ACADEMIC SENATE AGENDA
OCTOBER 5, 2021
Join Zoom Meeting
Meeting ID: 919 7990 2272 Passcode: 2021

Neil Watkins	President	2021-2023
Sarah Cotton	Vice President	2021-2022
Elizabeth "Liz" Encarnacion	Secretary/Treasurer	2021-2022
Angela Burk – Herrick	Curriculum Chair	2021-2023
Tracy Kocher	Business & Applied Technology	2020-2022
Bruce Osburn	Business & Applied Technology	2021-2023
Daniel Bentum	Chino/Fontana	2020-2022
Tara Johnson	Chino/Fontana	2021-2023
Lisa Doget	Health Sciences	2020-2022
Jayne Clark-Frize	Health Sciences	2021-2023
Christina Holdiness	Instructional Support	2020-2022
Mary Jane Ross	Instructional Support	2021-2023
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022
Elaine Martinez	Kinesiology, Nutrition & Athletics	2021-2023
Elizabeth "Liz" Encarnacion	Language Arts	2020-2022
Steve Shelton	Language Arts	2021-2023
Mark Gutierrez	Mathematics & Science	2020-2022
Elizabeth Cannis	Mathematics & Science	2021-2023
Dan Kern	Social & Behavioral Sciences	2020-2022
Pak Tang	Social & Behavioral Sciences	2021-2023
Jackie Boboye	Student Services	2020-2022
Michelle Martinez	Student Services	2021-2023
Erik Jacobson	Visual & Performing Arts	2021-2022
Patrick Aranda	Visual & Performing Arts	2021-2023
Robin Witt	Senator-At-Large	2019-2022
Tamari Jenkins	Senator-At-Large	2020-2023
Sarah Cotton	Senator-At-Large	2021-2024
Patty Peoples	Adjunct Senator-At-Large	2021-2022
John Glass	Adjunct Senator-At-Large	2021-2023
	Alternates	
William "Bill" O'Neil	Business & Applied Technology	2021-2023
Manar Hijaz	Chino/Fontana	2021-2023
Jordan Hung	Health Sciences	2021-2023
Shelley Marcus	Instructional Support	2021-2023
Candice Hines-Tinsley	Kinesiology, Nutrition, & Athletics	2021-2023
Leona Fisher	Language Arts	2020-2022
Diana Cosand	Mathematics & Science	2021-2023
Sergio Gomez	Social & Behavioral Sciences	2020-2022
Myra Andrade	Student Services	2021-2023
Leta Ming	Visual & Performing Arts	2021-2023
Vacant	Adjunct Alternate Senator	2021-2023
Hope Ell	Classified Senate Liaison	2021-2023

Guests:
Lissa Napoli, Administrative Assistant, Academic Senate

1. P.E. (12:30 P.M.)

2. CALL TO ORDER (12:35 P.M.)

   2.1 Remote Attendee Identification

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

4. APPROVAL OF AGENDA

   ● October 5, 2021

5. APPROVAL OF MINUTES

   ● September 28, 2021

6. CONSENT AGENDA - None.

 7. REPORTS

   7.1 President

   7.2 Vice President

   7.3 Secretary/Treasurer

   7.4 Curriculum

   7.5 Classified Senate Liaison, Hope Ell

8. GUEST(S)/PRESENTATION(S) - Outcomes and Assessment Committee Co-chair, Shannon Jessen, will
   report on PSR and Assessment of Institutional Outcomes. (Attachments)

9. UNFINISHED BUSINESS

10. NEW BUSINESS

   10.1 Action Item: ASCCC 2021 Fall Plenary, interested in attending: Nicole DeRose, IPP

   10.2 Action Item: Sabbatical Leave Subcommittee Assignments: (Review timeline- 10/5)

         ● Mark Lewis: Senators Aranda, Clark-Frize, and Kocher

   10.3 Action Item: Meeting format / [AB 361](#)

10.5 Discussion Item: <u>Senators to report on the following AP/BP's:</u>

As part of 10+2, the attached BPs/APs are being forwarded to Academic Senate for review and input. The BPs/APs reflect all legally required or recommended language updates as recommended by the Community College League of California (CCLC) Subscription Service. Any CCLC updates are since BPs/APs were last reviewed and approved by the institution. - Dean, Institutional Research, Policy, and Grants, Jim Fillpot

