the Academic Senate

10.2.1 Meeting decorum

10.2.2 How to represent constituents

10.3 Recent FT retirees

10.4 Recent FT new hires

10.5 Potential agenda items for Fall 2022 - (attachment)

10.6 Senator opportunities (review today - volunteer & confirm next week) (attachment)

11. ANNOUNCEMENTS

11.1 Chaffey College Academic Senate

11.1.1 2023-2024 Sabbatical Orientation / Q &A, Friday, August 26, 10:00 - 11:30 a.m. Please RSVP to lissa.napoli@chaffey.edu to receive your sabbatical information material.

[Zoom Meeting ID](#)

11.2 Academic Senate for California Community Colleges (ASCCC) Information

11.2.1 **[2022 Fall Plenary Session - Hybrid Event](#)**, Thursday, November 3 (8am) through Saturday, November 5 (5pm). The Academic Senate invites you to attend the 2022 Fall Plenary Session held at the Sheraton Grand Sacramento! Join us this November to attend impactful breakout sessions, discuss statewide matters, vote on important Resolutions, and to network and engage with faculty across our system. Registration Information Coming Soon! *Click on the link for more information.*

11.2.2 Check out Academic Senate for California Community Colleges webpage for other great webinars/events at asccc.org

12. FLOOR ITEMS (Reserved to raise concerns within the Academic Senate scope. Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda.)

13. ADJOURNMENT (1:55 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, August 23, 2022.

Proposed Selection / Hiring and Campus Committees

Addendum

August 16, 2022

Classified and Management representation could change based on group discussion that also focuses on equity-minded practices.

6.2 The representatives below have been requested to serve on these selection / hiring committees:

REQUESTED DATE 6/1 APPROVED DATE 6/2

6.2.1 Classified, Program Assistant, Student Equity and Special Populations:

Diana Sanchez (mgr)
Michelle Ramirez (faculty)
Sandra Galeas (classified – inside)
Ryan Sipma (classified – outside)

6.2.2 Classified, Educational Services Generalist (Fontana) A&R

Janeth Rodriguez (mgr)
Roni Osifeso (classified – inside)
Stephannie Garcia (classified – inside)
Alex Rodriguez (classified – outside)
Janice Frith (classified -outside)

6.2.3 Manager, Director, Student Equity & Engagement

Managers: Susan Hardie, Misty Burrue, Janeth Rodriguez, Tomeika Carter
Faculty: Melissa Sakoonphong, Tara Johnson
Classified: Louis Gutierrez

REQUESTED DATE 6/2 APPROVED DATE 6/2

6.2.4 Classified, AAIL, Student Equity

Albert Rodriguez (mgr)
Donald Essex (faculty)
Valeen Gonzalez (classified – inside)
Sandra Galeas (classified – inside)
Tina Altis (classified – outside)

REQUESTED DATE 6/6 APPROVED DATE 6/9 and 6/20

6.2.5 Classified, AAIL, Social & Behavioral Science

Amy Nevarez (mgr)
Tim Greene (faculty)
Brenda Montiel (classified inside)
Silvia Valverde Jaimes (classified outside)
Liliana Garcia (classified inside)

REQUESTED DATE 6/6 APPROVED DATE 6/9 and 6/20

6.2.6 Classified, EPA, Math & Science

Garrett Kenehan (mgr)
Robin Witt (faculty)
Gwen Gordon (classified - inside)
Brenda Dokken (classified – outside)

REQUESTED DATE 6/2 and 6/7 APPROVED DATE 6/2 and 6/20

6.2.7 Faculty, Criminal Justice

Ana Rosales (F), Business & Applied Tech, BAT
Abel Chen (F) Business & Applied Tech, BAT
Charles Williams (F), English, LA
Michelle Tardiff (F), Business & Applied Tech, BAT

REQUESTED DATE 6/8 APPROVED DATE 6/20

6.2.8 Faculty, Computer Information Systems

Terri Helfand- BAT faculty
Dionne Henderson- BAT faculty
Jay Scott – BAT faculty
Joan Godinez- Outside faculty

REQUESTED DATE 6/8 APPROVED DATE 6/9 (Liz and Sarah) 6/20 Neil

6.2.9 Classified, Program Assistant, Admissions & Records (.475 – 2 Positions)

Laura Alvarado (mgr)
Myra Andrade (faculty)
Joseph Cascio (outside classified)
Brian Stone (inside classified)
Lorie Vazquez (inside classified)

REQUESTED DATE 6/13 APPROVED DATE 6/20

6.2.10 Counselor, DPS

Patricia Powell (faculty)
Alexandra Ortega (faculty)
Julie Law (faculty)
Allison Tripp (faculty)
Scott (outside faculty)
Jason Schneck (classified)
Jacob Peck (mgr)

