![Chaffey College Academic Senate logo]

ACADEMIC SENATE AGENDA
NOVEMBER 2, 2021
Join Zoom Meeting
Meeting ID: 919 7990 2272 Passcode: 2021

Name	Role	Term
Neil Watkins	President	2021-2023
Sarah Cotton	Vice President	2021-2022
Elizabeth "Liz" Encarnacion	Secretary/Treasurer	2021-2022
Angela Burk – Herrick	Curriculum Chair	2021-2023
Tracy Kocher	Business & Applied Technology	2020-2022
Bruce Osburn	Business & Applied Technology	2021-2023
Daniel Bentum	Chino/Fontana	2020-2022
Tara Johnson	Chino/Fontana	2021-2023
Lisa Doget	Health Sciences	2020-2022
Jayne Clark-Frize	Health Sciences	2021-2023
Christina Holdiness	Instructional Support	2020-2022
Mary Jane Ross	Instructional Support	2021-2023
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023
Elizabeth "Liz" Encarnacion	Language Arts	2020-2022
Steve Shelton	Language Arts	2021-2023
Mark Gutierrez	Mathematics & Science	2020-2022
Elizabeth Cannis	Mathematics & Science	2021-2023
Dan Kern	Social & Behavioral Sciences	2020-2022
Pak Tang	Social & Behavioral Sciences	2021-2023
Jackie Boboye	Student Services	2020-2022
Michelle Martinez	Student Services	2021-2023
Erik Jacobson	Visual & Performing Arts	2021-2022
Patrick Aranda	Visual & Performing Arts	2021-2023
Robin Witt	Senator-At-Large	2019-2022
Tamari Jenkins	Senator-At-Large	2020-2023
Sarah Cotton	Senator-At-Large	2021-2024
Patty Peoples	Adjunct Senator-At-Large	2021-2022
John Glass	Adjunct Senator-At-Large	2021-2023
Alternates		
William "Bill" O'Neil	Business & Applied Technology	2021-2023
Manar Hijaz	Chino/Fontana	2021-2023
Jordan Hung	Health Sciences	2021-2023
Shelley Marcus	Instructional Support	2021-2023
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2021-2023
Leona Fisher	Language Arts	2020-2022
Diana Cosand	Mathematics & Science	2021-2023
Sergio Gomez	Social & Behavioral Sciences	2020-2022
Myra Andrade	Student Services	2021-2023
Leta Ming	Visual & Performing Arts	2021-2023
Vacant	Adjunct Alternate Senator	2021-2023
Hope Ell	Classified Senate Liaison	2021-2023

Guests:
Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:35 P.M.)

2.1 Remote Attendee Identification

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

4. APPROVAL OF AGENDA

- November 2, 2021

5. APPROVAL OF MINUTES

- October 26, 2021

6. CONSENT AGENDA

6.1 Faculty representatives that have been requested to serve on these campus committees:

1. <u>Ontario Master Plan - faculty user group</u>
   Angela Burk-Herrick, Biology, Curriculum Chair
   Julie Law, Counselor, C&M
   Karin Nelson, Accounting, BAT
   Angela Sadowski, Psychology, SBS
   Neil Watkins, English, Academic Senate

7. REPORTS

7.1 President

7.1.1. Spring 2022 Registration

7.2 Vice President

7.3 Secretary/Treasurer

7.4 Curriculum

7.5 Classified Senate Liaison, Hope Ell

7.6 Committees

8. GUEST(S)/PRESENTATION(S) - Dean, Institutional Research, Jim Fillpot, and Senior Research Analyst, Institutional Research, Kevin Curwin will present on Success & Retention Rates / Data Dashboard / Drop Survey.

9. UNFINISHED BUSINESS

  9.1 ASCCC Resolutions - Fall Plenary - Nicole DeRose - revised / updated resolutions

10. NEW BUSINESS

  10.1 Action Item: Sabbatical Leave Applications/Subcommittee Assignments: Identify subcommittee members to read sabbatical applications. Due by Tuesday, November 30.