- [AP 4236](#) - Advanced Placement Credit, Senator Clark-Frize
- [BP 4250](#) - Probation, Disqualification, & Readmission, Senators Boboye, Doget, and Tang
- [AP 4250](#) - ProbationSenators Boboye, Doget, and Tang
- [AP 4255](#) - Disqualification & DismissalSenators Boboye, Doget, and Tang
- [BP 4300](#) - Field Trips & Excursions, Vice-President Cotton
- [AP 4300](#) - Field Trips & Excursions, Vice-President Cotton
- [BP 4400](#) - Community Education Program, Senator Kern
- [AP 4400](#) - Community Education ProgramSenator Kern

11. ANNOUNCEMENTS

11.1 Academic Senate for California Community Colleges (ASCCC) Information

11.1.1 **[2021 Hybrid Fall Plenary Session](#)**, Thursday, November 4 through Saturday, November 6. The 2021 Fall Plenary will be a hybrid event with an in-person option and a virtual-only option. Registration In-Person, $580. Deadline: Tuesday, October 12 by 5:00 PM. Registration Virtual-Only, $325.00. Deadline: Thursday, October 28 by 5:00 PM. *Click on the link for more information.*

11.1.2 **[ASCCC Area D Meeting](#)**, Saturday, October 16, 2021 @ 10:00 AM. The fall 2021 Area D meeting will be hosted in a virtual format. Meeting zoom link ID: 918 7458 5379 Remember you are encouraged to bring a group of senate leaders to this meeting for a chance to network with other leaders in our area, meet ASCCC President/Vice President, discuss what is happening at the statewide level, and to review Resolutions from ASCCC committees.

12. FLOOR ITEMS

13. ADJOURNMENT (1:55 P.M.)

The next Academic Senate meeting is scheduled for Tuesday, October 12, 2021.

Assessment of Institutional Outcomes

Chaffey College
ACES

Academic   **Career/ Community**   **Employability**   **Skills**
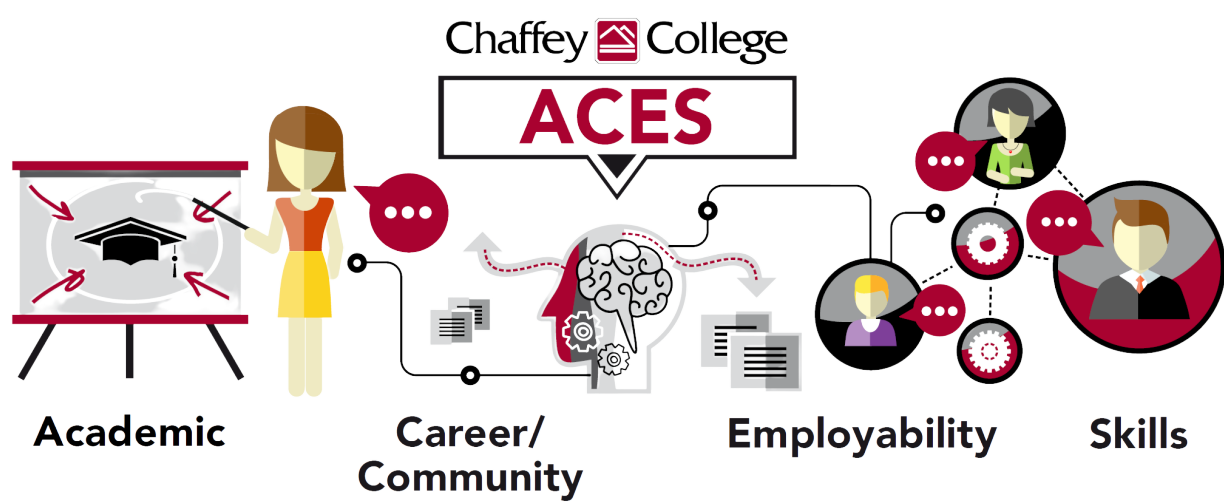
ACES are a set of 10 transferable skills that are highly valued by employers and advanced programs of study. Each skill has four associated outcomes that have been aligned with Chaffey's Institutional Learning Outcomes. ACES-ILOs can be imported into all Canvas courses and added to the rubric for any assignment, enabling direct assessment of institutional outcomes at the individual course level. This approach may establish a framework for future assessment of all course, program, and institutional outcomes.

ADAPTABILITY ● **ANALYSIS/SOLUTION MINDSET** ● **COLLABORATION** ● **COMMUNICATION** ● **DIGITAL FLUENCY**

EMPATHY ● **ENTREPRENEURIAL MINDSET** ● **RESILIENCE** ● **SELF-AWARENESS** ● **SOCIAL/DIVERSITY AWARENESS**

Added Value for Students

Students learn far more than academic content through completion of coursework! Certifying achievement of highly valued real-world skills such as Critical Thinking or Adaptability bridges academia & future programs of study/employment, while making the relevance and value of the course more transparent.