REQUESTED DATE 6/21 APPROVED DATE 6/22

6.2.11 Classified, Theatre Coordinator

Rob Rundquist (mgr)
Angelita Thomas (classified – inside)
Christopher Dievendorf (classified – inside)
Melissa Moreno (classified – outside)
Sheila Malone (faculty)

REQUESTED DATE 7/5 APPROVED DATE 7/5

6.2.12 Classified, IAIV, Aviation Maintenance Technology

Chris Byars (faculty)

REQUESTED DATE 7/6 APPROVED DATE 7/5

6.2.13 Counselor, Equity

Albert Rodriguez (mgr)
Yolanda Friday (mgr)
Danny Keener (faculty)
Kirk Collins (faculty)
Monica Molina (faculty)
Donald Essex (faculty)
Yubel Svensson (classified)

REQUESTED DATE 7/12 APPROVED DATE 7/12

6.2.14 Classified, EPA, Economic Development/Partnerships

Nicole Farrand (faculty)
Pierre Carlo Ortanez

REQUESTED DATE 7/14 APPROVED DATE 7/14

6.2.15 Classified, Senior Research and Data Solutions Analyst

Angela Cardinale (faculty)

REQUESTED DATE 8/1 APPROVED DATE 8/1

6.2.16 Classified, Educational Program Assistant, Social & Behavioral Science

Angela Sadowski (faculty)

6.2.17 Classified, Plant Maintenance Mechanic

Mark Padilla (faculty)

6.2.18 Classified, General Maintenance Mechanic

Thierry Brusselle (faculty)

REQUESTED DATE 8/1 APPROVED DATE 8/2

6.2.19 Facilities Maintenance Attendant (2) 1.0 and (1) .475
Shelly Jackson (faculty)

6.2.20 Campus Police Officer
Ana Rosales (faculty)

REQUESTED DATE 8/2 APPROVED DATE 8/2

6.2.21 Human Resources Generalist
Jeff Laguna (faculty)

Academic Senate – Commencement Address – May 2022

Graduates and Colleagues,

As the President of the Academic Senate, it is my honor to address you all tonight on this momentous occasion after such a long time of not gathering together.

I have to tell you that I have thought about this speech a lot, and wow I am nervous. If I tear up, don't worry – it is just my allergies acting up. Man, I wish I had taken a communication studies course in college like most of you did.

Like your professors and the other Chaffey staff sitting in those rows down there, I have rooted for you every step of the way.

At times, we faculty may have seemed like a pain when we required your essay's margins to be just right or when we required you to show your work on your exams. We always wanted you to succeed, and we are all so proud to see you here tonight.

Speaking of proud, I can honestly tell you that your parents, kids, and other relatives love you and are so very proud of you. Graduating from college is truly an accomplishment for the whole family.

Just like you all are doing now, I sat in an uncomfortable chair listening to commencement speakers at my own college graduation thirty long years ago. However, the challenges you have overcome to get here tonight were more monumental than the ones we college students faced at that time.

Most significantly, you have survived the terrible, awful, seemingly never-ending COVID-19 pandemic. You are living through history daily, and the recent terrible years will be a long chapter in the next generation's history books.

On a more personal scale and on a positive note, you survived numerous essays, exams, lab reports, and group projects while working one or more jobs and while caring for your families.

You survived a sudden shift to online courses, and you survived endless awkward Zoom sessions: “Can you see my screen?” “You’re muted.” “Hey, be quiet I’m in class right now.”

Nevertheless, you persisted, you kicked butt, and you are graduating tonight because you earned it, one assignment at a time.

Next, let’s talk about gratitude. Take time to thank those who helped you to get here.

Take a minute to thank the faculty, classified professionals, and administrators who helped you. You probably did not meet many of those folks personally, but they had your back every step of the way.

Take more than a minute to thank your parents, guardians, grandparents, kids, siblings, cousins, other family members, and friends who helped you to get here.

Finally, because this is a commencement speech, I will end with two bits of advice for you.

Number one – be kind and kindhearted in all that you do. Open your mind and your heart to spread kindness to your classmates, co-workers, neighbors, and loved ones.

Number two – honor your family and your ancestors. Honor those who helped you to get it to this arena tonight; honor their hard work on your behalf; and honor the memory of those who have passed.

Look way back to your ancestors, and live up to their legacy. You would not be here without their many sacrifices. No matter where your ancestral homeland is - from Nigeria to China, from Mexico to Scotland - wherever your ancestors came from, honor their legacy with your good works, your dedication, and your integrity.