  10.2 Discussion Item: Textbook Transformation Project - Liz & Emilie

11. ANNOUNCEMENTS

  11.1 Academic Senate for California Community Colleges (ASCCC) Information

    11.1.1 November 2021 Senate Rostrum is now available! Just click on the link. Articles include "What Is Hyflex, and Why Do I Keep Hearing About It?," "Getting to the Truth of It All: The Role and Impact of Critical Race Theory on Community Colleges," "She, They, He, Us: Transforming Campus Inclusivity Through the Use of Pronouns" and more! The November Rostrum articles are now available on the **ASCCC website.** The Entire Publication can be viewed as a **PDF.** Don't miss it!

    11.1.2 CTE Coffee Hour, November 16, 2021, 11:00 am to noon, Noncredit to Credit - hosts Leticia Barajas and Stephanie Clark. At these gatherings, faculty will meet virtually to share ideas and successes, discuss issues and/or concerns. This professional learning gathering will be a conversation of discipline experts to help CTE faculty better serve CTE students. Join us!

Register for Noncredit to Credit

  11.2 Chaffey College

    11.2.1 Report to the Community, Thursday, November 4, 2021, from 11:30-1:00 p.m. On behalf of the Chaffey College Governing Board, you are cordially invited to attend this virtual event.

12. FLOOR ITEMS

13. ADJOURNMENT (1:55 P.M.)

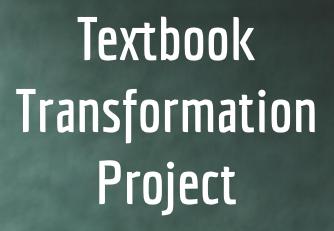   **The next Academic Senate meeting is scheduled for Tuesday, November 9, 2021.**

Academic Senate Resolutions Packet Update for November 2, 2021

Nicole DeRose

I. Current Resolutions Packet
    A. [2021 Resolutions Packet - For Discussion to Nov 2 2021 final.docx | ASCCC](#)
        1. Note: must click on the link to download the packet

    B. Amendments for Resolutions from Area Meetings Packet
        1. Section 3 DIVERSITY AND EQUITY
            -   +3.03.01 Add a 4th resolved statement
                -   Resolved, That the Academic Senate for California Community Colleges advocate for mental health resources and services including funding, professional development, and support for community college faculty.
            -   +3.05.01 Amend the 3rd resolved statement
                -   Resolved, That the Academic Senate for California Community Colleges encourage the use of approaches that significantly reduce course resource costs such that <u>any</u> course section~~s with a low-cost~~ can obtain zero-textbook-cost status by virtue of the cost <u>of resources for that course</u> being absorbed by the college, district, or the state.
        2. Section 13 GENERAL CONCERNS
            -   +13.01.01 Delete the current resolved statement and replace with a new resolved statement
                -   Resolved, That the Academic Senate for California Community Colleges encourage local academic senates to remind their constituents that the accuracy and timeliness of information in the schedule of classes helps their students succeed, especially for all zero and low-cost designated courses, and develop processes to support this effort.
        3. Section 19 PROFESSIONAL STANDARDS
            -   +19.01.01 Amend the 1st whereas statement
                -   Whereas, <u>Education Code §87360 Hiring Criteria, Subdivision (a), states that applicants for faculty</u> <u>and administrator positions</u> must ~~meet two minimum qualifications for employment at California Community Colleges: a discipline-specific qualification aligned with minimum discipline standards set in the Minimum Qualifications for Faculty and Administrators in the California Community Colleges and~~ <u>demonstrate, as a criterion for hiring</u> "<u>beyond the state minimum qualifications,</u> a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students" ~~(CA Ed Code §87360(a)),~~ <u>that is included in all job announcements and assessed during the applicant screening process, per the requirements of Title 5. §§53022 and 53024;</u> yet current <u>faculty</u> screening and selection practices at most colleges

may place a disproportionate emphasis ~~focus solely~~ on discipline-specific hiring criteria, such as the ability to teach and provide services to students, at the expense of assessing job applicants and candidates on their abilities to "demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students"; , ~~on the discipline-specific minimum qualification;~~ and