Benefits for Faculty

Canvas-based assessment leverages discipline expertise to connect course work to students' careers, and eliminates inefficiencies in gathering and reporting data. Faculty integrate assessment of learning outcomes with existing curriculum and use reports generated by the Office of Institutional Research to evaluate their programs.

Benefits for employers & future academic programs

There are 4 learning outcomes per ACES-ILO skill. Students must achieve competency or mastery twice per outcome to complete a digital badge for a given ACES skill. Future academic programs, internships, and employers can see beyond grades to the real-world value of students' credentials.
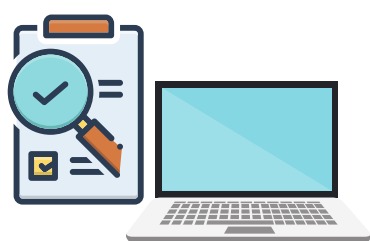
Want to know more or get started with assessment of ACES-ILOs?

Enroll in the ACES Faculty Canvas shell
https://canvas.chaffey.edu/enroll/3WEMMB

Learning Outcomes (Instructional)

Recommendation to PSR Committee

PSR Section 6, Evidence -- Learning Outcomes (Instructional), Spring 2022

In previous PSR cycles, courses were mapped (aligned) to Program Learning Outcomes (PLO, introduced/practiced/mastered), which were also mapped (aligned) with Institutional Learning Outcomes (ILO). **A**cademic, **C**areer/Community, & **E**mployability **S**kills (ACES, formerly New World of Work/NWOW) were subsequently introduced to connect college coursework to skills valued by employers and advanced programs of study. The ACES skills have been aligned with ILOs, creating opportunities to directly assess ILOs and measure student progress longitudinally.

6a. Mandatory components

Please identify which of the following MANDATORY components have been completed by checking the appropriate boxes.

- ☐ Course LOs as entered in Taskstream are identical to those in CurriQunet META and are mapped to Program or Institutional Learning Outcomes
- ☐ PROGRAM LOs as entered in Taskstream are identical to those in CurriQunet META
- ☐ PROGRAM LOs (PLOs) have been revised/updated as needed in Taskstream in the PLO Workspace > Standing Requirement Area > PLO Degree/Certificate Sets
    - ☐ Mark this box if no changes/updates/revisions to PLOs were made
- ☐ Current PROGRAM LOs have been mapped to Institutional Learning Outcomes in the "Program Learning Outcomes (PLOs) Workspace."
- ☐ Current PROGRAM LOs have been mapped to align courses to Program LOs (Curriculum Map) in Taskstream's "Program Learning Outcomes Workspace."

6b. Three-year cycle

Did you evaluate learning outcomes for all courses within the three-year period? (Note: evaluating courses for employability skills outcomes (ACES-ILO (formerly New World of Work, or NWOW) counts for this component)

- ☐ Yes
- ☐ No

6c. Assessment results

I. Are all COURSE LO assessment results from fall 2018 through fall 2021 entered into Taskstream? Note: NWOW employability skills reports and/or ACES-ILO data can be uploaded into the PLO Workspace >> Other Evidence or Program Documents section of Taskstream)

- ☐ Yes
- ☐ No

II. **Program Strengths**

Refer to the Curriculum Map of courses and program learning outcomes located in the Standing Requirement area, PLO Degree/Certificate Sets. Explicitly identify program learning outcomes for which students are demonstrating success, using data from course learning outcomes assessments to support your answer. If applicable, include data for NWOW employability skills that have been assessed in your program.

Pay special attention to PROGRAM learning outcomes that HAVE been met.

III. **Program Areas for Improvement**
Refer to the Curriculum Map of courses and program learning outcomes located in the Standing Requirement area, PLO Degree/Certificate Sets. Explicitly identify program learning outcomes that are areas for improvement, using data from course learning outcomes assessments to support your answer. If applicable, include data for NWOW employability skills that have been assessed in your program.

Pay special attention to PROGRAM learning outcomes that HAVE NOT been met.