All of us around this arena are so proud of you. Congratulations again, graduates, and we salute you!!

Academic Senate – Convocation Remarks – August 2022

Welcome back, everyone, and it is so great to see you all with your cameras on. I hope you had a chance this summer to get some rest, read a book or two, and catch up on your TV shows.

My name is Neil Watkins, my pronouns are he / him, and I am the Academic Senate president.

First, let me take a moment to publicly thank Dr. Shannon, the Governing Board, and the executive team for keeping the campus community safe during the pandemic because of their prudent policies. Thank you all very much!

You might recall that last August I talked to you about post-pandemic life lessons, and last January I talked to you about the return to campus. Don't listen to my predictions, I suppose, is the takeaway from both of those moments.

Now, I am going to talk about one of my favorite topics - burnout and how to fight it. Like my personality, my remarks this morning are grim yet also hopeful.

Remember how the campus was a ghost town this past spring? Every day felt like a Thursday during finals week. A heavy malaise hung over us and our students.

A student even asked me, "With all that is going in the world with Roe vs. Wade and climate change, what is the point of all this?" Meanwhile you and I perhaps thought the same thing but were not brave enough to say it out loud.

So, let's make this year different! I ask you to think about *why* you became a teacher, an educator, or any type of college employee. One reason was probably that you wanted to make a difference somehow, so let's do that.

There is a purpose to all that we do here. In fact, there are at least three strong motivations for us.

First, our students need our clear, creative, and innovative instruction to help them reach their educational and career goals in order to improve their lives and their families' lives.

Second, our students also need our *enthusiasm* and energy to feed their own enthusiasm.

Continue to be there for them with

1. your energetic presence in person or online,
2. your quick responses to their messages,
3. and even your cheesy jokes.

Third and perhaps most importantly, our students need our advocacy to save their lives and their families' lives. The USA is a real horror show these days - I don't think you need to me list all the crises and injustices that we face.

You may feel overwhelmed; I admit that I am overwhelmed when I read or listen to the news. However, we need to face our fears and fight the existential dread. Let's all keep working together to make a difference; let's be a positive force for change with our work at Chaffey.

Yes, burnout is real, but please fight the burnout and try to re-energize yourself. Maybe this year you can . . .

- try one or two new teaching techniques or lesson plans,
- take your classes to the Wignall Museum,
- try a zero-cost textbook,
- join a different committee,
- or even become a club advisor

in short, take some chances and do *new* things.

Be kind to your students, colleagues, and yourself. Express unprompted and sincere gratitude to those around you.

In closing, *thank you* for all that you have done and continue to do to support the students of Chaffey College, and I hope you have a great semester back on campus!

Next up, please welcome Dr. Shannon . . .

Academic Senate – Potential Agenda Items – Fall 2022

- School of Hospitality, Fashion, Interior & Culinary Arts seats
- Chino & Fontana representation
- strategies to improve retention & success rates
- update on drop survey
- DE and DPS - Strategic Accessibility Plan for Faculty
- process for updating committee lists (CPC and website)
- HR, accommodations, & invisible disabilities
- Textbook Transformation Project update
- Best practices: use of plug & play publisher modules
- Call for the Establishment of an Ombudsperson Position
<https://www.ohlone.edu/ombudsperson>
- Generate an interest list of faculty who want to serve on hiring comm. – Sept. ?
- Generate list of expectations / guidelines for hiring comm. – Oct. ?
- statement of support for AB 1705
- Update AP 7341 - sabbaticals
<https://www.chaffey.edu/policiesandprocedures/docs/aps/7341-ap.pdf>
- tuition / fee waiver for all Gabrieleno-Tongva & other Native Amer. students
<https://www.npr.org/2022/04/28/1095209856/university-of-california-native-american-tuition-fees-waive>

Academic Senate – Committee Opportunities for Senators – Fall 2022

Committee, Task Force, or Liaison	Meeting days & times	Term	Senator(s)
CCFA liaison	every other Monday, 12:30 – 2:00 p.m.	ongoing	•
Classified Senate liaison	one Friday per month, 9:00 – 10:00 a.m.	ongoing	•
DEIA in the tenure & evaluation process w/ CCFA reps, managers, & Sharon Alton (GP co-facilitator)	TBD	Fall 2022	(1) (2) (3)
Hiring Practices Workgroup	TBD	Fall 2022	(1) (2)
Presidents Equity Council / equity liaison	one Friday per month, 1:00 – 3:00 p.m.	ongoing	(1) (2)
Textbook Transformation Project / ZTC liaison(s)		ongoing	(1) Liz Encarnacion (2) Neil Watkins