C. New Resolutions *Will be added to the Consent Calendar
1. Section 1.0 ACADEMIC SENATE
   - +1.02 F21 Honoring Dan Crump with Senator Emeritus
   - +1.03 F21 Honoring Lesley Kawaguchi with Senator Emeritus
   - +*1.04 F21 Greater Transparency in Committee Appointment Process
2. Section 11 TECHNOLOGY
   - +*11.01 F21 Equitable Access to Technlogy
   - +*11.02 F21 Greater Use of Telecommuting and Digital Processes
3. Section 13 GENERAL CONCERNS
   - +13.02 F21 In Support of Prevention and Control of COVID-19 in the Interest of Safe Learning Environments
4. Section 16 LIBRARY AND LEARNING RESOURCES
   - +*16.01 F21 Advocate for Electronic Access to Required Course Materials
5. Section 20 STUDENTS
   - +20.01 F21 Improve Math and English Outcomes by Expanding Access and Addressing COVID-19 Related Learning Disruption

II. The resolutions packet will continue to change as plenary attendees may submit amendments or new resolutions. Check the resolutions link for fall plenary 2021 Fall Plenary Session - Hybrid Event | ASCCC under the Resolutions tab.

III. Area Meetings Resolutions Packet (outdated)
   A. Resolutions Fall 2021 - For Discussion at Area Meetings R.pdf (asccc.org)
   B. N. DeRose update provided on October 26, 2021

Textbook Transformation Project

Faculty Senate Update
Emilie Koenig & Liz Encarnacion

The Problem

In light of our interdisciplinary research and focus groups, we found the following;

1. Faculty need accurate understanding of OER/ZTC/LCT designation
   a. ***Solutions:*** Creating infographic and resource materials with definitions of terms/how to report materials
   b. ***Solutions:*** OER/ZTC Certification development
2. Faculty reporting of ZTC/OER/LTC materials inaccurate caused by confusion in designations
   a. ***Solutions:*** Creating infographic and resource materials with definitions of terms/how to report materials
   b. ***Solutions:*** Proposed revised workflow
3. Inaccurate state reporting - can impact state funding / impacts following of SB 1359
   a. ***Solutions:*** New field in Colleague regarding course costs & ZTC/OER/LTC designation
   b. ***Solutions:*** Proposed revised workflow
4. Incomplete campus store reporting (again because of confusion) / impacts students
   a. ***Solutions:*** New field in Colleague regarding course costs
   b. ***Solutions:*** Proposed revised workflow

TTP Initial Data & Reporting

- **SB 1359 requirement not fulfilled**
  - All course sections that exclusively use digital course materials that are free of charge to students be noted as such in the online course schedule
  - *"Yes, but [we are] not confident that all sections are marked appropriately."*

- **The current process of data collection and reporting**
  - *"There is no existing process and guidelines on what constitutes a no-cost section have not been provided"*
  - *Courses that do not use a text are marked with the no-cost designation*
  - *Institutional Research data is inaccurate*
  - *Campus Store collection is incomplete and/or inaccurate*
  - *Faculty need accurate understanding of OER/ZTC/LCT designation*

- **Extent of Institutional Support**
  - Yes - OER Liaisons; OER/ZTC Workgroup
  - No - Release time for faculty to support OER efforts; Student workers, faculty, staff, administration who is focused <u>solely</u> on OER efforts

3

Annual OERL Survey

Does your college support OER efforts in other ways?
- o No, our campus only has an OER Liaison supporting OER efforts.
- o Yes, our campus as an OER, ZTC, or textbook affordability committee, work group, or task force that meets regularly.
- o Yes, our campus provides release time to a faculty member(s) to support OER efforts.
- o Yes, our campus has a classified staff person or administrator whose duties include supporting OER efforts.
- o Yes, we have a fulltime staff person, instructional or library faculty member who is focused only on OER efforts.
- o Yes, we have a student worker(s) who support OER efforts.
- o We do not have a liaison or other person responsible for OER efforts.
- o Other (please explain)

Solution: Advocate for more ZTC/OER Support - Faculty reassign time with classified help

Additional TTP Commitments

1. **Accessibility of ZTC/OER/LTC materials**
   a. Partnership with DPS
   b. Vetting of materials for accessibility / creation of accessible materials
2. **Representation in authorship of materials**
   a. Equitable, culturally responsive materials that are representative of diverse experiences, identities, communities, voices, and self expressions
3. **Currency of materials for discipline specific research**
   a. Consistent evaluation process of materials to maintain reliable and accurate representation of current standards within discipline fields of research

...These needs require long-term commitment from Academic Senate and Chaffey College to exist in perpetuity.