6d. Employability Skills: ACES-ILOs (formerly New World of Work, or NWOW)

I. This document **(provide link in Taskstream)** indicates the top three skills in each Academic & Career Community, according to data from WestEd. Mark the top three ACES-ILOs (formerly New World of Work, or NWOW) skills that align with your program. If it is helpful, this ACES-ILO framework includes a more thorough description of the outcomes for each skill (need to update share settings to view only).
- ☐ Adaptability
- ☐ Analysis / Solutions Mindset
- ☐ Collaboration
- ☐ Communication
- ☐ Digital Fluency
- ☐ Empathy
- ☐ Entrepreneurial Mindset
- ☐ Resilience
- ☐ Self Awareness
- ☐ Social / Diversity Awareness

II. Are there additional skills that align with your program, or that align better than the three identified above?
- ☐ Yes (please specify the skills and whether they are in addition to or instead of the skills identified - short answer/free response)
- ☐ No, the above three align sufficiently with the program

6e. Implementation Plan

Develop a three-year plan that provides opportunities for students to demonstrate their level of competency in the top 3 outcomes for the skills identified above (in 6d) for your program utilizing the ACES-ILO (formerly New World of Work/NWOW) outcomes assessment tool in Canvas.

I.   Regarding program areas for improvement (6c-III) and your implementation plan, identify areas that will help address gaps in achievement of the Program Learning Outcomes.

☐ Revise and update course and/or program learning outcomes
☐ Embed ACES-ILOs outcomes and assessments into the curriculum
☐ Professional development/training in embedding ACES-ILO (formerly New World of Work/NWOW) outcomes and assessments into the curriculum
☐ A department Canvas shell to share discipline-specific ACES-ILO resources
☐ A department meeting with members of OAC and/or the ACES-ILO team for Q&A and coaching
☐ Changes to course assignments and/or curriculum
☐ Professional Development (please specify) _____
☐ Other (please specify) _____

II. Indicate which ACES-ILO skills (formerly New World of Work/NWOW; e.g. Adaptability, Collaboration, etc.) and which specific outcomes will be assessed and in which **courses** in your program. To obtain valid results, a good goal is to obtain assessment data for at least 50% of all sections for each course over the three year PSR cycle. Please share your assessment plan by completing the tables below.

ACES-ILO(s) (e.g. Collaboration)	Outcome(s) (4 outcomes per ACES-ILO)	Course	Semester/Year of Assessment

III. Develop and enter/upload an implementation plan, indicating specific objectives and action items for year 1, year 2, and year 3.

Year	Objective(s)	Action Item(s)
1		
2		
3		

PSR Rubric (Section 6 only)

Section/Item	Exceeds (3)	Meets (2)	Does Not Meet (1)
SLOs 6a	All fields are complete, indicating that all 5 requirements have been completed.	4 fields are complete, indicating that 4 of the 5 requirements have been completed.	1-3 fields are complete, indicating that 1-3 of the 5 requirements have been completed.
SLOs 6b	Yes/No response question. A response is required, but no score is assigned.		
SLOs 6c.I	Yes/No response question. A response is required, but no score is assigned.		
SLOs 6c.II	Specific **program learning outcomes** are explicitly identified as strengths. Claims are supported by specific data/evidence from course learning outcomes assessment.	Specific **program learning outcomes** are explicitly identified as strengths, but insufficient or no data/evidence from course learning outcomes assessment is provided. OR Specific data/evidence from course learning outcomes assessment is provided, but strengths in **program learning outcomes** are not explicitly identified.	Specific **program learning outcomes** are not identified as strengths, or strengths are not relevant to the program learning outcomes. No data/evidence is provided OR data/evidence is not based on course learning outcomes assessment.
SLOs 6c.III	Specific **program learning outcomes** are explicitly identified as areas for improvement and supported by specific data/evidence from course learning outcomes assessment.	Specific **program learning outcomes** are explicitly identified as areas for improvement, but insufficient or no data/evidence from course learning outcomes assessment is provided. OR Specific data/evidence from course learning outcomes assessment is provided, but areas for improvement in **program learning outcomes** are not explicitly identified.	Specific **program learning outcomes** are not identified as areas for improvement, or improvements are not relevant to the program learning outcomes. No data/evidence is provided OR data/evidence is not based on course learning outcomes assessment.
SLOs 6d.I and 6d.II	n/a	n/a	A response is required. 1 point is added to the score if both questions are answered.
SLOs 6e.I	A response is required, but no score is assigned.		
SLOs 6e.II	Map indicates all 12 outcomes will be assessed	Map indicates at least 4 out of 12 outcomes will be	Map indicates that fewer than 4 out of 12 outcomes will be

	at least twice (3 complete ACES-ILO skills (formerly New World of Work/NWOW) and in which courses.	assessed at least twice (1 complete ACES-ILO skill (formerly New World of Work/NWOW) and in which courses.	assessed, no complete ACES-ILO skill (formerly New World of Work/NWOW) is fully assessed, or no implementation plan was submitted.
SLOs 6e.III	Implementation plan includes one or more specific objectives and action items for each of the next three years.	Implementation plan includes one or more specific objectives and action items for the next two years.	Implementation plan includes one or more specific objectives and action items for only one year OR No implementation plan is provided.

Learning Outcomes (Non-Instructional)

Recommendation to PSR Committee

PSR Section 6, Evidence -- Learning Outcomes (Non-Instructional), Spring 2022

In previous PSR cycles, Program Learning Outcomes (PLO, introduced/practiced/mastered) were mapped (aligned) with Institutional Learning Outcomes (ILO). **A**cademic, **C**areer/Community, & **E**mployability **S**kills (ACES, formerly New World of Work/NWOW) were subsequently introduced to connect college coursework to skills valued by employers and advanced programs of study. The ACES skills have been aligned with ILOs, creating opportunities to directly assess ILOs and measure student progress longitudinally.

6a. Mandatory components

Please identify which of the following MANDATORY components have been completed by checking the appropriate boxes.

- ☐ PROGRAM LOs are entered in Taskstream
- ☐ Current PROGRAM LOs have been mapped to Institutional Learning Outcomes in the "Program Learning Outcomes (PLOs) Workspace."

6b. Three-year cycle

Did you evaluate learning outcomes for all courses within the three-year period? (Note: evaluating courses for employability skills outcomes (ACES-ILO (formerly New World of Work, or NWOW) counts for this component)

- ☐ Yes
- ☐ No

6c. Assessment results

I. Are all COURSE LO assessment results from fall 2018 through fall 2021 entered into Taskstream? Note: NWOW employability skills reports and/or ACES-ILO data can be uploaded into the PLO Workspace >> Other Evidence or Program Documents section of Taskstream)

- ☐ Yes
- ☐ No

II. **Program Strengths**
Explicitly identify program learning outcomes for which students are demonstrating success, using data from course learning outcomes assessments to support your answer. If applicable, include data for NWOW employability skills that have been assessed in your program.

Pay special attention to PROGRAM learning outcomes that HAVE been met.

III. **Program Areas for Improvement**
Explicitly identify program learning outcomes that are areas for improvement, using data from course learning outcomes assessments to support your answer. If applicable, include data for NWOW employability skills that have been assessed in your program.

Pay special attention to PROGRAM learning outcomes that HAVE NOT been met.

6d. Employability Skills: ACES-ILOs (formerly New World of Work, or NWOW)

I. Mark the top three ACES-ILOs (formerly New World of Work, or NWOW) skills that align with your program. If it is helpful, this ACES-ILO framework includes a more thorough description of the outcomes for each skill (need to update share settings to view only).
- ☐ Adaptability
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- ☐ Self Awareness
- ☐ Social / Diversity Awareness

II. Are there additional skills that align with your program, or that align better than the three identified above?
- ☐ Yes (please specify the skills and whether they are in addition to or instead of the skills identified - short answer/free response)
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6e. Implementation Plan

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- ☐ A department meeting with members of OAC and/or the ACES-ILO team for Q&A and coaching

- ☐ Changes to course assignments and/or curriculum
- ☐ Professional Development (please specify) _____
- ☐ Other (please specify) _____

II. Indicate which ACES-ILO skills (formerly New World of Work/NWOW; e.g. Adaptability, Collaboration, etc.) and which specific outcomes will be assessed and in which **courses** in your program. To obtain valid results, a good goal is to obtain assessment data for at least 50% of all sections for each course over the three year PSR cycle. Please share your assessment plan by completing the tables below.

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SLOs 6e.II	Map indicates all 12 outcomes will be assessed at least twice (3 complete ACES-ILO skills (formerly New World of Work/NWOW) and in which courses.	Map indicates at least 4 out of 12 outcomes will be assessed at least twice (1 complete ACES-ILO skill (formerly New World of Work/NWOW) and in which courses.	Map indicates that fewer than 4 out of 12 outcomes will be assessed, no complete ACES-ILO skill (formerly New World of Work/NWOW) is fully assessed, or no implementation plan was submitted.
SLOs 6e.III	Implementation plan includes one or more specific objectives and action items for each of the next three years.	Implementation plan includes one or more specific objectives and action items for the next two years.	Implementation plan includes one or more specific objectives and action items for only one year OR No implementation plan is provided.